

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



JULY 6, 2016 – REGULAR QUARTERLY MEETING MINUTES

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518.

The agenda for the July 6, 2016, Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Wednesday, June 29, 2016 at 11:07 A.M.

The July 6, 2016, Supplemental Benefits Fund Steering Committee Meeting was called to order by Chairperson David Pittman at 5:34 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by FRRPD Committee Member Don Noble

ROLL CALL

Present: Voting Committee Members: Committee Members; Don Noble (FRRPD); Thil Chan Wilcox (City of Oroville); Vice Chairperson, Victoria Smith (FRRPD); and David Pittman (City of Oroville)

Absent Voting Committee Members: Linda Dahlmeier (City of Oroville)

Advisory Committee Members (non-voting): Eric See (Alternate), Department Water Resources; Kevin Zeitler, Oroville Area Chamber of Commerce, Dave Steindorf (Alternate) American Rivers

Absent Advisory Committee Members (non-voting): Steve Rothert – American Rivers; Tim Haines, State Water Contractors; Kevin Dossey, DWR

Others Present:

Donald Rust, City of Oroville, Acting SBF Fund Administrator
Bob Marciniak, SBF Program Specialist
Jamie Hayes, Recording Clerk
Apryl Ramage, General Manager FRRPD
Aaron Wright, Superintendent, California State Parks & Recreation

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

None

CONSENT CALENDAR

- 1. **APPROVAL OF THE MINUTES OF THE APRIL 6, 2016 REGULAR QUARTERLY MEETING** – minutes attached
- 2. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES** – staff report, Bob Marciniak, SBF Program Specialist

The Committee may consider a request for reimbursement to the City of Oroville, in the amount of \$15,973.54 for the months April, May & June 2016, for SBF Administrative expenses.

Committee Action Requested: **AUTHORIZE THE SBF FUND ADMINISTRATOR TO SIGN INVOICE TRANSMITTAL NO. AE2016-3 FOR SBF REIMBURSEMENT IN THE AMOUNT OF \$ 15,973.54 RELATING TO SBF ADMINISTRATIVE EXPENSES.**

Hearing no discussion, a motion was made by Vice Chairperson Smith and seconded by Committee Member Chan Wilcox to approve the consent calendar.

The motion was passed by the following vote:

Ayes:	Committee Members Noble, Wilcox, Vice Chairperson Smith and Chairperson Pittman.
Noes:	None
Abstain:	None
Absent:	Dahlmeier

REGULAR BUSINESS

- 3. **EXTENSION OF TERMS FOR EXPIRATION DATES OF SBF ADMINISTRATIVE AND GRANT ALLOCATIONS** – staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested:

- a. Approve a one-year extension of the agreement with Melton Design Group for design elements for a future Aquatic Center. The original approval was for \$21,000.00 with \$1,388.75 remaining. Extension to expire on 03/18/2017.

After discussion, a motion was made by Vice Committee Member Chan Wilcox and seconded by Committee Member Noble to approve the extension.

The motion was passed by the following vote:

Ayes: Committee Members Noble, Wilcox, Vice Chairperson Smith and Chairperson Pittman.

Noes: None

Abstain: None

Absent: Dahlmeier

- b. Approve a one-year extension of the agreement with ESA (Environmental Science Associates) for the Feather River Consolidated Master Plan. The original approval was for \$68,950.00 with \$49,537.54 remaining. Extension to expire on 09/15/2017.

Hearing no discussion, a motion was made by Committee Member Noble and seconded by Committee Member Chan Wilcox to approve the extension.

The motion was passed by the following vote:

Ayes: Committee Members Noble, Wilcox, Vice Chairperson Smith and Chairperson Pittman.

Noes: None

Abstain: None

Absent: Dahlmeier

- c. Authorize an extension of the agreement with NPS (National Park Services) for a non-monetary grant to provide assistance with the Feather River Consolidated Master Plan. (expires on 06/30/2016)

Hearing no discussion, a motion was made by Committee Member Chan Wilcox and seconded by Committee Member Noble to approve requesting the extension.

The motion was passed by the following vote:

Ayes: Committee Members Noble, Wilcox, Vice Chairperson Smith and Chairperson Pittman.

Noes: None

Abstain: None

Absent: Dahlmeier

- d. Approve an extension of the agreement with Oroville Veterans' Memorial Park Committee. The original approval was for \$112,000.00 with \$112,000.00

remaining. Extension to expire on January 20, 2017.

Hearing no discussion, a motion was made by Committee Member Chan Wilcox and seconded by Committee Member Smith to approve the extension.

The motion was passed by the following vote:

Ayes: Committee Members Noble, Wilcox, Vice Chairperson Smith and Chairperson Pittman.
Noes: None
Abstain: None
Absent: Dahlmeier

4. RECEIVE AND DISCUSS INFORMATION REGARDING REPURPOSING PREVIOUSLY APPROVED GRANTS. – staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested:

- a. Approve amending Resolution NO. 06-01, 1.4 to include a provision for repurposing previously approved grants (or)
- b. Provide direction to staff

After discussion the SBF Steering Committee decided to leave the existing wording in all future agreements (grants) that states that any change from the original approval must be requested in writing and approved, or denied, by the SBF Steering Committee. Staff was asked to bring back a legal definition of “repurposing” for further review and discussion.

5. UPDATE ON THE PROGRESS OF THE REGIONAL FUND STRATEGIC PLAN (RFSP) 2016– staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested:

- a. Receive the update information
- b. Discuss proposed low flow channel map
- c. Discuss geographic boundaries of the SBF
- d. Provide direction to staff

After discussion staff was asked to forward the draft grant priority map, the SBF Vision and a matrix of entities with an interest in the low flow channel of the Feather River to members of the SBF Steering Committee.

6. UPDATE ON THE PROGRESS OF THE FEATHER RIVER CONSOLIDATED MASTER PLAN (FRCMP)

Committee Action Requested:

- a. Receive the update information

Information was presented and received. After discussion about the planning aspects of the FRCMP, Chairperson Pittman will send a letter to the Oroville City Council requesting Planning and GIS technical assistance from City staff.

7. UPDATE ON OUTSTANDING GRANTS AND COMMITMENTS

Committee Action Requested:

- a. Receive the update information

Information was presented and received.

8. UPDATE ON THE WILDFLOWER & NATURE FESTIVAL AND FEATHER FIESTA DAYS WHICH WERE COORDINATED BY UPSTATE COMMUNITY ENHANCEMENT FOUNDATION

Committee Action Requested:

- a. Receive the update information

Detailed reporting of the Wildflower & Nature Festival and Feather Fiesta Days was presented. A discussion about the merits of continuing to have an Event Coordinator funded by the SBF occurred. Staff was asked to have the current Event Coordinator, Upstate Community Enhancement Foundation, provide a contract request for 2017-2018 at the October 5, 2016 SBF Steering Committee meeting.

STEERING COMMITTEE ADVISOR MEMBERS AND STAFF COMMENTS

9. DWR Advisor Report (Eric See, DWR Alternate)

Mr. See provided information regarding lake levels and that the Biological Survey Report was in the final stages. He anticipated FERC approval later this year for Project No. 2100, the Oroville Facilities.

10. SWC Advisor Report (Tim Haines)

Mr. Haines did not attend the meeting.

11. SBF Program Specialist Report (Bob Marciniak)

A written report was provided including SBF financial information. He also distributed the new "Museum Row" maps funded by the SBF. The following ad Hoc Committees continue to meet:

- a. RFSP ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Smith and Wilcox. Advisors: Steindorf and Zeitler (Knaus)
- b. Feather River Consolidated Master Plan ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Dahlmeier and Smith. Advisors: Dossey and Zeitler (Knaus) Others: Ramage (FRRPD), Rust (City of Oroville) Wright (California State Parks)
- c. Aquatic ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Pittman and Noble. Advisors: Dossey (Murray), Steindorf and Zeitler (Knaus) Others: Ramage (FRRPD) Rust (City of Oroville) Wright (California State Parks)
- d. Trail Safety ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Pittman and Smith. (currently inactive)

CORRESPONDENCE

- None

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. Presentations are limited to three minutes. Under Government Code section 54954.2, the SBF Steering Committee is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.

- None

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the October 5, 2016 Regular Quarterly Meeting of the SBF:

- Event Coordinator Contract
- Priority Map for project consideration

ADJOURNMENT

The meeting was adjourned at 7:18 P.M. A Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, October 5, 2016 starting at 5:30 P.M. in the Council Chambers of the City of Oroville.

David Pittman, SBF Chairperson