

**AMENDED SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE
JULY 12, 2007 - MEETING MINUTES**

The agenda for the July 12, 2007 meeting of the Supplemental Benefits Fund Steering Committee was posted on the bulletin board at the front of City Hall on Monday, July 9, 2007 at 3:47 p.m.

The July, 12, 2007 Supplemental Benefits Fund Steering Committee meeting was called to order by Chairperson Corkin at 4:01 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Corkin.

ROLL CALL

Present: Voting Committee Members John Allen, Steve Jernigan, Jim Prouty, Vice Chairperson Vene Thompson, Chairperson Sue Corkin

Non-Voting Committee Members Kevin Dossey (replacing Bill Cochran) - DWR, Craig Jones – State Water Contractors, Kevin Zeitler - Chamber of Commerce, Steve Rothert (replacing Dave Steindorf) - American Rivers

Absent: None

Others Present:

Sharon Atteberry, City Administrator
Chris Lasik, Program Analyst
Charles Miller, Director of Parks and Trees

Mitchel Brown, Chief of Police
Kirk Trostle, Assistant Chief of Police
Sharon Mize, Administrative Assistant

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

Gordon Andoe, representing OASIS – Item No. 2
Judy Johnson, representing Our Own Voice – Item No. 2

APPROVAL OF THE MINUTES

This item was continued to the next Supplemental Benefits Fund (SBF) Steering Committee meeting at the request of Vice Chairperson Vene Thompson, therefore, no action was taken on the following:

APPROVAL OF THE MINUTES OF THE APRIL 12, 2007 4:00 P.M. MEETING OF THE SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE.

CONSENT CALENDAR - None

PUBLIC HEARINGS - None

REGULAR BUSINESS

2. REVIEW OF SBF GRANT DEADLINE

The SBF Steering Committee reviewed the SBF grant deadline and considered an extension for submittal of grant applications.

Vice Chairperson Vene Thompson stated that he had requested that the deadline for submitting applications for SBF funds be extended for one week.

Chris Lasik, Program Analyst, explained that the committee would need to make the determination of whether to extend the deadline and/or whether the late applications would be accepted. Ms. Lasik reported that if the deadline is extended, it will trigger other actions such as noticing the public again.

Committee Member Jim Prouty stated that he was against extending the deadline for the applications unless it was determined that there were circumstances beyond the applicant's control that kept them from turning in the application on time.

Gordon Andoe, representing OASIS, spoke to the Committee regarding the deadline. Mr. Andoe stated that because the Committee set the deadline for submitting the applications, the Committee should not change it to accommodate applicants that turned their applications in late.

Judy Johnson, representing Our Own Voice, spoke to the Committee regarding the grant application for the "Martin Luther King Jr. Park Improvement Project" that was not submitted by the deadline. Ms. Johnson reported that she had given the application to Feather River Recreation and Park District to complete certain sections of the application. Ms. Johnson read a letter of apology for missing the deadline that she received from Feather River Recreation and Park District.

After discussion, it was the consensus of the SBF Steering Committee to accept the late applications which were:

"Martin Luther King Jr. Park Improvement Project"
"North Park Project" (Riverbend Park Soccer Fields)

Also, the SBF Steering Committee will consider accepting the two late applications at the next meeting following the receipt of a letter explaining the reason for the grant application being late.

The Committee decided not to extend the deadline.

3. REVIEW OF SBF GRANT APPLICATIONS

The SBF Steering Committee received one copy of each SBF grant application submitted. The SBF Steering Committee set a Special SBF Meeting, following a rating and ranking time period, to vote on the SBF grant applications.

Steve Rotherth, American Rivers, suggested to the Committee that the staff person do the initial review of the applications.

The Committee set the date of July 26, 2007 at 4:00 p.m. for a Special SBF Meeting in order to review the rating and ranking of small and economic development projects completed by staff, to determine any additional rating and ranking options for the small projects and economic development categories and to determine a time for the presentations. August 9, 2007 at 4:00 p.m. was tentatively set for reviewing the large projects.

STEERING COMMITTEE COMMENTS

Committee Member Jim Prouty requested that the process for the Strategic Plan be started soon.

CORRESPONDENCE - None

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON NON-AGENDA ITEMS - None

ADJOURNMENT

The meeting was adjourned at 5:31 p.m. to an adjourned meeting of the Supplemental Benefits Fund Steering Committee to be held on Thursday, July 26, 2007 at 4:00 p.m.

Sue Corkin, Chairperson