

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



APRIL 5, 2017 – REGULAR QUARTERLY MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518. There was not a broadcast remotely via audio and/or video conference to Cota Cole, LLP, 2261 Lava Ridge Ct. Roseville, CA 95661 (916) 780-9009.

The agenda for the April 5, 2017, Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Wednesday, March 29, 2017 at 3:35 P.M.

The April 5, 2017, Supplemental Benefits Fund Steering Committee Meeting was called to order by Chairperson Don Noble at 5:31 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Committee Member Victoria Smith

ROLL CALL

Present: Voting Committee Members: Chairperson Don Noble, FRRPD; Vice Chairperson Scott Thomson, City of Oroville; Committee Members Victoria Smith, FRRPD; and Linda Draper, City of Oroville.

Absent Voting Committee Members: Linda Dahlmeier, City of Oroville

Advisory Committee Members (non-voting): Kevin Dossey, Department Water Resources; Tim Haines, State Water Contractors; Claudia Knaus (Alternate), Oroville Area Chamber of Commerce,

Absent Advisory Committee Members (non-voting): Steve Rotherth – American Rivers; Dave Steindorf (Alternate) American Rivers; Kevin Zeitler, Oroville Area Chamber of Commerce

Others Present:

Donald Rust, City of Oroville, Acting SBF Fund Administrator
Bob Marciniak, SBF Program Specialist
Jamie Hayes, Recording Clerk

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

- **Tasha Levinson:** #6 DWR Advisor Update
- **Aaron Wright, California State Parks & Recreation Sector Superintendent:** # 6 DWR Advisor Update
- **David Pittman:** #6 DWR Advisor Update

CONSENT CALENDAR –

1. **APPROVAL OF THE MINUTES OF THE JANUARY 5, 2017 REGULAR QUARTERLY MEETING – minutes attached**
2. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES – staff report**

The Committee may consider a request for reimbursement to the City of Oroville, in the amount of \$12,990.99 for the months January 2017 through April 2017 for SBF Administrative expenses. **(Bob Marciniak, SBF Program Specialist)**

Committee Action Requested: **AUTHORIZE THE SBF FUND ADMINISTRATOR TO SIGN INVOICE TRANSMITTAL NO. AE2017-2 FOR SBF REIMBURSEMENT IN THE AMOUNT OF \$12,990.99 RELATING TO SBF ADMINISTRATIVE EXPENSES.**

Hearing no discussion, a motion to approve items 1 and 2 of the Consent Calendar was made by Committee Member Smith and seconded by Committee Member Draper.

The motion was passed by the following vote:

Ayes: Committee Members, Smith, Draper, Vice Chairperson Thomson and Chairperson Noble.
Noes: None
Abstain: None
Absent: Committee Member Dahlmeier

3. CHAIRPERSON APPOINTMENTS TO STANDING AD HOC COMMITTEES.

The Chairperson has appointed the following voting members to each of the ad Hoc Committees. Meetings for these standing committees which meet as necessary are facilitated by the SBF Program Specialist.

- a. Feather River Consolidated Master Plan (2 members)
 - i. Linda Draper, City of Oroville
 - ii. Vicki Smith, FRRPD
- b. Potential Aquatic Center (2 members)
 - i. Linda Draper, City of Oroville
 - ii. Don Noble, FRRPD
- c. Safety Patrol Committee (2 members)
 - i. Linda Dahlmeier, City of Oroville
 - ii. Don Noble, FRRPD
- d. RFSP Update Committee (2 members)
 - i. Scott Thomson, City of Oroville
 - ii. Don Noble, FRRPD

Committee Action Requested: **INFORMATIONAL ONLY NO ACTION REQUIRED.**

PRESENTATIONS/UPDATES

- **PRESENTATIONS:** None

Bob Marciniak, SBF Program Specialist provided the following updates.

- **UPDATE:** The **Feather River Consolidated Master Plan (FRCMP)** ad Hoc Committee met with the ESA consultant group on Monday, March 27, 2017, to review and provide input regarding Reach 3 of the FRCMP. ESA has been tasked with having a complete draft of the entire plan by the end of April (2017). The draft plan will be provided to the SBF Steering Committee, Advisors & the ad Hoc Committee. Once that has been accomplished a Special Meeting of the SBF Steering Committee will be convened in May to receive the draft plan from the consultants (ESA) and to begin the process of final review and acceptance. SBF grant \$68,950.00/\$24,584.88 available/expires September 15, 2017. (Committee discussion occurred)
- **UPDATE: Oroville Veterans' Memorial Committee** (grant for improvements \$112,000/matures July 31, 2017) after numerous weather and material delays the project is back on track and will be completed on, or before, the maturity of the grant. To date the memorial wall has been finished with all plaques installed, decorative rock pillars, wrought iron rails on river view side and some sidewalks completed. There have been no draws to date on this grant. (Committee discussion occurred)

- **UPDATE: FRRPD** (grant for irrigation enhancements at **Nelson Sports Complex** \$24,000/matures April 6, 2017) work is about 75% complete. There have been no draws, to date, on this grant. A request for an extension is detailed in agenda item # 5. (There was no Committee discussion)
- **UPDATE: FRRPD** (grant for **environmental study for portions of the Brad Freeman Trail** \$20,000/matures April 6, 2017. \$10,208.00 remains available. A request for an extension is detailed in agenda item # 6. (There was no Committee discussion)
- **UPDATE: SBF** grant to **Melton Design Group** (for design elements for a future Aquatic Center/\$20,000/matured on March 18, 2017/\$1,388.75 will be reclassified to unallocated funds category. (There was no Committee discussion)

REGULAR BUSINESS

4. **REQUEST FROM FEATHER RIVER RECREATION & PARK DISTRICT TO EXTEND THE MATURITY OF THE PREVIOUSLY APPROVED GRANT FOR THE NELSON COMPLEX IRRIGATION UPGRADES** – Staff Report, Bob Marciniak, SBF Program Specialist

Committee Action Requested:

- a. **Approve the maturity extension (or)**
- b. **Deny the maturity extension (or)**
- c. **Provide direction to staff**

Following discussion, a motion to approve the request with a maturity date of September 30, 2017 was made by Committee Member Smith and seconded by Committee Member Draper.

The motion was passed by the following vote:

Ayes:	Committee Members, Smith, Draper, Vice Chairperson Thomson and Chairperson Noble.
Noes:	None
Abstain:	None
Absent:	Committee Member Dahlmeier

5. **REQUEST FROM FEATHER RIVER RECREATION & PARK DISTRICT TO EXTEND THE MATURITY OF THE PREVIOUSLY APPROVED GRANT FOR THE ENVIRONMENTAL STUDY FOR PORTIONS OF THE BRAD FREEMAN TRAIL** – Staff Report, Bob Marciniak, SBF Program Specialist

Committee Action Requested:

- d. **Approve the maturity extension (or)**
- e. **Deny the maturity extension (or)**
- f. **Provide direction to staff**

Following discussion, a motion to approve the request with a maturity date of April 6, 2018, was made by Committee Member Draper and seconded by Committee Member Smith.

The motion was passed by the following vote:

Ayes:	Committee Members, Smith, Draper, Vice Chairperson Thomson and Chairperson Noble.
Noes:	None
Abstain:	None
Absent:	Committee Member Dahlmeier

STEERING COMMITTEE ADVISOR MEMBERS AND STAFF COMMENTS

6. DWR Advisor Report (Kevin Dossey)

Prior to Mr. Dossey's update, SBF Chairperson, Don Noble thanked DWR and the various agencies for the quick response and providing the media control site to help keep the public up to date.

Mr. Dossey provided an update regarding the work-in-progress and the big fix. Currently there are 300 DWR employees working on the situation. The emergency fix has required 24/7 attention. Initially DWR was planning on releasing bids for the big fix on June 1st that has now been moved to April 12th. Burma Road will be extended and improved with gravel to allow heavy construction equipment to access the spillway area which will take some of the construction traffic off local residential streets.

Vice Chairperson Thomson asked if a better collaborative effort with DWR to help make it right for Oroville could occur. Committee Member Draper expressed a concern about what all of this has done to the business community and potentially to real estate values.

7. SWC Advisor Report (Tim Haines)

Mr. Haines thanked the community and the various agencies that have been and continue to be involved in the Oroville Spillway incident. He appreciated the tone of the conversation with the SBF Steering Committee and DWR. He expressed great empathy for the Oroville community and its leaders as to how they have handled all that has occurred. There is an awareness of doing a better job and utilizing Federal Funds for the community.

8. SBF Program Specialist Report (Bob Marciniak)

A written report was provided including SBF financial information.

CORRESPONDENCE

- None

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. Presentations are limited to three minutes. Under Government Code section 54954.2, the SBF Steering Committee is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.

- None

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the July 5, 2017, Regular Quarterly Meeting of the SBF. There were no requests.

SBF Program Specialist, Bob Marciniak requested that the SBF Steering Committee tentatively reserve, Wednesday, July 12, 2017 for a Special Meeting of the SBF Steering Committee starting at 4:00 P.M. for a presentation from Environmental Science Associates (ESA) of the final Feather River Consolidated Master Plan (FRCMP)

ADJOURNMENT

The meeting was adjourned at 6:37 P.M. A Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, July 5, 2017 starting at 5:30 P.M. in the Council Chambers of the City of Oroville.

Don Noble, SBF Chairperson