

SUPPLEMENTAL BENEFITS FUND



SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE Regular Quarterly Meeting

Oroville City Hall – Council Chambers
1735 Montgomery Street
Oroville, California

OCTOBER 7, 2015
5:30 P.M.
AGENDA

*This meeting may be broadcast remotely via audio and/or video conference at the following addresses:
Cota Cole, LLP, 2261 Lava Ridge Ct, Roseville, CA 95661 (916) 780-9009*

CALL TO ORDER: David Pittman, SBF Chairperson

PLEDGE OF ALLEGIANCE

ROLL CALL

Voting Members: Chairperson David Pittman, City of Oroville; Vice Chairperson Victoria Coots, FRRPD; Committee Members Don Noble, FRRPD; Linda Dahlmeier, City of Oroville; Thil Chan Wilcox, City of Oroville

Advisory Members (non-voting):

Committee Members DWR – Kevin Dossey, SWC – Tim Haines, American Rivers – Steve Rothert, Chamber of Commerce – Kevin Zeitler, American Rivers Alternate – Dave Steindorf

5. **THE SBF STEERING COMMITTEE WILL RECEIVE INFORMATION FROM THE SBF AD HOC AQUATIC FACILITY COMMITTEE** –staff report (Bob Marciniak, SBF Program Specialist)

COMMITTEE ACTION REQUESTED: Receive and discuss the presented information, provide direction to staff and the ad Hoc Aquatic Facility Committee.

STEERING COMMITTEE ADVISOR MEMBERS AND STAFF COMMENTS

6. SBF Program Specialist Report (Bob Marciniak)
Written report attached
7. DWR Advisor Report (Kevin Dossey)
8. SWC Advisor Report (Tim Haines)

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. **Presentations are limited to three minutes.** Under Government Code section 54954.2, **the SBF Steering Committee is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement to a statement or question relating to a non-agenda item.**

CORRESPONDENCE

9. Letter from Jamie Homes, dated September 19, 2015 received September 30, 2015

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson may request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the January 20, 2016 Regular Quarterly Meeting of the SBF Steering Committee.

ADJOURNMENT

The meeting will be adjourned. The next regular quarterly meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, January 20, 2016 starting at 5:30 P.M. in the Oroville City Council Chambers.

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter that is on the agenda to state their name and the agenda item on which you wish to speak. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name for the record, and make your presentation or ask questions regarding the agenda item. Following your remarks, the SBF Steering Committee and/or staff may respond to your comments or questions. Under Government Code section 59454.3 the time allotted for presentations may be limited. Presentations are limited to three minutes per person.

CONSENT CALENDAR

1. **APPROVAL OF THE MINUTES OF THE July 1, 2015, REGULAR MEETING; THE July 30, 2015 SPECIAL MEETING AND THE September 17, 2015 SPECIAL MEETING – minutes attached.**

COMMITTEE ACTION REQUESTED: **Approve the minutes.**

2. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES**

The Committee will consider a request for reimbursement to the City of Oroville, in the amount of \$12,059.87 the months of July, August & September 2015. – staff report (Bob Marciniak, SBF Program Specialist)

Committee Action Requested: **Authorize the SBF Fund Administrator to sign invoice No. 2015-5 for reimbursement in the amount of \$12,059.87.**

REGULAR BUSINESS

3. **REVIEW OF AN APPLICATION FOR THE 2015 NOFA RECEIVED FROM THE OROVILLE VETERAN'S MEMORIAL PARK FOR ALL OF BUTTE COUNTY AT THE SEPTEMBER 17, 2015 SPECIAL MEETING THAT WAS REQUESTED TO BE BROUGHT BACK WITH ADDITIONAL INFORMATION.**

– staff report (Bob Marciniak, SBF Program Specialist)

COMMITTEE ACTION REQUESTED: **Receive presentation, discuss and determine the appropriate action for the request.**

4. **RECEIVE INFORMATION REGARDING THE CONTINUED FUNDING OF AN EVENT COORDINATOR FOR FOUR MAJOR OROVILLE EVENTS.**

– staff report (Bob Marciniak, SBF Program Specialist)

Consent Calendar

Minutes/July 1, 2015

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



MINUTES OF THE July 1, 2015 – REGULAR QUARTERLY MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518.

The agenda for the July 1, 2015, Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Monday, June 22, 2015 at 9:05 A.M.

The amended agenda for the July 1, 2015 Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Tuesday, June 30, 2015 at 9:05 A.M.

The July 1, 2015, Supplemental Benefits Fund Steering Committee Special Meeting was called to order by SBF Chairperson David Pittman at 5:30 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by SBF Committee Member Don Noble.

ROLL CALL

Present: Voting Committee Members: FRRPD Committee Member, Don Noble, FRRPD Vice Chairperson Victoria Coots, City of Oroville Committee Member Linda Dahlmeier, City of Oroville Committee Member Thil Wilcox and City of Oroville Chairperson David Pittman.

Absent Voting Committee Members: None.

Advisory Committee Members (non-voting): Kevin Dossey, Department Water Resources; Kevin Zeitler, Oroville Area Chamber of Commerce

Absent Advisory Committee Members (non-voting): Steve Rotherth – American Rivers; Tim Haines, State Water Contractors; Dave Steindorf (Alternate) American Rivers

Others Present:

Bob Marciniak, SBF Program Specialist Jamie Hayes, Recording Clerk
Don Rust, City of Oroville Acting Fund Administrator
Scott Huber, Legal Counsel was available via conference call

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

None

PRESENTATIONS –

- Update/Forebay Aquatic Center (SBF Grant #3110 \$54,000) Mike Seely.
 - Dr. Seely provided a recap of events, attendance and that the BLine would be operating a seasonal bus stop to the North Forebay Recreation Area.
- Update/Oroville Event Coordinator (SBF Grant #3059) \$30,000 Ray Lager & Debra Lucero.
 - Ms. Lucero & Mr. Lager provided a PowerPoint presentation of the four major Oroville events that they are the Event Coordinators for. All events have had significant attendance improvements as well as doubling the number of vendors at each event.
- Update/Clay Pit SVRA Todd Jones.
 - Mr. Jones provided a recap of what activities occur at the Clay Pit SVRA and that the funds set aside in the State of California budget still have not been made available for improvements at the facility.

CONSENT CALENDAR –

1. APPROVAL OF THE MINUTES OF THE May 27, 2015, SPECIAL MEETING – minutes attached

COMMITTEE ACTION REQUESTED: **Approve the minutes.**

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2. REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES – staff report

The Committee will consider a request for reimbursement to the City of Oroville, in the amount of \$13,342.11 for the months of April, May and June 2015.

Committee Action Requested: **Authorize the SBF Fund Administrator to sign invoice No. 2015-3 for reimbursement in the amount of \$13,342.11**

There was no discussion with a motion made by Committee Member Dahlmeier and seconded by Committee Member Wilcox to approve the consent calendar.

The motion was passed by the following vote:

Ayes: Committee Members Dahlmeier, Wilcox, Noble, Vice Chairperson Coots and Chairperson Pittman
Noes: None
Abstain: None
Absent: None

REGULAR BUSINESS

3. The Committee may consider issuing a NOFA for unallocated SBF funds – staff report

COMMITTEE ACTION REQUESTED: **Receive the requested information (and)**

- a. Determine the dollar amount and category of the 2015 NOFA (and)**
- b. Issue a NOFA to be released no later than July 23, 2015 (or)**
- c. provide direction to staff**

Committee Member Coots stated that she understood the need to have matching funds but thought that 50% might be too high.

After discussion a motion was made by Committee Member Noble and seconded by Committee Member Dahlmeier to approve issuing a NOFA in the Large Project category in the amount of \$75,000 with a 50% match requirement.

The motion was passed by the following vote:

Ayes: Committee Members Dahlmeier, Wilcox, Noble, Vice Chairperson Coots and Chairperson Pittman
Noes: None
Abstain: None
Absent: None

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Note: The Notice of Funds Available (NOFA) will be released on Thursday, July 16, 2015 in the amount of \$75,000 with a 50% match requirement (cash or verified in-kind services or materials). The NOFA will be in the Large Project category with an emphasis on the low-flow area of the Feather River. A mandatory NOFA workshop will be held on Wednesday, August 5, 2015 from 2:00 PM to 4:00 PM in the City of Oroville Council Chambers.

The intention of the NOFA is to seek projects that are ready for construction/implementation and that match the spirit of the SBF Vision Statement:

"Reconnecting the beauty and diversity of the Feather River with the community will be the primary component of projects approved by the Supplemental Benefits Fund Steering Committee. The approved projects will provide additional recreational opportunities and economic benefits that enhance the lifestyle of the Oroville Region. (SBF/RFSP July 7, 2010)

STEERING COMMITTEE ADVISOR MEMBERS AND STAFF COMMENTS

4. SBF Program Specialist Report (Bob Marciniak)

A written report was provided including a financial update and updates on the following ad Hoc Committees:

a. RFSP ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Coots and Wilcox. Advisors: Steindorf and Zeitler (Knaus)

b. Mapping ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Dahlmeier and Coots. Advisors: Dossey and Zeitler (Knaus) Others: Willmann (FRRPD), Rust (City of Oroville)

c. Aquatic ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Pittman and Noble. Advisors: Dossey (Murray), Steindorf and Zeitler (Knaus) Others: Willmann (FRRPD) Rust (City of Oroville) Wright (State Parks)

d. Trail Safety ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Pittman and Coots. Advisors: All agencies will be invited to future meetings.

5. DWR Advisor Report (Kevin Dossey)

Mr. Dossey provided information on the lake level and stated that based on current data it would not drop below 648 feet. He also advised the committee that the low lake levels will allow for an extension of the Bidwell ramp.

6. SWC Advisor Report (Tim Haines)

Mr. Haines did not attend the meeting.

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CORRESPONDENCE

None

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

Stu Shaner, Oroville Veterans' Park
Ron Scharbor, Oroville Veterans' Park
Robert Robinson, Oroville Veterans' Park

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SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson requested that a complete update of the 4th of July activities be presented at the October 7, 2015 SBF Steering Committee Meeting.

ADJOURNMENT

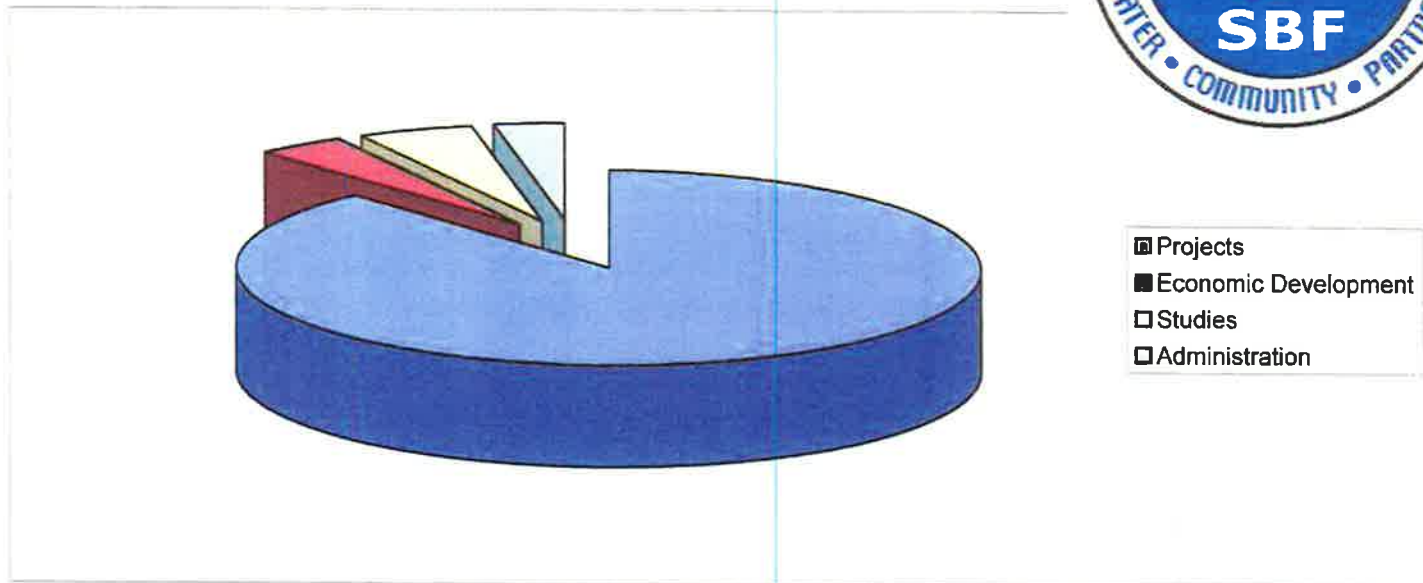
The meeting was adjourned at 7:15 P.M. The next regular quarterly meeting will be held in the Council Chambers of the City of Oroville on Wednesday, October 7, 2015 starting at 5:30 P.M.

David Pittman, SBF Chairperson

Attachment: "How the SBF money has been spent since inception"

How the SBF money has been spent since inception:

Projects	6,613,915.00	88%
Economic Development	298,797.00	4%
Studies (Footnote 1)	352,167.00	5%
Administration (Footnote 2)	237,451.00	3%
Total:	7,502,330.00	100%



Footnote 1: The following studies were approved by the SBF
 (1) Regional Fund Strategic Plan (RFSP): \$300,000 was allocated for the development of the RFSP which was a requirement of the Settlement Agreement, \$173,050 was actually spent.
 (2) Whitewater Environmental Study: \$141,800 was allocated with \$89,117.45 actually spent.
 (3) SBF Committee Workshop: \$6,000 was allocated with \$5,130 actually spent.

Footnote 2: The Settlement Agreement provided for \$600,000 to be allocated towards Administrative Expenses for the first two years and then an agreed upon amount annually. There was not an Administrative Expenditure charge during the first year and \$22,009.95 was charged for six months of the second year. Starting in the third year the SBF Steering Committee has set an administrative budget to fund a Program Specialist for 20 hours per week (salary & benefits) and to cover any other office expenses such as legal, printing, postage, etc.

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Minutes/July 30, 2015

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



MINUTES OF THE July 30, 2015 – SPECIAL MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518.

The agenda for the July 30, 2015, Special Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Thursday, July 23, 2015 at 10:47 A.M.

The July 30, 2015 Supplemental Benefits Fund Steering Committee Special Meeting was called to order by SBF Chairperson David Pittman at 1:35 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by SBF Vice Chairperson Victoria Coots

ROLL CALL

Present: Voting Committee Members: FRRPD Vice Chairperson Victoria Coots, City of Oroville Committee Member Linda Dahlmeier, City of Oroville Committee Member Thil Wilcox and City of Oroville Chairperson David Pittman.

Absent Voting Committee Members: FRRPD Committee Member, Don Noble

Advisory Committee Members (non-voting): Kevin Dossey, Department Water Resources; Kevin Zeitler, Oroville Area Chamber of Commerce

Absent Advisory Committee Members (non-voting): Steve Rotherth – American Rivers; Tim Haines, State Water Contractors, Dave Steindorf (Alternate) American Rivers,

Others Present:

Bob Marciniak, SBF Program Specialist
Don Rust, City of Oroville Acting SBF Fund Administrator
Jamie Hayes, Recording Clerk

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Note: After the roll call Committee Member Dahlmeier stated that SBF meetings held during the day make it difficult for working people to attend. Mrs. Dahlmeier suggested that future special meetings be held at the same time as the regularly scheduled quarterly SBF meetings which start at 5:30 P.M. Chairperson Pittman responded, so noted.

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

None

REGULAR BUSINESS

1. **The committee may consider approving a proposal from Environmental Science Associates (ESA) in an amount not to exceed \$68,950.00 that has been recommended by the SBF ad Hoc Mapping Committee to prepare the Feather River consolidated Master Plan (FRMP) - staff report**

COMMITTEE ACTION REQUESTED:

- a. **Approve the recommendation (or)**
- b. **Deny the recommendation (or)**
- c. **Provide direction to staff**

After discussion a motion was made by Committee Member Dahlmeier and seconded by Vice Chairperson Coots to approve the recommendation for a contract with Environmental Science Associates to prepare the Feather River Consolidated Master Plan in an amount not to exceed \$68,950.00.

The motion was passed by the following vote:

Ayes: Committee Members Wilcox, Vice Chairperson Coots and
Chairperson Pittman
Noes: None
Abstain: None
Absent: Noble (on vacation)

SBF Program Specialist, Bob Marciniak advised the SBF Committee that he had been working with SBF Committee Advisory Member Dave Steindorf on the National Park Service grant application for the Rivers, Trails and Conservation Assistance program which is due on, or before, August 1, 2015. Mr. Marciniak stated that the application would be submitted on July 30, 2015 requesting assistance working with ESA on the Feather River Master Plan specifically in

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designing community outreach and participation strategies, assisting with the community outreach portion and peer review of the final presented draft from ESA.

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

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None

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

ADJOURNMENT

The meeting was adjourned at 1:47 P.M. The next regular quarterly meeting will be held in the Council Chambers of the City of Oroville on Wednesday, October 7, 2015 starting at 5:30 P.M.

David Pittman, SBF Chairperson

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Minutes/ September 17, 2015

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SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



MINUTES OF THE September 17, 2015 – SPECIAL MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518.

The agenda for the September 17, 2015, Special Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Monday, September 14, 2015 at 10:07 A.M.

The September 17, 2015 Supplemental Benefits Fund Steering Committee Special Meeting was called to order by SBF Chairperson David Pittman at 3:30 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by SBF Committee Member Don Noble

ROLL CALL

Present: Voting Committee Members: FRRPD Vice Chairperson Victoria Coots, City of Oroville Committee Member Linda Dahlmeier, City of Oroville Committee Member Thil Wilcox; FRRPD Committee Member, Don Noble and City of Oroville Chairperson David Pittman.

Absent Voting Committee Members: None

Advisory Committee Members (non-voting): Matt Murray, Alternate, Department Water Resources; Kevin Zeitler, Oroville Area Chamber of Commerce, Dave Steindorf (Alternate) American Rivers.

Absent Advisory Committee Members (non-voting): Steve Rotherth – American Rivers; Tim Haines, State Water Contractors, Kevin Dossey, Department of Water Resources

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Others Present:

Bob Marciniak, SBF Program Specialist
Don Rust, City of Oroville Interim SBF Fund Administrator
Scott Huber, SBF Legal Counsel
Jamie Hayes, Recording Clerk

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

Stu Shaner #1

REGULAR BUSINESS

1. **REVIEW OF APPLICATIONS FROM THE 2015 NOTICE OF FUNDS AVAILABLE RELEASED ON JULY 16, 2015.** – staff report, Bob Marciniak, SBF Program Specialist

Mr. Marciniak provided a brief summary of each application and a PowerPoint presentation which included, SBF Goals as detailed in the Regional Fund Strategic Plan (RFSP); the review and approval criteria factors, unencumbered SBF funds and for discussion purposes details of the voting and non-voting members' applicant scores. The RFSP provides a scoring process, however actual grant approval is provided by a motion and vote of the SBF Steering Committee. Oroville Chamber of Commerce Advisor Kevin Zeitler pointed out that the average score listed on the advisor roll-up was incorrect as the total score needed to be divided by 4 rather than 5 as was reflected on the voting members roll-up. The correction was made during the meeting and displayed on the monitor.

Committee Action Requested: DISCUSS EACH OF THE THREE (3) REQUESTS AND:

- a. APPROVE THE REQUEST AS SUBMITTED (OR)
- b. APPROVE THE REQUEST WITH MODIFICATIONS (OR)
- c. REQUEST ADDITIONAL INFORMATION FROM THE APPLICANT (OR)
- d. REQUEST A PRESENTATION FROM THE APPLICANT AT A SUBSEQUENT MEETING (OR)
- e. DENY THE REQUEST (OR)
- f. PROVIDE DIRECTION TO STAFF

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2015 NOFA APPLICATION REQUESTS

- **BOYS & GIRLS CLUBS OF THE NORTH VALLEY (\$5,000) FOR A SPECIFIC SPECIAL PROGRAM FOR THE OROVILLE FACILITY**

Following questions asked of the applicant and discussion the request was not approved siting that it did not fit the Large Project Criteria. The applicant will be advised when the committee is accepting requests for smaller projects.

- **OROVILLE VETERANS' MEMORIAL PARK (\$75,000) FOR CONTINUED CAPITAL IMPROVEMENTS**

Following questions asked of the applicant and discussion a motion was made by Committee Member Dahlmeier and seconded by Committee Member Wilcox to grant the \$75,000 request.

The motion failed by the following vote:

Ayes: Committee Members Dahlmeier and Wilcox
Noes: Committee Member Noble, Vice Chairperson Coots and Chairperson Pittman
Abstain: None
Absent: None

Staff was advised to meet with the applicant and Butte County General Services to review the request and determine what has been built, how it was funded, what remains to be built and how it ultimately will be funded and to bring it back for the consideration at the Regular Quarterly Meeting of the SBF Steering Committee scheduled for Wednesday, October 7, 2015.

- **FEATHER RIVER RECREATION & PARK DISTRICT (\$75,000) FOR A CHILDREN'S PLAY STRUCTURES AT RIVERBEND PARK NORTH FIELD AREA**

Following questions asked of the applicant and discussion a motion was made by Committee Member Don Noble and seconded by Vice Chairperson Victoria Coots to provide up to \$50,000 for the children's play structures at Riverbend Park North Field Area.

The motion was passed by the following vote:

Ayes: Committee Members Noble, Vice Chairperson Coots and Chairperson Pittman
Noes: Committee Members Dahlmeier & Wilcox
Abstain: None
Absent: None

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HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

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The SBF Steering Committee had a discussion regarding the Brad Freeman Trail below the Veterans' Memorial Park and asked for comments from FRRPD General Manager, Apryl Ramage and California Department of Parks & Recreation Area Manager, Aaron Wright regarding the potential costs of completing the last segment of the trail. SBF Staff was directed to provide information to Mr. Wright and to also bring this item back for further discussion at the October 7, 2015 meeting.

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

1. Review the Oroville Veterans' Memorial Par for all of Butte County NOFA request.
2. Discuss parameters for small requests.
3. Consider an agreement with Upstate Community Enhancement Foundation to provide Event Coordinator services for four major community events.
4. Update from the Aquatic Center ad Hoc Committee
5. Update information regarding the Brad Freeman Trail below the Oroville Veterans' Memorial Park for all of Butte County.

ADJOURNMENT

The meeting was adjourned at 5:47 P.M. The next regular quarterly meeting will be held in the Council Chambers of the City of Oroville on Wednesday, October 7, 2015 starting at 5:30 P.M.

David Pittman, SBF Chairperson

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**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE
STAFF REPORT**

TO: SBF CHAIRPERSON & COMMITTEE MEMBERS

FROM: BOB MARCINIAK, SBF PROGRAM SPECIALIST

**RE: AUTHORIZATION TO REQUEST REIMBURSEMENT TO THE
CITY OF OROVILLE FOR SBF ADMINISTRATIVE EXPENSES**

DATE: OCTOBER 7, 2015

SUMMARY

The Committee may consider approving a request for reimbursement to the City of Oroville in the amount of \$12,059.87, for SBF Administrative expenses for July 1, 2015 through September 30, 2015.

DISCUSSION

The expenses are within the guidelines of Contract # 460007302, Exhibit A, Attachment 1, Page 10 "...administrative duties include, but are not limited to, activities associated with management of the Fund." The amount of \$12,059.87 represents actual expenses verified against City of Oroville General Ledger charges from July 1, 2015 through September 30, 2015.

FISCAL IMPACT

Reduces previously approved two year administrative budget (July 2014 thru June 2016) of \$90,240.00 to \$30,803.19.

RECOMMENDATION

SBF Steering Committee authorization to the City of Oroville for reimbursement in the amount of \$12,059.87.

ATTACHMENTS

Budget Reconciliation
Performa Budget/Actual Expenses

Supplemental Benefits Fund (SBF)

Performa Budget/Actual Expenses/Variance

Administrative Expenses* 2 Year Budget: \$90,240.00

Fiscal Year: 07/01/2014 to 06/30/2016

<u>Month</u>	<u>Year</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget Variance</u>	<u>DWR Billed</u>
July	2014	\$3,760.00	(\$3,464.44)	\$295.56	yes
August	2014	\$3,760.00	(\$3,514.74)	\$245.26	yes
September	2014	\$3,760.00	(\$3,443.28)	\$316.72	yes
October	2014	\$3,760.00	(\$4,961.20)	(\$1,201.20)	yes
November	2014	\$3,760.00	(\$3,788.00)	(\$28.00)	yes
December	2014	\$3,760.00	(\$3,443.28)	\$316.72	yes
January	2015	\$3,760.00	(\$3,828.37)	(\$68.37)	no*
February	2015	\$3,760.00	(\$3,737.90)	\$22.10	no*
March	2015	\$3,760.00	(\$3,853.62)	(\$93.62)	no*
April	2015	\$3,760.00	(\$4,328.82)	(\$568.82)	no*
May	2015	\$3,760.00	(\$5,332.91)	(\$1,572.91)	no*
June	2015	\$3,760.00	(\$3,680.38)	\$79.62	no*
July	2015	\$3,760.00	(\$3,041.12)	\$718.88	no*
August	2015	\$3,760.00	(\$4,998.01)	(\$1,238.01)	no*
September	2015	\$3,760.00	(\$4,020.74)	(\$260.74)	no*
October	2015	\$3,760.00			
November	2015	\$3,760.00			
December	2015	\$3,760.00			
January	2016	\$3,760.00			
February	2016	\$3,760.00			
March	2016	\$3,760.00			
April	2016	\$3,760.00			
May	2016	\$3,760.00			
June	2016	\$3,760.00			
Totals:		\$90,240.00	(\$59,436.81)	(\$3,036.81)	

*funds on deposit with City of Oroville

*** Administrative Expenses include the following:**

SBF Coordinator/ City of Oroville Salary & Ben	63%
Office expenses related to SBF	100%
Legal Expenses related to SBF	100%
Miscellaneous expenses related to SBF	100%

Actual details of line expenses are provided on the analysis of SBF Administrative expenses submitted with the City of Oroville reimbursement request.

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Analysis of SBF Administrative Expenses to be submitted for reimbursement

<u>Category</u>	<u>Jul-15</u>	<u>Aug-15</u>	<u>Sep-15</u>
Program Specialist Salary	1,711.08	2,488.84	2,488.83
Temp Salaries	0.00	0.00	0.00
Meeting Clerk	0.00	0.00	0.00
Overtime	0.00	0.00	0.00
Medicare	24.83	35.88	35.88
Pers	379.98	686.06	367.54
Bond	155.88	226.74	226.74
Health Insurance	624.44	621.77	621.77
Workmans Comp	9.24	13.44	13.44
Unemployment Ins	15.62	15.62	15.62
Postage Due/FedEX	0.00	0.00	20.70
Office Supplies	120.05	0.00	230.22
Postage/Xerox	0.00	55.53	0.00
Meeting Expenses	0.00	0.00	0.00
Travel	0.00	0.00	0.00
Printing	0.00	0.00	0.00
Stores Expense	0.00	0.00	0.00
Legal	0.00	313.50	0.00
Medical/Physical	0.00	0.00	0.00
Advertising/Legal Notices	0.00	540.63	0.00
Training Expense	0.00	0.00	0.00
Credit: Fees collected for records search	0.00	0.00	0.00
<u>Total</u>	<u>\$3,041.12</u>	<u>\$4,998.01</u>	<u>\$4,020.74</u>
<u>Total/GL</u>	<u>\$3,041.12</u>	<u>\$4,998.01</u>	<u>\$4,020.74</u>
<u>Difference</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

5-8

Regular Business

3-1

**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE
STAFF REPORT**

TO: SBF CHAIRPERSON & COMMITTEE MEMBERS

FROM: DON RUST, INTERIM SBF FUND ADMINISTRATOR
BOB MARCINIAK, SBF PROGRAM SPECIALIST

RE: NOFA REQUEST OROVILLE VETERANS' MEMORIAL PARK FOR ALL
OF BUTTE COUNTY

DATE: OCTOBER 7, 2015

SUMMARY

THE NOFA REQUEST PRESENTED AT THE SEPTEMBER 17, 2015 SBF STEERING COMMITTEE SPECIAL MEETING BY THE OROVILLE VETERANS' MEMORIAL PARK FOR ALL OF BUTTE COUNTY (\$75,000) WILL BE REVISITED

DISCUSSION

At the September 17, 2015 SBF Steering Committee Special Meeting SBF staff was directed to meet with Dennis Schmidt, Assistant Director Butte County General Services and representatives of the Oroville Veterans' Memorial Park for all of Butte County (OVMP) to further refine the request including staging of the project and to determine the various funding and matching sources.

A meeting was held on September 24, 2015 with Don Rust (SBF), Bob Marciniak (SBF), Dennis Schmidt (Butte County), PJ Shepard (OVMP) and Stu Shaner (OVMP). OVMP Co-President, Bill Connelly was unable to attend the meeting.

Mr. Schmidt provided a color coded site plan which assisted in facilitating the discussion. OVMP representatives indicated that it would take an additional \$1,776,634 to complete the project as depicted in the presented site plan (attachment 1).

Using the provided project elements cost breakdown (attachment 2) that was included in the NOFA request, SBF staff suggested that OVMP representatives review the cost breakdown and complete a new column that had been added by SBF staff titled "can this item be completed later." For example, parking lot 3 which is denoted by the green border on attachment 1, reflects an estimated cost of \$546,090 and is located to the

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west of the OVMP along the levee could be built at a later time from grant funds such as the Air Pollution Incentive Grant.

We also discussed the portion of the unfinished Brad Freeman Trail(attachment 4) below the OVMP. The City of Oroville, Feather River Recreation & Park District, Butte County and the Green Team has named this as a number one priority for completion in the Oroville Area Urban Greening Plan. (<http://www.butteorogreen.net/all-docs>)

A representative of the OVMP will present information to the SBF Steering Committee regarding the following:

1. Improvements completed to date.
2. Improvements that would be built with the \$75,000 current NOFA request and repurposing the outstanding \$37,000 that was intended to be used for the flag pole project.
3. Specific funding details for the \$233,384 identified improvements that would be accomplished if the current request & repurposed approval were combined.
4. Potential staging of construction to best accommodate the project and public access.

FISCAL IMPACT

\$37,000 is previously committed; and \$64,997.10 is currently available in uncommitted funds. To approve the full \$75,000 request \$10,002.29 of 2016 funds would have to be committed.

(Note: on January 20, 2016 will receive \$100,000 from DWR as part of the negotiated advance against the \$4,135,000 due at license signing. The SBF currently has on deposit sufficient funds to honor all grants. As a reminder SBF grant funding is done in arrears after the applicant has used their own funds or provided documentation of in-kind services)

RECOMMENDATION:

1. Approve the request as submitted (or)
2. Approve the request with modifications (or)
3. Request additional information from the applicant (or)
4. Request a presentation from the applicant at a subsequent meeting (or)
5. Provide direction to staff (or)
6. Deny the request

3-3

ATTACHMENTS

1. Color coded site plan reflecting five (5) specific major construction elements
 2. Project element cost breakdown
 3. Discussion purposes SBF Steering Committee scoring of request(s)
 4. Brad Freeman Trail completion area
- NOTE: the complete request has previously been provided electronically and in printed copy to the SBF Steering Committee Members. Public access to the complete request is available by accessing the City of Oroville website at:
<http://www.cityoforoville.org/index.aspx?page=418>

3-4

Attachments

3-5

Plot Date: November 10, 2010 10:40 am Plot By: R.U. File Name: G:\U\560-689\15491 Veterans Mem Park CD\15491 CAD\15491 L-4 Planting.dwg



CONSULTANT

CLIENT
OROVILLE VETERANS PARK COMMITTEE
 P.O. BOX 2586
 OROVILLE, CA 95965

PROJECT
VETERANS MEMORIAL PARK

SHEET TITLE
PLANTING PLAN

DATES

NO.	DESCRIPTION	DATE
1	PERMIT SET	10/29/10
2		
3		
4		
5		
6		
7		
8		

FLOT DATE: OCTOBER 29, 2010

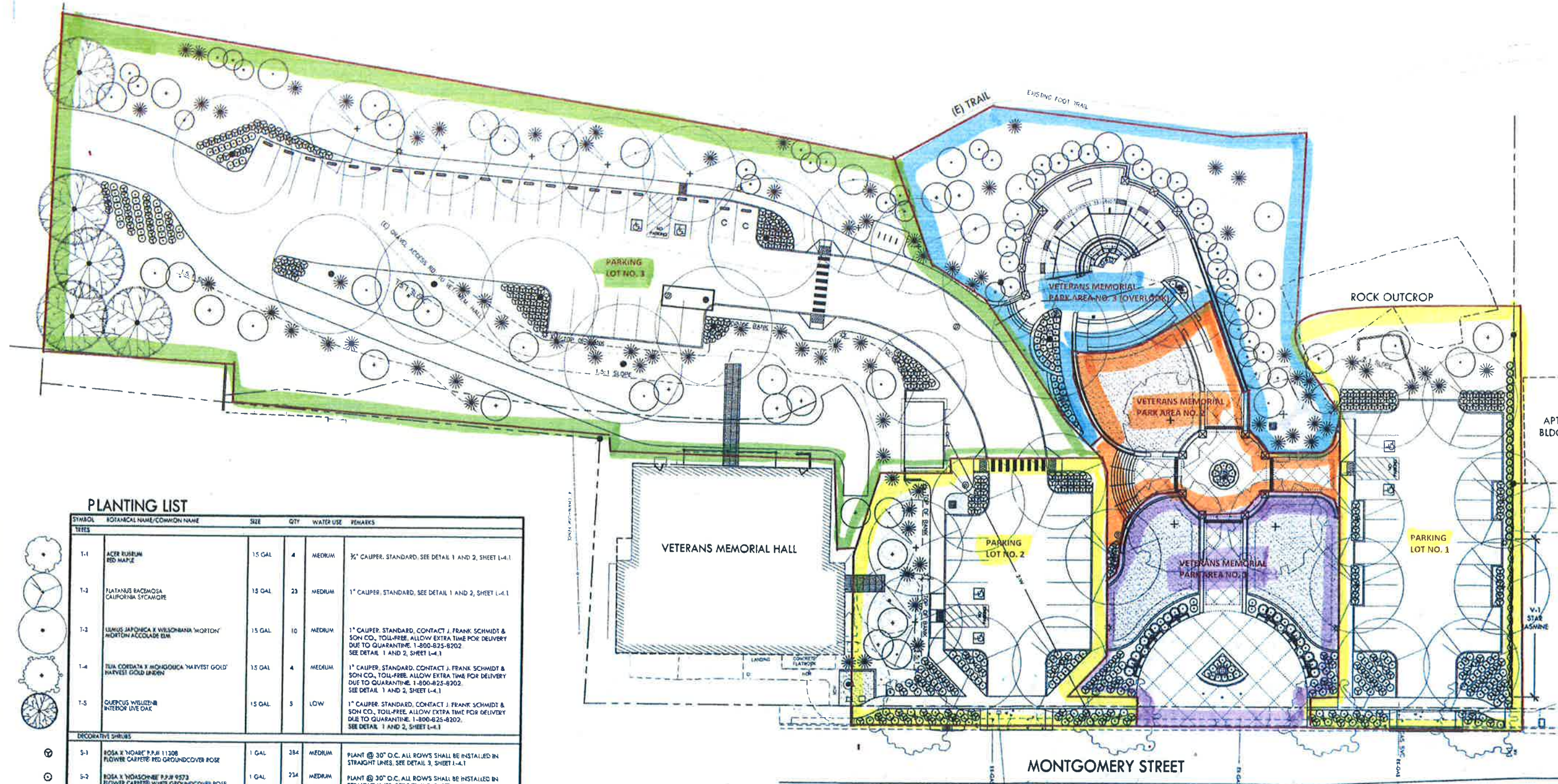
PROJECT NUMBERS

LAND IMAGE PROJECT #: 15491

CONSULTANT PROJECT #:

SHEET NUMBER

L-4.0



PLANTING LIST

SYMBOL	BOTANICAL NAME / COMMON NAME	SIZE	QTY	WATER USE	REMARKS
TREES					
T-1	ACER RUBRUM RED MAPLE	15 GAL	4	MEDIUM	3/2" CALIPER, STANDARD. SEE DETAIL 1 AND 2, SHEET L-4.1
T-2	PLATANUS BACATA CALIFORNIA SYCAMORE	18 GAL	23	MEDIUM	1" CALIPER, STANDARD. SEE DETAIL 1 AND 2, SHEET L-4.1
T-3	LEMAUS JAPONICA X WILSONIANA 'MORTON' MORTON ACCOLADE ELM	15 GAL	10	MEDIUM	1" CALIPER, STANDARD. CONTACT J. FRANK SCHMIDT & SON CO., TOLL-FREE. ALLOW EXTRA TIME FOR DELIVERY DUE TO QUARANTINE. 1-800-825-8202. SEE DETAIL 1 AND 2, SHEET L-4.1
T-4	TRIA CORDATA X MOHIGOUICA 'HARVEST GOLD' HARVEST GOLD LINDEN	15 GAL	4	MEDIUM	1" CALIPER, STANDARD. CONTACT J. FRANK SCHMIDT & SON CO., TOLL-FREE. ALLOW EXTRA TIME FOR DELIVERY DUE TO QUARANTINE. 1-800-825-8202. SEE DETAIL 1 AND 2, SHEET L-4.1
T-5	QUERCUS WELSHII WELSH LIVE OAK	15 GAL	5	LOW	1" CALIPER, STANDARD. CONTACT J. FRANK SCHMIDT & SON CO., TOLL-FREE. ALLOW EXTRA TIME FOR DELIVERY DUE TO QUARANTINE. 1-800-825-8202. SEE DETAIL 1 AND 2, SHEET L-4.1
DECORATIVE SHRUBS					
S-1	ROSA X 'NOARE' P.P.# 11308 FLOWER CARPET® RED GROUNDCOVER ROSE	1 GAL	384	MEDIUM	PLANT @ 30" O.C. ALL ROWS SHALL BE INSTALLED IN STRAIGHT LINES. SEE DETAIL 3, SHEET L-4.1
S-2	ROSA X 'INDASCHNEE' P.P.# 9573 FLOWER CARPET® WHITE GROUNDCOVER ROSE	1 GAL	214	MEDIUM	PLANT @ 30" O.C. ALL ROWS SHALL BE INSTALLED IN STRAIGHT LINES. SEE DETAIL 3, SHEET L-4.1
S-3	THELIA OCCIDENTALIS 'HILL'S DARK GREEN' HILL'S DARK GREEN ARBORESTRIS	5 GAL	24	MEDIUM	PLANT @ 36" O.C. ALL ROWS SHALL BE INSTALLED IN STRAIGHT LINES. SEE DETAIL 3, SHEET L-4.1
S-3	THELIA OCCIDENTALIS 'LITTLE GIANT' LITTLE GIANT ARBORESTRIS	5 GAL	18	MEDIUM	PLANT @ 30" O.C. ALL ROWS SHALL BE INSTALLED IN STRAIGHT LINES. SEE DETAIL 3, SHEET L-4.1
NATIVE SHRUBS					
N-1	MULLENBERGIA FLORENS DEER GRASS	1 GAL	83	LOW	CONTACT FLORAL NATIVE NURSERY: 530-892-2511. SEE DETAIL 3, SHEET L-4.1
N-2	CELANOTHUS INTEGERRIMUS DEER BRUSH	1 GAL	32	LOW	CONTACT FLORAL NATIVE NURSERY: 530-892-2511. SEE DETAIL 3, SHEET L-4.1
N-3	ARCTOSTAPHYLOS DR. HURD DR. HURD MANZANITA	1 GAL	22	LOW	CONTACT FLORAL NATIVE NURSERY: 530-892-2511. SEE DETAIL 3, SHEET L-4.1
N-4	CERCIS OCCIDENTALIS WESTERN REDBUD	1 GAL	28	LOW	CONTACT FLORAL NATIVE NURSERY: 530-892-2511. SEE DETAIL 3, SHEET L-4.1
N-5	RHAMNUS CALIFORNICA 'EYE CASE' EYE CASE CONFERENBY	1 GAL	11	LOW	CONTACT FLORAL NATIVE NURSERY: 530-892-2511. SEE DETAIL 3, SHEET L-4.1
GROUND COVERS					
G-1	IMMEDIATELY TALL RESOUR TIE TURF	SOD	PER AREA	HIGH	CONTACT SANDORA SOD FARM, INC., PHONE: 530-893-3015. SEE BOOK FORM SPECIFICATIONS FOR ADDITIONAL INFORMATION.
G-2	ARCTOSTAPHYLOS 'LVA USE' MANZANITA GROUNDCOVER	1 GAL	190	LOW	PLANT @ 9" O.C. TRIANGULAR SPACING. SEE DETAIL 3, SHEET L-4.1
HYDROSEED					
H-1	NON-IRRIGATED, DRYLAND EROSION CONTROL MIX	HYDRO-SEED	PER AREA	NO WATER	SEE HYDROSEED NOTE #1, THIS SHEET AND BOOK FORM SPECIFICATIONS FOR ADDITIONAL INFORMATION.
VINES					
V-1	TRACHELOSPERMUM JASMINOIDES STAR JASMINE	1 GAL	15	MEDIUM	PLANT @ 48" O.C. STAKED, TRAIN TO FENCE. SEE DETAIL 5, SHEET L-4.1
SYMBOLS					
○	PLANT QUANTITY				
○	PLANT TYPE				

PLANTING NOTES

- VERIFY EXACT LOCATION OF ALL UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION.
- ALL PLANT MATERIAL IS TO BE CHECKED BY LANDSCAPE ARCHITECT PRIOR TO INSTALLATION. NO SUBSTITUTIONS FOR PLANT MATERIAL WILL BE ALLOWED UNLESS PRIOR ARRANGEMENTS HAVE BEEN APPROVED BY LANDSCAPE ARCHITECT. IN THE EVENT OF PLANT MATERIAL UNAVAILABILITY, CONTACT LANDSCAPE ARCHITECT FOR ALTERNATIVE SOURCES OR APPROVED SPECIES SUBSTITUTION.
- BURN OUT SOD WITHIN 18" DIAMETER CIRCLE AT BASE OF ALL TREES IN TURF AREAS. INSTALL A 2" LAYER WALK-ON BARK MULCH WITHIN TREE CIRCLE.
- PLANT QUANTITIES ARE FOR CONVENIENCE OF THE CONTRACTOR. CONTRACTOR TO CONFIRM EXACT NUMBER.
- PLACE AGRIFORM FERTILIZER TABLETS OR EQUAL A MAXIMUM OF 2" BELOW FINISH GRADE, 5 PER 1.5 GAL TREE, 3 PER 5 GAL TREE OR SHRUB, 2 PER 1 GAL SHRUB.
- TREE STAKES ARE TO BE PLACED PERPENDICULAR TO PREVAILING WINDS. REMOVE NURSERY STAKES, REPLACE WITH STAKES PER DETAIL. TREE TIES SHALL BE CINCH-TIE OR EQUAL.
- PLACE 2" WALK-ON BARK MULCH IN ALL SHRUB AND GROUNDCOVER AREAS.
- PLANT MATERIALS SHALL BE BID ON THE BASIS OF SPECIES AND CONTAINER SIZE, NOT ON CONTAINER SIZE ALONE.
- TREES SHALL CONFORM TO AMERICAN NURSERY STANDARD ANSI Z60.1-1990, AND SHALL HAVE A WELL FORMED CENTRAL LEADER AND SHALL NOT BE SUBSTITUTED WITH ANOTHER SPECIES WITHOUT PRIOR WRITTEN APPROVAL OF THE LANDSCAPE ARCHITECT, AND SHALL HAVE AT LEAST THE MINIMUM CALIBER AS STATED IN THE SPECIFICATIONS REGARDLESS OF CONTAINER SIZE.
- REFER TO PLANS, DETAILS AND SPECIFICATIONS FOR ADDITIONAL INFORMATION.

HYDROSEED NOTES

- HYDROMULCH (NON-IRRIGATED, DRYLAND EROSION CONTROL MIX AVAILABLE FROM PACIFIC COAST SEED (925)373-4417. FESTUCA IDAHOENSIS (21%) ECHOSCHOLZIA CALIFORNICA, LUPINUS NAHUSAII, STIPA PLACIDATA, AND ELYMUS B. HYDROMULCH TO BE APPLIED BETWEEN APRIL 15TH TO OCTOBER 15TH. HYDROMULCH SHALL BE APPLIED WITH MECHANICAL HYDRAULIC MACHINES EQUAL TO MODELS PRODUCED BY TORO OR BOVIE MANUFACTURING COMPANIES. HYDROMULCH APPLICATION SHALL CONTAIN THE PROPER PROPORTIONS OF WATER TO FORM SLURRY MIXTURE, AND THE FOLLOWING COMPONENTS AT THESE SPECIFIED RATES: SEED AT FIVE (5) POUNDS PER 1,000 SQUARE FEET FOR NON-IRRIGATED HYDROSEED; THREE (3) POUNDS PER 1,000 SQUARE FEET FOR IRRIGATED HYDROSEED WOOD CELLULOSE FIBER MULCH AT SIXTY (60) POUNDS PER 1,000 SQUARE FEET; BINDER AT RATE 2 POUNDS PER 1,000 SQUARE FEET; HYDROMULCH FERTILIZER, BOSCH MIX AT A RATE OF 60 POUNDS PER 1,000 SQUARE FEET; ACCORDING TO BROADCASTING AT A RATE OF 1-1/2 POUNDS PER 1,000 SQUARE FEET. SLURRY MIXTURE INGREDIENTS SHALL BE CONTINUOUSLY MIXED TO FORM A COMPLETELY HOMOGENEOUS SLURRY. SLURRY MIXTURE SHALL BE APPLIED UNIFORMLY OVER THE PREPARED GRADES AT A RATE OF THIRTY-FIVE (35) POUNDS PER 1,000 SQUARE FEET. PROTECT ADJACENT PAVINGS, VERTICAL WALLS, AND MISCELLANEOUS NON-HYDROMULCH AREAS FROM OVERSPRAY. IF OVERSPRAY OCCURS, CLEAN-UP AT THE END OF EACH DAY'S WORK.

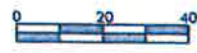
SOIL REPLACEMENT

- THE FOLLOWING SHALL APPLY:
- PARKING LOT PENINSULA PLANTERS** SHALL BE EXCAVATED THE FULL WIDTH, THE ENTIRE LENGTH, AND A MINIMUM OF 30 IN DEEP OR BELOW THE LEVEL OF IMPORTE STRUCTURAL FILL WHICHEVER IS GREATER.
- SHADE TREE PLANTERS OTHER THAN THE ABOVE SHALL BE EXCAVATED 6 FT. BY 6 FT. BY 30 IN. DEEP. SEE TREE PLANTING DETAIL 1, SHEET L-4.1
- ALL PARKWAY STRIPS AND MEDIAN ISLANDS SHALL BE EXCAVATED THE FULL LENGTH AND WIDTH TO A DEPTH OF 30 INCHES. IN THE EVENT THAT SAND FILLED UTILITY TRENCHES ARE ENCOUNTERED, STOP EXCAVATION AND INFORM THE LANDSCAPE ARCHITECT OF THE CONDITION. THE BOTTOM OF ALL TREE EXCAVATIONS SHALL BE SCARRED.
- SEE DETAIL 4, SHEET L-4.1 FOR PLACING IMPORT TOP SOIL AS FILL IN PLANTER AREAS.
- BACKFILL AND OTHER IMPORT TOPSOIL SHALL BE VINA LOAM OR OTHER LANDSCAPE ARCHITECT APPROVED TOPSOIL. CONTRACTOR SHALL PROVIDE A SOILS ANALYSIS OF PROPOSED IMPORT MATERIAL FROM AN ANALYTICAL LABORATORY (SUCH AS SUNLAND ANALYTICAL (916) 852-8537, INCLUDING RECOMMENDATIONS FOR AMENDMENT). CONTRACTOR SHALL AMEND SOIL AS PER THE SOILS ANALYSIS RECOMMENDATIONS.
- CONTRACTOR SHALL OBTAIN LANDSCAPE ARCHITECT'S APPROVAL OF IMPORT SOIL PRIOR TO DELIVERY TO PROJECT SITE. ANY REJECTED MATERIAL SHALL BE REMOVED FROM THE PROJECT SITE AT NO ADDITIONAL COST TO THE OWNER.

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SCALE 1" = 20'-0"




Project Elements	Unit Price	Units*	Quant.	Total Project Costs	Completed	Can this item be added later?	Applicant Match	Funding Source Housing and Urban Development (HUD) Grant	Funding Source Congestion Mitigation Air Quality (CMAQ)	City of Oroville or City RDA	Oroville Veterans Memorial Park Committee Donation	Other Funds	In Kind Donations
PRE-CONSTRUCTION													
Direct Project Management													
Staff Time	\$ 72.00		450	\$ 32,400									
Incidental Charges	\$ 3,000.00		1	\$ 3,000									
Consultants	\$ 150.00		150	\$ 22,500									
Subtotal				\$ 57,900									
Planning, Design & Permitting													
Staff Time	\$ 72.00		450	\$ 32,400									
Consultants	\$ 150.00		1000	\$ 150,000									
Permit Costs	\$ 52,497.00		1	\$ 52,497									
Subtotal				\$ 234,897									
CEQA Compliance													
Staff Time	\$ 72.00		40	\$ 2,880									
Consultants				\$ ---									
Subtotal				\$ 2,880									
Subtotal Pre-construction				\$ 295,677				\$ 14,784	\$ 93,569			\$ 187,324	
CONSTRUCTION													
Implementation - Contracted (Refer													
Site Work	\$ 526,900.00		1	\$ 526,900			\$ 46,775		\$ 369,033			\$ 111,092	
Montgomery Street sidewalk	\$ 25,000.00		1	\$ 25,000						\$ 25,000			
<i>VMP Montgomery Street Park Area</i>													
Landscape	\$ 11,555.00	LS	1	\$ 11,555									
Concrete Seat wall	\$ 72.00	LF	794.44444	\$ 57,200									
Concrete walkway	\$ 17.37	SF	2360	\$ 41,000									
Concrete Curb	\$ 25.00	LF	200	\$ 5,000									
Signage, Statues, Flag poles,	\$ 79,000.00		1	\$ 79,000								\$ 79,000	
<i>VMP Center Park</i>													
Landscape	\$ 6,000.00	LS	1	\$ 6,000									
Concrete walkway	\$ 18.85	SF	2000	\$ 37,692									
Concrete Stairs & Railings	\$ 20,000.00	LS	1	\$ 20,000									
Signage, Statues, Misc.	\$ 60,000.00		1	\$ 60,000								\$ 60,000	
<i>VMP Trail/River Overlook Park Area</i>													
Retaining Wall	\$ 272,716.00		1	\$ 272,716				\$ 127,716		\$ 120,000	\$ 25,000		
Landscape	\$ 15,320.00	LS	1	\$ 15,320								\$ 15,320	
Concrete Seat wall	\$ 100.00	LF	395	\$ 39,500								\$ 39,500	
Concrete walkway	\$ 30.00	SF	4000	\$ 120,000								\$ 120,000	
Concrete Columns	\$ 5,000.00	EA	7	\$ 35,000								\$ 35,000	

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Project Elements	Unit Price	Units*	Quant.	Total Project Costs	Completed	Can this item be added later?	Applicant Match	Funding Source Housing and Urban Development (HUD) Grant	Funding Source Congestion Mitigation Air Quality (CMAQ)	City of Oroville or City RDA	Oroville Veterans Memorial Park Committee Donation	Other Funds	In Kind Donations
Railing	\$ 40.00	LF	120	\$ 4,800								\$ 4,800	
Concrete Stairs &	\$ 19,423.00	LS	1	\$ 19,423								\$ 19,423	
Signage, Statues, Flag poles,	\$ 245,000.00		1	\$ 245,000								\$ 245,000	
Parking Lot #1	\$ 63,555.00		1	\$ 63,555					\$ 63,555				
Parking Lot #2	\$ 62,445.00		1	\$ 62,445					\$ 62,445				
Parking Lot #3 (North lot)	\$ 546,090.00		1	\$ 546,090			7					\$ 546,090	
Implementation -													
Labor	\$ 72.00		450	\$ 32,400								\$ 32,400	
Materials	\$ 10,000.00		1	\$ 10,000								\$ 10,000	
Equipment	\$ 1,000.00		3	\$ 3,000								\$ 3,000	
Amenities	\$ 3,000.00		1	\$ 3,000								\$ 3,000	
Subtotal Construction Costs				\$ 2,341,596			\$ 46,775	\$ 127,716	\$ 495,033	\$ 145,000	\$ 25,000	\$ 1,502,072	\$ ---
Contingency (not to exceed 10% of				\$ 87,238								\$ 87,238	
GRAND TOTAL:				\$ 2,724,511			\$ 46,775	\$ 142,500	\$ 588,603	\$ 145,000	\$ 25,000	\$ 1,776,634	\$ ---

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Points are for discussion purposes. Actual approval is provided by a vote of the SBF Steering Committee

	Attended Workshop	Matching Funds	Project Relevance	Nexus to Feather River	SBF Goals	Local Plans	Sustainability	Quality of Life & Attract Visitors	Total Points
	2	10	15	25	15	15	3	15	100

Rating categories & maximum available points:

2	10	15	25	15	15	3	15	100
---	----	----	----	----	----	---	----	-----

Boys & Girls Clubs of the North Valley
Specific special program
Request: \$5,000

David Pittman
Victoria Coots
Linda Dahlmeier
Thil Chan Wilcox
Don Noble

2	10	15	10	6	0	0	12	55
2	8	5	5	2	0	0	10	32
2	10	10	5	5	0	0	5	37
2	10	10	20	10	10	0	5	67
2	10	10	25	5	5	0	5	62

Total/Average

10	48	50	65	28	15	0	37	253
----	----	----	----	----	----	---	----	-----

Average Score: 50.6

Oroville Veterans' Memorial Park
Capital Improvements
Request: \$75,000

David Pittman
Victoria Coots
Linda Dahlmeier
Thil Chan Wilcox
Don Noble

2	10	12	25	6	10	1	12	78
2	10	5	25	2	10	5	10	69
2	10	15	25	15	15	3	15	100
2	10	10	20	15	15	3	10	85
2	10	10	25	10	15	3	15	90

Total/Average

10	50	52	120	48	65	15	62	422
----	----	----	-----	----	----	----	----	-----

Average Score: 84.4

Feather River Recreation & Park District
Children's Play Structure
Riverbend Park North Field Area
Request: \$75,000

David Pittman
Victoria Coots
Linda Dahlmeier
Thil Chan Wilcox
Don Noble

2	10	15	25	15	15	3	15	100
2	10	15	25	10	12	5	18	97
2	10	10	25	5	15	2	15	84
2	10	15	25	15	15	3	15	100
2	10	15	25	10	15	3	15	95


Total/Average

10	50	70	125	55	72	16	78	476
----	----	----	-----	----	----	----	----	-----

Average Score: 95.2

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Points are for discussion purposes. Actual approval is provided by a vote of the SBF Steering Committee

	Attended Workshop	Matching Funds	Project Relevance	Nexus to Feather River	SBF Goals	Local Plans	Sustainability	Quality of Life & Attract Visitors	Total Points
	2	10	15	25	15	15	3	15	100

Rating categories & maximum available points:

Boys & Girls Clubs of the North Valley
Specific special program
Request: \$5,000

Dossey/DWR
Zeitler/Chamber
Steindorf/American Rivers
Haines/SWC

2	10	10	25	10	10	1	5	73
2	5	2	3	2	2	0	0	16
not received								0
not received								0

Total/Average

4	15	12	28	12	12	1	5	89
---	----	----	----	----	----	---	---	----

Average Score: 44.5

Oroville Veterans' Memorial Park
Capital Improvements
Request: 75,000

Dossey/DWR
Zeitler/Chamber
Steindorf/American Rivers
Haines/SWC

2	10	15	20	10	12	3	10	82
2	8	12	25	15	15	3	10	90
not received								0
not received								0

Total/Average

4	18	27	45	25	27	6	20	172
---	----	----	----	----	----	---	----	-----

Average Score: 86

Feather River Recreation & Park District
Children's Play Structure
Riverbend Park North Field Area
Request: \$75,000

Dossey/DWR
Zeitler/Chamber
Steindorf/American Rivers
Haines/SWC

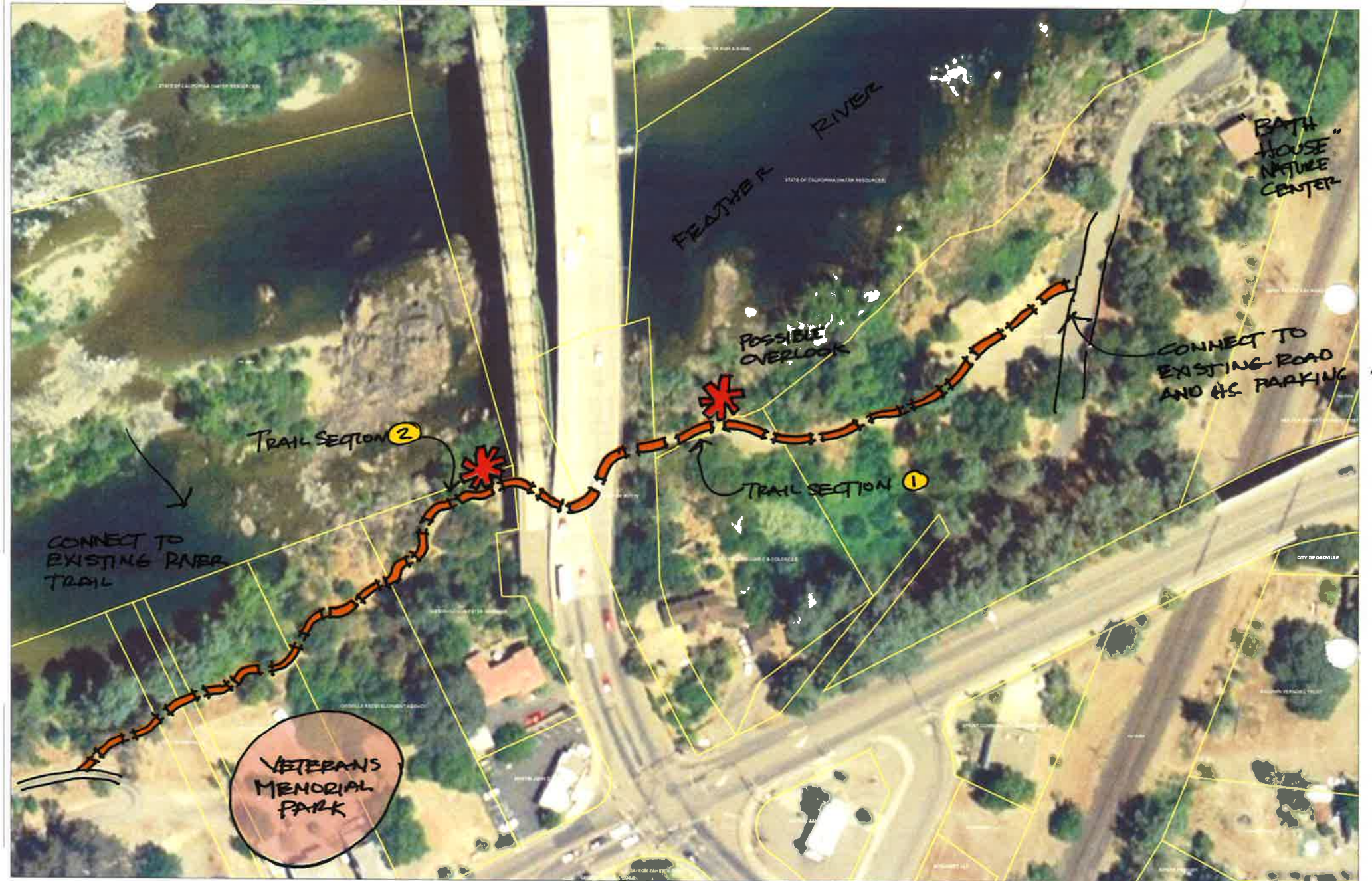
2	10	12	20	12	12	3	12	83
2	5	10	25	12	15	2	7	78
not received								0
not received								0

Total/Average

4	15	22	45	24	27	5	19	161
---	----	----	----	----	----	---	----	-----

Average Score: 80.5

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FEATHER RIVER TRAIL - CONCEPTUAL RENDERING

PREPARED FOR:
CITY OF OROVILLE
 1735 MONTGOMERY STREET
 OROVILLE, CA 95965

PREPARED BY:
MELTON DESIGN GROUP
 309 WALL STREET
 CHICO, CALIFORNIA 95928

311^N
 0 20 40 60 Feet

DATE: JANUARY 12, 2012
 PROJECT NUMBER: 2014



**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE
STAFF REPORT**

TO: SBF CHAIRPERSON & COMMITTEE MEMBERS

FROM: DON RUST, INTERIM SBF FUND ADMINISTRATOR
BOB MARCINIAK, SBF PROGRAM SPECIALIST

RE: EVENT COORDINATOR FUNDING REQUEST

DATE: OCTOBER 7, 2015

SUMMARY

**REQUEST FOR A RENEWAL CONTRACT FROM UPSTATE COMMUNITY
ENHANCEMENT FOUNDATION FOR CONTINUED FUNDING OF THE EVENT
COORDINATOR FOR MAJOR EVENTS HELD IN THE OROVILLE COMMUNITY**

DISCUSSION

In 2011 it was recognized that having a paid Event Coordinator provided the nucleus to coordinate major community events which include, Feather Fiesta Days (May), Fourth of July (July), Salmon Festival (September) and the Holiday Parade of Lights (December). Each of the events has grown during this time with increased attendance, creative approaches to media publications and new interesting elements attracting out of town visitors, but still keeping the "small town" atmosphere that the community desires.

The operations of the four major events are mostly comprised of volunteers from local organizations, service clubs and government. The Event Coordinator, is in essence, the clearing house of activities including documenting and planning meetings, soliciting advertising funds, placing event insurance, controlling permitting and being the contractual agent for advertising placement, event rentals and other matters related to each event.

Upstate Community Enhancement Foundation (UCEF) has been the Event Coordinator since 2011. In 2014 a two year contract was approved by the SBF Steering Committee which expires in March 2016.¹ UCEF has done an outstanding job in fulfilling the

¹ Note: The 2014-2016 contract was for \$30,000 per year.

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parameters of the contract, providing documentation of all planning meetings and final reports of each event.

The proposal presented by UCEF also includes a reduction of 5% per year of the contract amount. As stated in their proposal, "Our goal is to help rebuild the historic downtown area and create a steady flow of economic vitality to the community. These events are economic and community development tools. They highlight the wonderful assets of Oroville, like the Feather River, as well as bringing community to the city core for a shared experience".

The Regional Fund Strategic Plan (RFSP) Review/Update ad Hoc Committee, as part of the five year review of the RFSP, suggested that consideration be given to allocating funds from the Marketing/Community Benefit Fund for an Event Coordinator as the activities fits within, one or more, of the intent of that fund.

FISCAL IMPACT

Would reduce future years available funds by: \$28,500 (2016 funds); \$27,075 (2017 funds); and \$25,721.25 (2018 funds)

RECOMMENDATION

Approve the request as submitted; or provide direction to staff.

ATTACHMENTS

- Letter from Upstate Community Enhancement Foundation
- Event Coordinator Proposal from Upstate Community Enhancement Foundation
- 12 month statistics summary

A handwritten signature in black ink, appearing to be the initials 'Y-J'.

Attachments

4-3



Upstate Community
Enhancement Foundation
Friends of the Arts

OFFICE

805 Whispering Winds Lane
Chico, California 95928-4040

PHONE

530-228-2860

EMAIL

deblucero@deblucero.com

WEB

www.friendsoftheartsupstate.org

www.salmonfestoroville.org

www.artoberfest.net

Friends of the Arts is the popular name of Upstate Community Enhancement Foundation, a 501c3 dedicated to social, cultural and educational endeavors that began in 2001.

DATE

July 27, 2015

TO

Bob Marciniak
SBF Fund Director
City of Oroville, CA

Dear Bob & SBF Steering Committee:

In light of our contract ending in March 2016, we are submitting a request for a three-year extension with the following changes:

1. To reduce SBF's financial responsibility to execute this contract, we are proposing a 5% decrease each year for the next three years. Please keep in mind we are growing the events at the same time. The 5% difference will be made up through the funds we've been growing to help sustain the events. We are asking for three years because it facilitates obtaining larger corporate sponsorship commitment if we can offer long-term involvement.
2. Due to the increased growth of all events over the past few years (under our stewardship), it is necessary to increase our attention to all four events while keeping the Salmon Festival as the premiere event. This proposal reflects our increased involvement in Feather Fiesta Days, Lake Oroville 4th of July and Oroville Parade of Lights. It will include: Creation of all ads and placement, management of media contracts & interviews, social media, print material and public relations for all four events. Although we have been doing this for all four events, it was not mandatory under our current contract.

Thank you!

Debra Lucero

Debra Lucero, President, UCEF (Friends of the Arts)



Funded, in part, by private business, individuals and the California Arts Council, a state agency; the National Endowment for the Arts, a federal agency; the City of Oroville's Supplemental Benefit Fund; and the City of Chico's Public Access TV operations.

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Friends of the Arts

Upstate Community Enhancement
Foundation

OFFICE

805 Whispering Winds Lane
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Friends of the Arts is the popular name of Upstate Community Enhancement Foundation, a 501c3 dedicated to social, cultural and educational endeavors. Our federal ID#: 68-0483892



Funded, in part, by private business, individuals and the California Arts Council, a state agency; the National Endowment for the Arts, a federal agency; the City of Oroville's Supplemental Benefit Fund; and the City of Chico's Public Access TV operations.

EVENT COORDINATOR PROPOSAL

TIMEFRAME - March 18, 2016 - March 18, 2019

PROPOSED SCOPE OF WORK - Three-year proposal with 5% reduction in cost each year beginning in 2016.

YEAR I - \$28,500

YEAR II - \$27,075

YEAR III - \$25,721.25

Please note we will augment the above amounts with funds we've been building to help make Oroville festivals and events sustainable.

The request is to provide an Event Coordinator to administer the following events with the emphasis on the Salmon Festival, a premiere Butte County event and one that has the potential to become a premiere West Coast event:

- Manage all aspects of the Salmon Festival (75%)
- Facilitate meetings & media for Feather Fiesta Days (15%)
- Facilitate meetings & media for Lake Oroville Fourth of July Celebration (5%)
- Facilitate meetings & media for Oroville Parade of Lights (5%)

The ultimate benefit is to create greater awareness of the Oroville Community and all that it has to offer. Our goal is to help rebuild the historic downtown area and create a steady flow of economic vitality to the community. These events are economic and community development tools. They highlight the wonderful assets of Oroville, like the Feather River, as well as bring community to the city core for a shared experience.

The Event Coordinator will provide the following services:

- Facilitating meetings year-round
- Documentation of meetings and proposed plans
- Helping to create an Oroville Volunteer Corp
- Identifying and contacting potential sponsors (Salmon Festival)

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- Media & public relations and ad placement for all events
- Creation of TV, radio & print ads for all events
- Assist and design print materials
- Arrange media interview & write press releases for all events
- Grant writing and identification for any eligible events
- On-site management (Salmon Festival)
- On-site assistance (Feather Fiesta Days)
- Direct Marketing at regional and local events as appropriate
- Prepare eblasts, maintain website, social media (Facebook, Twitter, etc.) for all events.

Thank you for your consideration



Debra Lucero, President, UCEF



Major Oroville Community Events/Event Coordinator funded by the SBF (12 month statistics)

Year	Estimated Attendance	In-kind services
2015	Feather Fiesta Days 21000	\$14,287.00
2015	4th of July Celebration 10000	\$1,780.00
2014	Salmon Festival 20000	\$44,801.00
2014	Parade of Lights 8000	\$6,437.00
	<u>Total</u>	<u>59000</u>
	<u>Cash/Income</u>	
2015	Feather Fiesta Days	\$3,484.00
2015	4th of July (Rotary)	\$20,845.00
2015	4th of July (Sponsors)	\$2,611.00
2014	Salmon Festival	\$32,347.00
2014	Parade of Lights	\$1,300.00
1 year	SBF Contract for Event Coordinator	\$30,000.00
	<u>Total</u>	<u>\$90,587.00</u>
	<u>Expenses/Donations</u>	
2015	Feather Fiesta Days/Adv/Marketing	\$2,328.00
2015	Fireworks (Rotary)	\$15,000.00
2015	Fireworks overage to Rotary	\$5,000.00
2015	Fireworks (Advertising)	\$2,611.00
2014	Salmon Festival/Adv/Marketing	\$25,573.00
2014	Parade of Lights	\$3,088.00
2014	Donation to Feather River Nature Cntr	\$1,350.00
2014	Donation to Kiwanis, Rotary, Heartshine	\$678.00
1 year	SBF Contract for Event Coordinator	\$30,000.00
	Surplus \$ moved forward to next year	\$4,959.00
	<u>Total</u>	<u>\$90,587.00</u>

WOW ... HERE'S WHERE THE EFFORTS WENT DURING THE 12 MONTH PERIOD

72,000 eblast impressions
59,000 attendees
20,000 print give-aways
10,000 magnet give-aways
1,480 organization "partners"
5261 Facebook likes
325 TV adds
180 radio adds
186 Facebook posts
27 planning meetings
27 sets of minutes
15 print adds
13 public relation articles
5 videos created
4 public relation appearances
1 Chamber of Commerce mailing
1 direct marketing event

.+++++ THE INCREDIBLE CORE OF VOLUNTEERS THAT MAKE THESE EVENTS HAPPEN!



**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE
STAFF REPORT**

TO: SBF CHAIRPERSON & COMMITTEE MEMBERS

FROM: DON RUST, INTERIM SBF FUND ADMINISTRATOR
BOB MARCINIAK, SBF PROGRAM SPECIALIST

RE: UPDATE FROM THE SBF AD HOC AQUATIC CENTER COMMITTEE

DATE: OCTOBER 7, 2015

SUMMARY

THE SBF STEERING COMMITTEE WILL RECEIVE THE UPDATED FINDINGS OF SBF AD HOC AQUATIC CENTER COMMITTEE

DISCUSSION

Direction was provided on July 7, 2013 by the SBF Steering Committee to establish the SBF ad Hoc Aquatic Center Committee (ACC) for the purposes of researching and discussing public swimming pool facilities for the Oroville area. During the discussions, for the Settlement Agreement for the Oroville FERC Project NO. 2100 it was recognized that one of the major losses to the Oroville Community was no longer having a warm water swimming facility. The Recreation Management Plan includes directing DWR to prepare a study of "Investigating Alternatives" for extended-season warm water swimming at various sites within the Project No. 2100 boundary.

In early 2014 the SBF Steering Committee approved funding up to \$20,000 to assist in having an architectural design plan developed. A contract with Melton Design Group (MDG) was approved on March 18, 2014 and MDG began working with the ACC on a plan design that was centered at the North Forebay Recreation Area but was designed to be "lifted" from that location to a potential different location.

The ACC has met on an a consistent basis reviewing other communities approaches to providing warm water swimming facilities and identifying location options within the Oroville Region. Included in the on-going ACC discussions has been a recognition that a future facility would need to include elements to assist in insuring continued financial operations sustainability. Multiple locations were considered but the focus of the ACC, initially, was on the North Forebay Recreation Area as it provided highway visibility and

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substantial completed infrastructure. Issues centered around building an expensive facility on property that was not under local control¹, the distance from the Oroville Downtown District and that a parking fee is required.

Public outreach occurred on several occasions as well as the availability of aquatic center questionnaires at Oroville City Hall & the Feather River Recreation & Park District Activity Center. The questionnaires were also available electronically.

The public outreach response did not favor the North Forebay Recreation Area and instead favored a location at either Riverbend Park or at the FRRPD Activity Center. The ACC worked with MDG to see how either, or both, of the favored locations could accommodate a future warm-water swim facility.

The presentation this evening by Greg Melton will provide information regarding those locations.

FISCAL IMPACT

None at this time

RECOMMENDATION:

1. Receive the information, discuss the presentation and provide direction to the SBF ad Hoc Aquatic Center Committee and SBF staff.

ATTACHMENTS

1. Riverbend Park Oroville Aquatic Center Community Recreation Pool
2. FRRPD Activity Center Community Recreation Pool

¹ The North Forebay Recreational Area is owned by the California Department of Water Resources with a long-term lease arrangement with the California Department of Parks & Recreation.

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Attachments

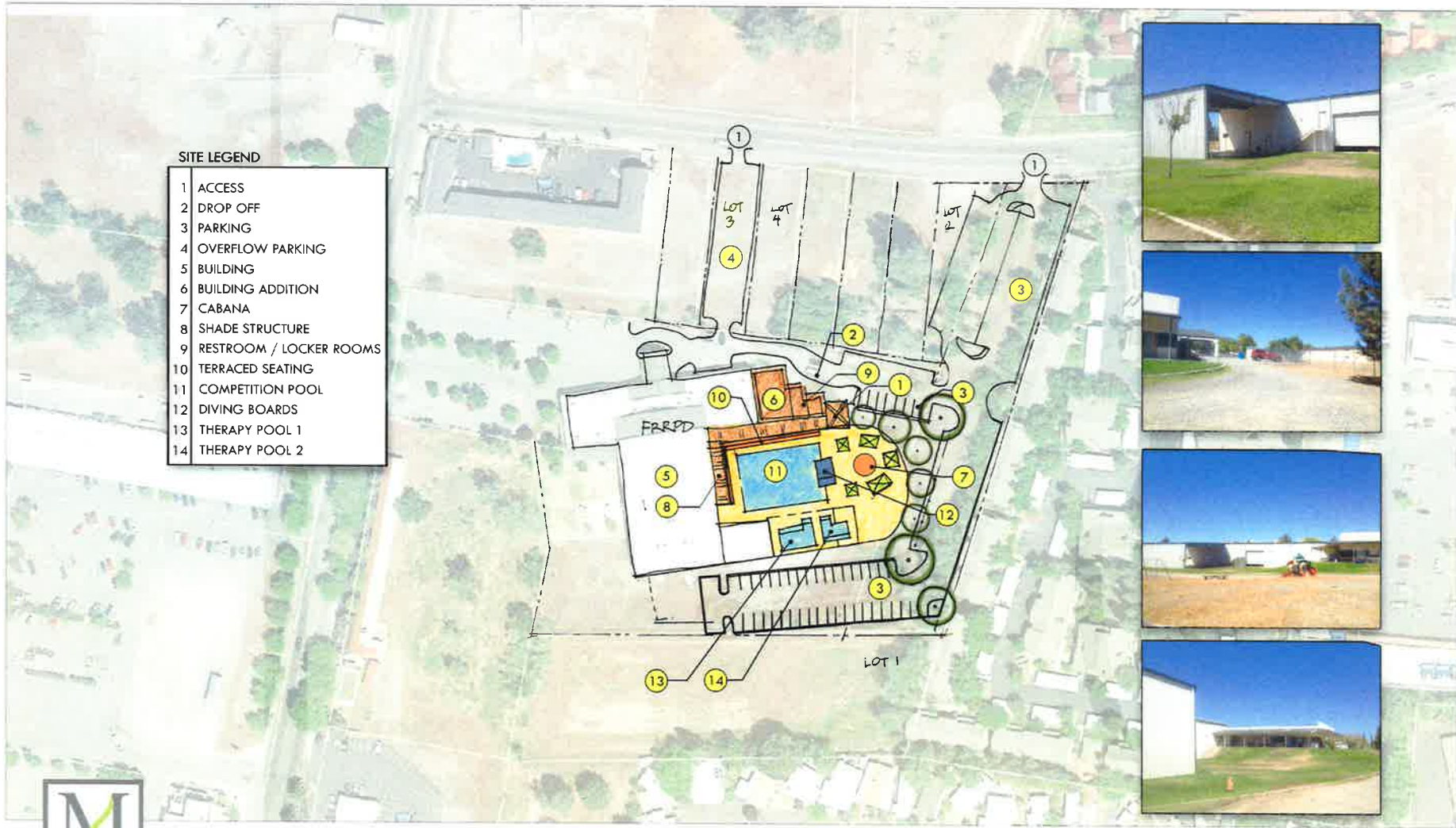
5-3



08-26-2015 #2134

SITE LEGEND

- 1 ACCESS
- 2 DROP OFF
- 3 PARKING
- 4 OVERFLOW PARKING
- 5 BUILDING
- 6 BUILDING ADDITION
- 7 CABANA
- 8 SHADE STRUCTURE
- 9 RESTROOM / LOCKER ROOMS
- 10 TERRACED SEATING
- 11 COMPETITION POOL
- 12 DIVING BOARDS
- 13 THERAPY POOL 1
- 14 THERAPY POOL 2



OROVILLE AQUATIC CENTER

PRELIMINARY CONCEPT - FEATHER RIVER RECREATION ACTIVITY CENTER

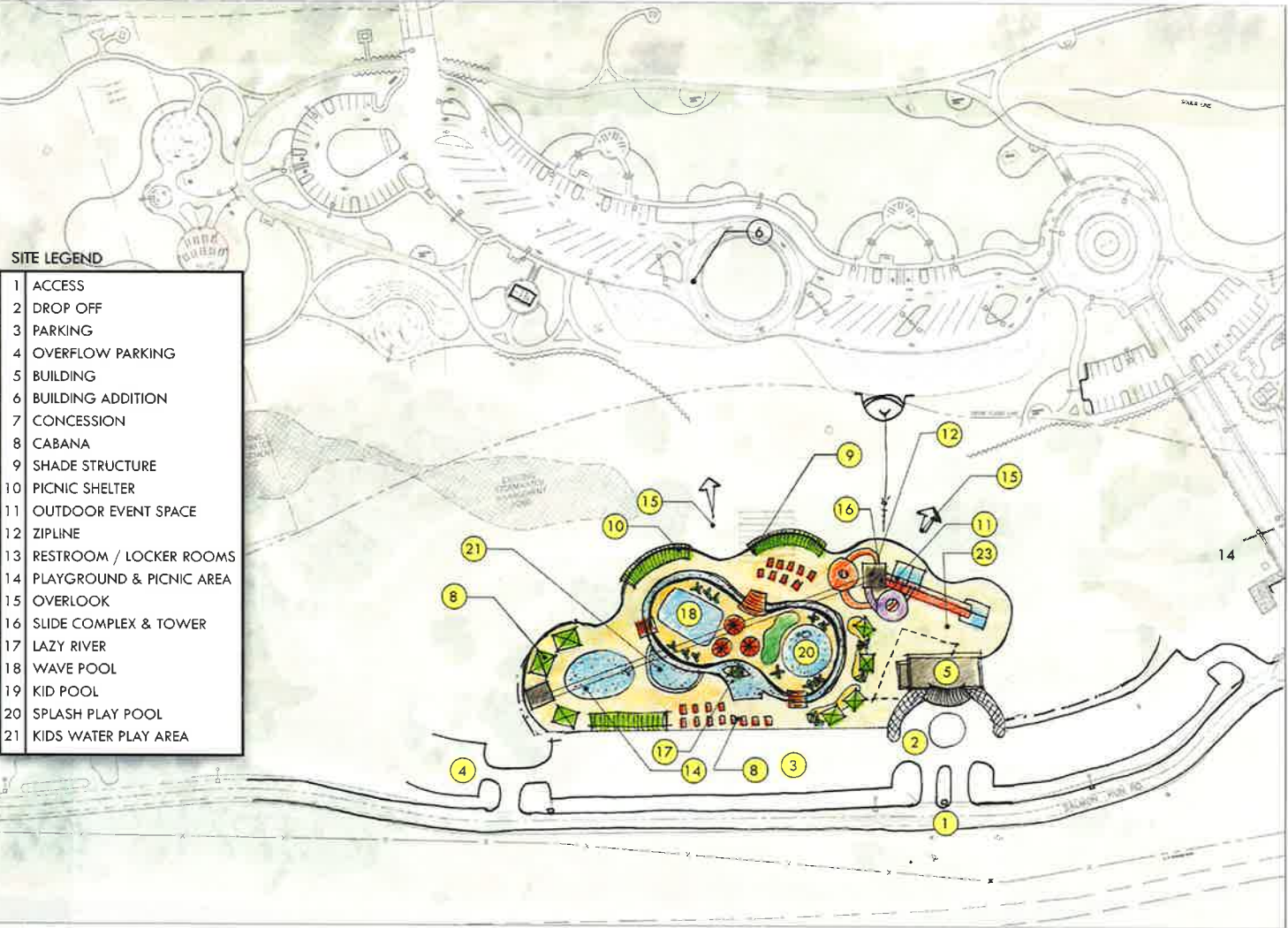


7-5



SITE LEGEND

- 1 ACCESS
- 2 DROP OFF
- 3 PARKING
- 4 OVERFLOW PARKING
- 5 BUILDING
- 6 BUILDING ADDITION
- 7 CONCESSION
- 8 CABANA
- 9 SHADE STRUCTURE
- 10 PICNIC SHELTER
- 11 OUTDOOR EVENT SPACE
- 12 ZIPLINE
- 13 RESTROOM / LOCKER ROOMS
- 14 PLAYGROUND & PICNIC AREA
- 15 OVERLOOK
- 16 SLIDE COMPLEX & TOWER
- 17 LAZY RIVER
- 18 WAVE POOL
- 19 KID POOL
- 20 SPLASH PLAY POOL
- 21 KIDS WATER PLAY AREA



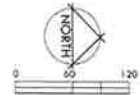
File Name: C:\MADQ\2101-21\9\0\210122 Oroville Aquatic\2112 CAD\2112 3x6\2112 Base River Bend.dwg

Plot Date: August 25, 2015 - 3:51 pm



06-26-2015 #2134

OROVILLE AQUATIC CENTER PRELIMINARY CONCEPT - RIVERBEND PARK



Handwritten initials 'SS' in the bottom left corner.

Steering Committee Advisor Members & Staff Comments

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**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE
SBF Program Specialist Update**

TO: SBF CHAIRPERSON & COMMITTEE MEMBERS
FROM: BOB MARCINIAK, SBF PROGRAM SPECIALIST
RE: SBF Update (July, August & September 2015)
DATE: October 7, 2015

1. SBF FINANCIAL SUMMARY

A summary is attached which details all funds from the inception of the SBF.

The SBF currently has commitments of \$294,280.97 and uncommitted funds of \$64,997.10

2. OPEN GRANTS/COMMITMENTS:

- FRRPD: Brad Freeman Trail/Design & Environmental Elements (Expires 04/01/2016 \$20,000 remaining)
- Oroville Veterans' Memorial Committee: Flag Pole Memorial (Expires 03/03/2016 \$37,000 remaining)
- Forebay Aquatic Center/Feather River Rowing Club (Expires 03/03/2016 \$24,422.78 remaining)
- SBF: Feather River Master Plan Mapping (Expires 06/01/2016 \$68,950 remaining)
- SBF: Oroville Aquatic Center Design (Expires 03/28/2016 \$8,105.00 remaining)
- SBF: Funding for Lake Oroville/Tourism Maps & Brochures (Expires 7/1/2016 \$10,000 remaining)
- Upstate Community Enhancement Foundation: Event Coordinator (Expires 03/18/2016 \$15,000 remaining)
- FRRPD: Well at Nelson Sports Complex (Expires 07/01/2016 \$30,000 remaining)
- FRRPD: Children's Playground at Riverbend Park North (Expires 10/20/2016 \$50,000 remaining)
- SBF Administrative expenses (Expires 06/30/2016 \$30,803.19 remaining)

3. SBF COORDINATOR ACTIVITY SUMMARY:

- **July 2015:** Steering Committee Meeting preparation; legal research; attending meetings; transcription of minutes; process of payment reimbursements; filing; correspondence & email. NOFA processing, press releases. Aquatic Center ad Hoc



Committee meeting. Documentation of current approved projects and research.

- **August 2015:** Steering Committee Meeting preparation; legal research; attending meetings; process of payment reimbursements; filing; correspondence Extensive research, ad Hoc Committee meetings. Documentation of current approved projects and research. Preparation of SBF NOFA contracts. Aquatic Center ad Hoc Committee meeting.
- **September 2015:** Steering Committee Meeting preparation; legal research; attending meetings; process of payment reimbursements; filing; correspondence. Documentation of current approved projects and research. Research, ad Hoc Committee meetings. Aquatic Center ad Hoc Committee meeting.

4. AD HOC COMMITTEE UPDATES:

- **Update:** ad Hoc Mapping Committee: a contract with ESA was approved in the amount of \$68,950. The process will begin mid-October starting first with a stakeholder meeting.
- **Update:** ad Hoc Aquatic Committee: the committee continues to meet and develop partnerships with State Parks, DWR and others. Surveys are available on line & at City Hall, FRRPD Activity Center and at the Palermo & Nelson swimming pool facilities. A presentation of the surveys, public comment & how the aquatic center might fit on alternate sites will be made to Steering Committee at the October 7, 2015 regular meeting.
- **Update:** ad Hoc Safety Patrol Committee: the committee has met to discuss the parameters of the committee as well as to establish a Mission Statement. It was identified in the initial meeting that multiple agencies including State Parks, DWR, Fish & Wildlife, CHP, City of Oroville Police Department and Butte County Sheriffs Department all have specific jurisdictions on the various trails adjacent to the Feather River. One of the items discussed included better safety signage, mile markers and electronic location tracking signage that could be read by a person's cell phone if there was an emergency.
- **Update:** ad Hoc RFSP Review Committee: the committee has completed the initial review and presented suggested changes at the May 27, 2015 special meeting of the SBF. The project is anticipated to be completed on, or before, the January 20, 2016 SBF Meeting.

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SBF Fund Reconciliation



	DWR	Released
2006 Contract Amount	\$1,935,000.00	7/21/2006
2011 2011 DWR Release	\$100,000.00	(December)
2012 2012 DWR Release	\$100,000.00	(January)
2013 2013 DWR Release	\$100,000.00	(January)
2014 2014 DWR Release	\$100,000.00	(January)
2015 2015 DWR Release	\$100,000.00	(January)
Total Contract/to date:	\$2,435,000.00	

Fund Commitments

	Cash Flow	Funded	Residual	Committed	Not Committed	Pending	Line Total
2006 Initial Fund Availability	1,935,000.00						
2008 NOFA/FRRPD Soccer/All Purpose Fields		-1,012,221.74	\$0.00	\$0.00	\$0.00	\$0.00	-1,012,221.74
2008 NOFA/Table Mountain Golf Course		-30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-30,000.00
2011 NOFA/City of Oroville: Police GEM electrical vehicles		-35,098.49	\$0.00	\$0.00	\$0.00	\$0.00	-35,098.49
2012 NOFA/Forebay Aquatic Center		-\$46,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-46,000.00
2012 NOFA/FRRPD 4th Soccer/All Purpose Field Rescinded		\$0.00	\$0.00	\$0.00	-\$167,818.37	\$0.00	-167,818.37
2008 NOFA/ Small Projects		-33,471.68	\$0.00	\$0.00	\$0.00	\$0.00	-33,471.68
2012 NOFA/FRRPD/Disc Golf		-\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-1,000.00
2012 NOFA/FRRPD/Marketing Gymnastics		-\$4,170.00	\$0.00	\$0.00	\$0.00	\$0.00	-4,170.00
2012 NOFA/FRRPD/Website Development		-\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00	-6,500.00
2012 NOFA/Rotary Club of Oroville		-\$3,624.00	\$0.00	\$0.00	\$0.00	\$0.00	-3,624.00
2009/2010 Economic Development/Chamber		-76,427.85	\$0.00	\$0.00	\$0.00	\$0.00	-76,427.85
2011 NOFA/ Oroville Area Chamber of Commerce		-35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-35,000.00
2011 NOFA/Economic Development/Chamber		-58,868.85	\$0.00	\$0.00	\$0.00	\$0.00	-58,868.85
2012 NOFA/Chamber/UCEF Event Coordinator		-\$28,500.00	\$0.00	\$0.00	\$0.00	\$0.00	-28,500.00
2007 Administrative Expenses (charged in 2008)		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2008 Administrative Expenses		-22,009.95	\$0.00	\$0.00	\$0.00	\$0.00	-22,009.95
2009 Administrative Expenses		-44,079.66	\$0.00	\$0.00	\$0.00	\$0.00	-44,079.66
2009/2010 Admin/Regional Fund Strategic Plan		-173,050.00	\$0.00	\$0.00	\$0.00	\$0.00	-173,050.00
2010 Administrative Expenses		-52,927.87	\$0.00	\$0.00	\$0.00	\$0.00	-52,927.87
2011/2012 DWR Advance Allocation	200,000.00						
2011 Administrative allocation for future consultants		-1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	-1,500.00
2011 Administrative Expenses		-21,765.20	\$0.00	\$0.00	\$0.00	\$0.00	-21,765.20
2012 Administrative Expenses allocation		-30,851.87	\$0.00	\$0.00	\$0.00	\$0.00	-30,851.87
2012 Consultant Expense/City of Oroville WW/ES		-\$69,971.56	\$0.00	\$0.00	\$0.00	\$0.00	-69,971.56
2013 DWR Advance Allocation	100,000.00						
2013 Administrative Allocation 07/01/2013-06/30/2014		-30,188.42	\$0.00	\$0.00	\$0.00	\$0.00	-30,188.42
2013 Administrative Expenses (01/01 to 06/30/2013)		-22,191.67	\$0.00	\$0.00	\$0.00	\$0.00	-22,191.67
2014 DWR Allocation	100,000.00						
2014 Administrative Expenses/Future Riverfront Consultant		0.00	\$0.00	-\$68,950.00	\$68,950.00	\$0.00	-\$50,000.00
2014 Event Coordinator		-30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$30,000.00
2014 Consultant/Design Oroville Aquatic Center		-9,610.00	\$0.00	-\$8,105.00	\$0.00	\$0.00	-\$20,000.00
2014 Consultant/Design/Environmental Brad Freeman Trail		-20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00
2014 WW Consultant Expense City of Oroville Rescinded		-19,145.89	\$0.00	\$0.00	-\$122,654.11	\$0.00	-\$141,800.00

Fund Commitments	Cash Flow	Funded	Residual	Committed	Not Committed	Pending	Line Total
2014 FRRPD Irrigation Well at Nelson Complex		0.00	\$0.00	-\$30,000.00		\$0.00	-\$30,000.00
2015 Event Coordinator		-15,000.00	\$0.00	-\$15,000.00		\$0.00	-\$30,000.00
2014-2016 Administrative Budget		-59,436.81	\$0.00	-\$30,803.19	\$0.00	\$0.00	-\$90,240.00
2014 Reserve Police Officer Funding for Parks/Trails		-48,403.20	\$0.00	\$0.00	\$0.00	\$0.00	-\$48,403.20
2014 Administrative Expense/Workshop Facilitator		-5,130.00	\$0.00	\$0.00	-\$870.00	\$0.00	-6,000.00
2015 DWR Allocation	100,000.00						
Administrative Expense Adjustment from previous budget		0.00	\$0.00	\$0.00	-\$13,604.62	\$0.00	-\$11,327.62
2015 Forebay Aquatic Center		-29,577.22	\$0.00	-\$24,422.78	\$54,000.00	\$0.00	-\$54,000.00
2015 FRRPD Brad Freeman Trail/Environmental		0.00	\$0.00	-\$20,000.00	\$20,000.00	\$0.00	-\$20,000.00
2015 Oroville Veterans Memorial Park/Flag Pole Monument		0.00	\$0.00	-\$37,000.00	\$37,000.00	\$0.00	-\$37,000.00
2015 Funding of Lake Oroville Maps and Museum Brochures		0.00	\$0.00	-\$10,000.00	\$10,000.00	\$0.00	-\$10,000.00
2015 FRRPD Childrens' Playground at Riverbend North		0.00	\$0.00	-\$50,000.00	\$50,000.00	\$0.00	-\$50,000.00

Sub totals: \$2,435,000.00 -2,075,721.93 \$0.00 -\$294,280.97 -\$64,997.10 \$0.00 -2,435,000.00

RECAP:

Funded \$2,075,721.93
Residual \$0.00
Committed \$294,280.97
Not Committed/Available \$64,997.10
Pending \$0.00

Total/Contract/to date: \$2,435,000.00

FUNDS ON DEPOSIT:

\$ @ DWR \$0.00
\$ @ City of Oroville \$359,278.07
\$359,278.07

Committed \$294,280.97
Not Committed \$64,997.10

\$359,278.07

7-19

Correspondence

9-1

September 19, 2015

Mr. Tony Catalano
930 Garden Drive
Oroville, CA 95965

California State Park
District of Parks and Recreation
Northern Buttes District
400 Glen Drive
Oroville, CA 95966-9222

City of Oroville
SEP 30 2015
Administration

Supplemental Benefits Fund Administrator
City of Oroville
1733 Montgomery
Oroville, CA 95965

To Whom It Concerns:

I'm writing to you to tell you how disappointing and maddening it has been to try to access the Forebay Aquatic Center these past two weeks. I understand from the FAC website that you are the persons or organization that either manage or partner with the FAC. If this letter has reached the wrong people, please forward it to someone who cares and has authority to fix the Center's problems with operations, staffing, public and interagency communication, website maintenance, and overall management.

Three of us drove from Chico to Oroville last Sunday, September 13, 2015, to rent kayaks. We checked FAC's website for the hours the Center would be open. It said the FAC opens at 10:00am. When we arrived at 10:30, the place was closed and there was no sign on the door. We called the contact phone number on the website and the responder said, "Oh, I guess we didn't update the website with the new hours. And we didn't line up staff to be there at 10:00 but someone will be there at noon." (Someone told us later that the FAC never did open that day "because there was no one to do it." I don't know if this is true or false.) After discussing waiting an hour and a half for someone to show up to open up, we drove home, angry and frustrated. It occurred to us later we should have at least asked the State Park employee for our parking fee back.

This afternoon, three of us went back to the forebay to rent boats. One of us was at the forebay earlier this morning asked a staffperson about today's hours and was assured the Center would be open today "from 1:00 to 6:00pm with the kayaks available until 3:30." Because of our previous experience, we also checked the website which stated (verbatim), "The Boathouse is ONLY OPEN for rentals on Saturdays and Sundays During September from 10:00am to 6:00pm." We arrived today at 3:10 to a closed aquatic center with a handwritten sign on the door stating the

9-2

Center is "open 12:00 to 6:00pm" and a small cardboard sign taped above it saying, "Center closed due to lack of staffing." For the second time, we left disappointed, angry and frustrated.

When we asked for a refund of our parking fee, the gentleman working the booth commented, "Yes, there was someone there a few minutes ago but he just left. I wish they could get their staffing together because I have to give a lot of refunds to people."

In searching partner websites linked on the FAC home page today to try to figure out who to write this letter to (another frustrating experience), I discovered that the hours listed on the various websites are also inconsistent (the same website will give differing times) and conflicting (different websites state different times). There is clearly lousy communication between the FAC and its partners.

Who's in charge of FAC's personnel, staffing hours, partner websites, communication, and overall management?

How many other people, like us, are exasperated, disappointed and just plain mad? We feel this way because we didn't get to enjoy the forebay despite two attempts; because we wasted money and gas driving 92 miles in two roundtrips from Chico, plus money for parking; and because all we get is inaccurate and conflicting information both online and in person.

The FAC and its partners offer wonderful programs in a beautiful place but neither the FAC nor its partners will not maintain a positive reputation (if it has one now) with this ongoing mismanagement. Please fix these problems.

Sincerely,

Jamie Holmes

Jamie Holmes
jaeholmes@gmail.com
1416 Dartwood Drive
Chico, CA 95926

City of Oroville
SEP 26 2015
Administration

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