



## INSTRUCTIONS FOR COMPLETING APPLICATION FOR APPOINTMENT TO CITY COMMITTEE OR COMMISSION



### 1. RESIDENCE ADDRESS:

You must reside within the corporate limits of the City of Oroville. Please call the City Clerk's Office at the number listed below if you are not certain whether your residence address is within the City.

### 2. MAILING ADDRESS:

Insert the address that you prefer the City use when mailing agendas and other materials to you.

### 3. REGISTERED VOTER:

You must be a registered voter in the City of Oroville. This will be verified by the Butte County Elections Office.

### 4. RESUME:

You may provide a brief summary of your experience and qualifications that would be helpful to the Council in evaluating your application.

### 5. COMMITTEE/COMMISSION CHOICE:

If you would like to apply for more than one committee or commission, please number your choices in order of preference.

### 6. SUPPLEMENTAL INFORMATION QUESTIONNAIRE:

There is a supplemental information questionnaire included in the application packet. Please complete and return with the entire application packet.

### 7. STATE OF ECONOMIC INTEREST:

All member of committee and commissions are subject to the conflict of interest laws of the State of California and are required to submit a Form 700, "Statement of Economic Interests"\* within 30 days of assuming office. These forms must be filed annually thereafter, and upon completion of a member's term of office.

\*Additional information regarding Statement of Economic Interests and the Form 700 may be obtained at [www.fppc.ca.gov](http://www.fppc.ca.gov).

### 8. COMPLETED APPLICATION/QUESTIONNAIRES:

Return completed application form and supplemental information questionnaire by the established deadline (if any) to City Clerk, City of Oroville, 1735 Montgomery Street, Oroville, CA 95965 or hand deliver to the City of Oroville, attn: City Clerk's Office, 1735 Montgomery Street, Oroville, CA 95965. If you need further assistance, please call 538-2535.