



## OROVILLE CITY COUNCIL

Council Chambers  
1735 Montgomery Street  
Oroville, CA. 95965

**JULY 11, 2017**  
**REGULAR MEETING**  
**CLOSED SESSION 5:30 P.M.**  
**OPEN SESSION 6:30 P.M.**  
**AGENDA**

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### CLOSED SESSION (5:30 P.M.)

#### ROLL CALL

Council Members Berry, Del Rosario, Draper, Hatley, Thomson, Vice Mayor Goodson, Mayor Dahlmeier

### CONVENE TO CLOSED SESSION (ITEMS LISTED ON PAGE NO. 5)

#### RECONVENE TO OPEN SESSION

### OPEN SESSION (6:30 P.M.)

#### PLEDGE OF ALLEGIANCE

### PROCLAMATION / PRESENTATION

#### CONSENT CALENDAR

1. **APPROVAL OF THE JUNE 20, 2017 REGULAR MEETING AND JUNE 27, 2017 SPECIAL MEETING OF THE OROVILLE CITY COUNCIL** – minutes attached

#### Community Development Department

2. **AMENDMENTS TO THE REGULATIONS REGARDING THE ISSUANCE OF PREFERENTIAL PARKING PERMITS AND GUEST PASSES** – staff report (*2<sup>nd</sup> Reading*)

The Council may consider amendments to Sections 10.16.290 and 10.16.300 of the Oroville Municipal

Code regarding the issuance of preferential parking permits and guest passes. (**Donald Rust, Director of Community Development**)

Council Action Requested: **Waive the second reading, and adopt by title only, Ordinance No. 1822 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, ADOPTING AMENDMENTS TO SECTIONS 10.16.290 AND 10.16.300 OF THE OROVILLE MUNICIPAL CODE REGARDING THE ISSUANCE OF PREFERENTIAL PARKING PERMITS AND GUEST PASSES.**

**3. ZONING CHANGE 17-02: MINOR VARIANCE AND MINOR USE PERMIT REGULATIONS – staff report (2<sup>nd</sup> Reading)**

The Council may consider amendments to the Zoning Ordinance to include the addition of provisions regarding Minor Variances and Minor Use Permits. (**Dawn Nevers, Assistant Planner and Donald Rust, Director of Community Development**)

Council Action Requested: **Waive the second reading, and adopt by title only, Ordinance No. 1823 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, ADOPTING AMENDMENTS TO TITLE 17 OF THE OROVILLE MUNICIPAL CODE TO ADD REGULATIONS REGARDING MINOR USE PERMITS AND MINOR VARIANCES.**

**4. SHORT TERM SERVICE AGREEMENTS WITH DEWEY PEST CONTROL FOR CITY LOCATIONS – staff report**

The Council will receive a report regarding the treatment of flea infestation of the Lott Home Museum, Sank Park, Chinese Temple office, City Corporation Yard and the preventative treatment of City Hall. (**Dawn Nevers, Assistant Planner and Donald Rust, Director of Community Development**)

Council Action Requested: **None.**

**Administration Department**

**5. AMENDMENT TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AGREEMENT REGARDING EMPLOYEES SHARING ADDITIONAL COSTS - staff report (2<sup>nd</sup> Reading)**

The Council may consider an amendment to the California Public Employees' Retirement System (CalPERS) Agreement for employees sharing additional costs. (**Liz Ehrenstrom, Human Resource Manager**)

Council Action Requested: **Waive the second reading, and adopt by title only, Ordinance No. 1824 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE AGREEMENT BETWEEN THE OROVILLE CITY COUNCIL OF THE CITY OF OROVILLE AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM.**

**6. AMENDMENT TO THE JOINT POWERS AGREEMENT WITH THE BUTTE COUNTY ASSOCIATION OF GOVERNMENTS – staff report**

The Council may consider an Amendment to the Joint Powers Agreement with Butte County Association of Governments, approving a ten-year extension. (**Donald Rust, Assistant City Administrator**)

Council Action Requested: **Adopt Resolution No. 8617 – A RESOLUTION OF THE OROVILLE CITY COUNCIL APPROVING AN EXTENSION OF THE TERM OF THE JOINT POWERS AGREEMENT ESTABLISHING THE BUTTE COUNTY ASSOCIATION OF GOVERNMENTS.**

**7. REAPPOINTMENT TO THE OROVILLE PARK COMMISSION – staff report**

The Council may consider reappointing Scott Lawrence, a City resident, to continue serving on the

Oroville Park Commission for an additional 4-year term. **(Jamie Hayes, Assistant City Clerk)**

Council Action Requested: **Reappoint Scott Lawrence to continue serving on the Oroville Park Commission for an additional 4-year term, ending June 30, 2021.**

**8. REAPPOINTMENTS TO BUILDING CODE AND DISABLED ACCESSIBILITY APPEALS BOARD – staff report**

The Council may consider the reappointment of Scott G. Gibson, Chairperson and Neil Graber, Vice Chairperson to the Building Code and Disabled Accessibility Appeals Board for additional three-year terms, ending June 30, 2020. **(Jamie Hayes, Assistant City Clerk)**

Council Action Requested: **Reappoint Scott G. Gibson, Chairperson and Neil Graber, Vice Chairperson, to the Building Code and Disabled Accessibility Appeals Board for additional three-year terms, ending June 30, 2020.**

**PUBLIC HEARINGS**

**Business Assistance and Housing Development Department**

**9. SUBMITTAL OF A NEW COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM INCOME REUSE PLAN – staff report**

The Council will conduct a public hearing regarding the submittal of a new Community Development Block Grant Program Income Reuse Plan. **(Amy Bergstrand, Management Analyst III)**

Council Action Requested: **Adopt Resolution No. 8618– A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING THE ADOPTION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM INCOME REUSE PLAN.**

**REGULAR BUSINESS**

**Business Assistance and Housing Development Department**

**10. FORECLOSURE OF CITY PROPERTY LOCATED AT 3027 FLORENCE AVENUE – staff report**

The Council may consider initiating foreclosure proceedings related to the City of Oroville's security interest in the Deed of Trust against the property located at 3027 Florence Avenue, Oroville. **(Amy Bergstrand, Management Analyst III)**

Council Action Requested: **Adopt Resolution No. 8619 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR AND/OR CITY ADMINISTRATOR TO EXECUTE ALL DOCUMENTS AND ANY AMENDMENTS THERETO NECESSARY TO INITIATE AND COMPLETE FORECLOSURE PROCEEDINGS ON REAL PROPERTY LOCATED AT 3027 FLORENCE AVENUE, OROVILLE (APN 013-225-013).**

**11. FORECLOSURES FOR CITY PROPERTY LOCATED AT 134 MORNINGSTAR AVENUE – staff report**

The Council may consider initiating foreclosure proceedings related to the City of Oroville's security interest in the Deed of Trust against the property located at 134 Morningstar Avenue. **(Amy Bergstrand, Management Analyst III)20**

Council Action Requested: **Adopt Resolution No. 8620 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR AND/OR ACTING CITY ADMINISTRATOR**

**TO EXECUTE ALL DOCUMENTS AND ANY AMENDMENTS THERETO NECESSARY TO INITIATE AND COMPLETE FORECLOSURE PROCEEDINGS ON REAL PROPERTIES LOCATED AT 134 MORNINGSTAR AVENUE, OROVILLE (APN 031-340-038).**

Finance

**12. ADOPTION OF THE FISCAL YEAR 2017-2018 ANNUAL BUDGET – staff report**

The Council may consider the adoption of the Fiscal Year 2017-2018 Annual Budget. **(Ruth Wright, Director of Finance)**

Council Action Requested: **Adopt Resolution No. 8621 – A RESOLUTION OF THE OROVILLE CITY COUNCIL ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2017-2018.**

**13. PLACEMENT OF DELINQUENT GARBAGE BILLS ON THE 2017-2018 PROPERTY TAX ROLL – staff report**

The Council may consider the placement of delinquent garbage bills to Recology on the 2017-2018 property tax roll. **(Ruth Wright, Director of Finance)**

Council Action Requested: **Adopt Resolution No. 8622 – A RESOLUTION OF THE OROVILLE CITY COUNCIL ADOPTING DIRECT ASSESSMENT FOR DELINQUENT GARBAGE BILLS FOR FISCAL YEAR 2016-2017 ON THE 2017-2018 PROPERTY TAX ROLL AND AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSITION 218 CERTIFICATION OF TAX BILL LEVY.**

**14. ANNUAL SANITARY SEWER SERVICE RATES – staff report**

The Council may consider a Resolution certifying that the Sewer Service charges to be levied on the 2017-18 tax roll are in compliance with Proposition 218. **(Ruth Wright, Director of Finance)**

Council Action Requested: **Adopt Resolution No. 8623 - A RESOLUTION OF THE OROVILLE CITY COUNCIL CERTIFYING TO THE COUNTY OF BUTTE THE VALIDITY OF THE LEGAL PROCESS USED TO PLACE DIRECT CHARGES (SPECIAL ASSESSMENTS) ON THE SECURED TAX ROLL AND AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSITION 218 CERTIFICATION OF TAX BILL LEVY FOR FISCAL YEAR 2017-18 SEWER SERVICE CHARGES**

Community Development Department

**15. PROFESSIONAL SERVICES AGREEMENT WITH GHIRARDELLI ASSOCIATES, INC. – FINAL PAYMENT – staff report**

The Council may consider an Amendment to the Professional Services Agreement with Ghirardelli Associates, Inc. (Consultant), in the amount of \$58,920 final payment, for providing qualified professional civil engineering services for the City's Table Mountain Boulevard and Nelson Avenue Round-a-bout project. **(Donald Rust, Assistant City Administrator)**

Council Action Requested: **Adopt Resolution No. 8624 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AMENDMENT NO.3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH GHIRARDELLI ASSOCIATES, INC., IN THE AMOUNT OF \$58,920 FOR FINAL PAYMENT, TO PROVIDE PROFESSIONAL CIVIL ENGINEERING AND INSPECTION SERVICES FOR THE CITY'S ENGINEERING DIVISION – (Agreement No. 3191-3).**

**16. LETTER TO THE FEDERAL ENERGY REGULATORY COMMISSION REGARDING THE OROVILLE DAM SPILLWAY INCIDENT – staff report**

The Council may consider sending a letter to the Federal Energy Regulatory Commission (FERC) regarding the recent Oroville Dam spillway incident **(Continued from the June 20, 2017 meeting).**



Council Action Requested: **Provide direction, as necessary.**

**COUNCIL ANNOUNCEMENTS/COMMITTEE REPORTS** (A verbal report may be given regarding any committee meetings attended)

**CITY ADMINISTRATOR/ ADMINISTRATION REPORTS**

**CORRESPONDENCE**

- Pacific Gas & Electric Company

**HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

This is the time the Mayor will invite anyone in the audience wishing to address the Council on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. **Presentations are limited to 3 minutes.** Under Government Code Section 54954.2, The Council is prohibited from taking action except for a brief response by the Council or staff to a statement or question relating to a non-agenda item.

**CLOSED SESSION**

The Council will hold a Closed Session on the following:

1. Pursuant to Government Code section 54957.6, the Council will meet with Labor Negotiators and City Attorney to discuss labor negotiations for the following represented groups: Oroville City Employees Association, Oroville Police Officers' Association – Sworn and Non-Sworn, Oroville Firefighters' Association, and Oroville Management and Confidential Association.
2. Pursuant to Government Code section 54956.9(d)(4), the Council will meet with the Acting City Administrator and City Attorney regarding potential initiation of litigation – one case (related to Oroville Spillway Incident).

**ADJOURNMENT**

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on Tuesday, July 18, 2017, at 5:30 p.m.

*Accommodating Those Individuals with Special Needs* – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

**CITY COUNCIL MEETING MINUTES  
JUNE 20, 2017 – 5:30 P.M.**

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The agenda for the June 20, 2017, regular meeting of the Oroville City Council was posted on the bulletin board at the front of City Hall and on the City of Oroville's website located at [www.cityoforoville.org](http://www.cityoforoville.org) on Friday, June 15, 2017, at 12:25 p.m.

The June 20, 2017 regular meeting of the Oroville City Council was called to order by Mayor Dahlmeier at 5:33 p.m.

**ROLL CALL**

Present: Council Members Berry, Del Rosario, Draper, Hatley, Thomson, Vice Mayor Goodson, Mayor Dahlmeier

Absent: None

**Staff Present:**

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Donald Rust, Assistant City Administrator  
Bill LaGrone, Director of Public Safety  
Scott E. Huber, City Attorney  
Rick Farley, EZ Zone & Business Coordinator  
Liz Ehrenstrom, Human Resource Manager  
Allen Byers, Assistant Police Chief

Ruth Wright, Director of Finance  
Karolyn Fairbanks, Treasurer  
Jamie Hayes, Assistant City Clerk  
Dawn Nevers, Assistant Planner  
Bob Marciniak, SBF Program Specialist

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**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Dahlmeier.

**PROCLAMATION / PRESENTATION**

Robert Bateman, Roplast Industries, gave a presentation regarding a potential Engineering Evaluation relating to the Oroville Dam Spillway Incident.

Jim Moll, State Theatre Artists Guild (STAGE), gave a presentation regarding the State Theatre Annual Operations Report.

Scott Huber, City Attorney, provided the audience with information relating to the filing claims for damages against the State of California in regards to the February, 2017 Oroville Dam Spillway incident.

**RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS**

Greg Blake – Item No. 10  
Matt Murray – Item No. 13  
Billy Speer – Item No. 13

Tasha Levinson – Item No. 8, 9, and 13  
Don Fultz – Item No. 13  
Bill Bynum – Item No. 13

## **CONSENT CALENDAR**

A motion was made by Vice Mayor Goodson, seconded by Council Member Thomson, to approve the following Consent Calendar:

1. **APPROVAL OF THE JUNE 6, 2017 REGULAR MEETING AND JUNE 13, 2017 SPECIAL MEETING OF THE OROVILLE CITY COUNCIL** – minutes attached

### **Business Assistance and Housing Development Department**

2. **SUBMITTAL OF A REGIONAL USED OIL PAYMENT PROGRAM APPLICATION WITH BUTTE COUNTY TO CALRECYCLE** – staff report

The Council considered submitting a letter to the County of Butte authorizing the Butte County Public Works to submit a CalRecycle Regional Used Oil Payment Program Application, and authorizing the County to act as the Lead Agency, on behalf of the City of Oroville. **(Rick Farley, Enterprise Zone and Business Assistance Coordinator)**

Council Action Requested: **Adopt Resolution No. 8613 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHOTIZING AND DIRECTING THE MAYOR TO EXECUTE A LETTER OF AUTHORIZATION TO THE BUTTE COUNTY PUBLIC WORKS DEPARTMENT FOR THE CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY FISCAL YEAR 2017-2018 USED OIL PAYMENT PROGRAM.**

3. **AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH HARVEST ACCOUNTING AND MANAGEMENT SYSTEMS, INC.** – staff report

The Council considered an Amendment to the Professional Services Agreement with Harvest Accounting and Management Systems, Inc., for Business Technical Assistance Consulting Services, and to carryover the current contract balance of \$21,175. **(Rick Farley, Enterprise Zone and Business Assistance Coordinator)**

Council Action Requested: **Adopt Resolution No. 8614 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH HARVEST ACCOUNTING AND MANAGEMENT SYSTEMS, INC., EXTENDING THE AGREEMENT TERM TO JUNE 30, 2019 AND TO CARRYOVER A BALANCE OF \$21,175 – (Agreement No. 1857-8).**

4. **RECONVEYANCE OF DEED OF TRUST FOR OROVILLE HOSPITAL 1997 FINANCING BOND** – staff report

The Council considered reconvening the Deed of Trust that secured a financing bond for Oroville Hospital in 1997. **(Rick Farley, Enterprise Zone and Business Assistance Coordinator)**

Council Action Requested: **Adopt Resolution No. 8615 – A RESOLUTION OF THE**

**OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A DEMAND FOR FULL PAYMENT AND A SUBSTITUTION OF TRUSTEE AND FULL RECONVEYANCE FOR THE 1997 OROVILLE HOSPITAL BOND FINANCING THAT HAS BEEN REPAID IN FULL.**

The motion to approve the Consent Calendar was passed by the following vote:

Ayes: Council Members Berry, Del Rosario, Draper, Hatley, Thomson, Vice Mayor Goodson, Mayor Dahlmeier  
Noes: None  
Abstain: None  
Absent: None

**PUBLIC HEARINGS**

**Community Development Department**

**5. AMENDMENTS TO THE REGULATIONS REGARDING THE ISSUANCE OF PREFERENTIAL PARKING PERMITS AND GUEST PASSES – staff report (1<sup>st</sup> Reading)**

The Council conducted a public hearing to consider amendments to Sections 10.16.290 and 10.16.300 of the Oroville Municipal Code regarding the issuance of preferential parking permits and guest passes. **(Donald Rust, Director of Community Development)**

Mayor Dahlmeier opened the Public Hearing. Hearing no questions or comments from the public, Mayor Dahlmeier closed the Public Hearing.

Following discussion, a motion was made by Council Member Draper, seconded by Vice Mayor Goodson, to:

**Waive the first reading, and introduce by title only, Ordinance No. 1822 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, ADOPTING AMENDMENTS TO SECTIONS 10.16.290 AND 10.16.300 OF THE OROVILLE MUNICIPAL CODE REGARDING THE ISSUANCE OF PREFERENTIAL PARKING PERMITS AND GUEST PASSES.**

The motion was passed by the following vote:

Ayes: Council Members Berry, Del Rosario, Draper, Hatley, Thomson, Vice Mayor Goodson, Mayor Dahlmeier  
Noes: None  
Abstain: None  
Absent: None

**6. ZONING CHANGE 17-02: MINOR VARIANCE AND MINOR USE PERMIT REGULATIONS – staff report (1<sup>st</sup> Reading)**

The Council conducted a public hearing to consider amendments to the Zoning Ordinance to include the addition of provisions regarding Minor Variances and Minor Use Permits. **(Dawn Nevers, Assistant Planner and Donald Rust, Director of Community Development)**

Mayor Dahlmeier opened the Public Hearing. Hearing no questions or comments from the public, Mayor Dahlmeier closed the Public Hearing.

Following discussion, a motion was made by Vice Mayor Goodson, seconded by Council Member Draper, to:

**Waive the first reading, and introduce by title only, Ordinance No. 1823 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, ADOPTING AMENDMENTS TO TITLE 17 OF THE OROVILLE MUNICIPAL CODE TO ADD REGULATIONS REGARDING MINOR USE PERMITS AND MINOR VARIANCES.**

The motion was passed by the following vote:

Ayes:	Council Members Berry, Del Rosario, Draper, Hatley, Thomson, Vice Mayor Goodson, Mayor Dahlmeier
Noes:	None
Abstain:	None
Absent:	None

### **Administration Department**

**7. AMENDMENT TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AGREEMENT REGARDING EMPLOYEES SHARING ADDITIONAL COSTS - staff report (1<sup>st</sup> Reading)**

The Council conducted a public hearing to consider an amendment to the California Public Employees' Retirement System (CalPERS) Agreement for employees sharing additional costs. **(Liz Ehrenstrom, Human Resource Manager)**

Mayor Dahlmeier opened the Public Hearing. Hearing no questions or comments from the public, Mayor Dahlmeier closed the Public Hearing.

Following discussion, a motion was made by Vice Mayor Goodson, seconded by Council Member Thomson, to:

**Waive the first reading, and introduce by title only, Ordinance No. 1824 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE AGREEMENT BETWEEN THE OROVILLE CITY COUNCIL OF THE CITY OF OROVILLE AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM.**

The motion was passed by the following vote:

Ayes:	Council Members Berry, Del Rosario, Draper, Hatley, Thomson, Vice Mayor Goodson, Mayor Dahlmeier
Noes:	None
Abstain:	None
Absent:	None

8. **2017 – 2018 PRELIMINARY ANNUAL BUDGET** – staff report (*Continued from May 6, 2017*)

The Council conducted a public hearing relating to the 2017 – 2018 Preliminary Annual Budget. (*The Adopted Budget is required to be approved at the July 11, 2017 regular City Council meeting*) (**Ruth Wright, Director of Finance**)

Mayor Dahlmeier opened the Public Hearing.

Tasha Levinson made comments relating to the 2017 – 2018 Preliminary Annual Budget.

Hearing no further questions or comments from the public, Mayor Dahlmeier closed the Public Hearing.

Following discussion, a motion was made by Vice Mayor Goodson, seconded by Council Member Draper, to:

**Approve the City’s 2017 – 2018 Preliminary Annual Budget.**

The motion was passed by the following vote:

Ayes:	Council Members Berry, Del Rosario, Draper, Hatley, Thomson, Vice Mayor Goodson, Mayor Dahlmeier
Noes:	None
Abstain:	None
Absent:	None

**REGULAR BUSINESS**

**Community Development Department**

9. **POTENTIAL CONVERSION OF THE INTERSECTION AT CAL OAK ROAD AND SOUTH 5<sup>TH</sup> AVENUE** – staff report

The Council considered converting the intersection at Cal Oak Road and South 5<sup>th</sup> Avenue into a 4-way stop, at the City’s expense. (**Donald Rust, Director of Community Development**)

Tasha Levinson made comments relating to the potential funding for the conversion of the intersection at Cal Oak Road and South 5<sup>th</sup> Avenue into a 4-way stop.

Following discussion, the Council directed staff to convert the intersection at Cal Oak Road and South 5<sup>th</sup> Avenue into a 4-way stop, at the City’s expense.

10. **POTENTIAL PLACEMENT OF STOP SIGNS AT 6<sup>TH</sup> STREET AND NELSON AVENUE** – staff report

The Council considered the installation of two stop signs at 6<sup>th</sup> Street and Nelson Avenue, including the placement of the “STOP” stencil and limit lines. (**Donald Rust, Director of Community Development**)

Greg Blake, Thermalito School District Superintendent, spoke in support of the installation of two stop signs at 6<sup>th</sup> Street and Nelson Avenue, including the placement of the “STOP” stencil and limit lines.

Following discussion, the Council directed staff to install two stop signs at 6<sup>th</sup> Street and Nelson Avenue, including the placement of the “STOP” stencil and limit lines, at the City’s expense.

### **Administration Department**

**11. LETTER TO THE FEDERAL ENERGY REGULATORY COMMISSION REGARDING THE OROVILLE DAM SPILLWAY INCIDENT – staff report**

The Council considered sending a letter to the Federal Energy Regulatory Commission (FERC) regarding the recent Oroville Dam spillway incident. **(Donald Rust, Assistant City Administrator)**

This item was pulled from the agenda for consideration.

**12. CITY OF OROVILLE FINAL 2016 COMPENSATION STUDY BY BRYCE CONSULTING – staff report**

The Council considered acknowledging the 2016 City of Oroville Compensation Study completed by Bryce Consulting. **(Liz Ehrenstrom, Human Resource Manager and Donald Rust, Assistant City Administrator)**

Following discussion, the Council acknowledged receipt of the final City of Oroville 2016 Compensation Study from Bryce Consulting.

**13. NINTH AMENDMENT TO THE SUPPLEMENTAL BENEFITS FUND IMPLEMENTATION AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES – staff report**

The Council considered the 9<sup>th</sup> Amendment to the Supplemental Benefits Fund (SBF) Implementation Agreement between the City of Oroville, as Fund Administrator of the SBF, and the State of California Department of Water Resources, extending the term through July 20, 2018. **(Bob Marciniak, SBF Program Specialist and Scott Huber, City and SBF Attorney)**

Billy Speer and Matt Murray spoke in support of the SBF Implementation Agreement between the City of Oroville, as Fund Administrator of the SBF, and the State of California Department of Water Resources.

Tasha Levinson, Don Fultz and Bill Bynum spoke in opposition to the SBF Implementation Agreement between the City of Oroville, as Fund Administrator of the SBF, and the State of California Department of Water Resources.

Following discussion, a motion was made by Council Member Thomson, seconded by Vice Mayor Goodson, to:

**Adopt Resolution No. 8616 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AMENDMENT TO THE SUPPLEMENTAL BENEFITS FUND IMPLEMENTATION AGREEMENT BETWEEN THE CITY OF OROVILLE, AS FUND ADMINISTRATOR, AND THE STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES, EXTENDING THE TERM OF THE AGREEMENT THROUGH JULY 20, 2018 – (Agreement No. 1688-9).**

The motion was passed by the following vote:

Ayes: Council Members Draper, Hatley, Thomson, Vice Mayor Goodson, Mayor Dahlmeier  
Noes: Council Members Berry, Del Rosario  
Abstain: None  
Absent: None

**COUNCIL ANNOUNCEMENTS/COMMITTEE REPORTS**

Council Member Draper reported on the following:

- Attendance to the Butte County Continuum of Care Council (CCoC) on June 19, 2017
- City of Oroville would be hosting a cooling center during the extreme heat for the public at the Municipal Auditorium between the hours of 10:00 a.m. – 9:00 p.m.
- Butte 211 – A free resource that provides a way to quickly locate low-cost and no-cost health and human services in Butte County

Vice Mayor Goodson reported her attendance to the Oroville Economic Alliance meeting held on June 13, 2017.

Mayor Dahlmeier reported on the following:

- Attendance to meetings held with Robert Bateman, Roplast Industries
- Attendance to the kick-off event for Cities Combating Hunger through Afterschool and Summer Meal Programs (CHAMPS), in partnership with the Butte County Office of Education

**CITY ADMINISTRATOR/ ADMINISTRATION REPORTS** - None

**CORRESPONDENCE** - None

**HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

Billy Speer commented on the need for positive community involvement.

Alan Cartwright commented on the need to replant City trees to replace the trees removed by Pacific Gas and Electric Company.

**CLOSED SESSION**



The Council held a Closed Session on the following:

1. Pursuant to Government Code section 54957.6, the Council met with Labor Negotiators and City Attorney to discuss labor negotiations for the following represented groups: Oroville City Employees Association, Oroville Police Officers' Association – Sworn and Non-Sworn, Oroville Firefighters' Association, and Oroville Management and Confidential Association.
1. Pursuant to Government Code section 54956.9(a), the Council met with the Acting City Administrator, and the City Attorney relating to existing litigation: WGS Dental, et al., v. City of Oroville, et al., Butte County Superior Court, Case No. 152036, Third District Court of Appeals, Case No. C 077181.
2. Pursuant to Government Code section 54956.9(d)(4), the Council met with the Acting City Administrator and City Attorney regarding potential initiation of litigation – one case (related to Oroville Spillway Incident).

Mayor Dahlmeier announced that there were no reportable actions taken in Closed Session and direction had been given to staff.

### **ADJOURNMENT**

The meeting was adjourned at 8:55 p.m. A special meeting of the Oroville City Council will be held on Tuesday, June 27, 2017, at 4:30 p.m.

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Donald Rust, Acting City Clerk

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Linda L. Dahlmeier, Mayor

**CITY COUNCIL SPECIAL MEETING MINUTES  
JUNE 27, 2017 – 4:00 P.M.**

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The agenda for the June 27, 2017, special meeting of the Oroville City Council was posted on the bulletin board at the front of City Hall and on the City of Oroville's website located at [www.cityoforoville.org](http://www.cityoforoville.org), on Thursday, June 22, 2017, at 11:00 a.m.

The June 27, 2017 special meeting of the Oroville City Council was called to order by Mayor Dahlmeier at 4:31 p.m.

**ROLL CALL**

Present: Council Members Berry, Del Rosario, Draper, Hatley, Thomson, Vice Mayor Goodson, Mayor Dahlmeier  
Absent: None

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**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Dahlmeier.

**SPECIAL BUSINESS – CLOSED SESSION**

The Council held a Closed Session on the following:

1. Pursuant to Government Code section 54956.8, the Council met with Real Property Negotiators, Acting City Administrator and City Attorney, regarding the property identified as Assessor's Parcel Number 035-130-027.
2. Pursuant to Government Code section 54957.6, the Council met with Labor Negotiators, City Attorney and Acting City Administrator to discuss labor negotiations for the following represented groups: Oroville City Employees Association, Oroville Police Officers' Association – Sworn and Non-Sworn, Oroville Firefighters' Association, and Oroville Management and Confidential Association.

Mayor Dahlmeier announced that there were no reportable actions taken in Closed Session and direction had been given to staff.

**ADJOURNMENT**

The meeting was adjourned at 6:10 p.m. A regular meeting of the Oroville City Council will be held on Tuesday, July 11, 2017, at 5:30 p.m.

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Donald Rust, Acting City Clerk

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Linda L. Dahlmeier, Mayor

**OROVILLE CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: DONALD RUST, DIRECTOR (530) 538-2433  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: AMENDMENTS TO THE REGULATIONS REGARDING THE ISSUANCE  
OF PREFERENTIAL PARKING PERMITS AND GUEST PASSES**

**DATE: JULY 11, 2017 (2<sup>nd</sup> Reading)**

**SUMMARY**

The Council may consider amendments to Sections 10.16.290 and 10.16.300 of the Oroville Municipal Code regarding the issuance of preferential parking permits and guest passes.

**BACKGROUND**

For several years the City of Oroville was receiving complaints from residents living near the Pacific Coast Producers' (PCP) business operations. Particularly during the harvest season when the company's canning operations change to twenty-four (24) hours per day, seven (7) days per week, many PCP employees have historically parked in the residential areas for the duration of their shift. As a result of the ongoing complaints from residents, and no significant change in the parking behavior of PCP employees, the Council approved a preferential parking area on September 16, 2014 (**Attachment A**). The Council voted to issue the parking permits at no charge.

**DISCUSSION**

The first year of City enforcement for the preferential parking area was in 2016, between July 1<sup>st</sup> and October 31<sup>st</sup>. The City's public works division installed the signage, building and planning staff went door to door to issue the permits, and left letters detailing where to pick up their permits and who to contact for those who were not home. The Municipal Law Enforcement personnel enforced the requirement to have a preferential parking permit displayed if parking in the area and issued tickets for non-compliance.

On April 18, 2017, the City Council had a discussion on the status of the preferential parking area near the PCP cannery. Based on the discussion, staff went back to review the existing Code sections regarding the issuance of preferential parking permits and guest passes (**Attachment B**) and found that changes to the existing regulations were warranted.

## **FISCAL IMPACT**

There is currently no charge to recover staff time and materials for the enforcement of this preferential parking area.

## **RECOMMENDATION**

Waive the second reading, and adopt by title only, Ordinance No. 1822 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, ADOPTING AMENDMENTS TO SECTIONS 10.16.290 AND 10.16.300 OF THE OROVILLE MUNICIPAL CODE REGARDING THE ISSUANCE OF PREFERENTIAL PARKING PERMITS AND GUEST PASSES

## **ATTACHMENTS**

- A – Resolution No. 8261
- B – Sections 10.16.290 and 10.16.300
- C – Ordinance No. 1822
- D – Public Notice
- E – Proposed Changes

**CITY OF OROVILLE  
RESOLUTION NO. 8261**

**A RESOLUTION OF THE OROVILLE CITY COUNCIL DESIGNATING CERTAIN AREAS OF  
THE CITY OF OROVILLE AS PREFERENTIAL PARKING AREAS IN ACCORDANCE WITH  
CITY ORDINANCE NO. 1633**

**WHEREAS**, on May 2, 2000 the Oroville City Council passed and adopted Ordinance No.1633, adding Division 3 to Article IV of Chapter 13 of the City of Oroville Municipal Code (OMC) relating to Preferential Parking Areas; and

**WHEREAS**, the purpose of Ordinance No.1633 is to enhance the quality of life of those persons residing in any area of the City which is zoned for and predominantly devoted to residential uses, and which contains streets congested with vehicles parked by persons who do not reside in such area, by providing a means to limit the parking of vehicles along the streets within such area only to those persons who do reside in the area as well as a resident's guests; and

**WHEREAS**, OMC Section 13-77.10.2 states that the City Council may, by resolution, designate an area of the City as a preferential parking area if the Council finds that:

- a) Such area is zoned for and predominantly devoted to residential uses;
- b) That the area contains streets which are congested with vehicles parked by persons who do not reside in the area; and
- c) That limiting the parking of vehicles along the streets in the area to those persons who do reside in the area is necessary in order to enhance the quality of life of such residents; and

**WHEREAS**, the City Council has identified certain areas within the City (**Exhibit A**) for which the aforementioned findings have been made for the designation of preferential parking areas; and

**WHEREAS**, in determining whether limiting the parking of vehicles along the streets specified in **Exhibit A** to those persons who reside in the area is necessary to enhance the quality of life of such persons, the City Council has considered the effect of vehicles parked by persons who do not reside in the area on ambient noise levels, air pollution levels and other environmental characteristics of the area; pedestrian and vehicular traffic safety in the area; and the burden on persons who reside in the area in gaining access to their residences; and

**WHEREAS**, the restrictions of the preferential parking areas identified in **Exhibit A** shall be in effect every day of the week, twenty four (24) hours per day; and

**WHEREAS**, OMC Section 13-77.10.12(b) states that applications for a preferential parking guest pass shall be accompanied by an application fee in an amount established by resolution of the City Council; and

**NOW, THEREFORE, BE IT RESOLVED BY THE OROVILLE CITY COUNCIL AS FOLLOWS:**

- A. The areas in the City of Oroville identified in **Exhibit A** are 1) zoned for and predominantly devoted to residential uses; 2) contain streets which are congested with vehicles parked by persons who do not reside in the area; and 3) limiting the parking of vehicles along the streets in the area to those persons who do reside in the area is necessary in order to enhance the quality of life of such residents.
- B. Therefore, the areas of the City of Oroville identified in **Exhibit A** are hereby designated by resolution of the City Council as preferential parking areas every day of the week, twenty four (24) hours per day.
- C. There shall be no application fee for a preferential parking permit, guest pass, or replacement of lost permit/pass.
- D. The City Council hereby approves the following fines for violations of parking in a preferential parking area without a permit:

<b>City Citation Fee</b>	<b>State Surcharge</b>	<b>Total</b>
\$40.00	\$9.50	\$49.50

A Notice of Issuance of Parking Citation will be mailed to the registered owner of the vehicle. The registered owner is allowed 14 days from the date of the notice to make payment. If payment is not received within the time required by California law, a \$20 late payment penalty will be added. Failure to pay the Parking Citation will result in referral of all unpaid amounts to the Department of Motor Vehicles for collection with the registration of the vehicle, as provided by California Vehicle Code §40220 (a).

- E. As state and outside agency surcharges for parking citations change over time the City's fines for parking violations shall automatically be adjusted to incorporate all current state surcharges.
- F. Anyone wishing to file an appeal must do so within ten (10) days of receiving the notice of violation. All appeals will be heard by the Executive Committee whose decision shall be final.

\*\*\*\*\*

**PASSED AND ADOPTED** by the City Council of the City of Oroville at a regular meeting held on September 16, 2014, by the following vote:

**AYES:** Council Members Andoe, Berry, Bunker, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier

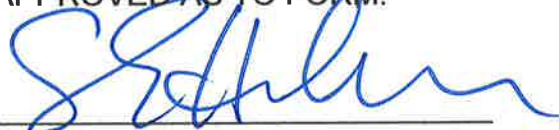
**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

  
Linda L. Dahlmeier, Mayor

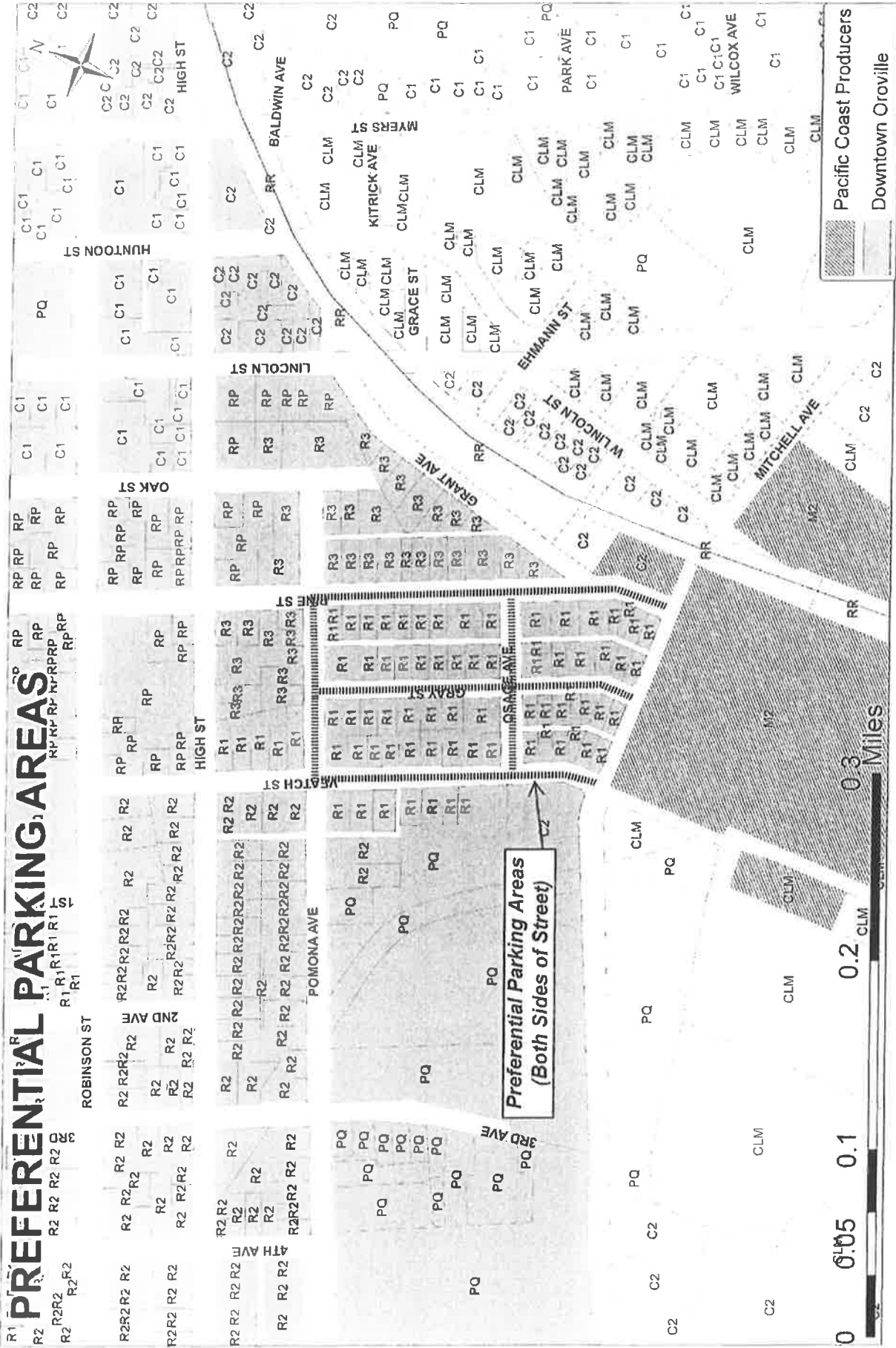
**APPROVED AS TO FORM:**

  
Scott E. Huber, City Attorney

**ATTEST:**

  
Randy Murphy, City Clerk

# EXHIBIT - A





**Oroville Municipal Code**[Up](#)[Previous](#)[Next](#)[Main](#)[Search](#)[Print](#)[No Frames](#)[Title 10 VEHICLES AND TRAFFIC](#)[Chapter 10.16 STOPPING, STANDING, OR PARKING](#)[Article 3. Preferential Parking Areas](#)**10.16.290 Preferential parking permits.**

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- A. Issuance of Permits—Limitation on Number of Permits. A preferential parking permit may be issued by the finance director for any vehicle which is registered to or under the control of and exclusively used by a person residing on a parcel of real property located within the boundaries of a designated preferential parking area; provided, however, that the number of preferential parking permits which may be issued by the finance director for vehicles which are registered to, or under the control of and exclusively used by persons residing in the same dwelling unit on a parcel of real property located within the boundaries of a preferential parking area shall not exceed a total of 3; and, provided further, that the cumulative number of permits which may be issued for a parcel having 2 or more dwelling units shall not exceed a total of 5.
- B. Term of Permits. The term of a preferential parking permit issued pursuant to the provisions of this article shall be for the one-year period commencing on July 1st of the year for which such permit was issued and terminating on June 30th of the next succeeding year; provided that, where a permit is issued subsequent to July 1st, then the term of such permit shall commence on the date of issuance.
- C. Form and Content of Permits. Each preferential parking permit issued pursuant to the provisions of this article shall identify the vehicle for which it is issued as one registered to or under the control of and exclusively used by a person residing in the particular preferential parking area to which it applies; and shall include instructions describing the manner in which the permit is to be displayed in such vehicle.
- D. Action by Finance Director in Event of Excess Permit Applications.
1. Applications for preferential parking permits shall be filed with the finance director and be in a form approved by the city administrator, and shall be accompanied by the following documents and fees:
    - a. Documentary proof satisfactory to the finance director, that the person making the application resides in the preferential parking area for which the permit is to be issued;
    - b. A copy of the certificate of registration for the vehicle for which the permit is to be issued and, where the vehicle is not registered to the person making the application, documentary proof, satisfactory to the finance director, that such person is entitled to the exclusive use and control of such vehicle; and
    - c. A preferential parking permit application fee in an amount established by resolution of the city council.
  2. Where the number of preferential parking permit applications filed with the finance director for a particular dwelling unit and/or parcel of real property exceeds the number of permits which may be issued for such dwelling unit and/or parcel pursuant to the provisions of this article, the finance director shall issue the number of permits authorized by this article to the persons having filed applications for same in the order in which such applications were received.
- E. Prohibited Use of Permits. A person having been issued a preferential parking permit pursuant to the provisions of this article shall not:
1. Cause or permit such permit to be displayed on a vehicle other than the vehicle for which it was issued; or
  2. Continue to display such permit on the vehicle for which it was issued after such person no longer resides within the preferential parking area for which the permit was issued. (Ord. 1633 § 1)

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**Oroville Municipal Code**[Up](#)[Previous](#)[Next](#)[Main](#)[Search](#)[Print](#)[No Frames](#)[Title 10 VEHICLES AND TRAFFIC](#)[Chapter 10.16 STOPPING, STANDING, OR PARKING](#)[Article 3. Preferential Parking Areas](#)**10.16.300 Preferential parking guest passes.**

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**A. Issuance of Guest Passes.**

1. A total of 2 preferential parking guest passes may be issued by the finance director to the owner of any parcel of real property located within a designated preferential parking area which contains one or more dwelling units or to such owner's designated agent.
2. Upon being issued the guest passes authorized by this section, the owner of the property to which such passes were issued or such owner's designated agent shall make them available, on a nondiscriminatory basis, to each person residing on the parcel for which they were issued who, in turn, shall be entitled to provide such passes to those persons visiting them as guests or to persons who are present on the property providing services to that resident.

**B. Term of Guest Passes.** The term of a preferential parking guest pass issued pursuant to the provisions of this article shall be for the one-year period commencing on July 1st of the year for which such permit was issued and terminating on June 30th of the next succeeding year; provided that where a guest pass is issued subsequent to July 1st, then the term of such guest pass shall commence on the date of issuance.**C. Form and Content of Guest Passes.** A preferential parking guest pass issued pursuant to the provisions of this article shall identify the vehicle in which it is displayed as one being used by a guest of a person residing within the preferential parking area for which the guest pass was issued, shall set forth the address of particular parcel of real property within such preferential parking area for which the guest pass was issued, as well as the days and hours during which a vehicle displaying the guest pass may lawfully park within the preferential parking area; and shall include instructions describing the manner in which the permit is to be displayed in such vehicle.**D. Application for Guest Passes.** Applications for a preferential parking guest pass shall be filed with the finance director and be in a form approved by the city administrator, and shall be accompanied by the following documents and fees:

1. Documentary proof, satisfactory to the finance director, that the person applying for such guest pass is the owner of a particular parcel of real property within a designated preferential parking area for which the guest pass is to be issued, and where the guest pass is being issued to such owner's designated agent, documentary proof of such agency, satisfactory to the finance director; and
2. Preferential parking guest pass application fee in an amount established by resolution of the city council.

**E. Prohibited Use of Guest Passes.**

1. The owner of a parcel of real property located within a designated preferential parking area who has been issued a guest pass pursuant to the provisions of this article shall not:
  - a. Provide such guest pass to any person other than a person who resides on such parcel for use by such resident's guests;
  - b. Require a person who resides on such parcel to pay a fee or provide any other form of consideration in exchange for the right to use such guest pass; or
  - c. Discriminate against any person who resides on such parcel in connection with the use of such guest pass; provided, however, that the owner of such parcel and/or such owner's designated agent shall not be prohibited from making reasonable rules relating to the use of guest passes by persons who reside on the parcel.
2. A person who resides within a designated preferential parking area and who has been provided with a guest pass pursuant to the provisions of this article shall not:
  - a. Use such guest pass in any vehicle which is registered to or under the control of such person; or

- b. Provide such guest pass to any person other than a person visiting such resident as his or her guest or a person on the property for the purpose of providing services to that resident. (Ord. 1633 § 1)

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**CITY OF OROVILLE  
ORDINANCE NO. 1822**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE,  
CALIFORNIA, ADOPTING AMENDMENTS TO SECTIONS 10.16.290 AND 10.16.300  
OF THE OROVILLE MUNICIPAL CODE REGARDING THE ISSUANCE OF  
PREFERENTIAL PARKING PERMITS AND GUEST PASSES**

**WHEREAS**, on September 16, 2014, the Council approved a preferential parking area near the Pacific Coast Producers' business operations; and

**WHEREAS**, in an effort to effectively implement the City's preferential parking ordinance, these amendments to the existing regulations have been prepared; and

**WHEREAS**, at a noticed public hearing, the City Council considered the comments and concerns of public agencies, property owners, and members of the public who are potentially affected by the approval of the ordinance described herein, and also considered the City's staff report regarding the action.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF OROVILLE DO ORDAIN AS FOLLOWS:**

**SECTION I.** Section 10.16.290 is hereby amended to read as follows:

**10.16.290 Preferential Parking Permits.**

- A. Issuance of Permits—Limitation on Number of Permits. A preferential parking permit may be issued by the Community Development Director for any vehicle which is registered to or under the control of and exclusively used by a person residing on a parcel of real property located within the boundaries of a designated preferential parking area; provided, however, that the number of preferential parking permits which may be issued by the Community Development Director shall not exceed a total of 3 for single-family residential properties, excluding guest passes. The number of preferential parking permits which may be issued for multifamily properties shall not exceed a total of 2 per dwelling unit, excluding guest passes. Additional passes may be issued for properties with large street frontages.
- B. Term of Permits. The term of a preferential parking permit issued pursuant to the provisions of this article shall be for the one-year period commencing on July 1<sup>st</sup> of the year for which such permit was issued and terminating on June 30<sup>th</sup> of the next succeeding year; provided that, where a permit is issued subsequent to July 1<sup>st</sup>, then the term of such permit shall commence on the date of issuance.
- C. Preferential Parking Permit Applications.

1. Applications for preferential parking permits shall be filed with the Community Development Director and be in a form approved by the City Administrator, and shall be accompanied by the following documents and fees, if applicable:
  - a. Documentary proof satisfactory to the Community Development Director, that the person making the application resides in the preferential parking area for which the permit is to be issued;
  - b. A copy of the certificate of registration for the vehicle for which the permit is to be issued and, where the vehicle is not registered to the person making the application, documentary proof, satisfactory to the Community Development Director, that such person is entitled to the exclusive use and control of such vehicle; and
  - c. A preferential parking permit application fee in an amount established by resolution of the City Council.
  - d. The above application procedures may be modified by the Community Development Director to achieve a more effective permit issuance procedure as need arises for a preferential parking area.

E. Prohibited Use of Permits. A person having been issued a preferential parking permit pursuant to the provisions of this article shall not:

1. Cause or permit such permit to be displayed on a vehicle other than the vehicle for which it was issued; or
2. Continue to display such permit on the vehicle for which it was issued after such person no longer resides within the preferential parking area for which the permit was issued. (Ord. 1633 § 1)

**SECTION II.** Section 10.16.300 is hereby amended to read as follows:

**10.16.300 Preferential Parking Guest Passes.**

A. Issuance of Guest Passes.

1. A total of 2 preferential parking guest passes may be issued by the Community Development Director to the owner or resident of any parcel of real property located within a designated preferential parking area which contains one or more dwelling units.

B. Term of Guest Passes. The term of a preferential parking guest pass issued pursuant to the provisions of this article shall be for the one-year period commencing on July 1<sup>st</sup> of the year for which such permit was issued and terminating on June 30<sup>th</sup> of the next succeeding year; provided that where a guest

pass is issued subsequent to July 1<sup>st</sup>, then the term of such guest pass shall commence on the date of issuance.

C. Application for Guest Passes. Applications for a preferential parking guest pass shall be filed with the Community Development Director and be in a form approved by the City Administrator, and shall be accompanied by the following documents and fees, if applicable:

1. Documentary proof, satisfactory to the Community Development Director, that the person applying for such guest pass is the owner or resident of a particular parcel of real property within a designated preferential parking area for which the guest pass is to be issued; and
2. Preferential parking guest pass application fee in an amount established by resolution of the city council.
3. The above application procedures may be modified by the Community Development Director to achieve a more effective permit issuance procedure as need arises for a preferential parking area.

D. Prohibited Use of Guest Passes.

1. The owner or resident of a parcel of real property located within a designated preferential parking area who has been issued a guest pass pursuant to the provisions of this article shall not:
  - a. Provide such guest pass to any person other than a person who resides on such parcel for use by such resident's guests;
  - b. Require a person who resides on such parcel to pay a fee or provide any other form of consideration in exchange for the right to use such guest pass; or
  - c. Discriminate against any person who resides on such parcel in connection with the use of such guest pass; provided, however, that the owner of such parcel and/or such owner's designated agent shall not be prohibited from making reasonable rules relating to the use of guest passes by persons who reside on the parcel.
2. A person who resides within a designated preferential parking area and who has been provided with a guest pass pursuant to the provisions of this article shall not:
  - a. Use such guest pass in any vehicle which is registered to or under the control of such person; or

- b. Provide such guest pass to any person other than a person visiting such resident as his or her guest or a person on the property for the purpose of providing services to that resident. (Ord. 1633 § 1)

**PASSED AND ADOPTED** by the Oroville City Council at a regular meeting held on July 11, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Scott E. Huber, City Attorney

\_\_\_\_\_  
Donald Rust, Acting City Clerk



**CITY OF OROVILLE**  
**OFFICE OF THE CITY CLERK**  
**1735 MONTGOMERY STREET • OROVILLE, CA 95965-4897**

**530-538-2535**  
**Fax 530-538-2468**

**PUBLIC NOTICE**  
**CITY OF OROVILLE**  
**MUNICIPAL CODE AMENDMENTS**

Pursuant to Article VII of the Oroville City Charter, a summary of the proposed amendment to the Oroville Municipal Code, Title 17, has been prepared by the Assistant City Clerk:

**ORDINANCE NO. 1823 – ZONING CHANGE 17-02: MINOR VARIANCE AND MINOR USE PERMIT REGULATIONS (2<sup>ND</sup> Reading)** – The Oroville City Council will consider amendments to the Zoning Ordinance to include the addition of provisions regarding Minor Variances and Minor Use Permits.

Pursuant to Article VII of the Oroville City Charter, a summary of the proposed amendment to the Oroville Municipal Code, Title 10, has been prepared by the Assistant City Clerk:

**AMENDMENTS TO THE REGULATIONS REGARDING THE ISSUANCE OF PREFERENTIAL PARKING PERMITS AND GUEST PASSES (2<sup>ND</sup> Reading)** – The Oroville City Council will consider amendments to Sections 10.16.290 and 10.16.300 of the Oroville Municipal Code regarding the issuance of preferential parking permits and guest passes.

Additional information regarding the proposal described in this notice can be obtained from the Oroville City Clerk at 1735 Montgomery Street, Oroville, CA. Anyone desiring to submit information, opinions or objections is requested to submit them in writing to the City Clerk prior to the 2<sup>nd</sup> reading on July 11, 2017 at approximately 6:30 p.m.

Posted/Published: Saturday, June 24, 2017

Jamie Hayes  
Assistant City Clerk



## 10.16.290 Preferential parking permits.

- A. Issuance of Permits—Limitation on Number of Permits. A preferential parking permit may be issued by the ~~finance director~~ Community Development Director for any vehicle which is registered to or under the control of and exclusively used by a person residing on a parcel of real property located within the boundaries of a designated preferential parking area; provided, however, that the number of preferential parking permits which may be issued by the ~~finance director~~ Community Development Director ~~for vehicles which are registered to, or under the control of and exclusively used by persons residing in the same dwelling unit on a parcel of real property located within the boundaries of a preferential parking area shall not exceed a total of 3~~ for single-family residential properties, excluding guest passes; ~~and, provided further, that the cumulative number of permits which may be issued for a parcel having 2 or more dwelling units shall not exceed a total of 5.~~ The number of preferential parking permits which may be issued for multifamily properties shall not exceed a total of 2 per dwelling unit, excluding guest passes. Additional passes may be issued for properties with large street frontages.
- B. Term of Permits. The term of a preferential parking permit issued pursuant to the provisions of this article shall be for the one-year period commencing on July 1st of the year for which such permit was issued and terminating on June 30th of the next succeeding year; provided that, where a permit is issued subsequent to July 1st, then the term of such permit shall commence on the date of issuance.
- C. ~~Form and Content of Permits. Each preferential parking permit issued pursuant to the provisions of this article shall identify the vehicle for which it is issued as one registered to or under the control of and exclusively used by a person residing in the particular preferential parking area to which it applies; and shall include instructions describing the manner in which the permit is to be displayed in such vehicle.~~
- D. ~~Action by Finance Director in Event of Excess~~ Preferential Parking Permit Applications.
1. Applications for preferential parking permits shall be filed with the ~~finance director~~ Community Development Director and be in a form approved by the ~~City administrator~~ Administrator, and shall be accompanied by the following documents and fees, if applicable:
    - a. Documentary proof satisfactory to the ~~finance director~~ Community Development Director, that the person making the application resides in the preferential parking area for which the permit is to be issued;
    - b. A copy of the certificate of registration for the vehicle for which the permit is to be issued and, where the vehicle is not registered to the person making the application, documentary proof, satisfactory to the ~~finance~~

~~director~~Community Development Director, that such person is entitled to the exclusive use and control of such vehicle; and

c. A preferential parking permit application fee in an amount established by resolution of the ~~city~~City ~~council~~Council.

~~e.d.~~ The above application procedures may be modified by the Community Development Director to achieve a more effective permit issuance procedure as need arises for a preferential parking area.

~~2. Where the number of preferential parking permit applications filed with the finance director for a particular dwelling unit and/or parcel of real property exceeds the number of permits which may be issued for such dwelling unit and/or parcel pursuant to the provisions of this article, the finance director shall issue the number of permits authorized by this article to the persons having filed applications for same in the order in which such applications were received.~~

E. Prohibited Use of Permits. A person having been issued a preferential parking permit pursuant to the provisions of this article shall not:

1. Cause or permit such permit to be displayed on a vehicle other than the vehicle for which it was issued; or
2. Continue to display such permit on the vehicle for which it was issued after such person no longer resides within the preferential parking area for which the permit was issued. (Ord. 1633 § 1)

### **10.16.300 Preferential parking guest passes.**

A. Issuance of Guest Passes.

1. A total of 2 preferential parking guest passes may be issued by the ~~finance director~~Community Development Director to the owner or resident of any parcel of real property located within a designated preferential parking area which contains one or more dwelling units ~~or to such owner's designated agent~~.

~~2. Upon being issued the guest passes authorized by this section, the owner of the property to which such passes were issued or such owner's designated agent shall make them available, on a nondiscriminatory basis, to each person residing on the parcel for which they were issued who, in turn, shall be entitled to provide such passes to those persons visiting them as guests or to persons who are present on the property providing services to that resident.~~

B. Term of Guest Passes. The term of a preferential parking guest pass issued pursuant to the provisions of this article shall be for the one-year period commencing on July 1st of the year for which such permit was issued and terminating on June

30th of the next succeeding year; provided that where a guest pass is issued subsequent to July 1st, then the term of such guest pass shall commence on the date of issuance.

~~C. Form and Content of Guest Passes. A preferential parking guest pass issued pursuant to the provisions of this article shall identify the vehicle in which it is displayed as one being used by a guest of a person residing within the preferential parking area for which the guest pass was issued, shall set forth the address of particular parcel of real property within such preferential parking area for which the guest pass was issued, as well as the days and hours during which a vehicle displaying the guest pass may lawfully park within the preferential parking area; and shall include instructions describing the manner in which the permit is to be displayed in such vehicle.~~

~~D.C.~~ Application for Guest Passes. Applications for a preferential parking guest pass shall be filed with the ~~finance director~~[Community Development Director](#) and be in a form approved by the ~~city~~[City administrator](#)[Administrator](#), and shall be accompanied by the following documents and fees, if applicable:

1. Documentary proof, satisfactory to the ~~finance director~~[Community Development Director](#), that the person applying for such guest pass is the owner or resident of a particular parcel of real property within a designated preferential parking area for which the guest pass is to be issued, ~~and where the guest pass is being issued to such owner's designated agent, documentary proof of such agency, satisfactory to the finance director;~~ and
2. Preferential parking guest pass application fee in an amount established by resolution of the city council.
3. The above application procedures may be modified by the Community Development Director to achieve a more effective permit issuance procedure as need arises for a preferential parking area.

~~E.D.~~ Prohibited Use of Guest Passes.

1. The owner or resident of a parcel of real property located within a designated preferential parking area who has been issued a guest pass pursuant to the provisions of this article shall not:
  - a. Provide such guest pass to any person other than a person who resides on such parcel for use by such resident's guests;
  - b. Require a person who resides on such parcel to pay a fee or provide any other form of consideration in exchange for the right to use such guest pass; or

- c. Discriminate against any person who resides on such parcel in connection with the use of such guest pass; provided, however, that the owner of such parcel and/or such owner's designated agent shall not be prohibited from making reasonable rules relating to the use of guest passes by persons who reside on the parcel.
- 2. A person who resides within a designated preferential parking area and who has been provided with a guest pass pursuant to the provisions of this article shall not:
  - a. Use such guest pass in any vehicle which is registered to or under the control of such person; or
  - b. Provide such guest pass to any person other than a person visiting such resident as his or her guest or a person on the property for the purpose of providing services to that resident. (Ord. 1633 § 1)

**OROVILLE CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: DAWN NEVERS, ASSISTANT PLANNER (530) 538-2429  
DONALD RUST, DIRECTOR (530) 538-2433  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: ZC 17-02: MINOR VARIANCE AND MINOR USE PERMIT REGULATIONS**

**DATE: JULY 11, 2017 (2<sup>nd</sup> Reading)**

**SUMMARY**

The Council may consider amendments to the Zoning Ordinance to include the addition of provisions regarding Minor Variances and Minor Use Permits.

**DISCUSSION**

The Oroville Zoning Ordinance currently allows for individuals to apply for Variances (or deviations from the development standards), as well as Use Permits (UP) for applicants who require a UP for land use or development that could potentially affect the surrounding neighborhood. However, both can be costly and time-consuming for people in the community. Presently, the City does not have separate provisions in the Zoning Ordinance for projects or deviations that are more minor in nature. Therefore, it may be beneficial for development in the City to amend the Zoning Ordinance to allow applicants to seek such Minor Variances and Minor Use Permits when the cases being evaluated are demonstrably minor in nature.

Many California cities and counties currently have regulations for Minor Variances and Minor Use Permits. The counties of Butte, Sacramento, Colusa, Lake, San Luis Obispo, and Mendocino include Minor Use Permits in their Zoning Codes. In these examples, Minor Use Permits are typically granted by the Zoning Administrator if the proposed projects are exempt from CEQA. If not CEQA exempt, projects are often referred to the Planning Commission (**Attachment A**). Further, the counties of Butte, Sutter, and Colusa, as well as the cities of Pasadena, Santa Cruz, Livermore, and Citrus Heights, currently include the Minor Variance in their Zoning Codes. They permit a percentage of deviation ranging from 10 to 25 percent.

The proposed amendments to the City of Oroville's Zoning Ordinance have been drafted with these examples in mind. As drafted in the proposed regulations for Oroville, the Zoning Administrator would have authority to elevate any Minor Variance or Minor Use Permit to the Planning Commission for further review or consideration should he/she feel that review of the full Planning Commission is warranted.

At the April 27, 2017 Planning Commission meeting, the Commission reviewed the recommendation by City staff for amending the Zoning Ordinance to include the addition of provisions regarding Minor Variances and Minor Use Permits. The Planning Commission adopted Resolution No. P2017-09 (**Attachment B**), forwarding a recommendation to the City Council recommending the Council adopt amendments to the City's Municipal Code adding regulations regarding Minor Use Permits and Minor Variance, with the following changes to staff's recommendations:

- Require all Minor Variances and Minor Use permits be reviewed by the Development Review Committee prior to a Zoning Administrator hearing.
- Require all Minor Variances and Minor Use permits to comply with the same public noticing requirements applicable to Use Permits and Variances.
- Staff proposed deviations of more than 25 percent of the Zoning Code be processed as a Variance. Planning Commission is recommending deviations of more than 15 percent of the Zoning Code be processed as a Variance.

## ENVIRONMENTAL REVIEW

This project has been determined to be exempt from the California Environmental Quality Act (CEQA) per the General Rule Exemption; Title 14, CCR, §15061(b)(3). A project is exempt from CEQA if the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This action does not constitute the approval of a specific development project. As future development projects are reviewed by the City, each project will be evaluated independently for its potential impacts to the environment per the CEQA Statute and Guidelines. (**Attachment C**)

## FISCAL IMPACT

Proposed Minor Use Permit / Variances

Description	Application Fee	Technology Cost Recovery Fee	Total
Administrative Permit	\$585.78	\$35.15	\$620.93
Development Review	\$230.42	\$13.83	\$244.25
		<b>Total</b>	<b>\$865.18</b>

Standard Use Permits / Variances

<b>Description</b>	<b>Application Fee</b>	<b>Technology Cost Recovery Fee</b>	<b>Total</b>
Use Permit	\$2,889.98	\$173.40	\$3,063.38
Variance	\$2,317.52	\$139.05	\$2,456.57

**RECOMMENDATION**

Waive the second reading, and adopt by title only, Ordinance No. 1823 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, ADOPTING AMENDMENTS TO TITLE 17 OF THE OROVILLE MUNICIPAL CODE TO ADD REGULATIONS REGARDING MINOR USE PERMITS AND MINOR VARIANCES

**ATTACHMENTS**

- A – Examples of Minor Variances and Minor Use Permits
- B – Planning Commission Resolution No. P2017-09
- C – Notice of Exemption
- D – Ordinance No. 1823
- E – Public Notice

## Minor Use Permits

### 1. Arcata, CA

Zoning Admin approves if CEQA exempt. If not, goes to Planning Commission.

### 2. Sacramento County, CA

Has a form detailing uses that require a minor use permit.

### 3. Butte County, CA

Has a table of permitted land uses by zone and specifies which items require a MUP.

### 4. Colusa County, CA

Does not appear to have a matrix. Instead, projects exempt from CEQA qualify for a MUP.

### 5. Newport Beach, CA

No matrix. Decision is listed as discretionary action.

### 6. Sunnyvale, CA

Does not appear to have a matrix. Decision made by director. Projects must be CEQA exempt.

### 7. Lake County, CA

No matrix. Decision made by Zoning Admin at noticed public hearing.

### 8. Seal Beach, CA

Decision made by Planning Commission. City specifies allowable uses for MUP.

### 9. San Luis Obispo County, CA

Discretionary decision made by Zoning Admin. Has a table showing types of allowable MUPs.

### 10. Mendocino County, CA

No matrix. Call made by Zoning Admin. Can be referred to Planning Commission or Board of Supes.

## Minor variance

### 1. Sutter County, CA

Percentage of adjustment must be 10 percent or less.

### 2. Butte County, CA

Percentage of adjustment must be 10 percent or less.

### 3. Colusa County, CA

Percentage of adjustment must be 25 percent or less.



**4. Citrus Heights, CA**

Percentages differ depending on category, but typical entries are 30 and 40 percent.

**5. Livermore, CA**

10 percent adjustment in most categories, 20 percent for setbacks. 8-foot height restriction.

**6. Pasadena, CA**

Anything under 25% is generally considered a minor variance.

Many types of setbacks have no percentage of deviation. Size of floor ratio is 10 percent.

**7. Azusa, CA**

Percentage of adjustment must be 10 percent or less.

**8. West Chicago, IL**

Percentage of adjustment must be 10 percent or less.

**9. Yuma, AZ**

Percentage of adjustment must be 20 percent or less. Applies to reduction OR increase.

**10. Santa Cruz, CA**

Allows for minor variance. However, percentage of deviation depends on type of setback.

## **RESOLUTION NO. P2017-09**

### **A RESOLUTION OF THE OROVILLE CITY PLANNING COMMISSION FORWARDING A RECOMMENDATION TO THE CITY COUNCIL TO ADOPT AMENDMENTS TO TITLE 17 OF THE OROVILLE MUNICIPAL CODE TO ADD REGULATIONS REGARDING MINOR USE PERMITS AND MINOR VARIANCES**

**WHEREAS**, the Zoning Code currently allows for variances to be granted in cases of unreasonable and unnecessary hardships; and

**WHEREAS**, the code also allows for use permits to be issued by the Planning Commission; and

**WHEREAS**, in contrast with other California municipalities, the City of Oroville's Zoning Code does not currently contain language allowing for a minor variance or minor use permit to be granted in cases that are generally minor in nature; and

**WHEREAS**, in such cases allowing for a minor variance or minor use permit would create an expedited review process and ease the financial burden on applicants; and

**WHEREAS**, whenever the public health, safety and welfare warrant it, the City Council may by ordinance amend, supplement or change the regulations that the Zoning Ordinance establishes for the zoning of property, provided that the Zoning Ordinance shall be consistent with the General Plan; and

**WHEREAS**, amendments to the Zoning Ordinance may be initiated by resolution of the Planning Commission; and

**WHEREAS**, at a noticed public hearing, the Planning Commission considered the comments and concerns of public agencies, property owners, and members of the public who are potentially affected by the action described herein, and also considered City staff's report regarding the action.

**NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION** as follows:

#### **SECTION I. CEQA Review:**

This action has been determined to be exempt from the California Environmental Quality Act (CEQA) review pursuant to Title 14, California Code of Regulations, Section 15061(b)(3) "General Rule Exemption."

**SECTION II.** The Planning Commission hereby forwards a recommendation to the City Council to add Section 17.48.015 to the Oroville Municipal Code to read as follows:

#### **17.48.015 Minor Use Permits**

- A. A proposed project that is exempt from the California Environmental Quality Act (CEQA) may instead be processed as a minor use permit. A minor use permit may be approved or denied through a Zoning Administrator hearing. However, at the Zoning Administrator's discretion, certain CEQA-exempt projects may be referred to the Planning Commission for their discretionary review. The Zoning Administrator or Planning Commission may attach any conditions to the minor use permit deemed necessary to ensure compliance with the Zoning Code, General Plan and to protect the public health, safety and general welfare.
- B. All minor use permits shall be reviewed by the Development Review Committee prior to a Zoning Administrator hearing.
- C. Minor use permits shall comply with the same public noticing requirements applicable to Use Permits.
- D. For applications that are referred to the Planning Commission, standard Use Permit application fees shall apply.

**SECTION III.** The Planning Commission hereby forwards a recommendation to the City Council to add Section 17.48.085 to the Oroville Municipal Code to read as follows:

**17.48.085 Minor Variances**

- A. Minor variances are a form of variance in which potential impacts are lesser in nature and require a simpler review process. A minor variance is a deviation from the Zoning Code of 15 percent or less. Deviations of more than 15 percent of the Zoning Code shall be processed as a variance. A minor variance may be approved or denied through a Zoning Administrator hearing. However, at the Zoning Administrator's discretion, certain applications for a minor variance may be referred to the Planning Commission for their discretionary review. The Zoning Administrator or Planning Commission may attach any conditions deemed necessary to ensure compliance with the Zoning Code, General Plan and to protect the public health, safety and general welfare.
- B. All minor variances shall be reviewed by the Development Review Committee prior to a Zoning Administrator hearing.
- C. Minor variances shall comply with the same public noticing requirements applicable to Variances.
- D. For applications that are referred to the Planning Commission, standard Variance application fees shall apply.

**I HEREBY CERTIFY** that the foregoing resolution was duly introduced and passed at a special meeting of the Planning Commission of the City of Oroville held on the 27<sup>th</sup> of April, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVE:

---

DONALD L. RUST, SECRETARY

---

DAMON ROBISON, CHAIRPERSON



# City of Oroville

COMMUNITY DEVELOPMENT DEPARTMENT

**Donald Rust**  
DIRECTOR

1735 Montgomery Street  
Oroville, CA 95965-4897  
(530) 538-2430 FAX (530) 538-2426  
[www.cityoforoville.org](http://www.cityoforoville.org)

## NOTICE OF EXEMPTION

**TO:** Butte County Clerk  
25 County Center Drive  
Oroville CA, 95965

**FROM:** City of Oroville  
1735 Montgomery Street  
Oroville, CA, 95965

Project Title: ZC 17-02: Minor Variance and Minor Use Permit Regulations

Project Location – Specific: Citywide

Project Location – City: City of Oroville

Project Location – County: Butte

Description of Nature, Purpose, and beneficiaries of project: The intent of this code amendment is to provide provisions for the inclusion of Minor Variances and Minor Use Permits.

Name of Public Agency Approving Project: City of Oroville

Name of Person or Agency Carrying out Project: City of Oroville

Exempt Status (Check One):

- Ministerial (Sec. 21080(b)(1); 15268)
- Declared Emergency (Sec. 21080(b)(3); 15269(a))
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
- Categorical Exemption: State type & section number:
  - General Rule Exemption; Title 14, CCR, §15061(b)(3)
- Statutory Exemption: State code number:

Reasons why project is exempt: This project has been determined to be exempt from the California Environmental Quality Act (CEQA) as follows:

*General Rule Exemption; Title 14, CCR, §15061(b)(3)*

A project is exempt from CEQA if the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

This action does not constitute the approval of a specific development project. As future development projects are reviewed by the City each project will be evaluated independently for its potential impacts to the environment per the CEQA Statute and Guidelines.

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a notice of exemption been filed by the public agency approving the project?  Yes  No

Lead Agency Contact Person: Luis A. Topete

Telephone: (530) 538-2408

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- Signed by Lead Agency
- Signed by Applicant

**CITY OF OROVILLE  
ORDINANCE NO. 1823**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, ADOPTING AMENDMENTS TO TITLE 17 OF THE OROVILLE MUNICIPAL CODE TO ADD REGULATIONS REGARDING MINOR USE PERMITS AND MINOR VARIANCES**

**WHEREAS**, the Zoning Code currently allows for the Planning Commission to grant Variances in cases of unreasonable and unnecessary hardships; and

**WHEREAS**, the Code also allows for Use Permits to be issued by the Planning Commission; and

**WHEREAS**, the City of Oroville's Zoning Code does not currently contain language allowing for a Minor Variance or Minor Use Permit to be granted in cases that are generally minor in nature; and

**WHEREAS**, in such cases allowing for a Minor Variance or Minor Use Permit could create an expedited review process and ease the financial burden on applicants; and

**WHEREAS**, whenever the public health, safety and welfare warrant it, the City Council may by ordinance amend, supplement or change the regulations that the Zoning Ordinance establishes for the zoning of property, provided that the Zoning Ordinance shall be consistent with the General Plan; and

**WHEREAS**, amendments to the Zoning Ordinance may be initiated by resolution of the Planning Commission; and

**WHEREAS**, at a noticed public hearing on April 27, 2017, the Planning Commission adopted Resolution No. P2017-09 forwarding a recommendation to the City Council to adopt amendments to Title 17 of the Oroville Municipal Code to add regulations regarding Minor Use Permits and Minor Variances; and

**WHEREAS**, at a noticed public hearing, the City Council considered the comments and concerns of public agencies, property owners, and members of the public who are potentially affected by the approval of the ordinance described herein, and also considered the City's staff report regarding the action.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF OROVILLE DO ORDAIN AS FOLLOWS:**

**SECTION I. CEQA Review:**

This action has been determined to be exempt from the California Environmental

Quality Act (CEQA) review pursuant to Title 14, California Code of Regulations, Section 15061(b)(3), "General Rule Exemption."

**SECTION II.** Section 17.48.015 is hereby added to the Oroville Municipal Code to read as follows:

**17.48.015 Minor Use Permits**

- A. A proposed project that is exempt from the California Environmental Quality Act (CEQA) may instead be processed as a Minor Use Permit. A Minor Use Permit may be approved or denied through a Zoning Administrator hearing. However, at the Zoning Administrator's discretion, certain CEQA-exempt projects may be referred to the Planning Commission for their discretionary review. The Zoning Administrator or Planning Commission may attach any conditions to the Minor Use Permit deemed necessary to ensure compliance with the Zoning Code, General Plan and to protect the public health, safety and general welfare.
- B. All Minor Use Permits shall be reviewed by the Development Review Committee prior to a Zoning Administrator hearing.
- C. Minor Use Permits shall comply with the same public noticing requirements applicable to Use Permits.
- D. For applications that are referred to the Planning Commission, standard Use Permit application fees shall apply.

**SECTION III.** Section 17.48.085 is hereby added to the Oroville Municipal Code to read as follows:

**17.48.085 Minor Variances**

- A. Minor Variances are a form of variance in which potential impacts are lesser in nature and require a simpler review process. A Minor Variance is a deviation from the Zoning Code of 15 percent or less. Deviations of more than 15 percent of the Zoning Code shall be processed as a Variance. A Minor Variance may be approved or denied through a Zoning Administrator hearing. However, at the Zoning Administrator's discretion, certain applications for a Minor Variance may be referred to the Planning Commission for their discretionary review. The Zoning Administrator or Planning Commission may attach any conditions deemed necessary to ensure compliance with the Zoning Code, General Plan and to protect the public health, safety and general welfare.
- B. All Minor Variances shall be reviewed by the Development Review Committee prior to a Zoning Administrator hearing.



C. Minor Variances shall comply with the same public noticing requirements applicable to Variances.

D. For applications that are referred to the Planning Commission, standard Variance application fees shall apply.

**PASSED AND ADOPTED** by the Oroville City Council at a regular meeting held on July 11, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Scott E. Huber, City Attorney

\_\_\_\_\_  
Donald Rust, Acting City Clerk



**CITY OF OROVILLE**  
**OFFICE OF THE CITY CLERK**  
**1735 MONTGOMERY STREET • OROVILLE, CA 95965-4897**

**530-538-2535**  
**Fax 530-538-2468**

**PUBLIC NOTICE**  
**CITY OF OROVILLE**  
**MUNICIPAL CODE AMENDMENTS**

Pursuant to Article VII of the Oroville City Charter, a summary of the proposed amendment to the Oroville Municipal Code, Title 17, has been prepared by the Assistant City Clerk:

**ORDINANCE NO. 1823 – ZONING CHANGE 17-02: MINOR VARIANCE AND MINOR USE PERMIT REGULATIONS (2<sup>ND</sup> Reading)** – The Oroville City Council will consider amendments to the Zoning Ordinance to include the addition of provisions regarding Minor Variances and Minor Use Permits.

Pursuant to Article VII of the Oroville City Charter, a summary of the proposed amendment to the Oroville Municipal Code, Title 10, has been prepared by the Assistant City Clerk:

**AMENDMENTS TO THE REGULATIONS REGARDING THE ISSUANCE OF PREFERENTIAL PARKING PERMITS AND GUEST PASSES (2<sup>ND</sup> Reading)** – The Oroville City Council will consider amendments to Sections 10.16.290 and 10.16.300 of the Oroville Municipal Code regarding the issuance of preferential parking permits and guest passes.

Additional information regarding the proposal described in this notice can be obtained from the Oroville City Clerk at 1735 Montgomery Street, Oroville, CA. Anyone desiring to submit information, opinions or objections is requested to submit them in writing to the City Clerk prior to the 2<sup>nd</sup> reading on July 11, 2017 at approximately 6:30 p.m.

Posted/Published: Saturday, June 24, 2017

Jamie Hayes  
Assistant City Clerk

**OROVILLE CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: DAWN NEVERS, ASSISTANT PLANNER  
DONALD RUST, DIRECTOR  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: SHORT TERM SERVICE AGREEMENTS WITH DEWEY PEST  
CONTROL FOR CITY LOCATIONS**

**DATE: JULY 11, 2017**

**SUMMARY**

The Council may receive a report regarding the treatment of a flea infestation of the Lott Home Museum, Sank Park, Chinese Temple office, City Corporation Yard, and the preventative treatment of City Hall.

**BACKGROUND**

On June 12, 2017, staff received word from the City Docents that there was an active flea infestation in the Lott Home Museum and Chinese Temple office. Staff contacted Dewey Pest Control, who regularly services the city museums, as well as the Parks Division staff to coordinate with the Dewey Pest Control to inspect the situation and remediate as necessary. On Monday, June 19<sup>th</sup>, staff again received word of a continuation of the Lott Home museum flea infestation. Parks Division staff witnessed the active infestation within the museum and reported on Wednesday, June 21<sup>st</sup> that the Sank Park grounds also had an active infestation. As the staff returned to the Oroville Corporation Yard, the fleas were also carried back to later infest the various work spaces. The Chinese Temple and Museum Complex was re-inspected and deemed to be clear of any infestation. As some Parks Division staff entered City Hall on June 21<sup>st</sup> to conduct daily business, a preventative treatment of City Hall was ordered.

Both the Oroville Corporation Yard and City Hall are serviced monthly by Clark Pest Control. The decision to request Dewey Pest Control to cover treatment of both the Corporation Yard and City Hall came because of their familiarity to the then present situation. The need for treatment was immediate to prevent the spreading of the flea infestation any further.

## **FISCAL IMPACT**

The Sixty-day Service Agreements for both City Hall and the Oroville Corporation Yard totaled \$300 for each location and a guarantee of eradication of the infestation for a total of \$600.

## **RECOMMENDATIONS**

None

## **ATTACHMENTS**

A - (2) Service Agreements



# SERVICE AGREEMENT

# 90081

WWW.DEWEYPEST.COM

BRANCH # 28 DATE 6-22-11 (of service)

I / WE HERBY AUTHORIZE DEWEY PEST CONTROL TO PROCEED WITH PEST CONTROL SERVICE ON:

**BILLING INFORMATION:**
 LAST/CO SUNNYvale FIRST \_\_\_\_\_  
 BILLING ADDRESS 1735 MINTS MERY  
 BILLING CITY ROVILLE STATE CA ZIP 95966  
 PHONE ( 530 ) 538-2429 CONTACT \_\_\_\_\_  
 EMAIL ADDRESS \_\_\_\_\_
**SERVICE INFORMATION: (must be filled out)**
 LAST/CO SUNNYvale FIRST \_\_\_\_\_  
 SERVICE ADDRESS 1735 MINTS MERY  
 SERVICE CITY ROVILLE STATE CA ZIP \_\_\_\_\_  
 PHONE ( 530 ) 538-2429 MAP LOCATION \_\_\_\_\_  
 EMAIL ADDRESS \_\_\_\_\_
**STRUCTURE TYPE: (circle)**

APTS / COMMERCIAL / CONDO / HOSP / INDUSTRIAL / MOBILE HOME / RESTAURANT / SINGLE FAMILY / OTHER \_\_\_\_\_

TOTAL # OF UNITS 1 # OF UNITS SVCD 1 SVCS PER MONTH \_\_\_\_\_ TIME \_\_\_\_\_ DAY \_\_\_\_\_ WEEK \_\_\_\_\_**FREQUENCY OF SERVICE:**
 MONTHLY  BI-MONTHLY  QUARTERLY 

JAN	FEB	MAR	APR	MAY	<b>JUN</b>	<b>JUL</b>	AUG	SEP	OCT	NOV	DEC
-----	-----	-----	-----	-----	------------	------------	-----	-----	-----	-----	-----

 PAY MONTHLY \$ \_\_\_\_\_  PAY BI-MONTHLY \$ \_\_\_\_\_  PAY QUARTERLY \$ \_\_\_\_\_  PAY ANNUALLY \$ \_\_\_\_\_  
 CLEAN UP CHARGES \$ \_\_\_\_\_  ONE-TIME SVC \$ 300 CHARGE FOR MO. / YR. OF \_\_\_\_\_ PAYABLE UPON SERVICE  
 CASH  CHECK # \_\_\_\_\_  CREDIT CARD  BILL P.O. # \_\_\_\_\_

 **AUTO PAY:** At Dewey Pest Control, we strive to be **environmentally responsible** by providing our clients with paperless billing. This means that we will email your statement as opposed to sending it by mail. The auto pay option will automatically debit your selected account in the month the service is rendered.

Credit Card or Check #: \_\_\_\_\_ EXP: \_\_\_\_\_ CVC: \_\_\_\_\_

BY SIGNING HERE, YOU AUTHORIZE DEWEY PEST CONTROL TO DEBIT THE SELECTED ACCOUNT IN THE MONTH THE SERVICE IS RENDERED.

(SIGNATURE)

 REMARKS one time service with a 60 Day warranty**PEST COVERED: (circle)** ANTS / ROACHES / MICE / RATS / SPIDERS / FLEAS / SILVERFISH / TICKS / STORED PRODUCT PESTS / MOTHS / BEES / SOWBUGS / GOPHERS / EARWIGS / CRICKETS / FLIES / GNATS / HORNETS / MITES / PIGEONS / PILLBUGS / SNAILS / SPRINGTAILS / SQUIRRELS / WASPS / YELLOWJACKETS / OTHER \_\_\_\_\_**AREAS COVERED: (circle)** INTERIOR / EXTERIOR / INTERIOR ON REQUEST

ACCOUNT #	CORP CODE	ACCT TYPE	TECH #	S - COMM - P	ROUTE	BILL CODE	OTHER
			<u>1400</u>	<u>101</u>	<u>2203</u>		

PLEASE SEE REVERSE SIDE FOR DETAILS OF PESTICIDE(S) - ACTIVE INGREDIENTS THAT MAYBE USED

**NOTICE**

State law requires you be given the following information: CAUTION - PESTICIDES ARE TOXIC CHEMICALS. Structural Pest Control companies are registered and regulated by the Structural Pest Control Board, and apply pesticides that are registered and approved by the California Department of Pesticide Regulation and the United States Environmental Protection Agency. Registration is granted when the state finds that based on existing scientific evidence there are no appreciable risks if proper use conditions are followed or that risks are outweighed by the benefits. The degree of risk depends upon the degree of exposure, so exposure should be minimized.

If within 24 hours following application you experience symptoms similar to common seasonal illness comparable to the flu, contact your physician or poison control center and Dewey Pest Control immediately, (see reverse side for the telephone numbers)

Anticoagulant rodenticides reduce the clotting ability of the blood and cause bleeding. For further information, contact Dewey Pest Control. For health questions, contact County Health Department. For application information, contact the County Agricultural Commissioner and for Regulatory information contact the Structural Pest Control Board.

This service agreement shall be continued for a period of **TWELVE (12) MONTHS AND THEREAFTER UNTIL CANCELLED WITH A THIRTY (30) DAY WRITTEN NOTICE** unless specified as a ONE-TIME SERVICE above.

The Initial Service (clean-up) charge has been waived or discounted in the amount \$ \_\_\_\_\_ with the understanding that the discount is based upon fulfilling a One (1) year Service Agreement.

If the client cancels this Service Agreement prior to the end of the first year, client forfeits all discounts and premiums and is required to pay the discounted amount of \$ \_\_\_\_\_ received off the initial service.

**NOTE:** While the purpose of this agreement is to prevent damage from pests, DEWEY SERVICES, INC. shall not be liable for any loss or damage caused by pests.

All complaints must be submitted in writing to the above branch within 24 hours following any loss or damage.

A finance charge of 1½% per month (18% per year may be charged on past due accounts). A service fee of \$10.00 will be charged on all returned checks.

**Arbitration:** Any controversy or claim arising out of or relating to this contract or the breach thereof, shall be resolved by binding arbitration under the construction industry rules of American Arbitration Association (AAA) and judgment upon the award rendered by the arbitrators) may be entered in any court having jurisdiction. The parties to this agreement waive the right to a court trial or a jury trial, to discovery, and to appeal.

THIS AGREEMENT DOES NOT INCLUDE CARPENTER / PHARAOH ANTS OR WOOD DESTROYING ORGANISM(S). FOR YOUR SERVICE NEEDS, PLEASE CONTACT OUR DEWEY TERMITE DIVISION. I HAVE READ, UNDERSTAND, AND HERBY AGREE TO ALL TERMS AND CONDITIONS OF THIS AGREEMENT.

DONALD RUST  
(Print Name and Title)Ryan Hickey  
Dewey Pest Control (Field Representative)Accepted \_\_\_\_\_  
(Customer / Authorized Agent Signature)

Dewey Pest Control (Authorized By)

License No. \_\_\_\_\_



# NOTICE

State law requires you be given the following information: CAUTION - PESTICIDES ARE TOXIC CHEMICALS. Structural Pest Control Companies are registered and regulated by the Structural Pest Control Board, and apply pesticides that are registered and approved by the California Department of Pesticide Regulation and the United States Environmental Protection Agency. Registration is granted when the state finds that based on existing scientific evidence there are no appreciable risks if proper use conditions are followed or that the risks are outweighed by the benefits. The degree of risk depends upon the degree of exposure, so exposure should be minimized.

If within 24 hours following application you experience symptoms similar to common seasonal illness comparable to the flu, contact your physician or poison control center and Dewey Pest Control immediately. Anticoagulant rodenicidics reduce the clotting ability of the blood and cause bleeding.

For further information contact Dewey Pest Control. For Health Questions contact the County Health Department. For Application Information contact the County Agricultural Commissioner and for Regulatory Information contact the Structural Pest Control Board.

Pests and areas covered and service frequency vary by agreement, but generally include:

**Pests Covered:** Ants / roaches / mice / rats / spiders / fleas / silverfish / ticks / stored grain pests / moths / bees / sowbugs / gophers / earwigs / crickets / flies / gnats / hornets / mites / pigeons / pillbugs / opossums / springtail / squirrels / wasps / yellow jackets.

**Areas Covered:** Interior / Exterior / Inside on request (For specific pest coverage, refer to your Service Agreement).

**Service Frequency:** Weekly / Bi-Weekly / Monthly / Bi-Monthly / Quarterly / One Time / Call Back (For specific service frequency, refer to your Service Agreement).

### Pesticides Used / Active Ingredients:

565 Plus XLO - Pyrethrin + P.B.O  
 Advion - Indoxacarb  
 Alpine - Dinotefuran  
 Arlon - Indoxacarb  
 Avitrol - 4 Aminopyridine  
 Bedlam - Sumithrin + MGK264  
 Bifen I:T- Bifenthrin  
 Borid - Orthoboric Acid  
 CB-80 - Pyrethrins  
 Cy-Kick Crack & Crevice  
 Pressurized Residual - Cyfluthrin  
 Delta Dust - Deltamethrin  
 DellaGard G - Deltamethrin  
 Demand CS - Lambda / Cyhalothrin  
 Demand G - Lambda / Cyhalothrin  
 Drione - Pyrethrins + P.B.O + Silica Gel  
 Durham Metaldehyde Granules 3.5 - Metaldehyde

EcoPco-Acu-Reduced Risk Products - 2-Phenethyl Propionate  
 Essentria IC3 - Rosemary Oil / Geraniol  
 Excite - R - Pyrethrins  
 Gentrol IGR - Hydroxyprene  
 Larva Lur - Propoxur  
 Maxforce Complete Granular - Hydranmethylinon or Fipronil  
 Maxforce FC - Hydranmethylinon or Fipronil  
 Maxforce FC Magnum - Hydranmethylinon or Fipronil  
 Maxforce Impact Roach Gel Bait - Clothianidin  
 Microcare 3+ CS - Pyrethrins / Piperonyl Butoxide  
 Motherearth D - Diatomaceous Earth  
 Niban Granular Bait - Orthoboric Acid  
 NyGuard IGR - Pyroproxifen  
 Onslaught FastCap - Esienvalerate / Pralhrin/PBO  
 Phionom Termiteicide / Insecticide - Chlorfenapyr  
 Precor IGR - Methoprene  
 Premise Foam - Imidacloprid

Sluggo - Ironphosphate  
 Sterifab - Isopropanol  
 Suspend SC - Deltamethrin  
 Talstar PL Granules - Bifenthrin  
 Tempo Ultra W.P. - Cyfluthrin  
 Temprid SC - Imidacloprid - Cyfluthrin  
 Termidor HE - Fipronil  
 Termidor SC - Fipronil  
 Timbor - Disodium Oclaborate Tetrahydrate  
 Transport GHP - Acetamiprid / Bifenthrin  
 ULD BP-100 - Pyrethrins  
 ULD BP-300 - Pyrethrins  
 Ultracide - Pyriproxyfen / Pyrethrins  
 Vendetta Plus - Abamectin B1 - Pyriproxyfen  
 Wasp-Freeze - d-trans Allethrin

### Rodenticides Used / Active Ingredients:

Contract All-Weather Blox - Bromadiolone  
 Eaton's Answer - Diphacinone  
 Fastrac All-Weather Blox - Bromethalin  
 First Strike - Difethialone  
 Generation - Benzothiopyran  
 Terad 3 Blox - Cholecalciferol  
 Wilco Gopher Getter II - Diphacinone

## DEWEY PEST CONTROL COMPANY BRANCH OFFICE LOCATIONS

- |   |  |   |
|---|--|---|
| <p><b>#01 - LOS ANGELES</b><br/>                 3711 BEVERLY BOULEVARD, LOS ANGELES, CA 90004-3516<br/>                 323-666-1361</p> <p><b>#02 - PALM SPRINGS</b><br/>                 72-395 WARNER ROAD, THOUSAND PALMS, CA 52276-33*2<br/>                 760-327-8481</p> <p><b>#03 - COMMERCE</b><br/>                 7000 TELEGRAPH ROAD, LOS ANGELES, CA 90040-3226<br/>                 323-721-0199</p> <p><b>#04 - VICTORVILLE</b><br/>                 14300 VALLEY CENTER DRIVE, VICTORVILLE, CA 92395-4257<br/>                 760-243-2150</p> <p><b>#05 - LANCASTER</b><br/>                 45440 N 23RD STREET WEST, LANCASTER, CA 93536-7215<br/>                 661-942-1171</p> <p><b>#06 - VAN NUYS</b><br/>                 8154 SEPULVEDA BLVD., VAN NUYS, CA 91402-4305<br/>                 818-989-1600</p> <p><b>#07 - CARSON</b><br/>                 21111 SO FIGUEROA STREET, CARSON, CA 90745-1996<br/>                 310-328-0553</p> <p><b>#08 - BALDWIN PARK</b><br/>                 14137 GARVEY AVENUE, BALDWIN PARK, CA 31706-5099<br/>                 626-902-3691</p> <p><b>#09 - ANAHEIM</b><br/>                 2307 SO MANCHESTER AVE., ANAHEIM, CA 92802-5004<br/>                 714-750-1051</p> <p><b>#10 - SANTA MONICA</b><br/>                 1907 HIGH PLACE, SANTA MONICA, CA 90404-4999<br/>                 310-829-1627</p> <p><b>#11 - SAN JOSE</b><br/>                 781 MABURY RD., SAN JOSE, CA 95133-1023<br/>                 408-452-8771</p> | <p><b>#12 - R S. MARGARITA</b><br/>                 29734 AVENIDA DE LAS BANDERAS, RCHO STA MARGARITA, CA 92688-2507<br/>                 949-888-9221</p> <p><b>#13 - PASADENA</b><br/>                 3090 E FOOTHILL BLVD., PASADENA, CA 91107-3116<br/>                 626-795-2558</p> <p><b>#14 - ONTARIO</b><br/>                 1240 HOLT BLVD., ONTARIO, CA 91762-3639<br/>                 909-988-7477</p> <p><b>#15 - WINDSOR HILLS</b><br/>                 4642 W. SLAUSON AVE., LOS ANGELES, CA 90043-2722<br/>                 323-292-7192</p> <p><b>#16 - EL CAJON</b><br/>                 5386 BOND AVENUE, EL CAJON, CA 92021-2651<br/>                 619-443-7951</p> <p><b>#17 - SANTA CLARITA</b><br/>                 17665 SIERRA HWY., SANTA CLARITA, CA 91351-1631<br/>                 661-255-5228</p> <p><b>#18 - FRESNO</b><br/>                 3655 S. BAGLEY AVE., FRESNO, CA 93725-2441<br/>                 559-441-7378</p> <p><b>#19 - LONG BEACH</b><br/>                 1333 E. ARTESIA BLVD., LONG BEACH, CA 90805-1650<br/>                 562-428-8894</p> <p><b>#20 - BAKERSFIELD</b><br/>                 2138 "Q" STREET, BAKERSFIELD, CA 93301-2990<br/>                 661-327-1433</p> <p><b>#21 - OXNARD</b><br/>                 2991 E. VENTURA BLVD., OXNARD, CA 93036-8846<br/>                 805-485-7843</p> <p><b>#22 - SAN DIEGO</b><br/>                 4623 DE SOTO STREET, SAN DIEGO, CA 92109-3899<br/>                 858-272-3611</p> | <p><b>#23 - BURBANK</b><br/>                 2627 W. BURBANK BLVD., BURBANK, CA 91505-2398<br/>                 818 843 7800</p> <p><b>#24 - MURRIETA</b><br/>                 26635 PIERCE CIRCLE, MURRIETA, CA 92582-7024<br/>                 351-481-7796</p> <p><b>#25 - COLTON</b><br/>                 154 S. MISSION DRIVE, COLTON, CA 92324-3997<br/>                 909-825 8513</p> <p><b>#26 - SAN MARCOS</b><br/>                 1370 GRAND AVENUE, SAN MARCOS, CA 92076-2404<br/>                 760-744-3173</p> <p><b>#27 - SAN FRANCISCO</b><br/>                 6300 THIRD STREET, SAN FRANCISCO, CA 94124-3502<br/>                 415-468-6660</p> <p><b>#28 - OROVILLE</b><br/>                 2870 FEATHER RIVER BLVD., OROVILLE, CA 95965-9630<br/>                 530-534-9331</p> <p><b>#29 - MODESTO</b><br/>                 5030 SALIDA BLVD., SALIDA, CA 95368-9403<br/>                 209-543-8355</p> <p><b>#30 - WALNUT CREEK</b><br/>                 2490 ARNOLD INDUSTRIAL WAY, STE. J, CONCORD, CA 94520-5373<br/>                 925-521-9950</p> <p><b>#31 - SACRAMENTO</b><br/>                 5320 POWER INN RD., # A, SACRAMENTO, CA 95820-6741<br/>                 916-386-4677</p> <p><b>#32 - NATIONAL CITY</b><br/>                 324 CIVIC CENTER DR., NATIONAL CITY, CA 91950-4319<br/>                 619-276-0510</p> <p><b>#88 - FUMIGATION DEPARTMENT</b><br/>                 3701 BEVERLY BLVD., LOS ANGELES, CA 90004-3516<br/>                 323-861-8064</p> <p><b>#99 - DEWEY SERVICES INC., CORPORATE OFFICE</b><br/>                 939 EAST UNION STREET, PASADENA, CA 91106-1716<br/>                 626-568-9248</p> |
|---|--|---|

## POISON CONTROL CENTER NUMBER FOR THE STATE OF CALIFORNIA - 1-800-876-4766

COUNTY	COUNTY HEALTH DEPARTMENTS (Health Questions)	COUNTY AGRICULTURAL COMMISSIONERS (Application Information)	COUNTY	COUNTY HEALTH DEPARTMENTS (Health Questions)	COUNTY AGRICULTURAL COMMISSIONERS (Application Information)
ALAMEDA	(510) 267-8000	(510) 670-5232	ORANGE	(714) 834-8180	(714) 955-0100
BUTTE	(530) 538-7581	(530) 538-7381	PLACER	(530) 889-7141	(530) 889-7372
CALAVERAS	(209) 754-6460	(209) 754-6504	RIVERSIDE	(951) 782-2974	(951) 955-3045
COLUSA	(530) 458-0380	(530) 458-0580	SACRAMENTO	(916) 875-5881	(916) 875-6603
CONTRA COSTA	(925) 313-6712	(925) 646-5250	SAN BENITO	(831) 637-5367	(831) 637-5344
DEL NORTE	(707) 464-3191	(707) 464-7235	SAN BERNARDINO	(800) 782-4264	(909) 387-2105
EL DORADO	(530) 621-6100	(530) 621-5520	SAN DIEGO	(619) 692-8499	(619) 694-2739
FRESNO	(559) 600-1710	(559) 600-7510	SAN FRANCISCO	(415) 554-2500	(415) 252-3830
GLENN	(530) 934-6588	(530) 934-6501	SAN JOAQUIN	(209) 468-3411	(209) 953-6000
HUMBOLDT	(707) 445-6200	(707) 445-7223 EXT "0"	SAN LUIS OBISPO	(805) 781-5500	(805) 781-5910
IMPERIAL	(760) 482-4438	(760) 482-4314	SAN MATEO	(650) 573-2346	(650) 363-4700
INYO	(760) 873-7868	(760) 873-7860	SANTA BARBARA	(805) 681-5102	(805) 681-5600
KERN	(661) 868-0502	(661) 868-6300	SANTA CLARA	(408) 885-4214	(408) 918-4600
KINGS	(559) 584-1402	(559) 582-3211	SANTA CRUZ	(831) 454-4000	(831) 763-8080
LAKE	(707) 263-8929	(707) 263-0217	SHASTA	(530) 225-5591	(530) 224-4949
LASSEN	(530) 251-8183	(530) 251-8110	SIERRA	(530) 993-6701	(530) 283-6365
LOS ANGELES	(213) 240-8117	(213) 575-5472	SISKIYOU	(530) 841-4040, PRESS "0"	(530) 841-4025
MADERA	(559) 675-7893	(559) 675-7876	SOLANO	(707) 784-8600	(707) 784-1310
MARIN	(415) 499-3696	(415) 499-6700	SONOMA	(707) 565-4567	(707) 565-2371
MARIPOSA	(209) 966-3689	(209) 966-2075	STANISLAUS	(209) 558-5670	(209) 525-4730
MENDOCINO	(707) 472-2600	(707) 463-4208	SUTTER	(530) 822-7215	(530) 822-7500
MERCED	(209) 381-1200	(209) 385-7431	TEHAMA	(530) 527-6824	(530) 527-4504
MODOC	(530) 233-6311	(530) 233-6401	TRINITY	(530) 823-8209	(530) 623-1356
MONO	(760) 932-5580	(760) 873-7860	TULARE	(559) 624-7400, PRESS "0"	(559) 684-3350
MONTEREY	(831) 755-4500	(831) 759-7325	TUOLUMNE	(209) 533-7401	(209) 533-5691
NAPA	(707) 253-4231	(707) 253-4357	VENTURA	(805) 654-2813	(805) 933-2926
NEVADA	(530) 265-1450	(530) 273-2648	YOLO	(530) 666-8845	(530) 666-8140
			YUBA	(530) 822-7215	(530) 749-5400

STRUCTURAL PEST CONTROL BOARD (800) 737-8188, 2005 EVERGREEN ST., STE. 1500, SACRAMENTO, CALIFORNIA 95815-3831

DEWEY PEST CONTROL COMPANY - REV 09/15



# SERVICE AGREEMENT

# 90082

WWW.DEWEYPEST.COM

BRANCH # 28 DATE 6 22 17 (of service)

I / WE HERBY AUTHORIZE DEWEY PEST CONTROL TO PROCEED WITH PEST CONTROL SERVICE ON:

**BILLING INFORMATION:**
 LAST/CO CITY OF GROVILE FIRST \_\_\_\_\_  
 BILLING ADDRESS 1275 M. MICHEL AV  
 BILLING CITY GROVILE STATE CA ZIP 95966  
 PHONE ( 530 ) 539-2929 CONTACT \_\_\_\_\_  
 EMAIL ADDRESS \_\_\_\_\_
**SERVICE INFORMATION: (must be filled out)**
 LAST/CO CITY OF GROVILE FIRST \_\_\_\_\_  
 SERVICE ADDRESS 1275 M. MICHEL AV  
 SERVICE CITY GROVILE STATE CA ZIP 95966  
 PHONE ( ) \_\_\_\_\_ MAP LOCATION \_\_\_\_\_  
 EMAIL ADDRESS \_\_\_\_\_
**STRUCTURE TYPE: (circle)**

APTS / COMMERCIAL / CONDO / HOSP / INDUSTRIAL / MOBILE HOME / RESTAURANT / SINGLE FAMILY / OTHER \_\_\_\_\_

TOTAL # OF UNITS \_\_\_\_\_ # OF UNITS SVCD \_\_\_\_\_ SVCS PER MONTH \_\_\_\_\_ TIME \_\_\_\_\_ DAY \_\_\_\_\_ WEEK \_\_\_\_\_

**FREQUENCY OF SERVICE:**
 MONTHLY  BI-MONTHLY  QUARTERLY
 

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
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 PAY MONTHLY \$ \_\_\_\_\_  PAY BI-MONTHLY \$ \_\_\_\_\_  PAY QUARTERLY \$ \_\_\_\_\_  PAY ANNUALLY \$ \_\_\_\_\_  
 CLEAN UP CHARGES \$ \_\_\_\_\_  ONE-TIME SVC \$ 300 CHARGE FOR MO. / YR. OF \_\_\_\_\_ PAYABLE UPON SERVICE  
 CASH  CHECK # \_\_\_\_\_  CREDIT CARD  BILL P.O. # \_\_\_\_\_

 **AUTO PAY:** At Dewey Pest Control, we strive to be **environmentally responsible** by providing our clients with paperless billing. This means that we will email your statement as opposed to sending it by mail. The auto pay option will automatically debit your selected account in the month the service is rendered.

Credit Card or Check #: \_\_\_\_\_ EXP: \_\_\_\_\_ CVC: \_\_\_\_\_

 BY SIGNING HERE, YOU AUTHORIZE DEWEY PEST CONTROL TO DEBIT THE SELECTED ACCOUNT IN THE MONTH THE SERVICE IS RENDERED.
 

\_\_\_\_\_  
(SIGNATURE)

 REMARKS one time service for fleas 60 Day Guarantee
**PEST COVERED: (circle)** ANTS / ROACHES / MICE / RATS / SPIDERS / FLEAS / SILVERFISH / TICKS / STORED PRODUCT PESTS / MOTHS / BEES / SOWBUGS / GOPHERS / EARWIGS / CRICKETS / FLIES / GNATS / HORNETS / MITES / PIGEONS / PILLBUGS / SNAILS / SPRINGTAILS / SQUIRRELS / WASPS / YELLOWJACKETS / OTHER \_\_\_\_\_
**AREAS COVERED: (circle)** INTERIOR / EXTERIOR / INTERIOR ON REQUEST

ACCOUNT #	CORP CODE	ACCT TYPE	TECH #	S - COMM - P	ROUTE	BILL CODE	OTHER
		<u>Comm</u>	<u>10407</u>	<u>10%</u>			

PLEASE SEE REVERSE SIDE FOR DETAILS OF PESTICIDE(S) - ACTIVE INGREDIENTS THAT MAYBE USED

**NOTICE**

State law requires you be given the following information: CAUTION - PESTICIDES ARE TOXIC CHEMICALS. Structural Pest Control companies are registered and regulated by the Structural Pest Control Board, and apply pesticides that are registered and approved by the California Department of Pesticide Regulation and the United States Environmental Protection Agency. Registration is granted when the state finds that based on existing scientific evidence there are no appreciable risks if proper use conditions are followed or that risks are outweighed by the benefits. The degree of risk depends upon the degree of exposure, so exposure should be minimized.

If within 24 hours following application you experience symptoms similar to common seasonal illness comparable to the flu, contact your physician or poison control center and Dewey Pest Control immediately, (see reverse side for the telephone numbers)

Anticoagulant rodenticides reduce the clotting ability of the blood and cause bleeding. For further information, contact Dewey Pest Control. For health questions, contact County Health Department. For application information, contact the County Agricultural Commissioner and for Regulatory information contact the Structural Pest Control Board.

 This service agreement shall be continued for a period of **TWELVE (12) MONTHS AND THEREAFTER UNTIL CANCELLED WITH A THIRTY (30) DAY WRITTEN NOTICE** unless specified as a ONE-TIME SERVICE above.

The Initial Service (clean-up) charge has been waived or discounted in the amount \$ \_\_\_\_\_ with the understanding that the discount is based upon fulfilling a One (1) year Service Agreement.

If the client cancels this Service Agreement prior to the end of the first year, client forfeits all discounts and premiums and is required to pay the discounted amount of \$ \_\_\_\_\_ received off the initial service.

**NOTE:** While the purpose of this agreement is to prevent damage from pests, DEWEY SERVICES, INC, shall not be liable for any loss or damage caused by pests.

All complaints must be submitted in writing to the above branch within 24 hours following any loss or damage.

A finance charge of 1½% per month (18% per year may be charged on past due accounts). A service fee of \$10.00 will be charged on all returned checks.

**Arbitration:** Any controversy or claim arising out of or relating to this contract or the breach thereof, shall be resolved by binding arbitration under the construction industry rules of American Arbitration Association (AAA) and judgment upon the award rendered by the arbitrators) may be entered in any court having jurisdiction. The parties to this agreement waive the right to a court trial or a jury trial, to discovery, and to appeal.

THIS AGREEMENT DOES NOT INCLUDE CARPENTER / PHARAOH ANTS OR WOOD DESTROYING ORGANISM(S). FOR YOUR SERVICE NEEDS, PLEASE CONTACT OUR DEWEY TERMITE DIVISION. I HAVE READ, UNDERSTAND, AND HERBY AGREE TO ALL TERMS AND CONDITIONS OF THIS AGREEMENT.

DONALD RUST  
 (Print Name and Title)

Ryan Hickey  
 Dewey Pest Control (Field Representative)

 Accepted \_\_\_\_\_  
 (Customer / Authorized Agent Signature)

 \_\_\_\_\_  
 Dewey Pest Control (Authorized By)

 \_\_\_\_\_  
 License No.

ALL CONTRACTS SUBJECT TO OFFICE APPROVAL. SEE REVERSE SIDE FOR ALL BRANCH OFFICE ADDRESSES AND PHONE NUMBERS.



# NOTICE

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For further information contact Dewey Pest Control. For Health Questions contact the County Health Department. For Application Information contact the County Agricultural Commissioner and for Regulatory Information contact the Structural Pest Control Board.

Pests and areas covered and service frequency vary by agreement, but generally include:

**Pests Covered:** Ants / roaches / mice / rats / spiders / fleas / silverfish / ticks / stored grain pests / moths / bees / sowbugs / gophers / earwigs / crickets / flies / gnats / hornets / mites / pigeons / pillbugs / opossums / springtail / squirrels / wasps / yellow jackets.

**Areas Covered:** Interior / Exterior / Inside on request (For specific pest coverage, refer to your Service Agreement).

**Service Frequency:** Weekly / Bi-Weekly / Monthly / Bi-Monthly / Quarterly / One Time / Call Back (For specific service frequency, refer to your Service Agreement)

## Pesticides Used / Active Ingredients:

565 Plus XLO - Pyrethrins + P.B.O  
 Advion - Indoxacarb  
 Alpine - Dinotefuran  
 Arilon - Indoxacarb  
 Avitrol - 4 Aminopyridine  
 Bedlam - Sumithrin + MGK264  
 Bifen I-T - Bifenthrin  
 Borid - Orthoboric Acid  
 CB-80 - Pyrethrins  
 Cy-Kick Crack & Crevice  
 Pressurized Residual - Cyfluthrin  
 Della Dust - Deltamethrin  
 DellaGard G - Deltamethrin  
 Demand CS - Lambda / Cyhalothrin  
 Demand G - Lambda / Cyhalothrin  
 Drione - Pyrethrins + P.B.O + Silica Gel  
 Durham Metaldehyde Granules 3.5 - Metaldehyde

EcoPco-Acu-Reduced Risk Products - 2-Phenethyl Propionate  
 Essentria IC3 - Rosemary Oil / Geraniol  
 Excite - R - Pyrethrins  
 Genrol IGR - Hydroprone  
 Larva Lur - Propoxur  
 Maxforce Complete Granular - Hydramethylnon or Fipronil  
 Maxforce FC - Hydramethylnon or Fipronil  
 Maxforce FC Magnum - Hydramethylnon or Fipronil  
 Maxforce Impact Roach Gel Bait - Clotianidin  
 Microcaré 3% CS - Pyrethrins / Piperonyl Butoxide  
 Motherearth D - Diatomaceous Earth  
 Niban Granular Bait - Orthoboric Acid  
 NyGuard IGR - Pyrooxifen  
 Onslaught FastCap - Esfenvalerate / Prallethrin/PBO  
 Phantom Termicide / Insecticide - Chlorfenapyr  
 Precor IGR - Methoprene  
 Premise Foam - Imidacloprid

Sluggo - Ironphosphate  
 Steritab - Isopropanol  
 Suspend SC - Deltamethrin  
 Talstar PL Granules - Bifenthrin  
 Tempo Ultra W.P. - Cyfluthrin  
 Temprid SC - Imidacloprid - Cyfluthrin  
 Termitor HE - Fipronil  
 Termidor SC - Fipronil  
 Timbor - Disodium Octaborate Tetrahydrate  
 Transport GHP - Acelamprid / Bifenthrin  
 ULD BP-100 - Pyrethrins  
 ULD BP-300 - Pyrethrins  
 Ultracide - Pyriproxyfen / Pyrethrins  
 Vendetta Plus - Abamectin B1 - Pyriproxyfen  
 Wasp-Freeze - d-trans Allethrin

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 Eaton's Answer - Diphacinone  
 Fastrac All-Weather Blox - Bromethalin  
 First Strike - Difethialone  
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 Terad 3 Blox - Cholecalciferol  
 Wilco Gopher Gelter II - Diphacinone

## DEWEY PEST CONTROL COMPANY BRANCH OFFICE LOCATIONS

- |   |   |   |
|---|---|---|
| <p><b>#01 - LOS ANGELES</b><br/>                 3711 BEVERLY BOULEVARD, LOS ANGELES, CA 90004-3516<br/>                 323-666-1361</p> <p><b>#02 - PALM SPRINGS</b><br/>                 72-395 WARNER ROAD, THOUSAND PALMS, CA 52276-33*2<br/>                 760-327-8481</p> <p><b>#03 - COMMERCE</b><br/>                 7000 TELEGRAPH ROAD, LOS ANGELES, CA 90040-3226<br/>                 323-721-0199</p> <p><b>#04 - VICTORVILLE</b><br/>                 14300 VALLEY CENTER DRIVE, VICTORVILLE, CA 92395-4257<br/>                 760-243-2150</p> <p><b>#05 - LANCASTER</b><br/>                 45440 N 23RD STREET WEST, LANCASTER, CA 93536-7215<br/>                 661-942-1171</p> <p><b>#06 - VAN NUYS</b><br/>                 8154 SEPULVEDA BLVD., VAN NUYS, CA 91402-4305<br/>                 818-989-1600</p> <p><b>#07 - CARSON</b><br/>                 21111 SO FIGUEROA STREET, CARSON, CA 90745-1996<br/>                 310-328-0553</p> <p><b>#08 - BALDWIN PARK</b><br/>                 14137 GARVEY AVENUE, BALDWIN PARK, CA 91706-5099<br/>                 626-922-3901</p> <p><b>#09 - ANAHEIM</b><br/>                 2307 SO MANCHESTER AVE., ANAHEIM, CA 92802-5004<br/>                 714-750-1051</p> <p><b>#10 - SANTA MONICA</b><br/>                 1907 HIGH PLACE, SANTA MONICA, CA 90404-4999<br/>                 310-829-1627</p> <p><b>#11 - SAN JOSE</b><br/>                 781 MABURY RD., SAN JOSE, CA 95133-1023<br/>                 408-452-8771</p> | <p><b>#12 - R.S. MARGARITA</b><br/>                 29734 AVENIDA DE LAS BANDERAS, RCHO STA MARGARITA, CA 92688-2507<br/>                 949-868-9221</p> <p><b>#13 - PASADENA</b><br/>                 3090 E. FOOTHILL BLVD, PASADENA, CA 91107-3116<br/>                 626-795-2558</p> <p><b>#14 - ONTARIO</b><br/>                 1240 HOLT BLVD., ONTARIO, CA 91762-3639<br/>                 909-988-7477</p> <p><b>#15 - WINDSOR HILLS</b><br/>                 4642 W. SLAUSON AVE, LOS ANGELES, CA 90043-2722<br/>                 323-292-7192</p> <p><b>#16 - EL CAJON</b><br/>                 5386 BOND AVENUE, EL CAJON, CA 92021-2651<br/>                 619-443-7951</p> <p><b>#17 - SANTA CLARITA</b><br/>                 17665 SIERRA HWY., SANTA CLARITA, CA 91351-1631<br/>                 661-255-5228</p> <p><b>#18 - FRESNO</b><br/>                 3655 S. BAGLEY AVE., FRESNO, CA 93725-2441<br/>                 559-441-7378</p> <p><b>#19 - LONG BEACH</b><br/>                 1333 E. ARTESIA BLVD., LONG BEACH, CA 90805-1650<br/>                 562-428-8894</p> <p><b>#20 - BAKERSFIELD</b><br/>                 2138 "Q" STREET, BAKERSFIELD, CA 93301-2990<br/>                 661-327-1433</p> <p><b>#21 - OXNARD</b><br/>                 2991 E. VENTURA BLVD., OXNARD, CA 93036-8846<br/>                 805-485-7843</p> <p><b>#22 - SAN DIEGO</b><br/>                 4623 DE SOTO STREET, SAN DIEGO, CA 92109-3899<br/>                 858-272-3611</p> | <p><b>#23 - BURBANK</b><br/>                 2627 W. BURBANK BLVD., BURBANK, CA 91505-2398<br/>                 818-843-7800</p> <p><b>#24 - MURRIETA</b><br/>                 26635 PIERCE CIRCLE, MURRIETA, CA 92582-7024<br/>                 351-461-7796</p> <p><b>#25 - COLTON</b><br/>                 154 S. MISSION DRIVE, COLTON, CA 92324-3997<br/>                 908-825-8513</p> <p><b>#26 - SAN MARCOS</b><br/>                 1370 GRAND AVENUE, SAN MARCOS, CA 92076-2404<br/>                 760-744-3173</p> <p><b>#27 - SAN FRANCISCO</b><br/>                 6300 THIRD STREET, SAN FRANCISCO, CA 94124-3502<br/>                 415-468-6660</p> <p><b>#28 - OROVILLE</b><br/>                 2870 FEATHER RIVER BLVD., OROVILLE, CA 95965-0630<br/>                 530-534-9331</p> <p><b>#29 - MODESTO</b><br/>                 5030 SALIDA BLVD., SALIDA, CA 95368-9403<br/>                 209-543-8355</p> <p><b>#30 - WALNUT CREEK</b><br/>                 2490 ARNOLD INDUSTRIAL WAY, STE. J, CONCORD, CA 94520-5373<br/>                 925-521-9950</p> <p><b>#31 - SACRAMENTO</b><br/>                 5320 POWER INN RD., # A, SACRAMENTO, CA 95820-6741<br/>                 916-386-4677</p> <p><b>#32 - NATIONAL CITY</b><br/>                 324 CIVIC CENTER DR., NATIONAL CITY, CA 91950-4319<br/>                 619-276-0510</p> <p><b>#88 - FUMIGATION DEPARTMENT</b><br/>                 3701 BEVERLY BLVD., LOS ANGELES, CA 90004-3516<br/>                 323-861-8064</p> <p><b>#99 - DEWEY SERVICES INC., CORPORATE OFFICE</b><br/>                 939 EAST UNION STREET, PASADENA, CA 91106-1716<br/>                 626-568-9248</p> |
|---|---|---|

## POISON CONTROL CENTER NUMBER FOR THE STATE OF CALIFORNIA 1-800-876-4766

COUNTY	COUNTY HEALTH DEPARTMENTS (Health Questions)	COUNTY AGRICULTURAL COMMISSIONERS (Application Information)	COUNTY	COUNTY HEALTH DEPARTMENTS (Health Questions)	COUNTY AGRICULTURAL COMMISSIONERS (Application Information)
ALAMEDA	(510) 267-8000	(510) 670-5232	ORANGE	(714) 834-8180	(714) 955-0100
BUTTE	(530) 538-7581	(530) 538-7381	PLACER	(530) 889-7141	(530) 889-7372
CALAVERAS	(209) 754-6460	(209) 754-6504	RIVERSIDE	(951) 782-2974	(951) 955-3045
COLUSA	(530) 458-0380	(530) 458-0580	SACRAMENTO	(916) 875-5881	(916) 875-6803
CONTRA COSTA	(925) 313-6712	(925) 646-5250	SAN BENITO	(831) 637-5367	(831) 637-5344
DEL NORTE	(707) 464-3191	(707) 464-7235	SAN BERNARDINO	(800) 782-4264	(909) 387-2105
EL DORADO	(530) 621-6100	(530) 621-5520	SAN DIEGO	(619) 692-8499	(858) 694-2739
FRESNO	(559) 600-1710	(559) 600-7510	SAN FRANCISCO	(415) 554-2500	(415) 252-3830
GLENN	(530) 934-6588	(530) 934-6501	SAN JOAQUIN	(209) 468-3411	(209) 953-6000
HUMBOLDT	(707) 445-6200	(707) 445-7223 EXT "0"	SAN LUIS OBISPO	(805) 781-5500	(805) 781-5910
IMPERIAL	(760) 482-4438	(760) 482-4314	SAN MATEO	(650) 573-2346	(650) 363-4700
INYO	(760) 873-7868	(760) 873-7860	SANTA BARBARA	(805) 681-5102	(805) 681-5600
KERN	(661) 868-0502	(661) 868-6300	SANTA CLARA	(408) 885-4214	(408) 918-4600
KINGS	(559) 584-1402	(559) 582-3211	SANTA CRUZ	(831) 454-4000	(831) 763-8080
LAKE	(707) 263-8929	(707) 263-0217	SHASTA	(530) 225-5591	(530) 224-4949
LASSEN	(530) 251-8183	(530) 251-8110	SIERRA	(530) 993-6701	(530) 283-6365
LOS ANGELES	(213) 240-8117	(626) 575-5472	SISKIYOU	(530) 841-4040, PRESS "0"	(530) 841-4025
MADERA	(559) 675-7893	(559) 675-7876	SOLANO	(707) 784-8600	(707) 784-1310
MARIN	(415) 499-3696	(415) 499-6700	SONOMA	(707) 565-4567	(707) 565-2371
MARIPOSA	(209) 966-3689	(209) 966-2075	STANISLAUS	(209) 558-5670	(209) 525-4730
MENDOCINO	(707) 472-2600	(707) 463-4208	SUTTER	(530) 822-7215	(530) 822-7500
MERCED	(209) 381-1200	(209) 385-7431	TEHAMA	(530) 527-6824	(530) 527-4504
MODOC	(530) 233-6311	(530) 233-6401	TRINITY	(530) 623-8209	(530) 623-1356
MONO	(760) 932-5580	(760) 873-7860	TULARE	(559) 624-7400, PRESS "0"	(559) 684-3350
MONTEREY	(831) 755-4500	(831) 759-7325	TULUMNE	(209) 533-7401	(209) 533-5691
NAPA	(707) 253-4231	(707) 253-4357	VENTURA	(805) 654-2813	(805) 933-2926
NEVADA	(530) 265-1450	(530) 273-2648	YOLO	(530) 666-8845	(530) 666-8140
			YUBA	(530) 822-7215	(530) 749-5400

STRUCTURAL PEST CONTROL BOARD (800) 737-8188, 2005 EVERGREEN ST., STE. 1500, SACRAMENTO, CALIFORNIA 95815-3831

DEWEY PEST CONTROL COMPANY - REV. 09/15



**OROVILLE CITY COUNCIL**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: LIZ EHRENSTROM, HUMAN RESOURCE MANAGER  
ADMINISTRATION DEPARTMENT**

**RE: AMENDMENT TO THE CALIFORNIA PUBLIC EMPLOYEES'  
RETIREMENT SYSTEM AGREEMENT REGARDING  
EMPLOYEES SHARING ADDITIONAL COSTS**

**DATE: JULY 11, 2017 (2<sup>nd</sup> Reading)**

**SUMMARY**

The Council may consider an amendment to the California Public Employees' Retirement System (CalPERS) Agreement for employees sharing additional costs.

**DISCUSSION**

The City must amend its Agreement with CalPERS to enable employees to pick up a portion of the employer cost. The first reading of the Ordinance is part of the process to establish the amendment to the CalPERS Agreement to establish employee cost sharing. The second reading will be heard on July 11<sup>th</sup> and the Ordinance will become effective on August 10, 2017. The City will begin reporting all additional contributions to CalPERS, that have been withheld to date, starting with the pay period beginning August 14, 2017.

**FISCAL IMPACT**

No fiscal impact at this time.

**RECOMMENDATION**

Waive the second reading, and adopt by title only, Ordinance No. 1824 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE AGREEMENT BETWEEN THE OROVILLE CITY COUNCIL OF THE CITY OF OROVILLE AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM.

**ATTACHMENTS**

- A – Ordinance No. 1824
- B - Amendment to Contract Exhibit
- C – Public Notice

**CITY OF OROVILLE  
ORDINANCE NO. 1824**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE OROVILLE CITY COUNCIL OF THE CITY OF OROVILLE AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM**

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF OROVILLE DO ORDAIN AS FOLLOWS:**

**SECTION I.** That an amendment to the contract between the Oroville City Council of the City of Oroville and the Board Administration, California Public Employees' Retirement System is hereby authorized, a copy of said amendment being attached hereto, marked Exhibit, and by such reference made a part hereof as though herein set out in full.

**SECTION II.** The Mayor of the Oroville City Council is hereby authorized, empowered, and directed to execute said amendment for and on behalf of said Agency.

**SECTION III.** This Ordinance shall take effect 30 days after the date of its adoption, and prior to the expiration of 10 days from the passage thereof shall be published at least once in the Oroville Mercury Register, a newspaper of general circulation, published and circulated in the City of Oroville and thenceforth and thereafter the same shall be in full force and effect.

**PASSED AND ADOPTED** by the Oroville City Council at a regular meeting held on July 11, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Scott E. Huber, City Attorney

\_\_\_\_\_  
Donald Rust, Acting City Clerk



**EXHIBIT**

California  
Public Employees' Retirement System

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**AMENDMENT TO CONTRACT**

Between the  
Board of Administration  
California Public Employees' Retirement System  
and the  
City Council  
City of Oroville

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The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective January 1, 1961, and witnessed October 3, 1960, and as amended effective October 1, 1968, October 1, 1973, December 27, 1976, January 5, 1977, April 16, 1979, March 3, 1980, May 25, 1981, August 1, 1983, January 6, 1992, July 1, 1993, April 24, 1995, September 22, 1995, September 6, 1999, December 25, 2000 and April 29, 2002 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 12 are hereby stricken from said contract as executed effective April 29, 2002, and hereby replaced by the following paragraphs numbered 1 through 15 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members, age 62 for new local miscellaneous members, age 50 for classic local safety members and age 57 for new local safety members.

## PLEASE DO NOT SIGN "EXHIBIT ONLY"

2. Public Agency shall participate in the Public Employees' Retirement System from and after January 1, 1961 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.
3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
  - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
  - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
  - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
  - a. Local Fire Fighters (herein referred to as local safety members);
  - b. Local Police Officers (herein referred to as local safety members);
  - c. Employees other than local safety members (herein referred to as local miscellaneous members).

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5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:

**NO ADDITIONAL EXCLUSIONS**

6. The percentage of final compensation to be provided for each year of credited prior and current service for classic local miscellaneous members shall be determined in accordance with Section 21354 of said Retirement Law, subject to the reduction provided therein for service prior to March 31, 1979, termination of Social Security, for members whose service has been included in Federal Social Security (2% at age 55 Full and Modified).
7. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Supplemental to Federal Social Security).
8. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local safety member shall be determined in accordance with Section 21362 of said Retirement Law (2% at age 50 Full).
9. The percentage of final compensation to be provided for each year of credited prior and current service as a new local safety member shall be determined in accordance with Section 7522.25(d) of said Retirement Law (2.7% at age 57 Full).
10. Public Agency elected and elects to be subject to the following optional provisions:
- a. Section 21222.1 (One-Time 5% Increase - 1970). Legislation repealed said Section effective January 1, 1980.
  - b. Section 21319 (One-Time 15% Increase for Local Miscellaneous Members Who Retired or Died Prior to July 1, 1971). Legislation repealed said Section effective January 1, 2002.
  - c. Section 20020.1 ("Local Police Officer" shall include employees of a police department who were employed to perform identification or communication duties on August 4, 1972 and who elected to be local safety members within six months of January 5, 1977). Legislation repealed said Section effective January 1, 1985.
  - d. Section 21151 (Industrial Disability Retirement For Local Miscellaneous Members).

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- e. Sections 21624 and 21626 (Post-Retirement Survivor Allowance).
- f. Section 21427 (Improved Nonindustrial Disability Allowance).
- g. Section 21574 (Fourth Level of 1959 Survivor Benefits).
- h. Section 21325 (One-Time 3% to 15% Increase For Local Miscellaneous Members and Local Safety Members Who Retired or Died Prior to January 1, 1974). Legislation repealed said Section effective January 1, 2002.
- i. Section 21326 (One-Time 1% to 7% Increase For Local Miscellaneous Members and Local Safety Members Who Retired or Died Prior to July 1, 1974). Legislation repealed said Section effective January 1, 2002.
- j. Section 20042 (One-Year Final Compensation) for classic members only.
- k. Section 20903 (Two Years Additional Service Credit).
- l. Section 21024 (Military Service Credit as Public Service) for local police members only.
- m. Section 20965 (Credit for Unused Sick Leave).
- n. Section 20516 (Employees Sharing Additional Cost):

From and after the effective date of this amendment to contract, 5% for classic local miscellaneous members in the Unrepresented Miscellaneous Management Unit.

From and after the effective date of this amendment to contract, 3% for classic local safety members in the Unrepresented Safety Management Unit.

The portion of the employer's contribution that the member agrees to contribute from his or her compensation, over and above the member's normal contribution ("Cost Sharing Percentage"), shall not exceed the Employer Normal Cost Rate, as that rate is defined in the CalPERS Actuarial Valuation for the relevant fiscal year. If the Cost Sharing Percentage will exceed the relevant Employer Normal Cost Rate, the Cost Sharing Percentage shall automatically be reduced to an amount equal to, and not to exceed, the Employer Normal Cost Rate for the relevant fiscal year.

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11. Public Agency, in accordance with Government Code Section 20790, ceased to be an "employer" for purposes of Section 20834 effective on December 27, 1976. Accumulated contributions of Public Agency shall be fixed and determined as provided in Government Code Section 20834, and accumulated contributions thereafter shall be held by the Board as provided in Government Code Section 20834.
12. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
13. Public Agency shall also contribute to said Retirement System as follows:
  - a. Contributions required per covered member on account of the 1959 Survivor Benefits provided under Section 21574 of said Retirement Law. (Subject to annual change.) In addition, all assets and liabilities of Public Agency and its employees shall be pooled in a single account, based on term insurance rates, for survivors of all local miscellaneous members and local safety members.
  - b. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
  - c. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
14. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

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- 15. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BOARD OF ADMINISTRATION  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

CITY COUNCIL  
CITY OF OROVILLE

BY \_\_\_\_\_  
ARNITA PAIGE, CHIEF  
PENSION CONTRACTS AND PREFUNDING  
PROGRAMS DIVISION  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY \_\_\_\_\_  
PRESIDING OFFICER

\_\_\_\_\_  
Witness Date

Attest:

\_\_\_\_\_  
Clerk

PLEASE DO NOT SIGN "EXHIBIT ONLY"  
PLEASE DO NOT SIGN "EXHIBIT ONLY"





**CITY OF OROVILLE**  
**OFFICE OF THE CITY CLERK**  
**1735 MONTGOMERY STREET • OROVILLE, CA 95965-4897**

**530-538-2535**  
**Fax 530-538-2468**

**PUBLIC NOTICE**  
**CITY OF OROVILLE**  
**ORDINANCE NO. 1824**  
**AMENDMENT TO CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT**  
**SYSTEM CONTRACT**

Pursuant to Article VII of the Oroville City Charter, a summary of the proposed amendment to the Board of Administration, California Public Employees' Retirement System Ordinance has been prepared by the Assistant City Clerk:

**Amendment to the Board of Administration, California Public Employees' Retirement System Ordinance:** The City Council will consider an amendment to the contract between the Board of Administration California Public Employees' Retirement System and the City Council of the City of Oroville.

Additional information regarding the proposal described in this notice can be obtained from the Oroville City Clerk at 1735 Montgomery Street, Oroville, CA. Anyone desiring to submit information, opinions or objections is requested to submit them in writing to the City Clerk prior to the 2<sup>nd</sup> reading on July 11, 2017 at approximately 6:30 p.m.

Posted/Published: Saturday, June 24, 2017

Jamie Hayes  
Assistant City Clerk

**OROVILLE CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: DONALD RUST, ASSISTANT CITY ADMINISTRATOR (530) 538-2433  
ADMINISTRATION DEPARTMENT**

**RE: AMENDMENT TO JOINT POWERS AGREEMENT WITH BUTTE  
COUNTY ASSOCIATION OF GOVERNMENTS**

**DATE: JULY 11, 2017**

**SUMMARY**

The Council may consider an Amendment to the Joint Powers Agreement with Butte County Association of Governments (BCAG), approving a ten-year extension.

**BACKGROUND**

BCAG, which is a Joint Powers Agency of the cities of Biggs, Chico, Gridley, Oroville, the Town of Paradise and the County of Butte, was originally established in 1969. BCAG's previous Joint Powers Agreement was approved by the BCAG member agencies in July 2005 and included a ten (10) year term that expired on July 26, 2015. A two-year extension of the BCAG Joint Powers Agreement was proposed by BCAG due to the likelihood that the Butte Regional Conservation Plan (BRCP) would be complete and approved. The two-year extension was approved by City Council on June 2, 2015 and will expire on July 26, 2017.

BCAG has been coordinating the development of the BRCP with the cities of Biggs, Chico, Gridley, Oroville and the County of Butte for the past nine years. Once approved by all entities, BCAG would become the implementing entity for the BRCP and the Joint Powers Agreement would need to be updated to reflect this responsibility.

As of May 2017, the completion and approval of the BRCP is uncertain do to funding constraints and uncertain local support. While BCAG continues to work with the cities and county on development of the BRCP, adoption and approval of the Plan is unknown.

As a result, Executive Director, Jon Clark, requested the BCAG Board of Directors authorization to send a request to the BCAG Member agencies for approval of a ten-year term extending the BCAG JPA to July 31, 2027. This authorization was approved at the BCAG Board of Directors meeting on April 27, 2017. Should the BRCP be approved at some point in the future, it is requested that BCAG and the member agencies address amending the JPA at that time.

## **FISCAL IMPACT**

None

## **RECOMMENDATIONS**

Adopt Resolution No. 8617 – A RESOLUTION OF THE OROVILLE CITY COUNCIL APPROVING AN EXTENSION OF THE TERM OF THE JOINT POWERS AGREEMENT ESTABLISHING THE BUTTE COUNTY ASSOCIATION OF GOVERNMENTS.

## **ATTACHMENTS**

Resolution No. 8617  
BCAG Correspondence, dated May 16, 2017

## **RESOLUTION 8617**

### **A RESOLUTION OF THE OROVILLE CITY COUNCIL APPROVING AN EXTENSION OF THE TERM OF THE JOINT POWERS AGREEMENT ESTABLISHING THE BUTTE COUNTY ASSOCIATION OF GOVERNMENTS (BCAG)**

**WHEREAS**, the Oroville City Council approved and authorized the execution of a Joint Powers Agreement to create a joint powers public entity known as the Butte County Association of Governments (BCAG), with the powers, duties and responsibilities of the BCAG set forth in the Joint Powers Agreement; and,

**WHEREAS**, that Joint Powers Agreement is effective July 26, 2005, with a term of ten (10) years from the date thereof; and,

**WHEREAS**, in 2015, the parties to the Joint Powers Agreement jointly and severally agreed that the term of the Joint Powers Agreement be extended for an additional two (2) years, thereby effective through July 25, 2017; and,

**WHEREAS**, the parties to the Joint Powers Agreement jointly and severally agree that the term of the Joint Powers Agreement be extended for an additional ten (10) years, thereby effective through July 31, 2027; and,

**WHEREAS**, Government Code sections 6500 et seq, generally, and section 6503.5, specifically, provide for this amendment of the Joint Powers Agreement.

#### **BE IT HEREBY RESOLVED by the Oroville City Council as follows:**

1. The recitals herein contained are true and correct; and,
2. Paragraph 18(a) of the Joint Powers Agreement to be amended as follows:  
  
The term of this Joint Powers Agreement shall be for a period ending July 31, 2027.
3. The Mayor is further hereby authorized to execute any document that incorporates this amendment into and as part of the Joint Powers Agreement.

**PASSED AND ADOPTED** by the Oroville City Council at a regular meeting on July 11, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Linda L. Dahlmeier, Mayor

APPROVED TO AS FORM:

ATTEST:

---

Scott E. Huber, City Attorney

---

Donald Rust, Acting City Clerk



May 16, 2017

Don Rust, Community Development Director  
City of Oroville  
1735 Montgomery Street  
Oroville, CA 95965

via email

**RE: Request for approval by the City of Oroville of a ten-year extension of BCAG's Joint Powers Agreement (JPA)**

Dear Don:

Enclosed for the City Councils consideration is a resolution approving a ten (10) year extension to the Butte County Association of Governments (BCAG's) Joint Powers Agreement, effective through July 31, 2027.

BCAG, which is a Joint Powers Agency of the cities of Biggs, Chico, Gridley, Oroville, the Town of Paradise and the County of Butte, was originally established in 1969.

As you know, BCAG's primary role is to serve as the Regional Transportation Planning Agency (RTPA) as designated by state statute and the Metropolitan Planning Organization (MPO) as designated by federal statute. Under these designations, BCAG is responsible for the planning and programming of all federal and state transportation funds within the region in cooperation with BCAG's member agencies, and state and federal planning partners which include – *The California Department of Transportation (Caltrans), the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA)*.

BCAG's JPA has historically included a ten-year term. In 2015 when the term was last expiring, BCAG requested the member agencies approve a two-year extension until July 26, 2017 on the assumption that the Butte Regional Conservation Plan (BRCP) would be completed and approved, then incorporated into the current JPA.

As of May 2017, the completion and approval of the BRCP is uncertain do to funding constraints and uncertain local support. While BCAG will continue to work with the cities and county on development of the BRCP, adoption and approval of the Plan is unknown.

As a result, I requested the BCAG Board of Directors authorization to send a request to the BCAG Member agencies for approval of a ten-year term extending the BCAG JPA to July 31, 2027. This authorization was approved at the BCAG Board of Directors meeting on April 27, 2017. Should the BRCP be approved at some point in the future, BCAG and the member agencies can address amending the JPA at that time.

Don Rust, Community Development Director  
City of Oroville  
BCAG JPA  
Page 2

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BCAG's JPA extension will need to be approved by the Oroville City Council prior to July 26, 2017, when the current extension expires.

Please let me know if you have any questions, and when you plan to schedule this item for the Councils consideration.

Sincerely,



Jon Clark  
Executive Director

## **BACKGROUND/OVERVIEW OF BCAG RESPONSIBILITIES**

As the MPO and RTPA for Butte County, BCAG has several required planning responsibilities that must be implemented ongoing to ensure continued federal and state funding to support transportation projects and programs within Butte County.

These required planning responsibilities include preparation of the following plans and/or administration of the following programs:

- Regional Transportation Plan (RTP) & Sustainable Communities Strategy (SCS) – *every four years*;
- Federal Transportation Improvement Program (FTIP) – *every two years*;
- Air Quality Conformity Determinations – *for the MTP and FTIP as necessary*;
- Regional Transportation Improvement Program (RTIP) – *every two years*;
- Regional Housing Needs Allocation Plan – *every eight years*;
- Administration of the Transportation Development Act (TDA) Local Transportation Fund (LTF) & State Transit Assistance (STA) – *annually*.

As a regional planning agency, BCAG has also assumed other regional or local planning responsibilities over the years that directly support and benefit the Cities, Town and County. These activities include:

- Administration of Butte Regional Transit or the *B-Line*;
- US Census Affiliate Data Center;
- Administration & Maintenance for the Regional Geographic Information System (GIS) database;
- Administration & Maintenance of the Regional Transportation Model;
- Development of the Butte Regional Conservation Plan (BRCP);



**CITY OF OROVILLE  
STAFF REPORT**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: JAMIE HAYES, ASSISTANT CITY CLERK  
ADMINISTRATION DEPARTMENT**

**RE: REAPPOINTMENT TO THE OROVILLE PARK COMMISSION**

**DATE: JULY 11, 2017**

**SUMMARY**

The Council may consider reappointing Scott Lawrence, a City resident, to continue serving on the Oroville Park Commission for an additional 4-year term.

**DISCUSSION**

The Oroville Park Commission is responsible for oversight and advising to the City Council regarding the management, maintenance and operations of the City-owned parks, museums and cultural facilities as well as the general maintenance and management of City trees, plants and lawns within the City limits.

Article X of the City Charter allows for five (5) appointments to the City's Park Commission. Applicants must reside within the City limits.

Mr. Lawrence is currently serving as the Park Commission Chairperson and has requested to be reappointed to the Commission for an additional 4-year term, ending June 30, 2021. Additionally, staff is currently advertising on the City and Facebook websites and at City Hall for qualified applicants to apply for two additional vacant seats on the Commission due to the resignation of former Commissioners Prouty and Sehorn.

**FISCAL IMPACT**

None.

**RECOMMENDATION**

Reappoint Scott Lawrence to continue serving on the Oroville Park Commission for an additional 4-year term, ending June 30, 2021.

**ATTACHMENTS**

A – Request for Reappointment

**From:** scottwlaw9137@gmail.com [mailto:scottwlaw9137@gmail.com]  
**Sent:** Tuesday, June 27, 2017 4:17 PM  
**To:** Jamie Hayes <jhayes@cityoforoville.org>  
**Subject:** RE: Park Commission

Honorable Members of the Oroville City Council.

Please consider this as my request for reappointment to the Oroville Park Commission. I would be honored to continue serving on the Park Commission for another term and would appreciate the Council's consideration for reappointment.

Sincerely,

Scott Lawrence  
Current Chair of the Oroville Park Commission

**OROVILLE CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: JAMIE HAYES, ASSISTANT CITY CLERK  
ADMINISTRATION DEPARTMENT**

**RE: REAPPOINTMENTS TO BUILDING CODE AND DISABLED  
ACCESSIBILITY APPEALS BOARD**

**DATE: JULY 11, 2017**

**SUMMARY**

The Council may consider the reappointment of Scott G. Gibson, Chairperson and Neil Graber, Vice Chairperson to the Building Code and Disabled Accessibility Appeals Board for additional three-year terms, ending June 30, 2020.

**DISCUSSION**

The Building Code and Disabled Accessibility Appeals Board is comprised of a Chairperson, a Vice Chairperson and three (3) listed experts that are familiar with the content subject of the specific appeal. The Chairperson and Vice Chairperson are appointed by the City Council and the three (3) listed experts are taken from an approved list by the Building Official; these individuals are appointed for each specific appeal in coordination with the Chairperson and Vice Chairperson. The Chairperson and Vice Chairperson shall be chosen from the Architectural, Building Code, and/or Legal (Attorney) professions. The three listed experts shall be chosen from Licensed Contractors, Engineers, Architects, Attorneys, Building Code Professionals, etc.

The term of the Chairperson and Vice Chairperson shall be for three (3) years or for the length of the current California Code Cycle. There is no limit in the number of terms that any board member may serve. A list of proposed approved experts that have volunteered to be on an approved list by the Building Official is attached for reference.

**FISCAL IMPACT**

The Building Code and Disabled Accessibility Appeals Board are volunteer positions and the use of the Council Chambers for the appeal hearings will have minimal impact to the General Fund.

## **RECOMMENDATIONS**

Reappoint Scott G. Gibson, Chairperson and Neil Graber, Vice Chairperson, to the Building Code and Disabled Accessibility Appeals Board for additional three-year terms, ending June 30, 2020.

## **ATTACHMENTS**

A – Requests for Reappointment

## Jamie Hayes

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**From:** Neil Graber <ngrab@northstareng.com>  
**Sent:** Thursday, June 29, 2017 2:15 PM  
**To:** CityHall\_CityClerk  
**Subject:** Accessibility Review Board

Jamie,

I just ran across your message again. Sorry for the late response.

I am writing to confirm that I accept the reappointment to the Accessibility Review Board. Let me know if I need to provide any additional information to complete the process.

Thank you,

**Neil Graber**  
Senior Engineer



111 Mission Ranch Blvd, Ste. 100  
Chico, CA 95926  
(530) 893-1600 ext. 206  
[www.northstareng.com](http://www.northstareng.com)

**OROVILLE CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: AMY BERGSTRAND, MANAGEMENT ANALYST III  
BUSINESS ASST. AND HOUSING DEV. DEPARTMENT**

**RE: SUBMITTAL OF A NEW COMMUNITY DEVELOPMENT BLOCK  
GRANT PROGRAM INCOME REUSE PLAN**

**DATE: JULY 11, 2017**

**SUMMARY**

The Council will conduct a public hearing regarding the submittal of a new Community Development Block Grant (CDBG) Program Income (PI) Reuse Plan.

**DISCUSSION**

The Council may consider the adoption new PI Reuse Plan that establishes policies and procedures for the administration and utilization of PI received as a direct result of eligible activities funded under State Department Housing and Community Development (HCD) CDBG.

On June 16, 2014, CDBG Management Memorandum 14-05 was released to all non-entitlement; eligible jurisdictions to outline changes, effective July 1, 2014 to Program Income and revolving loan policies in the State CDBG Program. At that time, the City had two active contracts allowing the program income expenditures for activities listed under the grant agreement. As of October 31, 2017, the City will no longer have an active CDBG contract in which to expend funds and will therefore need to have an approved PI Reuse Plan to expend and PI through the PI Waiver process.

Under the new PI Reuse Plan, 100% of all program income will be deposited into the CDBG PI account. The most common sources of PI are as follows:

- a. Payments of principal and interest on loans made using CDBG funds. The actual costs of servicing loans in a CDBG-generated loan portfolio may be deducted from loan repayments; the balance is defined as program income;
- b. Interest earned on program income;
- c. Net proceeds from the disposition by sale or long-term lease of real property purchased or improved with CDBG funds; and;
- d. Gross income from the use of rental of real property acquired, that is constructed or improved with CDBG funds and that is owned in whole or part by the

participating jurisdiction or sub-recipient.

Overview of Ways to Use Program Income:

- a. Expend PI or Revolving Loan Fund (RLF) monies first on active grant contract activities;
- b. Expend PI for General Administration (GA) activities, up to allowable limits;
- c. Expend PI through an approved PI RLF
- d. Expend PI on an approved PI Waiver activity when no active contract is in force; and
- e. Return PI annually to the State Department of HCD.

**FISCAL IMPACT**

None.

**RECOMMENDATION**

Adopt Resolution No. 8618 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING ADOPTION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM INCOME REUSE PLAN.

**ATTACHMENT(S)**

- A - Resolution No. 8618
- B - CDBG Program Income Reuse Plan
- C – Public Notice

**CITY OF OROVILLE  
RESOLUTION NO. 8618**

**A RESOLUTION OF THE OROVILLE CITY COUNCIL ADOPTING A NEW  
COMMUNITY DEVELOPMENT BLOCK (CDBG) PROGRAM INCOME REUSE  
PLAN**

**BE IT HEREBY RESOLVED** by the Oroville City Council as follows:

1. The Oroville City Council hereby authorizes the adoption of a new Community Development Block Grant Program Income Reuse Plan. A copy of the Plan is attached hereto as Exhibit "A".
2. The City Clerk shall attest to the adoption of this Resolution.

**PASSED AND ADOPTED** by the Oroville City Council at a regular meeting on July 11, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Linda Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Scott E. Huber, City Attorney

\_\_\_\_\_  
Don Rust, Acting City Clerk



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
(CDBG)  
PROGRAM INCOME (PI) REUSE AGREEMENT

*Execution of the this Program Income (PI) Reuse Agreement by both the Jurisdiction and the California, State Department of Housing and Community Development (Department) provides official notification of the Department's approval for the Jurisdiction to expend PI funds under the State's administration of the Federal Community Development Block Grant Program (CDBG) for (1) State Non-Entitlement Jurisdictions; and (2) former State Non-Entitlement Jurisdictions that are now Entitlement Jurisdictions; pursuant to the provisions of 42 U.S. Code (U.S.C.) 5301 et seq., 24 Code of Federal Regulations (CFR) Part 570, Subpart I, and 25 California Code of Regulations (CCR), Sections 7050 et seq. CDBG funding is listed in the Catalog of Federal Domestic Assistance as 14.228 - CDBG Community Development Block Grant Program. The Agreement also includes asset repayments from activities administered under Disaster Recovery Initiative (DRI) contracts.*

*By completing this PI Reuse Agreement and signing the end of this document, the Authorized Representative certifies the Jurisdiction has read, understands and will adhere to the PI Reuse Overview and Process discussed in the first section of this document, the Jurisdictional Certifications in the second section of this document, and Department of Housing and Community Development (hereinafter Department) terms and conditions in the third section of this document.*

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**SECTION ONE: OVERVIEW AND PROCESS**

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JURISDICTION: \_\_\_\_\_

GOVERNING BODY ADOPTED ON: \_\_\_\_\_

This PI Reuse Agreement establishes policies and procedures for the administration and utilization of PI received as a direct result of eligible activities funded under CDBG and DRI contracts with the Department. *For payments generated under DRI contracts, while the funding was loaned under DRI, when a payment is received, per DRI regulation, the payment becomes CDBG PI.*

**Applicability of this Agreement:**

This PI Reuse Agreement between the Jurisdiction and Department is required by CDBG Federal Regulation. This Agreement allows Jurisdictions receiving repayments from CDBG and DRI assets to spend those PI funds in the absence of an active Department CDBG grant contract. This Agreement applies to all current Department-eligible Non-Entitlement Jurisdictions and HUD Entitlement Jurisdictions that are receiving Department Non-Entitlement PI funds (CDBG and DRI).

## RECEIPT OF PROGRAM INCOME

Pursuant to the definition of PI found at 24 CFR 570.489(e)(2), repayments of assets generated from use of CDBG funds received by the Jurisdiction from the Department are PI. These repayments of loans, lease payments, and proceeds of asset sales will be deposited into one of three separate local PI accounts depending on what activity generated the PI. It is possible that the Jurisdiction may have up to three separate accounts with which to manage PI.

1. If the Jurisdiction has a Department approved Revolving Loan Fund (RLF) for Housing and/or Economic Development (ED), any PI from Housing or ED activities must be deposited into the RLF associated with the activity that generated the PI.

This means:

- a. Housing PI must be deposited into the Housing RLF.
- b. ED PI must be deposited into the ED RLF.

**Note:** *The accounts for each RLF must be separate accounts, however, both must be interest bearing.*

2. If RLF(s) are not approved for use, the Jurisdiction must deposit all CDBG repayments into a single regular PI account which must be separate from either of the RLF accounts, but it must also be interest bearing.
3. If repayment comes from a loan or asset that was originally paid with CDBG and non-CDBG funds, the PI accounting and reporting must reflect the correct amounts and proportions of CDBG PI and non-CDBG funds invested in the asset. Only the CDBG portion of the repayment is deposited into one of the three PI accounts.

## OVERVIEW OF WAYS TO USE PROGRAM INCOME

*There are five (5) ways to manage PI under the Agreement. They are:*

1. *Expend PI and RLF monies first on active grant contract activities;*
2. *Expend PI for General Administration (GA) Activities (up to allowable limits);*
3. *Expend through an approved PI Revolving Loan Fund (RLF);*
4. *Expend PI on an approved waiver activity when no active contract is in force; and,*
5. *Return PI annually to the Department.*

The undersigned Jurisdiction certifies that PI will be expended first when there is an active grant contract with the Department. PI being received when there is no active grant contract will be deposited into separate accounts for approved activities under this Agreement (via GA, PI Waiver or RLF) and only be distributed and expended, as follows:

### **1. Expend PI and RLF Monies First on Active Grant Contract Activities:**

If the undersigned Jurisdiction has an active grant contract with the Department, all PI on hand must be expended on open grant activities, prior to requesting grant funds from the Department.

If the undersigned Jurisdiction has a Department approved PI Revolving Loan

Fund (RLF) per this Agreement, and has an active grant contract which includes the same eligible CDBG activity as the RLF, the RLF monies must be expended first before requesting any contract funds from the Department. PI must always be expended first on active contract activities, prior to requesting grant contract funds.

See the Chapter on Program Income and Revolving Loan Funds in the Department's CDBG Grant Management Manual (GMM) for additional information regarding use of PI to pay costs for activities under an active grant contract in the Department.

2. **Expend PI General Administration (PI GA) for GA Activities (up to allowable limits)**

The undersigned Jurisdiction must track a calculation of up to seventeen percent (17%) of PI received annually for eligible GA costs. However, the seventeen percent (17%) PI GA only applies to PI received that is **not** generated by a RLF activity.

PI, including PI GA, must be expended first, prior to requesting funds from the Department under an active grant contract. PI GA funds cannot be held and used only as PI GA costs are incurred. All PI must be spent prior to the next funds request submitted. The Jurisdiction can choose to keep an accounting of the total amount of PI GA available for use based on all regular PI received and report this on Department PI Reports semi-annually.

PI GA funds cannot be used for planning studies or technical assistance activities, these activities can only be funded under awarded grant contracts. See the PI Chapter for further details on eligible PI GA activities under this Agreement.

3. **Expend PI through an approved PI Revolving Loan Fund (RLF):**

To establish one or both of the RLFs discussed below, the undersigned Jurisdiction must submit formal written request for Department approval using the required process included with this Agreement.

The undersigned Jurisdiction agrees to all the Department's RLF requirements as stated in this Agreement and detailed in the GMM Chapter.

**The two RLFs and their corresponding definitions, as permitted by this Agreement, are:**

**A. Housing Revolving Loan Fund (RLF)**

Eligible housing activities under this RLF include:

- I. Housing Rehabilitation (HR) - Single Unit Residence program for **owner and/or tenant occupied** properties. Matrix code **14A**.
- II. Housing Rehabilitation (HR) - 2-4 Units program for **tenant occupied**

properties. Matrix code **14B**.

- III. Housing Acquisition (HA) - Single-family program for homebuyer assistance. Matrix code **13**.

#### **B. Economic Development (ED) Revolving Loan Funds (RLF)**

Eligible ED activities under this RLF include:

- I. Business Assistance (BA) program (direct financial assistance to a for-profit business). Matrix code **18A**; and,
- II. Microenterprise Financial Assistance (ME Loans) program. Matrix code **18C**.

The undersigned Jurisdiction will ensure that their programs have appropriate and up-to-date Guidelines and will administer the programs according to CDBG Regulations and policies and procedures. Per the above activities Grant Management Manual Chapters, Program Guidelines must comply with those rules. **Note:** *CDBG is now requiring that Housing Rehabilitation Guidelines (1-4 Units) be separated into two guidelines: Owner-Occupied (1-unit) and Tenant-Occupied (1-4 Units). At minimum the Housing Rehabilitation Guidelines must be separate by two sections.*

Department written approval must be received before incurring any activity or activity delivery costs associated with implementing any activities under the approved RLF. All approved RLF projects, will be required to be reported to the Department via the applicable CDBG Set-up/Completion reports.

#### **4. Expend PI on an Approved PI Waiver Activity when no active contract is in force.**

The undersigned Jurisdiction may only utilize the Department's PI Waiver process when it has no active grant contracts with the Department. Once there are no active contracts with the Department, the undersigned Jurisdiction can have up to two active eligible CDBG activities approved by the Department, for which PI may be expended. Waivers will consist of a single program, service or single project activity. If it is a single program activity, it cannot be the same program activity as funded under an approved RLF.

The undersigned Jurisdiction will follow all PI Waiver procedural requirements as stated in the PI Chapter of the GMM.

Written Department approval is required before expending any PI funds on a Waiver activity. Each Waiver activity must clear the activity General Conditions, and any Special Conditions, which include Federal overlays as posted on Department's webpage.

A PI Waiver project can only be approved if the total project / program cost for the proposed activity is on hand in the Jurisdiction's PI account. Future PI may not be committed for PI Waivers.

The undersigned Jurisdiction understands that PI Waiver activities are limited to two active projects, services and/or programs, and will remain active until close out has been completed and approved by the Department. Each approved Waiver activity will be set up with the Department using current Set-Up Report.

The undersigned Jurisdiction understands if they receive a subsequent award of CDBG funds, upon execution of the new grant contract all waiver activities are to be completed first, after which, PI must be expended first on the active grant contract activities. PI Waivers will not be included in the grant, because Supplemental activities will be included in contracts.

**5. Return PI to the Department**

The undersigned Jurisdiction has the option to return PI back to the Department. However, semi-annual and annual reports are still required to confirm PI being returned.

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## SECTION TWO: PROCEDURES AND USE OF PROGRAM INCOME

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*Since CDBG is a Federal funding source, Citizen Participation is required when utilizing any of the five (5) ways to use PI listed above. Those requirements are incorporated below.*

The \_\_\_\_\_ certifies that:

1. **Resolution:**

The PI Reuse Agreement was formally adopted via resolution on \_\_\_\_\_ by the Jurisdiction's Governing Body, executed by the Authorized Representative and submitted to the Department with certified copy of the approving resolution attached for full execution.

2. **Citizen Participation:**

Each of the processes discussed in this Agreement will be carried out in compliance with the CDBG Citizen Participation process, as specified in Federal Regulations at 24 CFR 570.486, and Jurisdiction's public hearing requirements.

3. **Governing Compliance:**

The undersigned Jurisdiction certifies the administration of all CDBG eligible activities conducted under the above described Ways to Spend PI, will be conducted in compliance with all current State and Federal Regulations and policies, including all applicable GMM chapters and Department Management Memorandums.

4. **Ineligible Activities and Costs:**

The undersigned Jurisdiction acknowledges that if ineligible activities or costs are paid for with CDBG PI, those funds must be returned to the Jurisdiction's PI or RLF account (whichever account expended ineligible funds) using local Jurisdiction funds.

The undersigned Jurisdiction acknowledges that ineligible activities or costs paid for with PI under an active grant contract must be repaid to the Department using local non-Federal funds.

5. **Jurisdictions Leaving the State Non-Entitlement Program and Jurisdictions Entering the State Non-Entitlement Program:**

The undersigned Jurisdiction certifies that it will follow these procedures when leaving or entering the State CDBG Program:

**A. 24 CFR 570.489(e)(3)(iii) Transfer of program income to Entitlement program.**

Jurisdictions that were State CDBG Program participants but become entitlement communities or part of an urban agreement, have the following options for PI and RLFs:

PI not associated with a RLF, the jurisdiction must:

- 1) Complete the process to certify they will be reporting the State PI into the Entitlement Programs process, including receipting the CDBG proceeds into IDIS; or,
- 2) Return all State CDBG PI to the Department, the amounts on hand once the HUD agreement is signed and as it is received until all PI generated by State CDBG funding has been returned.

PI in an approved RLF:

Entitlement jurisdictions and those who are part of an urban agreement may keep their RLF(s) and monies within an RLF as long as the following is met:

- 1) They have a State PI Reuse Agreement signed by the Department and the City/County Authorized Representative.
- 2) Agree to operate the RLF under the Department's RLF rules going forward.
- 3) Report all expenditures and accounting of RLF(s), as required by the Department.
- 4) The Jurisdiction shall be required to have: a) loan servicing policies and procedures; and, b) asset management policies and procedures, pursuant to the Department's Grant Management Manual Chapter on Asset and Real Property Management.

**B. 24 CFR 570.489(e)(3) (iv) Transfer of program income of grantees losing Entitlement status.**

Upon entry into the State CDBG Program, a unit of general local government that has lost or relinquished its Entitlement status must submit a letter to the Department, signed by the Authorized Representative stating which of the following options the jurisdiction will be implementing. Keep in mind, that retaining Entitlement PI while participating in the State CDBG Program will require PI reporting for both sets of funding. Entitlement PI and any PI generated by State CDBG fund cannot be comingled.

Within 90 days of leaving the Entitlement Program to join the State CDBG

Program, the jurisdiction must certify that it will either:

- 1) Retain PI generated under Entitlement grants and continue to comply with Entitlement Program requirements for PI, including reporting it into IDIS or the urban county; or,
- 2) Retain the PI and transfer it to the State CDBG Program, in which case the jurisdiction must comply with the State's rules for PI and RLF contained in this Agreement and current PI Chapter in the Department's CDBG Grant Management Manual.

## **6. Requirements of Program Income**

This PI Reuse Agreement is intended to satisfy the requirements specified in Federal Statute and Regulation at Section 104(j) of the Housing and Community Development Act ("the Act"), as amended in 1992 and 24 CFR 570.489(e) and (f). These statutory and regulatory sections permit a unit of local government to retain PI for CDBG-eligible activities, with Department approval. Under Federal Guidelines adopted by the State of California's CDBG Program, local governments are permitted to retain PI as long as the local government has received advance approval from the State of a local agreement that will govern the expenditure of the PI. This Agreement has been developed to meet that requirement when an active contract between the Department and the undersigned Jurisdiction is not in force.

The undersigned Jurisdiction certifies their PI will be used to fund eligible CDBG activities that meet a National Objective and any public benefit requirements. Eligible activities, National Objective and public benefit requirements are specified in Federal Statute at Sections 104(b), 105(a) of The Housing and Community Development Act of 1974, and in Federal Regulations at 24 CFR 570.482 and 24 CFR 570.483. The Jurisdiction understands, if it is determined that an activity/project funded with PI that does not meet a National Objective and/or meet the public benefit requirement, the Jurisdiction will be required to use its own local funds to repay the PI Account.

## **7. Definition of Program Income**

"Program Income" means gross income earned by the Jurisdiction from grant-funded activities and is subject to CDBG regulatory requirements pursuant to 24 CFR, Part 570.489(e) - Program Administrative Requirements as amended in the CDBG Final Rule, 24 CFR, Part 570.504 - Program Income, 24 CFR Part 85 – Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments, and OMB Circulars A-87 and A-122 as applicable. These regulations include the requirement that the Jurisdiction record the receipt and expenditure of PI as part of the financial transactions of the grant activity(ies).

For activities generating PI that are only partially funded with CDBG funds, such income is prorated to reflect the actual percentage of CDBG participation. Examples of PI include but are not limited to: payments of principal and interest



on housing rehabilitation or business loans made using CDBG funds; interest earned on PI pending its disposition; interest earned on funds that have been placed in a revolving loan account; net proceeds from the disposition by sale or long-term lease of real property purchased or improved with CDBG funds; and, income (net of costs that are incidental to the generation of the income) from the use or rental of real property that has been acquired, constructed or improved with CDBG funds and that is owned (in whole or in part) by the participating Jurisdiction or Subrecipient.

**8. Fiscal Reporting of Program Income Receipts, Deposits and Disbursements**

The undersigned Jurisdiction certifies that CDBG PI will be accounted for using the Department's fiscal year timeframe (July 1 to June 30). All receipts of PI or RLF revenue (and the depositing of those funds into separate account(s)), and expenditures of PI in accordance with this PI Reuse Agreement, will be monitored and reported per the Department's fiscal year cycle. The undersigned Jurisdiction certifies that they will report using the Department's reports/forms and will submit them in a timely manner.

**9. Duration of This Program Income Reuse Agreement**

The undersigned Jurisdiction certifies that it and its Governing Body understand that this document is effective for five (5) years from the execution date by the authorized CDBG Representative listed in this Agreement. At that time unless here are no further CDBG PI assets generating repayments, or the Jurisdiction has become a HUD entitlement Jurisdiction and uses these funds for entitlement activities, a new PI Reuse Agreement will be submitted to the Department. The Department has the Authority to void the Agreement with notice for cause.

**10. Program Income General Administration (PI GA)**

- A. After the PI Reuse Agreement is executed, the Jurisdiction reserves the right to calculate and track up to seventeen percent (17%) of PI received pursuant to Section 1, item 2 above, for payment of eligible PI GA costs. PI GA will not be calculated for any RLF deposits. As noted above, these funds cannot be set aside since all PI must be expended first on whatever CDBG cost must be paid, however tracking the amount of PI GA generated by the Jurisdiction's PI revenue permits the Jurisdiction to use that amount on eligible CDBG costs that don't have to meet a National Objective, and ensures the Department is not exceeding the administrative funding cap of twenty percent (20%), as set by Federal statute.
- B. If more funds are expended than what is available under PI GA calculation, the Jurisdiction will be required to return the over-expended PI GA amount back into their PI Account.
- C. Ineligible PI GA costs will be required to be returned to their PI Account.
- D. PI GA funds, once approved for use, may be used to pay for costs

associated with receiving Department approval of PI activities funded under this Agreement. Before submitting any proposed PI activities (Waivers or RLF) for Department approval, the Jurisdiction must hold at least one formal public hearing to discuss eligible activities and proposed PI activities. Department recommends that this public hearing be conducted to review current fiscal year PI activities and proposed and possible activities for future Department applications.

## **11. Revolving Loan Funds (RLFs)**

- A. Pursuant to the criteria noted below, the undersigned Jurisdiction may be eligible to request Department approval of the Housing RLF and/or the ED RLF.
- B. RLFs listed under the Agreement will only be utilized after the Jurisdiction submits written certification and receives written Departmental approval certifying that the proposed RLF meets the Department's definition as follows:
  - 1) There are existing loans and assets from past RLF eligible activities that can be reasonably expected to generate repayments.
  - 2) The existing loans and assets have generated at least one loan repayment in the current fiscal year.
- C. The two RLFs and their respective CDBG eligible activities listed in this Agreement will be administered under the guidance and requirements provided in this Agreement and in the Department's current GMM Chapter on PI, and any subsequent policy, regulation, or statutory guidance from the Department.
- D. Pursuant to Management Memorandum 14-05 and/or the current PI Chapter in the GMM, the undersigned Jurisdiction certifies acknowledgement that the Department reserves the right to cancel the grantee's RLF and require the funds to be returned to the Department as a corrective action for significant, ongoing non-compliance with RLF rules.
- E. The two (2) RLFs listed below each have a multiple eligible CDBG Program activities. All CDBG rules pertaining to eligible RLF Program activities, including Department written approval for establishing, will be followed.

### **1) Housing Revolving Loan Fund**

Eligible housing activities under this RLF include:

- i. Housing Rehabilitation (HR) - Single Unit Residence program for owner and/or tenant occupied properties. Matrix code **14A**.
- ii. Housing Rehabilitation (HR) - 2-4 Units program for owner and/or tenant occupied properties. Matrix code **14B**.
- iii. Housing Acquisition (HA) - Single-family program for homebuyer assistance. Matrix code **13**.

## **2) Economic Development (ED) Revolving Loan Funds (RLF)**

Eligible ED activities under this RLF include:

- i. Business Assistance (BA) program (direct financial assistance to a for-profit business). Matrix code **18A**.
  - ii. Microenterprise Financial Assistance (ME Loans) program. Matrix code **18C**.
- F. Each approved RLF will offer all eligible activities under the RLF definition.
- G. Separate and formally adopted City/County Program Guidelines for each eligible activity must be completed by the Jurisdiction before requesting Department approval of a RLF. Program Guidelines and their approval date will be reviewed at monitoring.
- H. The undersigned Jurisdiction acknowledges that although all eligible activities under each approved RLF must be available, the Jurisdiction has the discretion to fund RLF loans for the activity or activities they deem to address the greatest need in their community.
- I. RLF receipts on deposit may be used for one or both single-family housing program activities. Although each Housing activity is required to be approved by the Department for use under the RLF, the Jurisdiction may choose to only operate one activity at a time or all three simultaneously.
- J. In addition, each approved RLF will meet the following criteria:
- 1) RLFs will operate on a fiscal year of July 1 to June 30 for accounting and performance reporting.
  - 2) Jurisdictions will set up RLFs as separate accounts (Housing and ED RLF accounts must be separate) with separate fund and transaction numbers. All other CDBG funds received as PI must be accounted for in a separate account.
  - 3) All accounts set up pursuant to 2.G.2 will be interest bearing.
  - 4) RLF monies will be expended first when the same RLF activity is funded under an awarded active grant contract.
  - 5) RLF projects may be funded with both RLF monies and an active grant contract.
  - 6) RLFs programs will not provide grants to eligible project activities. Thus, activities under an active contract that are funded using only grants rather than loans will use contract funds not RLF monies to pay for the activity. RLF Program activities that are also funded under an active contract, but limited to only grants to projects, will not require RLF funds to be spent first on the active grant activities.
  - 7) The RLFs will primarily provide financing instruments that will revolve, (i.e., loans), RLFs cannot fund projects primarily or solely with grants or forgivable loans.
  - 8) RLF receipts from loans or assets generated from the same program

activity (i.e., single-family housing rehabilitation loan repayments) will only be deposited into a Housing RLF. Thus, repayments from the same program activities that go into an RLF must be used for originating loans for the same program activities.

- 9) RLF PI balances will not be moved to another approved RLF account or to the Jurisdiction's regular PI account. The Department may use a State or Federal disaster declaration to formally allow for re-purposing of PI funds by the Jurisdiction. Funds approved by the Department for re-purposing to meet an urgent need are considered PI and must be expended first under active grant contracts or under approved waivers, if there is no active contract.
- 10) RLFs that become depleted of funds and do not have additional asset repayments to sustain revolving activities, such that no longer meeting the Department's RLF definition, will be canceled by the Department.
- 11) RLF PI received and deposited is not allowable for PI GA expenses thus, seventeen percent (17%) cannot be set aside as with Jurisdictions with separate PI accounts.
- 12) RLFs with no annual revolving activities (i.e., approved loans) are not able to be used by the Jurisdiction for reimbursement of non-revolving costs; therefore, activity delivery (AD) costs are not eligible. **AD costs are only eligible if one or more projects are funded and accomplishment data (i.e., beneficiaries) for those activity(ies), on an annual basis, are reported.**
- 13) RLF projects must be documented as meeting a National Objective. If a project does not meet a National Objective, then all expenses associated with the project (activity and activity delivery funds) must be repaid to the RLF with non-Federal funds.
- 14) Given that RLF revenue cannot be "banked" to remain eligible, a RLF must revolve. To meet the definition of revolving, the undersigned Jurisdiction will not have more than \$100,000 on deposit in an RLF within a fiscal year without making at least one loan. Nor will the undersigned Jurisdiction have more than \$500,000 on hand even if making loans each fiscal year.
- 15) The undersigned Jurisdiction certifies they are aware that the Department will address excess funds and revolving compliance by issuing finding letters to the grantee which could result in the Department cancelling the grantee's RLF, which immediately converts the funds to PI; and, therefore, must be used prior to drawing down grant funds.
- 16) RLF activity delivery funds (AD) may be used to pay for loan servicing costs.
- 17) Loan servicing costs under the RLFs are not eligible as PI GA costs, but are eligible AD costs. As such, loan servicing costs are only eligible if one or more loans are made in a fiscal year.
- 18) Citizens of the Jurisdiction must be the primary beneficiaries of all RLF

Program activities.

- 19) Financial and performance reporting on RLF projects will be done using current CDBG eligible activity Set Up and Completion Report forms, which will collect National Objective data and beneficiary demographics, as HUD required accomplishment information.
- 20) Additional financial reports for RLF PI deposits and expenditures will be done twice a year using the Department's current PI fiscal reporting forms.
- 21) The Jurisdiction will be required to repay the RLF account for ineligible costs or activities with local non-Federal funds.
- 22) Housing RLF Programs will meet the CDBG National Objective of benefit to Low/Moderate-income (Low/Mod) households, per 24 CFR Part 5 and in accordance with the Department's Income Manual.

K. Activity Specific Requirements:

**1) Housing RLF:**

- a. All Housing Rehabilitation and Homeownership Assistance Programs will only fund projects that meet a National Objective and comply with other State and Federal requirements, including Department Management Memorandums and GMM Chapters on Housing Rehabilitation, Multi-Family Rehabilitation (2-4 units) and Homeownership Assistance Activities.
- b. No more than nineteen percent (19%) of funds expended for **Housing Rehabilitation** in the RLF will be used for AD costs on an annual fiscal basis.
- c. No more than eight percent (8%) of funds expended in a fiscal year for **Homeownership Assistance** will be used to reimburse eligible AD costs.
- d. AD costs are not eligible until one loan is approved, closed and project beneficiary information is submitted.
- e. Projects cannot be provided grants.

**2) ED RLF:**

- a. Both ED Programs will only fund projects that meet a National Objective and comply with other State and Federal requirements, including Department Management Memorandums and GMM Chapters on **ME Loans** and **BA** Activities.
- b. For **ME Loans**, income eligibility must be met per 24 CFR Part 5 and in accordance with the Department's Income Manual. For **BA**, income eligibility is done based on meeting National Objective standard of providing jobs to Low/Mod income persons or area benefit for goods or services.
- c. No more than 15 percent (15%) of the total funds expended for **BA** or **ME Loans** activities shall be used to reimburse Jurisdiction for

eligible activity delivery (AD) costs on an annual fiscal basis.

- d. Annual AD costs are not eligible until one loan is approved, closed and project beneficiary information is submitted.
- e. For **BA**, local review and underwriting of business assistance projects requesting a CDBG loan under this RLF shall be conducted under the BA Program Guidelines that have been adopted by the Governing Body of the undersigned Jurisdiction.
- f. For ME Loans, the CDBG eligible activity of direct financial assistance to eligible microenterprise businesses will be conducted under this RLF. Local review and approval of microenterprise financial assistance projects requesting a CDBG loan under this RLF shall be conducted under the undersigned Jurisdiction's ME Loan Program Guidelines that have been adopted by the Governing Body. **Note:** *This subsection applies to Microenterprise loans only, not ME grants. Financial Assistance that is solely a grant cannot be made through an RLF.*

## 12. **Loan Portfolio and Asset Management Policies and Costs**

- A. The undersigned Jurisdiction certifies that it has asset management policies and loan portfolio servicing policies that are in compliance with HUD standards per 24 CFR Part 570, OMB Circulars A-87, A-122, A-133 and 24 CFR Part 85.
- B. The use of CDBG funds creates public financial assets. The public financial assets created can be in the form of loans or other repayment instruments which result in PI. Financial assets may also be in the form of real property or chattel (equipment and fixtures). All assets created from the use of CDBG funds must be administered in compliance with OMB Circulars A-87, A-122, A-133, 24 CFR Part 85. These policies will be used for managing all CDBG assets, including those which generate PI and RLF PI.
- C. General Administration PI funds may be used to reimburse the Jurisdiction for loan servicing and asset management costs. If the Jurisdiction has no PI GA available, GA funds from active grant contracts may be used to pay for eligible loan servicing costs.

## 13. **Program Income Waivers**

- A. The PI Waiver Submission Process will only be conducted when the undersigned Jurisdiction has no active grant contract(s) with the Department.
- B. The process below will be followed if a PI Waiver is to be requested:
  - 1) All PI Waiver requests will be submitted on approved Departmental forms for the Department's written approval.
  - 2) After the Department's review of the activity for eligibility and National

Objective compliance, the PI Waiver will be formally adopted via public hearing and resolution of the Jurisdiction's Governing Body, as part of the PI Waiver General (and Special Conditions if applicable) Clearance process.

- 3) Expenditure of PI Waiver funds will not commence until clearance of all required General and Special Conditions have been met and written Departmental approval has been issued to the Jurisdiction.
  - 4) Possible Waiver activities will be discussed at a properly noticed public hearing, held in front of the Jurisdiction's Governing Body, prior to submission of a Certified Resolution, as part of a PI Waiver Request to the Department.
  - 5) The PI Waiver request must be submitted in accordance with current Department policy, and any subsequent policy, regulation or statutory guidance.
  - 6) PI Waiver activity reporting will be submitted per current Departmental policies and includes financial accounting of all PI received and expended, including PI Waivers and PI Waiver activity performance.
  - 7) PI Waiver activities must be fully funded with PI already on hand.
  - 8) Only two (2) PI Waivers may be open and active at any one time.
  - 9) RLF funds will not be used for PI Waivers, since RLF monies must be expended on the activity that generated the payments.
  - 10) PI Waivers will not be approved for the same program activities for approved RLFs.
- C. PI GA and PI Waiver financial and performance reporting will be done using current CDBG eligible activity Set Up and Completion Reports forms, which will collect National Objective data and beneficiary demographics for HUD required accomplishment information.
- D. Additional financial reports for PI GA, PI Waivers, PI deposits and expenditures will be done semi-annually using the Department's current PI fiscal reporting forms.
- E. Ineligible costs will be required to be repaid to the PI Account. In some cases with ongoing significant compliance issues, the Department reserves the right to require the jurisdiction return all PI to the Department until it is satisfied that the jurisdiction has resolved all compliance issues.

#### **14. Program Income Not Associated with an RLF**

- A. Provided the undersigned Jurisdiction has made the Department aware at the beginning of the fiscal year they intend to exercise the \$35,000 Rule, PI which is received annually that has a cumulative amount up to \$35,000 (RLF receipts are not included in the \$35,000 Rule calculation) may be "re-categorized" as non-CDBG funds. In electing to exercise the \$35,000 Rule, the Jurisdiction agrees not to expend CDBG revenue until either the fiscal year ends or the amount received goes above \$35,000, at which point the

jurisdiction must consider the revenue as CDBG PI and must use it, first prior to drawing CDBG contract funds.

- B. The undersigned Jurisdiction certifies that it acknowledges, if it has PI on hand and has not applied for or been awarded CDBG funds within the past three NOFAs, the Jurisdiction will be required to submit a PI Expenditure Plan for its PI on hand. The plan must be submitted via the CDBG PI Waiver process. If the Jurisdiction does not initiate the request, the Department will send the Jurisdiction a letter requiring submission of the plan within a set time frame. If the Jurisdiction does not respond to the Department's letter, the Jurisdiction will be required to return all PI on hand to the Department, regardless of the amount of PI.

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## **SECTION THREE: DEPARTMENT TERMS, CONDITIONS AND AUTHORIZATION**

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**TERMS AND CONDITIONS:** The undersigned Jurisdiction certifies that all terms and conditions listed below have been read and understood, and will be implemented and followed:

**1. Authority & Purpose**

This Agreement provides official notification of the Jurisdiction's PI Reuse Agreement's approval under the State's administration of the Federal CDBG for Non-entitlement Jurisdictions pursuant to the provisions of 42 U.S. Code (U.S.C.) 5301 et seq., 24 Code of Federal Regulations (CFR) Part 570, Subpart I, and 25 California Code of Regulations (CCR), Sections 7050 et seq. The Program is listed in the Catalog of Federal Domestic Assistance as 14.228 - Community Development Block Grant Program.

In accepting the PI Reuse Agreement approval, the Jurisdiction agrees to comply with the terms and conditions of this Agreement, all exhibits hereto and the representations contained in the Jurisdiction's PI Reuse Agreement. Any changes made to the PI Reuse Agreement after this Agreement is accepted must receive prior written approval from the Department.

**2. Distribution for Reuse of PI**

A. The Jurisdiction shall perform PI funded activities as described in the Distribution for Reuse in the PI Reuse Agreement. All written materials or alterations submitted as addenda to the original PI Reuse Agreement and which are approved in writing by the Department are hereby incorporated as part of the PI Reuse Agreement.

The Department reserves the right to require the Jurisdiction to modify any or all parts of the PI Reuse Agreement in order to comply with CDBG requirements. The Department reserves the right to review and approve all work to be performed by the Jurisdiction in relation to this Agreement. Any proposed revision to the work must be submitted in writing for review and approval by the Department and may require an amendment to this Agreement. Approval shall not be presumed unless such approval is made in writing by the Department.

B. All PI funded activities must be approved by the Department prior to implementation or incurring activity costs (clear the activity General and any Special Conditions, which include Federal overlays, as posted on Department's webpage). All eligible activities shall principally benefit Low/Mod-income persons or households or businesses residing in the

Jurisdiction. HUD defines Low/Mod as having an annual income that is no more than 80 percent (80%) of the county median area income, adjusted for household size.

### **3. Sufficiency of Funds and Termination**

The Department may terminate this Agreement at any time for cause. The Jurisdiction will have at least 14 days upon receipt of the Department's written notice. Termination shall consist of violations of any terms and/or conditions of this Agreement, upon the request of HUD, or withdrawal of the Department's expenditure authority.

The Department reserves the right, for any significant on-going non-compliance with RLF or PI rules, to cancel any RLF and require all RLF and PI funds to be returned to the Department.

### **4. Meeting National Objectives**

All activities performed under this Agreement must meet one of the National Objectives determined by the HUD CDBG statutes and regulations. Use the CDBG National Objective Matrix to determine the correct standard for each activity conducted under this Agreement. National Objectives are authorized under Title I of the Housing and Community Development Act of 1974, as amended.

- A. **Benefit to HUD defined Low/Mod-income person or household (LMI).**  
The term Low/Mod-income is defined under CDBG as no more than 80 percent (80%) of the median area income, as determined by HUD, per Federal Regulation 24 CFR, Part 570.483(b); and/or,
- B. **Prevention or elimination of slums or blight** when activity qualifies per Federal Regulation 24 CFR, Part 570.483(c). Jurisdictions may only use this National Objective after submitting a written request to the Department and receiving written authorization; or,
- C. Jurisdictions may use the National Objective of Urgent Need, per Federal Regulation 24 CFR, Part 570.483(d), if a formal written request is made to the Department and the request is authorized in writing.

### **5. Inspections of Activities**

- A. The Department reserves the right to inspect any activity(ies) performed hereunder to verify that the activity(ies) is in accordance with the applicable Federal, State and/or local requirements and this Agreement.
- B. The Jurisdiction shall inspect any activity performed by contractors and subrecipients hereunder to ensure that the activity(ies) is in accordance with the applicable Federal, State and/or local requirements and this Agreement.

The Jurisdiction agrees to require that all activity(ies) found by such inspections not to conform to the applicable requirements be corrected, and to withhold payment to its contractor or subcontractor (respectively), or subrecipient, until it is so corrected.

**6. Insurance**

The Jurisdiction shall have and maintain in full force and effect during the term of this Agreement such forms of insurance, at such levels as may be determined by the Jurisdiction and the Department to be necessary for specific components of the activity(ies) described in this Agreement.

**7. Contractors and Subrecipients**

A. The Jurisdiction shall not enter into any agreement, written or oral, with any contractor or subrecipient without the prior determination that the contractor or subrecipient is eligible to receive CDBG funds and is not listed on the Federal Consolidated List of Debarred, Suspended and Ineligible Contractors.

- 1) Contractors are defined as program operators or construction contractors who are procured competitively.
- 2) Subrecipients are defined as public or private non-profit agencies or organizations and certain (limited) private for-profit entities who receive CDBG funds from an awarded Jurisdiction to undertake eligible activities.

B. An agreement between the Jurisdiction and any contractor or subrecipient shall require:

- 1) Compliance with the applicable State and Federal requirements of this Agreement, which pertain to, among other things, labor standards, non-discrimination, Americans with Disabilities Act, Equal Employment Opportunity, and Drug-Free Workplace; and, Compliance with the applicable provisions relating to Labor Standards/Prevailing Wages. In addition to these requirements, all contractors and subcontractors shall comply with the applicable provisions of the California Labor Code.
- 2) Maintenance of, at minimum, the State-required Workers' Compensation Insurance for those employees who will perform the activity(ies) or any part of it.
- 3) Maintenance of, if so required by law, unemployment insurance, disability insurance and liability insurance, which is reasonable to compensate any person, firm or corporation, who may be injured or

damaged by the contractor, or any subcontractor in performing the activity(ies) or any part of it.

- 4) Compliance with the applicable Equal Opportunity Requirements described in this Agreement.

C. Contractors shall:

- 1) Perform the activity(ies) in accordance with Federal, State and local housing and building codes, as are applicable.
- 2) Provide security to assure completion of the project by furnishing the borrower and construction lenders with Performance and Payment Bonds, or other security approved in advance in writing by the Department.

D. Subrecipients shall:

- 1) Retain all books, records, accounts, documentation, and all other materials relevant to this Agreement for a period of five (5) years from date of termination of this Agreement, or five (5) years from the conclusion or resolution of any and all audits or litigation relevant to this Agreement, and any amendments, whichever is later.
- 2) Permit the State, Federal government, the Bureau of State Audits, the Department and/or their representatives, upon reasonable notice, unrestricted access to any or all books, records, accounts, documentation and all other materials relevant to the agreement for the purpose of monitoring, auditing or otherwise examining said materials.

**8. Obligations of the Jurisdiction with Respect to Certain Third Party Relationships**

The Jurisdiction shall remain fully obligated under the provisions of this Agreement notwithstanding its designation of any third party or parties for the undertaking of all or any part of the Activities funded under this Agreement with respect to which assistance is being provided under this Agreement to the Jurisdiction. Jurisdiction is responsible to oversee any third party contractors or subrecipients and monitor their work for CDBG compliance.

The Jurisdiction shall comply with all lawful requirements of the Department necessary to ensure that the Program, with respect to which assistance is being provided under this Agreement to the Jurisdiction, is carried out in accordance with the Department's Assurance and Certifications, including those with respect to the assumption of environmental responsibilities of the Department under Section 104(g) of the Housing and Community Development Act of 1974.



## 9. Periodic Reporting Requirements

During the term of this Agreement, the Jurisdiction must submit the following reports by the dates identified, respectively, or as otherwise required at the discretion of the Department. The Jurisdiction's performance under this Agreement will be based, in part, on whether it has submitted the reports on a timely basis.

- A. Semi-Annual PI Expenditure/Performance Report: Submit by January 31 and July 31 of each year regardless of whether or not the Jurisdiction has any unexpended PI. PI Waivers or open Grants with no accomplishments are not excluded to the reporting requirement.
- B. Annual Federal Overlay Reporting: Submit by July 31 starting from the contract effective date to subsequent June 30, and for each State Fiscal Year. Annual Reporting includes but is not limited to: Section 3 and Minority Owned Business/Women Owned Business (MBE/WBE).
- C. Wage Compliance Reports: Semi-annual Wage Compliance Reports are to be submitted by October 7 and April 7 during the entire construction period. The final Wage Compliance Report is to be submitted thirty (30) days after construction is completed.
- D. Set-Up and Completion Reports for each eligible activity as posted on the Department's webpage.
- E. Any other reports that may be required as a General/Special Condition of this Agreement.

## 10. Monitoring Requirements

The Department shall perform a program and/or fiscal monitoring of the activity(ies). The Jurisdiction shall be required to resolve any monitoring findings to the Department's satisfaction by the deadlines set by the Department. If findings are not adequately resolved in a timely manner, the Department may deduct points from the Jurisdiction's performance score on future applications.

Additionally, the Department reserve the right to suspend a Jurisdiction's authority to expend PI (Waiver, RLF and/or PI attached to an open grant) based on significant compliance issues, reporting concerns or serious lack of cooperation in clearing PI monitoring findings.

## 11. Signs

If the Jurisdiction places signs stating that the Department is providing financing, it shall indicate in a typeface and size commensurate with the Department's funding portion of the project that the Department is a source of financing through the CDBG Program.

## **12. Audit/Retention and Inspection of Records**

- A. The Jurisdiction must have intact, auditable fiscal records at all times. If the Jurisdiction is found to have missing audit reports from the Office of the State Controller (SCO) during the term of this Agreement, the Jurisdiction will be required to submit an Agreement to the State, with task deadlines, for submitting the audit to the SCO. If the deadlines are not met, the Jurisdiction will be subject to termination of this Agreement and disencumbrance of the funds awarded. The Jurisdiction's audit completion Agreement is subject to prior review and approval by the Department.
- B. The Jurisdiction agrees that the Department or its designee will have the right to review, obtain and copy all records pertaining to performance of this Agreement. The Jurisdiction agrees to provide the Department or its designee with any relevant information requested and shall permit the Department or its designee access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts and other material that may be relevant to a matter under investigation for the purpose of determining compliance with California Public Contract Code (PCC) Section 10115 et seq., Government Code (GC) Section 8546.7 and 2 CCR 1896.60 et seq. The Jurisdiction further agrees to maintain such records for a period of five (5) years after final payment under this Agreement. The Jurisdiction shall comply with the caveats and be aware of the penalties for violations of fraud and for obstruction of investigation as set forth in PCC 10115.10.
- C. An expenditure which is not authorized by this Agreement or which cannot be adequately documented shall be disallowed and must be reimbursed to the Department or its designee by the Jurisdiction.
- D. Absent fraud or mistake on the part of the Department, the determination by the Department of allowable expenditures shall be final.
- E. For the purposes of annual audits under OMB Circular A-133 (The United States Office of Management and Budget Circular for Audits of States and Local Governments), Jurisdiction shall use the Federal Catalog Number 14.228 for the State CDBG Program.
- F. Notwithstanding the foregoing, the Department will not reimburse the Jurisdiction for any audit cost incurred after the expenditure deadline of this Agreement.
- G. The Jurisdiction understands that the expenditure of PI is covered under the OMB A-133 Single Audit Requirements and will meet all these requirements and report said PI Expenditure along with grant funds each fiscal year.

**13. Conflict of Interest of Members, Officers, or Employees of Contractors, Members of Local Governing Body, or other Public Officials**

Pursuant to 24 CFR 570.611, no member, officer, or employee of the Jurisdiction, or its designees or agents, no member of the Governing Body of the locality in which the program is situated, and no other public official of such locality or localities who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this part, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a CDBG-assisted activity, or have a financial interest in any contract, subcontract or agreement with respect to a CDBG-assisted activity or its proceeds, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one (1) year thereafter. The Jurisdiction shall incorporate, or cause to be incorporated, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purposes of this Section.

**14. Waivers**

No waiver of any breach of this Agreement shall be held to be a waiver of any prior or subsequent breach. The failure of the Department to enforce at any time the provisions of this Agreement or to require at any time performance by the Jurisdiction of these provisions shall in no way be construed to be a waiver of such provisions nor to affect the validity of this Agreement or the right of the Department to enforce these provisions.

**15. Litigation**

A. If any provision of this Agreement, or an underlying obligation, is held invalid by a court of competent Jurisdiction, such invalidity, at the sole discretion of the Department, shall not affect any other provisions of this Agreement and the remainder of this Agreement shall remain in full force and effect. Therefore, the provisions of this Agreement are, and shall be, deemed severable.

B. The Jurisdiction shall notify the Department immediately of any claim or action undertaken by or against it which affects or may affect this Agreement or the Department, and shall take such action with respect to the claim or action as is consistent with the terms of this Agreement and the interests of the Department.

**16. Lead-Based Paint Hazards**

Activity(ies) performed with assistance provided under this Agreement are subject to lead-based paint hazard regulations contained in Title 8 (Industrial Relations) and Title 17 (Public Health) of the CCR and 24 CFR, Part 35 (Lead Disclosure). Any grants or loans made by the Jurisdiction with assistance provided under this Agreement shall be made subject to the provisions for the



elimination or mitigation of lead-based paint hazards under these Regulations. The Jurisdiction shall be responsible for the notifications, inspections and clearance certifications required under these Regulations.

**17. Prevailing Wages**

- A. Where funds provided through this Agreement are used for construction work, or in support of construction work, the Jurisdiction shall ensure that the requirements of California Labor Code (LC), Chapter 1, commencing with Section 1720, Part 7 (pertaining to the payment of prevailing wages and administered by the California Department of Industrial Relations) are met.
- B. For the purposes of this requirement “construction work” includes, but is not limited to rehabilitation, alteration, demolition, installation or repair done under contract and paid for, in whole or in part, through this Agreement. All construction work shall be done through the use of a written contract with a properly licensed building contractor incorporating these requirements (the “construction contract”). Where the construction contract will be between the Jurisdiction and a licensed building contractor, the Jurisdiction shall serve as the “awarding body” as that term is defined in the LC. Where the Jurisdiction will provide funds to a third party that will enter into the construction contract with a licensed building contractor, the third party shall serve as the “awarding body.” Prior to any disbursement of funds, including but not limited to release of any final retention payment, the Department may require a certification from the awarding body that prevailing wages have been or will be paid.

**18. Compliance with State and Federal Laws and Regulations**

- A. The Jurisdiction agrees to comply with all State laws and regulations that pertain to construction, health and safety, labor, fair employment practices, equal opportunity and all other matters applicable to the Jurisdiction, its subcontractors, contractors or subcontractors, and the Reuse activity(ies), and any other State provisions as set forth in this Agreement.
- B. The Jurisdiction agrees to comply with all Federal laws and regulations applicable to the CDBG Program and to the activity(ies), and with any other Federal provisions as set forth in this Agreement.

**19. Anti-Lobbying Certification**

The Jurisdiction shall require that the language of this certification be included in all contracts or subcontracts entered into in connection with this activity(ies) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this

certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and no more than \$100,000 for such failure.

"The undersigned certifies, to the best of his or her knowledge or belief, that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement; and,
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions."

**20. Bonus or Commission, Prohibition Against Payments of**

The assistance provided under this Agreement shall not be used in the payment of any bonus or commission for the purpose of:

- A. Obtaining the Department's approval of the Application for such assistance; or,
- B. The Department's approval of the Applications for additional assistance; or,
- C. Any other approval or concurrence of the Department required under this Agreement, Title I of the Housing and Community Development Act of 1974, or the State regulations with respect thereto; provided, however, that reasonable fees for bona fide technical, consultant, managerial or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as program costs.

**21. Citizen Participation**

The Jurisdiction is subject to the requirements concerning citizen participation contained in Federal Regulations at 24 CFR, Part 570.486, Local Government Requirements, Part 91.105 and 91.115.

**22. Clean Air and Water Acts**

This Agreement is subject to the requirements of the Clean Air Act, as amended, 42 USC 1857 et seq., the Federal Water Pollution Control Act, as amended, 33 USC 1251 et seq., and the regulations of the Environmental Protection Agency with respect thereto, at 40 CFR, Part 15, as amended from time to time.

**23. Conflict of Interest of Certain Federal Officials**

No member of or delegate to the Congress of the United States, and no resident commissioner, shall be admitted to any share or part of this Agreement or to any benefit to arise from the same. The Jurisdiction shall report all perceived or actual conflicts of interest cases to the State for review before financial benefits are given.

**24. Environmental Requirements**

The Jurisdiction shall comply with the provisions of the National Environmental Policy Act (NEPA) by following the procedures contained in 24 CFR, Part 58. The Jurisdiction shall not undertake any activity that would have an adverse environmental impact or limit the choice of reasonable alternatives under 24 CFR, Part 58.22 until HUD or the Department has issued an environmental clearance.

**25. Equal Opportunity**

A. The Civil Rights, Housing and Community Development, and Age Discrimination Acts Assurances

During the performance of this Agreement, the Jurisdiction assures that no otherwise qualified person shall be excluded from participation or employment, denied program benefits, or be subjected to discrimination based on race, color, national origin, sex, age, handicap, religion, familial status or religious preference, under any activity funded by this Agreement, as required by Title VI of the Civil Rights Act of 1964, Title I of the Housing and Community Development Act of 1974, as amended, the Age Discrimination Act of 1975, the Fair Housing Amendment Act of 1988, and all implementing regulations.

B. Rehabilitation Act of 1973 and the "504 Coordinator"

The Jurisdiction further agrees to implement the Rehabilitation Act of 1973, as amended, and its regulations, 24 CFR, Part 8, including, but not limited to, for Jurisdiction's with fifteen (15) or more permanent full or part time employees, the local designation of a specific person charged with local enforcement of this Act, as the "504 Coordinator."

C. The Training, Employment, and Contracting Opportunities for Business and Lower-Income Persons Assurance of Compliance

- 1) The activity(ies) to be performed under this Agreement are subject to the requirements of Section 3 of the HUD Act of 1968, as amended, 12 U.S.C. 1701(u). Recipients, contractors and subcontractors shall direct their efforts to provide, to the greatest extent feasible, training and employment opportunities generated from the expenditure of Section 3 covered assistance to Section 3 residents in the order of priority provided in 24 CFR, Part 135.34(a)(2).
- 2) The parties to this Agreement will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of HUD set forth in 24 CFR, Part 135, and all applicable rules and orders of the Department issued thereunder prior to the execution of this Agreement. The parties to this Agreement certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.
- 3) The Jurisdiction will include these Section 3 clauses in every contract and subcontract for Work in connection with the activity(ies) and will, at the direction of the Department, take appropriate action pursuant to the contract or subcontract upon a finding that the Jurisdiction or any contractor or subcontractor is in violation of regulations issued by the Secretary of HUD, 24 CFR, Part 135 and will not let any contract unless the Jurisdiction or contractor or subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
- 4) Compliance with the provisions of Section 3, the regulations set forth in 24 CFR, Part 135, and all applicable rules and orders of the Department issued thereunder prior to the execution of this Agreement, shall be a condition of the Federal financial assistance provided to the activity(ies), binding upon the Jurisdiction, its successors and assigns. Failure to fulfill these requirements shall subject the Jurisdiction, its contractors and subcontractors and its successors to such sanctions as are specified by 24 CFR, Part 135 and those sanctions specified by this Agreement.

D. Assurance of Compliance with Requirements Placed on Construction Contracts of \$10,000 or More

The Jurisdiction hereby agrees to place in every contract and subcontract for construction exceeding \$10,000 the Notice of Requirement for Affirmative Action to ensure Equal Employment Opportunity (Executive Order 11246), the Standard Equal Employment Opportunity, and the Construction Contract Specifications. The Jurisdiction furthermore agrees to insert the appropriate Goals and Timetables issued by the U.S. Department of Labor in such contracts and subcontracts.

## 26. Flood Disaster Protection

- A. This Agreement is subject to the requirements of the Flood Disaster Protection Act (FDPA) of 1973 (Public Law 93-234). No portion of the assistance provided under this Agreement is approved for acquisition or construction purposes as defined under FDPA, Section 3 (a) of said Act, for use in an area identified by the Secretary of HUD as having special flood hazards which is located in a community not then in compliance with the requirements for participation in the National Flood Insurance Program pursuant to FDPA, Section 102(d) of said Act.
- B. The use of any assistance provided under this Agreement for such acquisition or construction in such identified areas in communities then participating in the national flood insurance program shall be subject to the mandatory purchase of flood insurance requirements of FDPA, Section 102(a) of said Act.
- C. Any contract or agreement for the sale, lease or other transfer of land acquired, cleared or improved with assistance provided under this Agreement shall contain certain provisions. These provisions will apply if such land is located in an area identified by the Secretary of HUD as having special flood hazards and in which the sale of flood insurance has been made available under the National Flood Insurance Act of 1968, as amended, 42 U.S.C. 4001 et seq.
- D. These provisions shall obligate the transferee and its successors or assigns to obtain and maintain, during the ownership of such land, such flood insurance as required with respect to financial assistance for acquisition or construction purposes under FDPA, Section 102(s) of the Flood Disaster Protection Act of 1973. Such provisions shall be required notwithstanding the fact that the construction on such land is not itself funded with assistance provided under this Agreement.

## 27. Federal Labor Standards Provisions

The Jurisdiction shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of:

- A. Davis-Bacon Act (40 U.S.C. 3141-3148) requires that workers receive no less than the prevailing wages being paid for similar work in their locality. Prevailing wages are computed by the Federal Department of Labor and are issued in the form of Federal wage decisions for each classification of work. The law applies to most construction, alteration, or repair contracts over \$2,000.
- B. "Anti-Kickback Act of 1986" (41 U.S.C. 51-58) prohibits any person from (1) providing, attempting to provide or offering to provide any kickback; (2) soliciting, accepting or attempting to accept any kickback; or, (3) including directly or indirectly, the amount of any kickback prohibited by

clause (1) or (2) in the contract price charged by a subcontractor to a prime contractor or a higher tier subcontractor or in the contract price charged by a prime contractor to the United States.

- C. Contract Work Hours and Safety Standards Act - CWHSSA (40 U.S.C. 3702) requires that workers receive "overtime" compensation at a rate of one to one-half (1-1/2) times their regular hourly wage after they have worked forty (40) hours in one week.
- D. Title 29, Code of Federal Regulations CFR, Subtitle A, Parts 1, 3 and 5) are the regulations and procedures issued by the Secretary of Labor for the administration and enforcement of the Davis-Bacon Act, as amended.

The Jurisdiction shall maintain documentation that demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the Department for review upon request.

## **28. Procurement**

The Jurisdiction shall comply with the procurement provisions in 24 CFR, Part 85.36: Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments.

## **29. Non-Performance**

The Department shall review the actual National Objective and/or Public Benefit achievements of the Jurisdiction. In the event that the National Objective and/or Public Benefit requirements are not met, the Department will require the recapture of the entire PI expended on that project/activity. Additional remedies may include suspending the Jurisdiction's authority to use PI funds until the Jurisdiction has developed capacity to ensure future PI funds will be used for eligible activities that will meet a National Objective.

## **30. Relocation, Displacement, and Acquisition**

The provisions of the Uniform Relocation Act, as amended, 49 CFR, Part 24, and Section 104(d) of the Housing and Community Development Act of 1974 shall be followed where any acquisition of real property is carried out by the Jurisdiction and assisted in whole or in part by funds allocated by CDBG.

## **31. Uniform Administrative Requirements**

The Jurisdiction shall comply with applicable Uniform Administrative Requirements as described in 24 CFR, Section 570.502, including cited Sections of 24 CFR, Part 85.

**32. Section 3**

The Jurisdiction will comply with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), and implementing Regulations at 24 CFR, Part 135.

**33. Affirmatively Furthering Fair Housing**

The Jurisdiction will affirmatively further fair housing, which means that it will conduct an analysis to identify impediments to fair housing choice within the Jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting the analysis and actions in this regard.

**34. General and Special Conditions for Activities**

Each eligible activity to be administered and paid for with PI under this agreement must be approved in writing by the Department. After receiving written approval, the Jurisdiction will submit all required documents listed on the Department's General Conditions Checklist for the approved activity. Upon completion of the General Conditions Checklist, the Department will provide written authorization to proceed with implementing the approved activity.

The above is applicable to RLFs, Waivers and Supplemental Activities.

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Please continue to the CERTIFICATION page.

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## SECTION TWO: CERTIFICATION FOR USE OF PROGRAM INCOME

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Certified Approving Resolution Is Attached

*I certify that the foregoing is true and correct, and will follow all requirements of this Agreement and all Sections above. I understand that my certification also acknowledges that serious compliance issue with the above requirements could result in the State suspending the \_\_\_\_\_ authority to expend PI; or may require the \_\_\_\_\_ to return unused PI to the State until the \_\_\_\_\_ clears the serious compliance issues.*

\_\_\_\_\_  
Signature of Jurisdiction Authorized Representative

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Name and Title of Jurisdiction Authorized Representative

\_\_\_\_\_  
Signature of CDBG Section Chief

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Name of CDBG Section Chief





# City of Oroville

## OFFICE OF THE CITY CLERK

---

1735 Montgomery Street  
Oroville, CA 95965-4897  
(530) 538-2535 FAX (530) 538-2468  
[www.cityoforoville.org](http://www.cityoforoville.org)

**Donald Rust**  
Acting City Clerk

### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City of Oroville will conduct a public hearing by the City Council on Tuesday, July 11, 2017, at 6:30 PM at the Oroville City Council Chambers, 1735 Montgomery Street, Oroville, CA 95965, to discuss the adoption of the CDBG Program Income Reuse Plan and to solicit citizen input.

The Reuse Plan identifies uses for funds received from loans distributed through the CDBG program: 100% of funds received will be placed in a CDBG Program Income account.

If the City of Oroville has unanticipated CDBG Program Income available, through the Program Income Reuse Plan, the City may use these funds for activities that meet a National Objective through proposed current and pending general and economic development grant applications and/or approved program income waivers.

The purpose of the public hearing will be to give citizens an opportunity to make their comments known. If you are unable to attend the public hearing, you may direct written comments to the City of Oroville, Department of Business Assistance and Housing Development, 1735 Montgomery Street, Oroville, CA 95965 or you may telephone 530-538-2535. In addition, information can be obtained at the above address between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan on attending the public hearing and need a special accommodation because of a sensory or mobility impairment/disability, please contact the City Clerk's office at 530-538-2535 to arrange for those accommodations to be made.

The City of Oroville promotes fair housing and makes all programs available to low and moderate income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status, or handicap.

Don Rust, Acting City Clerk

*Published on Saturday, July 1, 2017, in the Oroville Mercury Register*

**STAFF REPORT  
OROVILLE CITY COUNCIL**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: AMY BERGSTRAND, MANAGEMENT ANALYST III  
BUSINESS ASSISTANCE & HOUSING DEV. DEPARTMENT**

**RE: FORECLOSURE OF CITY PROPERTY LOCATED AT 3027  
FLORENCE AVENUE**

**DATE: JULY 11, 2017**

**SUMMARY**

The Council may consider initiating foreclosure proceedings related to the City of Oroville's security interest in the Deed of Trust against the property located at 3027 Florence Avenue, Oroville.

**DISCUSSION**

Staff is seeking authorization from the Council to initiate foreclosure proceedings on the property located at 3027 Florence Avenue. The current property owner purchased the City-owned home for \$105,000 by obtaining a loan through the City's Lease to Purchase Program in February of 2013.

The City is currently in 1<sup>st</sup> lien position and is the only lienholder for 3027 Florence Avenue.

Terms of the Lease to Purchase Program loans require that all monthly payments, hazard insurance, property taxes and garbage bills are current. In addition, property owners had signed a Regulatory Agreement that requires that their properties be kept up to a certain standard without excess garbage and debris. Each one of the above conditions have not been met in a varying degree over the past 12 months.

On February 9, 2017, the Housing Loan Advisory Community approved new loan terms at the homeowner's request. These new loan terms included adding their past due payments (12 months unpaid) and unpaid 2016 property taxes to the end of their loan to bring them current, requiring the homeowner to reinstate their homeowner's insurance policy, pay past due garbage bill in the amount of \$805.00 and no more delinquent payments. As of June 12, 2017, none of items have not been remedied by the homeowner.

If the Council authorizes staff to secure the City's interest in this property; staff is proposing that the property be used to promote home ownership opportunities in the City of Oroville.

**FISCAL IMPACT**

There are funds available in the 2016/17 Fiscal Year budget for the Housing Program Fund 221. (7011-7040-1418910) Approximate costs associated with the foreclosure are as follows:

Foreclosure fees, title and escrow:	\$4,000
Delinquent property taxes:	\$1,442 plus fees and penalties
Garage Bill	\$ 805
<u>Property Clean-up:</u>	<u>\$2,000</u>
Approximate Total	\$8,247

**RECOMMENDATION**

Adopt Resolution No. XXXX – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR AND/OR CITY ADMINISTRATOR TO EXECUTE ALL DOCUMENTS AND ANY AMENDMENTS THERETO NECESSARY TO INITIATE AND COMPLETE FORECLOSURE PROCEEDINGS ON REAL PROPERTY LOCATED AT 3027 FLORENCE AVENUE, OROVILLE (APN 013-225-013).

**ATTACHMENTS**

A - Resolution No. 8619

**CITY OF OROVILLE  
RESOLUTION NO. 8619**

**A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR AND/OR CITY ADMINISTRATOR TO EXECUTE ALL DOCUMENTS AND ANY AMENDMENTS THERETO NECESSARY TO INITIATE AND COMPLETE FORECLOSURE PROCEEDINGS ON REAL PROPERTY LOCATED AT 3027 FLORENCE AVENUE, OROVILLE (APN 013-225-013)**

**NOW THEREFORE**, be it hereby resolved by the Oroville City Council as follows:

1. The Mayor is hereby authorized and directed to execute all documents and any amendments thereto necessary to initiate and complete foreclosure proceedings on 3027 Florence Avenue, Oroville, California; and
2. The City Clerk shall attest to the adoption of this Resolution.

**PASSED AND ADOPTED** by the Oroville City Council at a regular meeting on July 11, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Scott E. Huber, City Attorney

\_\_\_\_\_  
Donald Rust, Acting City Clerk

**STAFF REPORT  
OROVILLE CITY COUNCIL**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: AMY BERGSTRAND, MANAGEMENT ANALYST III  
DONALD RUST, DIRECTOR (530) 538-2433  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: FORECLOSURES FOR CITY PROPERTY LOCATED AT 134  
MORNINGSTAR AVENUE**

**DATE: JULY 11, 2017**

**SUMMARY**

The Council may consider initiating foreclosure proceedings related to the City of Oroville's security interest in the Deed of Trust against the property located at 134 Morningstar Avenue.

**DISCUSSION**

Staff is seeking authorization from the Council to initiate foreclosure on the property located at 134 Morningstar Avenue. The current property owner obtained loans through the City's First Time Home Buyer Program in the amount of \$51,500 and an Emergency Repair Loan in the amount of \$6,000.

The borrower began fully amortized payments on the Emergency Repair Loan in the amount of \$41.34 starting January 1, 2011 for a 15-year loan term. In August of 2011, The borrower became delinquent and would continue to become more delinquent and non-responsive for several years. In June of 2016, the borrower emailed the Housing Department requesting that the City re-evaluate the loan, put the past due amount at the end of the loan to become current and would start making monthly payments to remain current. The Loan Advisory Community approved these modifications on July 14, 2016. Since the approval, the borrower has not made a single payment, nor has the borrower responded to any correspondence regarding this matter.

Staff is requesting approval to initiate foreclosure proceeding on only the delinquent loan in the amount of \$6,000. The FTHB loan is deferred and therefore not currently delinquent. The City is 4<sup>th</sup> lien positions on this delinquent loan. By foreclosing on the \$6,000 loan, we are anticipating that the lenders in 5<sup>th</sup> or 6<sup>th</sup> position will pay off all of the superior loans to protect their financial interest in the amount of \$14,535. If that happens, the City will receive all of its funds back. If this does not occur, the City will then be forced to pay off the

primary lender and take possession of the home, which will eliminate all other liens on the property.

PROPERTY DESCRIPTION	APPROX. AMOUNT DUE TO PRIMARY LENDER (1 <sup>st</sup> lien position)	Approx. Amount Due to CHFA (3 <sup>rd</sup> Lien)	AMOUNT OF CITY LOAN (2 <sup>nd</sup> and 4 <sup>th</sup> lien positions)	5 <sup>th</sup> and 6 <sup>th</sup> Lien	APPROX. TOTAL AMOUNT DUE	VALUE BASED ON COMPARABLES
Trena Wilson 134 Morningstar	\$67,992	\$3,750	\$51,500 + \$6,000	\$14,535	\$143,777	\$153,000.00

If the City Council authorizes staff to secure the City’s interest in this property, given the current property value, staff anticipates the subordinate lienholders paying off the City’s superior liens.

**FISCAL IMPACT**

There are funds available in the 2016/17 Fiscal Year budget for the Housing Program Fund. (7011-7040-1418910) or City Housing Revolving Loan Fund 227 (7051-7040-4508450) Approximate costs associated with the foreclosure of the \$6,000 loan are as follows:

Foreclosure fees, title and escrow:	\$4,000
<u>Property Clean-up:</u>	<u>\$1,500</u>
Approximate Total	\$5,500

If the \$6,000 loan is not paid off by a subordinate lender, the city will need to pay off the primary lender, obtaining ownership of the property which will be resold to create affordable homeownership opportunities.

**RECOMMENDATIONS**

Adopt Resolution No. XXXX – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE ACTING CITY ADMINISTRATOR AND/OR MAYOR TO EXECUTE ALL DOCUMENTS AND ANY AMENDMENTS THERETO NECESSARY TO INITIATE AND COMPLETE FORECLOSURE PROCEEDINGS ON REAL PROPERTIES LOCATED AT 134 MORNINGSTAR AVENUE, OROVILLE - (APN 031-340-038).

**ATTACHMENTS**

Resolution No. 8620

**CITY OF OROVILLE  
RESOLUTION NO. 8620**

**A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR AND/OR CITY ADMINISTRATOR TO EXECUTE ALL DOCUMENTS AND ANY AMENDMENTS THERETO NECESSARY TO INITIATE AND COMPLETE FORECLOSURE PROCEEDINGS ON REAL PROPERTY LOCATED AT 134 MORNINGSTAR AVENUE, OROVILLE (APN 031-340-038)**

**NOW THEREFORE**, be it hereby resolved by the Oroville City Council as follows:

1. The Mayor is hereby authorized and directed to execute all documents and any amendments thereto necessary to initiate and complete foreclosure proceedings on 134 Morningstar Avenue, Oroville, California; and
2. The City Clerk shall attest to the adoption of this Resolution.

**PASSED AND ADOPTED** by the Oroville City Council at a regular meeting on June 20, 2017, by the following vote:

AYES:           COUNCIL MEMBERS

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Scott E. Huber, City Attorney

\_\_\_\_\_  
Donald Rust, Acting City Clerk

**OROVILLE CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND 6/30/2017 CITY COUNCIL MEMBERS**

**FROM: RUTH WRIGHT, FINANCE DIRECTOR  
FINANCE DEPARTMENT**

**RE: ADOPTION OF THE FISCAL YEAR 2017-2018 ANNUAL BUDGET**

**DATE: JULY 11, 2017**

**SUMMARY**

The Council may consider the adoption of the Fiscal Year 2017-2018 Annual Budget.

**DISCUSSION**

The City Charter and City Code require that the annual budget be adopted at the first Council meeting in July, following the public hearing for the Preliminary Annual Budget.

The Council conducted a public hearing and received the Preliminary Annual Budget at the June 6, 2017 and June 20, 2017 regular City Council meetings.

During the 2016-2017 fiscal year, the City experienced approximately 13 vacancies which temporarily alleviated the current structural deficit. Those were just the vacancies created in one year. Total cumulative vacant positions are 46 out of a total of 143, which is roughly one third of our workforce (see page 5 for the summary of personnel). That is 46 City staff who are not serving the community. This gap has created hole in many areas of service to the community as well as a burden to existing staff to cover what duties they can.

Can we continue to provide this reduced level of service and get by? The answer is no. Looming pension cost increases are creating a crisis across the whole State of California. Many cities are expecting their pension costs to double in 5 years, where the City of Oroville is projected to double in seven years. In short, our slight increases in revenues are not going to match the exponential rate of increasing labor costs. Some relief will come in eight years when the City's Pension Obligation Bonds are paid in full. Until then, many hard decisions are before us.

This document, if approved on July 11, 2017, will be the City's working budget. Staff will review the budget quarterly with Council.

**FISCAL IMPACT**

None



## **RECOMMENDATIONS**

Adopt Resolution No. 8621 – A RESOLUTION OF THE OROVILLE CITY COUNCIL ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2017-2018.

## **ATTACHMENTS**

A – Resolution No. 8621

B – 2017-2018 Fiscal year Annual Budget

**CITY OF OROVILLE  
RESOLUTION NO. 8621**

**A RESOLUTION OF THE OROVILLE CITY COUNCIL ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2017/2018**

**WHEREAS**, on June 6, 2017 and June 20, 2017, the Finance Director prepared and presented to the City Council a preliminary adopted budget; and

**WHEREAS**, the 2017/2018 Preliminary Annual Budget, is on file in the Office of the City Clerk; and

**WHEREAS**, the City Council considered the annual budget at various study sessions in May and June 2017; and

**WHEREAS**, a public hearing was held on June 6, 2017 to consider the Annual Budget for Fiscal Year 2016/2017.

**NOW, THEREFORE**, be it resolved by the Oroville City Council as follows:

1. That the Annual Budget for Fiscal Year 2017/2018 as amended and incorporated herein by the City Council is hereby adopted as the City of Oroville Annual Budget for Fiscal Year 2017/2018.
2. That the City Council may amend the Annual Budget during Fiscal Year 2017/2018.

**PASSED AND ADOPTED** by the Oroville City Council at a regular meeting on July 11, 2017, meeting by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Scott E. Huber, City Attorney

\_\_\_\_\_  
Donald Rust, Acting City Clerk

**CITY OF OROVILLE  
ADOPTED  
ANNUAL BUDGET  
FOR THE  
FISCAL YEAR  
2017-2018**



# **CITY OF OROVILLE**

## **LIST OF OFFICIALS**

### **CITY COUNCIL**

Mayor, **Linda Dahlmeier**

Vice Mayor, **Janet Goodson**

Council Member, **Jack Berry**

Council Member, **Marlene Del Rosario**

Council Member, **Linda Draper**

Council Member, **Art Hatley**

Council Member, **Scott Thompson**

### **CITY OFFICIALS**

#### **Elected**

City Treasurer, **Karolyn Fairbanks**

#### **Appointed**

Assistant City Administrator, **Don Rust**

City Attorney, **Scott E Huber**

Police and Fire Chief, **Bill LaGrone**

Director of Public Works, **Don Rust**

Director of Parks and Trees, **Don Rust**

Director of Planning and Development Services, **Don Rust**

Director of Finance, **Ruth Wright**

## MAYOR AND CITY COUNCIL MEMBERS

The City Council is composed of the Mayor  
and six Council Members.

As a legislative body, the Council determines levels of service to the  
community to promote and protect health, safety and welfare of  
the citizens.

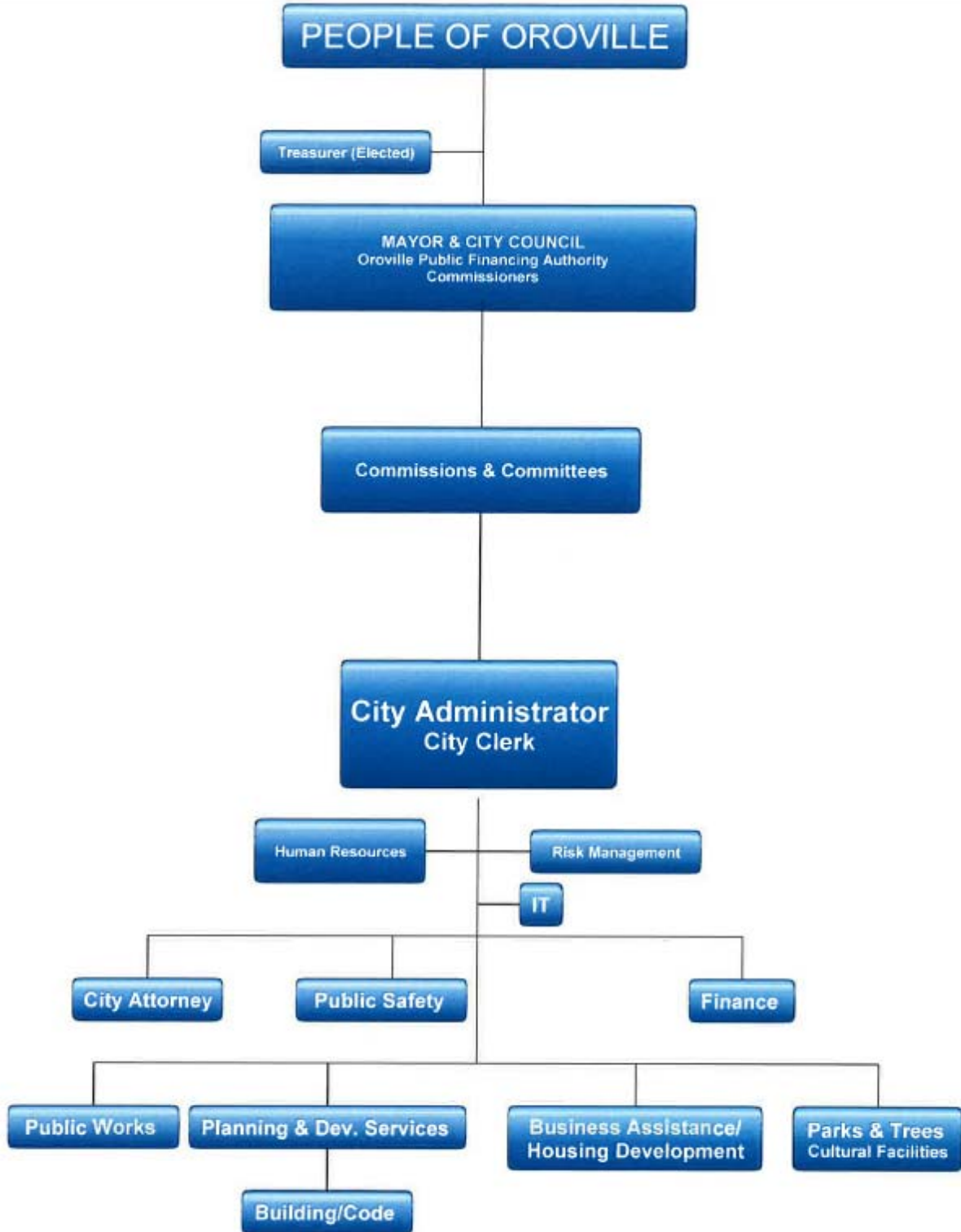


*Top left to right: Scott Thompson, Art Hatley,  
Middle left to right: Linda Draper, Jack Berry*

*Bottom left to right: Marlene Del Rosario, Mayor Linda Dahlmeier, Janet Goodson*

# CITY OF OROVILLE

## Organization Chart





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### **Mission Statement**

The City of Oroville is dedicated to serving the public, ensuring the safety and vitality of the community, and promoting prosperity for all.

### **Vision Statement**

The City of Oroville will be a vibrant and thriving Community with strong economic, recreational, and cultural opportunities

### **Core Values**

Integrity & Honesty  
Professionalism  
Respect for Others  
Customer Service  
Open Communication  
Accountability  
Teamwork/Cooperation



# City of Oroville

## Finance Department

1735 Montgomery Street  
Oroville, CA 95965-4897  
(530) 538-2535 FAX (530) 538-2468  
[www.cityoforoville.org](http://www.cityoforoville.org)

**Ruth Wright**  
Finance Director

TO: Mayor and Council Members

FROM: Ruth Wright, Finance Director

DATE: July 11, 2017

SUBJECT: **Final Budget Letter of Transmittal**

---

During the 2016-17 fiscal year, the City experienced approximately 13 vacancies which temporarily alleviated the current structural deficit. Those were just the vacancies created within one year. Total cumulative vacant positions are 46 out of a total of 143, which is roughly one third of our workforce (see page 5 for the summary of personnel). That is 46 City staff who are not serving the community. This gap has created hole in many areas of service to the community as well as a burden to existing staff to cover what duties they can.

Can we continue to provide this reduced level of service and get by? The answer is no, looming pension cost increases are creating a crisis across the whole State of California. Many cities are expecting their pension costs to double in 5 years where the City of Oroville is projected to double in seven years. In short, our slight increases in revenues are not going to match the exponential rate of increasing labor costs. Some relief will come in eight years when the City's Pension Obligation Bonds are paid in full. Until then many hard decisions are before us.

*"Oroville – California's best opportunity for a safe and diverse quality of life"*



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**Appendix**

Budget Resolution	
Gann Limit Resolution and Calculations	

## ALL FUNDS SUMMARY

FUND	Fund #	Beginning	Revenues & Sources	Expenditures & Uses	Ending
		Fund Balance			Fund Balance
<b>General Fund</b>	100	\$ 4,316,253	\$ 12,986,939	\$ 12,986,939	\$ 4,316,253
<b>Special Revenue Funds</b>					
Asset Seizures	106	121,700	300	-	122,000
Local Transportation	107	348,066	350	348,416	-
Local Transit	108	140,349	604,433	661,579	83,203
PEG Fee Fund	110	114,585	23,000	25,000	112,585
SB1186 C/Fund	111	4,240	1,203	10	5,433
Recycling Fund	113	27,665	22,400	27,000	23,065
Gas Tax RSTP Fund	115	682,219	186,307	682,219	186,307
Special Gas Tax	117	-	508,116	508,116	-
Supplemental Benefit Fund	120	3,052,850	101,500	2,593,219	561,131
<b>Impact Fee Funds</b>					
Drainage Impact Fee Fund	130	734,807	35,350	-	770,157
Fire Suppression Impact Fee Fund	131	32,786	14,460	-	47,246
Development Impact Fee Fund	132	46,849	15,744	-	62,593
Law Enforcement Impact Fee Fund	133	36,959	5,350	-	42,309
Park Development Fee Fund	134	140,286	10,150	-	150,436
Technology Fee Fund	135	126,940	48,155	57,500	117,595
Thermalito Drainage Fee Fund	136	496,785	850	-	497,635
Traffic Impact Fee Fund	137	1,575,462	175,200	150,000	1,600,662
<b>Grant Funds</b>					
Planning Grants	152	35,049	240,576	235,625	40,000
Police Supplemental Law Enforcement	153	69,593	138,353	105,000	102,946
Public Safety Augmentation	154	22,273	105,840	105,000	23,113
<b>Special Districts</b>					
Landscape/Lighting Maintenance Dist	170	17,593	18,300	24,910	10,983
Benefit Assessment Districts	190	47,382	-	5,300	42,082
Westside Public Safety Facility 2006-1	200	323,466	62,700	170,469	215,697
Public Safety Services 2006-2	201	452,997	62,700	-	515,697
<b>Business Assistance/Housing Development</b>					
Housing Administration	220	211,384	250,000	2,000	459,384
Housing Program Fund	221	516,683	246,807	706,345	57,145
Home Grant Fund	222	299,983	1,071,000	1,162,033	208,950
Community Dev. Block Grants	223	487,166	290,000	421,274	355,892
CDBG Grant	224	290,874	313,000	300,000	303,874
CalHome	225	33,252	750,000	749,136	34,116
USDA	226	22,118	101,000	79,940	43,178
Housing Rehabilitation (CDBG)	227	825,001	21,200	25,000	821,201
CDBG Program Income	229	598,391	704,300	976,598	326,093
Cal Home Revolving Loan Fund	230	220,791	-	-	220,791
Home Revolving Loan Fund	231	3,717	161,300	111,780	53,237
RBEG	232	700	700	-	1,400
City Revolving Loan	233	240,912	80	10,000	230,992
<b>Subtotal</b>		<b>\$ 16,718,126</b>	<b>\$ 19,277,663</b>	<b>\$ 23,230,408</b>	<b>\$ 12,765,381</b>

## ALL FUNDS SUMMARY

FUND	Fund #	Beginning Fund Balance	Revenues & Sources	Expenditures & Uses	Ending Fund Balance
<b>Debt Service Fund</b>					
City Debt Service Fund	250	\$ -	\$ 1,036,709	\$ 1,036,709	\$ -
<b>Capital Projects</b>					
Capital Asset Replacement Fund	300	188,908	300	-	189,208
Building/Facilities Cap Improv Fund	302	28,384	-	-	28,384
Capital Projects	303	75,631	-	-	75,631
Capital Projects (Bond Proceeds)	304	3,334,649	1,500	2,000,000	1,336,149
<b>Enterprise Funds</b>					
Sewer Fund	400	7,559,387	3,473,314	3,550,834	7,481,867
Airport Fund	420	219,890	856,965	770,210	306,645
<b>Internal Service Funds</b>					
Stores Revolving	510	23,221	18,850	32,000	10,071
Vehicle Maintenance	520	(202,722)	473,147	535,132	(264,707)
Workers Compensation	530	157,864	287,500	333,700	111,664
Unemployment Self-Insurance	540	50,328	30,100	40,000	40,428
Self-Insurance Vision Plan	550	91,890	250	25,500	66,640
<b>Other</b>					
Pioneer Museum	380	101,047	-	101,047	-
Successor Agency	560	2,100,076	1,873,353	2,080,190	1,893,239
<b>Subtotal</b>		<b>13,728,553</b>	<b>8,051,988</b>	<b>10,505,322</b>	<b>11,275,219</b>
<b>TOTAL</b>		<b>\$ 30,446,680</b>	<b>\$ 27,329,651</b>	<b>\$ 33,735,730</b>	<b>\$ 24,040,601</b>

## SUMMARY OF PERSONNEL

DEPARTMENT POSITION TITLE	Approved Positions	Frozen Positions	16-17 Approved Positions	16-17 Funded Positions	Change from prior year	17-18 Funded Positions
<b>ADMINISTRATION</b>						
CITY ADMINISTRATOR	1.00	1.00	-	-	-	-
ASSISTANT CITY ADMINISTRATOR	-	-	-	0.20	(0.05)	0.15
ASSISTANT CITY CLERK	1.00	-	1.00	1.00	-	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	-	-	-	-
HUMAN RESOURCE MANAGER	1.00	-	1.00	1.00	-	1.00
GIS - GEOGRAPHICAL INFO SYSTEM	1.00	-	1.00	1.00	-	1.00
INFORMATION TECHNOLOGY MANAGER	1.00	-	1.00	1.00	-	1.00
PROGRAM SPECIALIST	0.80	-	0.80	0.80	-	0.80
<b>TOTAL ADMINISTRATION</b>	<b>6.80</b>	<b>2.00</b>	<b>4.80</b>	<b>5.00</b>	<b>(0.05)</b>	<b>4.95</b>
<b>BUSINESS ASSIST &amp; HSG DEV.</b>						
DIRECTOR OF BUSINESS ASSIST & HSG DEV.	1.00	1.00	-	0.08	(0.03)	0.05
MANAGEMENT ANALYST III	1.00	-	1.00	1.00	-	1.00
ENTERPRISE ZONE/BUSINESS ASSIS CORD	1.00	-	1.00	1.00	-	1.00
ADMIN / PROGRAM ANAYLST II	1.00	1.00	-	-	-	-
PROGRAM ANALYST I	1.00	1.00	-	-	-	-
ADMINISTRATIVE ASSISTANT	1.00	-	1.00	1.00	1.00	2.00
HOUSING DEV./BLDG MAINT SUPERVISOR	1.00	1.00	-	-	-	-
BUILDING MAINTENANCE TECHNICIAN II	1.00	-	1.00	1.00	-	1.00
CODE ENFORCEMENT SPECIALIST	1.00	-	1.00	1.00	-	1.00
CODE & CONSTR COMPLIANCE SPECIALIST	1.00	-	1.00	1.00	(1.00)	-
<b>TOTAL BUSINESS ASSISTANCE &amp; HOUSING DEV</b>	<b>10.00</b>	<b>4.00</b>	<b>6.00</b>	<b>6.08</b>	<b>(0.03)</b>	<b>6.05</b>
<b>FINANCE DEPARTMENT</b>						
DIRECTOR OF FINANCE	1.00	-	1.00	1.00	-	1.00
ACCOUNTING MANAGER	1.00	1.00	-	-	-	-
SR ACCOUNTANT TECHNICIAN	1.00	-	1.00	1.00	(1.00)	-
ACCOUNTANT	1.00	1.00	-	-	-	-
ACCOUNTING TECHNICIAN	3.00	-	3.00	3.00	1.00	4.00
<b>TOTAL FINANCE DEPARTMENT</b>	<b>7.00</b>	<b>2.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>
<b>FIRE DEPARTMENT</b>						
FIRE CHIEF	1.00	1.00	-	0.50	-	0.50
DEPUTY FIRE CHIEF	1.00	-	1.00	1.00	-	1.00
BATTALION CHIEF	2.00	-	2.00	2.00	-	2.00
FIRE CAPTAIN	3.00	-	3.00	3.00	-	3.00
FIRE LIEUTENANT	3.00	-	3.00	3.00	-	3.00
FIRE ENGINEER	9.00	3.00	6.00	6.00	-	6.00
FIRE FIGHTER	3.00	-	3.00	3.00	(2.00)	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	-	0.41	-	0.41
DISPATCHERS	2.00	-	2.00	2.00	-	2.00
<b>TOTAL FIRE DEPARTMENT</b>	<b>25.00</b>	<b>5.00</b>	<b>20.00</b>	<b>20.91</b>	<b>(2.00)</b>	<b>18.91</b>



## SUMMARY OF PERSONNEL

DEPARTMENT POSITION TITLE	Approved Positions	Frozen Positions	16-17 Approved Positions	16-17 Funded Positions	Change from prior year	17-18 Funded Positions
<b>POLICE DEPARTMENT</b>						
DIRECTOR OF PUBLIC SAFETY	1.00	-	1.00	0.50	-	0.50
ASSISTANT POLICE CHIEF	1.00	-	1.00	1.00	-	1.00
POLICE LIEUTENANT	2.00	-	2.00	2.00	-	2.00
POLICE SERGEANT	5.00	-	5.00	5.00	(1.00)	4.00
POLICE OFFICERS	17.00	1.00	16.00	16.00	(4.00)	12.00
CRIME ANALYSIS, IT OFFICER	1.00	1.00	-	-	-	-
DETECTIVES	3.00	3.00	-	-	-	-
MUNICIPAL LAW ENFORCEMENT OFFICER	10.00	1.00	9.00	9.00	(1.00)	8.00
ADMINISTRATIVE ASSISTANT	2.00	1.00	1.00	0.59	-	0.59
DISPATCH SUPERVISOR	1.00	1.00	-	-	-	-
DISPATCHERS	7.00	-	7.00	7.00	-	7.00
EVIDENCE TECHNICIAN	0.50	0.50	-	-	-	-
RECORDS TECHNICIAN	2.00	-	2.00	2.00	-	2.00
RESERVE POLICE OFFICER & PT DETECTIVE	1.00	-	1.00	1.00	-	1.00
<b>TOTAL POLICE DEPARTMENT</b>	<b>53.50</b>	<b>8.50</b>	<b>45.00</b>	<b>44.09</b>	<b>(6.00)</b>	<b>38.09</b>
<b>PARKS &amp; TREES</b>						
DIRECTOR OF PARKS & TREES	1.00	1.00	-	0.06	0.04	0.10
PUBLIC WORKS SUPERVISOR - PARKS/TREES	1.00	-	1.00	1.00	-	1.00
PARK MAINTENANCE TECHNICIAN III	1.00	-	1.00	1.00	-	1.00
PARK MAINTENANCE TECHNICIAN II	3.00	-	3.00	3.00	(2.00)	1.00
PARK MAINTENANCE TECHNICIAN I	1.00	-	1.00	1.00	-	1.00
MUSEUM TOUR GUIDE	0.60	-	0.60	0.60	-	0.60
SEASONAL WORKER	0.33	-	0.33	0.33	-	0.33
TECHNICAL DIRECTOR/FACILITY OPERATOR	1.00	1.00	-	-	-	-
CULTURAL FACILITIES COORDINATOR	1.00	1.00	-	-	-	-
MUSEUM CURATOR	1.00	1.00	-	-	-	-
ADMINISTRATIVE STAFF ASSISTANT	1.00	1.00	-	-	-	-
<b>TOTAL PARKS &amp; TREES</b>	<b>11.93</b>	<b>5.00</b>	<b>6.93</b>	<b>6.99</b>	<b>(1.96)</b>	<b>5.03</b>
<b>PLANNING &amp; DEVELOPMENT SERVICES</b>						
DIRECTOR OF COMMUNITY DEVELOPMENT	1.00	-	1.00	0.40	(0.10)	0.30
ASSOCIATE PLANNER	1.00	-	1.00	1.00	-	1.00
ASSISTANT PLANNER	1.00	-	1.00	1.00	-	1.00
PLANNING ADMIN / STAFF ASSISTANT	1.00	1.00	-	0.50	-	0.50
BUILDING OFFICIAL	1.00	-	1.00	1.00	-	1.00
BUILDING/FIRE INSPECTOR	1.00	1.00	-	-	-	-
COUNTER TECHNICIAN	1.00	-	1.00	1.00	(0.20)	0.80
ADMINISTRATIVE / STAFF ASSIST CODE ENF	2.00	-	2.00	1.50	(0.20)	1.30
<b>TOTAL PLANNING &amp; DEVELOPMENT SVCS</b>	<b>9.00</b>	<b>2.00</b>	<b>7.00</b>	<b>6.40</b>	<b>(0.50)</b>	<b>5.90</b>

## SUMMARY OF PERSONNEL

DEPARTMENT POSITION TITLE	Approved Positions	Frozen Positions	16-17 Approved Positions	16-17 Funded Positions	Change from prior year	17-18 Funded Positions
<b>PUBLIC WORKS</b>						
DIRECTOR OF PUBLIC WORKS	1.00	1.00	-	0.26	0.14	0.40
SR. CIVIL ENGINEER	1.00	-	1.00	1.00	(1.00)	-
ASSOCIATE CIVIL ENGINEER	1.00	-	1.00	1.00	(1.00)	-
CONSTRUCTION INSPECTOR	1.00	1.00	-	-	-	-
ELECTRICIAN	1.00	-	1.00	1.00	(0.10)	0.90
ADMINISTRATIVE / STAFF ASSISTANT	1.00	1.00	-	-	-	-
PUBLIC WORKS SUPERVISOR SEWER/FLEET	1.00	-	1.00	1.00	-	1.00
PUBLIC WORKS OPERATOR III	2.00	-	2.00	2.00	-	2.00
PUBLIC WORKS OPERATOR II	4.00	1.00	3.00	3.00	(1.00)	2.00
PUBLIC WORKS OPERATOR I	4.00	-	4.00	4.00	-	4.00
LEAD EQUIPMENT MECHANIC	1.00	-	1.00	1.00	-	1.00
EQUIPMENT MECHANIC	2.00	-	2.00	2.00	-	2.00
<b>TOTAL PUBLIC WORKS</b>	<b>20.00</b>	<b>4.00</b>	<b>16.00</b>	<b>16.26</b>	<b>(2.96)</b>	<b>13.30</b>

DEPARTMENT SUMMARY	Approved Positions	Frozen Positions	16-17 Approved Positions	16-17 Funded Positions	Change from prior year	17-18 Funded Positions
<b>DEPARTMENT:</b>						
ADMINISTRATION	6.80	2.00	4.80	5.00	(0.05)	4.95
BUSINESS ASSISTANCE AND HOUSING DEV.	10.00	4.00	6.00	6.08	(0.03)	6.05
FINANCE DEPARTMENT	7.00	2.00	5.00	5.00	-	5.00
FIRE DEPARTMENT	25.00	5.00	20.00	20.91	(2.00)	18.91
POLICE DEPARTMENT	53.50	8.50	45.00	44.09	(6.00)	38.09
PARKS & TREES DEPARTMENT	11.93	5.00	6.93	6.99	(1.96)	5.03
PLANNING & DEVELOPMENT SERVICES	9.00	2.00	7.00	6.40	(0.50)	5.90
PUBLIC WORKS	20.00	4.00	16.00	16.26	(2.96)	13.30
<b>DEPARTMENT TOTALS:</b>	<b>143.23</b>	<b>32.50</b>	<b>110.73</b>	<b>110.73</b>	<b>(13.50)</b>	<b>97.23</b>

Salary Schedules can be found on the City's website:  
<http://cityoforoville.org/index.aspx?page=109>

**CITY OF OROVILLE**  
**SUMMARY SCHEDULES**

**Summary of Revenues by Resource**

<b>GENERAL FUND</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2016-17</b>	<b>2017-18</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>Taxes</b>				
Sales and Use	\$ 3,356,969	\$ 4,000,000	\$ 4,349,027	\$ 4,372,700
Sales and Use tax in lieu	1,897,058	1,152,800	1,220,992	1,225,012
Property	1,037,556	1,492,200	1,781,931	1,787,000
Utility User	1,769,229	1,857,841	1,469,631	1,484,327
Transient Occupancy	523,926	454,057	543,238	548,670
Other Taxes	67,166	40,157	32,000	32,500
<b>Total Taxes</b>	<b>8,651,904</b>	<b>8,997,055</b>	<b>9,396,819</b>	<b>9,450,209</b>
<b>License, Permits and Franchises</b>				
Licenses	81,611	81,250	81,425	81,425
Permits	390,447	416,405	305,656	292,745
Franchise Fees	646,327	733,879	805,786	727,199
<b>Total License, Permits and Fees</b>	<b>1,118,385</b>	<b>1,231,534</b>	<b>1,192,867</b>	<b>1,101,369</b>
<b>Other Revenues</b>				
Fines and Forfeitures	87,835	74,600	61,369	59,925
Interest, Rents and Concessions	46,188	18,409	68,396	69,505
Intergovernmental Revenues	529,502	131,050	84,045	72,149
Charges for Services	537,301	425,703	263,884	256,593
Other Revenues	964,642	410,552	478,237	557,750
Operating Transfers In	1,807,654	1,148,568	1,148,568	1,419,439
<b>Total Other Revenues</b>	<b>3,973,122</b>	<b>2,208,882</b>	<b>2,104,499</b>	<b>2,435,361</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 13,743,411</b>	<b>\$ 12,437,471</b>	<b>\$ 12,694,185</b>	<b>\$ 12,986,939</b>

**CITY OF OROVILLE**  
**SUMMARY SCHEDULES**

**Summary of Expenditures by Department**

<b>GENERAL FUND</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2016-17</b>	<b>2017-18</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ADOPTED</b>
<b>Administration</b>				
City Administrator	\$ 7,822	\$ 45,522	\$ 26,344	\$ 34,715
City Attorney	258,334	225,019	248,198	248,245
City Clerk	164,885	147,352	125,668	123,611
City Hall	122,802	110,346	93,881	109,753
Economic Comm Enhancement	50,252	47,696	35,966	37,379
Human Resources	135,397	134,947	124,869	132,271
Information Technology	366,242	395,481	347,540	370,106
Personnel Officer	8,404	38,250	58,000	40,000
Risk Management	307,647	338,351	313,852	320,809
<b>Council</b>				
Mayor	34,514	35,463	25,873	29,067
City Council	125,977	148,016	97,016	90,623
<b>Treasurer</b>	32,549	34,827	30,344	27,607
<b>Finance</b>	508,513	551,764	577,686	587,629
<b>Planning &amp; Devel Svcs</b>				
Planning	204,426	351,135	324,386	328,716
Building and Code	463,426	333,085	255,081	227,757
<b>Public Safety</b>				
Animal Control	315,048	326,500	329,129	330,000
Fire	2,548,067	2,748,871	2,838,847	2,885,878
Municipal Law Enforcement	591,378	601,399	516,886	510,365
Police	4,824,247	5,012,061	4,569,125	4,718,935
<b>Public Works</b>				
Administration	174,574	122,222	70,774	73,197
Streets and Storm Drains	873,393	619,915	699,044	697,973
<b>Parks &amp; Trees</b>				
Operations	574,332	675,038	387,062	419,476
Municipal Buildings	51,963	70,400	51,876	55,802
Museums	131,087	90,846	53,640	54,238
Parks	-	-	186,456	171,987
<b>General Government</b>	331,936	191,214	244,091	360,800
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 13,207,215</b>	<b>\$ 13,395,720</b>	<b>\$ 12,631,634</b>	<b>\$ 12,986,939</b>

# ADMINISTRATION

## Activity

Administration provides leadership and management for all City operations. The City Administrator is the direct liaison with the City Council. The department also performs all City Clerk, Human Resources, Personnel Officer, Economic Development, Information Technology, and Risk Management functions. The department provides oversight of City Hall and the City Attorney.

## Budget Summary:

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Revenues</b>				
Revenues	\$ 83,006	\$ -	\$ 1,659	\$ -
<b>Total Revenues</b>	<u>\$ 83,006</u>	<u>\$ -</u>	<u>\$ 1,659</u>	<u>\$ -</u>
<b>Expenses</b>				
<b>City Administrator</b>				
Salaries & Benefits	\$ 7,822	\$ 45,272	\$ 25,099	\$ 33,465
Services & Supplies		250	1,245	1,250
<b>City Attorney</b>				
Services & Supplies	258,334	225,019	248,198	248,245
<b>City Clerk</b>				
Salaries & Benefits	131,645	104,241	101,088	101,486
Services & Supplies	33,240	43,111	24,580	22,125
<b>City Hall</b>				
Salaries & Benefits	76,624	68,216	58,069	72,440
Services & Supplies	46,178	42,130	35,812	37,313
<b>Eco Devel &amp; Community Enhancement</b>				
Salaries & Benefits	31,594	32,776	33,501	34,679
Services & Supplies	18,658	14,920	2,465	2,700
<b>Human Resources</b>				
Salaries & Benefits	117,076	119,029	113,927	117,771
Services & Supplies	18,321	15,918	10,942	14,500
<b>Information Technology</b>				
Salaries & Benefits	233,357	237,626	234,169	241,525
Services & Supplies	132,885	157,855	113,371	128,581
<b>Personnel Officer</b>				
Services & Supplies	8,404	38,250	58,000	40,000
<b>Risk Management</b>				
Services & Supplies	307,647	338,351	313,852	320,809
<b>Total Expenses</b>	<u>\$ 1,421,785</u>	<u>\$ 1,482,964</u>	<u>\$ 1,374,318</u>	<u>\$ 1,416,889</u>

# MAYOR AND CITY COUNCIL

## Activity

The City Council is comprised of the Mayor and six Council members. As a legislative body, the City Council determines levels of service to promote the health, safety and welfare of the citizens. The Council oversees the City's fiscal and organizational management; adopts the annual budget; is committed to the community, protection and preservation of the environment and quality of life.

## Budget Summary:

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Expenses</b>				
<b>Mayor</b>				
Salaries & Benefits	\$ 31,935	\$ 33,063	\$ 24,275	\$ 26,467
Services & Supplies	2,579	2,400	1,598	2,600
<b>City Council</b>				
Salaries & Benefits	119,372	137,605	92,686	81,619
Services & Supplies	6,605	10,411	4,330	9,004
<b>Total Expenses</b>	<u>\$ 160,491</u>	<u>\$ 183,479</u>	<u>\$ 122,889</u>	<u>\$ 119,690</u>

# FINANCE AND CITY TREASURER

## Activity

The Finance department provides accounting and financial management services to the City. Services and responsibilities include annual financial reporting, budget preparation, payroll, billing and vendor payments. The elected City Treasurer manages and provides oversight of city investments with primary objective of safety, liquidity and return on investment.

## Budget Summary:

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Revenues</b>				
Revenues - Finance	\$ -	\$ 2,696	\$ 5,500	\$ 5,500
<b>Total Revenues</b>	<u>\$ -</u>	<u>\$ 2,696</u>	<u>\$ 5,500</u>	<u>\$ 5,500</u>
<b>Expenses</b>				
<b>Finance</b>				
Salaries & Benefits	\$ 370,534	\$ 460,014	\$ 458,109	\$ 459,297
Services & Supplies	137,979	91,750	119,577	128,332
<b>Treasurer</b>				
Salaries & Benefits	31,631	33,544	29,997	26,252
Services & Supplies	918	1,283	347	1,355
<b>Total Expenses</b>	<u>\$ 541,062</u>	<u>\$ 586,591</u>	<u>\$ 608,030</u>	<u>\$ 615,236</u>

## PLANNING AND DEVELOPMENT SERVICES / BUILDING AND CODE ENFORCEMENT

### Activity

The Planning and Development Services Department provides support and compliance with applicable Federal and State laws and regulations on Municipal Code, General Plan, development of area plans, environmental reviews and annexations. In addition coordinates various permit reviews and issuance, building inspections, zoning clearances, use permits, variances, code compliance.

### Budget Summary:

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Revenues</b>				
Revenues - Planning	\$ 183,868	\$ 167,007	\$ 201,697	\$ 203,030
Revenues - Building and Code	603,384	617,274	501,187	481,609
<b>Total Revenues</b>	<b>\$ 787,252</b>	<b>\$ 784,281</b>	<b>\$ 702,884</b>	<b>\$ 684,639</b>
<b>Expenses</b>				
<b>Planning and Development Services</b>				
Salaries & Benefits	\$ 167,007	\$ 253,979	\$ 239,939	\$ 240,616
Services & Supplies	37,419	97,156	84,447	88,100
<b>Building and Code Enforcement</b>				
Salaries & Benefits	338,568	264,868	226,511	196,797
Services & Supplies	124,858	68,217	28,570	30,960
<b>Total Expenses</b>	<b>\$ 667,852</b>	<b>\$ 684,220</b>	<b>\$ 579,467</b>	<b>\$ 556,473</b>



## PUBLIC SAFETY

### Activity

The Public Safety Department oversees the City's Police and Fire divisions. The Public Safety Department provides the citizens with public safety, emergency response and fire prevention services. These Departments promote community safety with cooperation and coordination with other agencies.

### Budget Summary:

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Revenues</b>				
Revenues - Fire	\$ 115,937	\$ 124,559	\$ 108,116	\$ 182,670
Revenues - Police	1,152,751	470,929	447,565	414,025
<b>Total Revenues</b>	<u>\$ 1,268,688</u>	<u>\$ 595,488</u>	<u>\$ 555,681</u>	<u>\$ 596,695</u>
<b>Expenses</b>				
<b>Animal Control</b>				
Services & Supplies	\$ 315,048	\$ 326,500	\$ 329,129	\$ 330,000
<b>Fire</b>				
Salaries & Benefits	2,351,744	2,582,854	2,692,772	2,734,026
Services & Supplies	196,323	166,017	146,075	151,852
<b>Municipal Law Enforcement</b>				
Salaries & Benefits		601,399	516,886	510,365
<b>Police</b>				
Salaries & Benefits	4,949,724	4,611,131	4,175,978	4,314,906
Services & Supplies	465,901	400,930	393,147	404,029
<b>Total Expenses</b>	<u>\$ 8,278,740</u>	<u>\$ 8,688,831</u>	<u>\$ 8,253,987</u>	<u>\$ 8,445,178</u>

## PUBLIC WORKS

### PUBLIC WORKS ADMIN / STREET AND STORM DRAINS

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#### Activity

The Public Works Administration provides management of engineering, capital projects as needed. The Public Works Director also manages other funds outside of the General Fund such as the Sewer and Airport Funds. The Streets Division provides maintenance, management, repairs and improvements of the City's streets.

#### Budget Summary:

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Revenues</b>				
Revenues - Public Works Admin	\$ 264,104	\$ 300,883	\$ 144,056	\$ 143,175
Revenues - Streets and Storm Drains	843,520	512,373	370,218	525,839
<b>Total Revenues</b>	<b><u>\$ 1,107,624</u></b>	<b><u>\$ 813,256</u></b>	<b><u>\$ 514,274</u></b>	<b><u>\$ 669,014</u></b>
<b>Expenses</b>				
<b>PW Administration</b>				
Salaries & Benefits	\$ 137,142	\$ 92,305	\$ 44,034	\$ 20,296
Services & Supplies	37,432	29,917	26,740	52,901
<b>Streets and Storm Drains</b>				
Salaries & Benefits	324,705	307,464	290,632	292,848
Services & Supplies	548,688	312,451	408,412	405,125
<b>Total Expenses</b>	<b><u>\$ 1,047,967</u></b>	<b><u>\$ 742,137</u></b>	<b><u>\$ 769,818</u></b>	<b><u>\$ 771,170</u></b>

## PUBLIC WORKS

### PUBLIC WORKS OPERATIONS / PARKS DIVISIONS

#### Activity

The Public Works Director manages the Parks Administration and Operations Divisions. The Parks and Trees Operations Division oversees and maintains the City's parks, buildings, and museums. Management of the City's Parks and Trees recreational facilities are maintained by this Division as well.

#### Budget Summary:

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Revenues</b>				
Revenues - Parks and Trees Operations				
<b>Municipal Buildings</b>				
Centennial Cultural Center	\$ 7,544	\$ 8,041	\$ 5,800	\$ 5,850
Municipal Auditorium	-	-	8,000	8,000
State Theater	18,035	19,503	16,500	16,500
<b>Museums</b>				
Bolt Museum	5,792	6,194	4,450	4,500
Chinese Temple	7,937	7,942	7,850	7,900
Lott Home	11,900	12,501	6,600	6,650
Pioneer Museum	1,149	1,276	680	700
<b>Parks</b>				
Revenues	15,698	10,838	13,878	14,250
Transfers In				101,047
<b>Total Revenues</b>	<b>\$ 68,055</b>	<b>\$ 66,295</b>	<b>\$ 63,758</b>	<b>\$ 165,397</b>
<b>Expenses</b>				
<b>Parks and Trees Operations</b>				
Salaries & Benefits	\$ 379,252	\$ 452,646	\$ 260,984	\$ 251,650
Services & Supplies	195,080	222,392	126,078	167,826
<b>Municipal Buildings</b>				
Salaries & Benefits	9,251	2,000	3,471	5,302
Services & Supplies	43,056	68,400	48,405	50,500
<b>Museums</b>				
Salaries & Benefits	15,971	14,200	11,785	12,158
Services & Supplies	114,772	76,646	41,855	42,080
<b>Parks, Trees and Green Areas</b>				
Salaries & Benefits			125,877	120,368
Services & Supplies			60,579	51,619
<b>Total Expenses</b>	<b>\$ 757,382</b>	<b>\$ 836,284</b>	<b>\$ 679,034</b>	<b>\$ 701,503</b>

## GENERAL GOVERNMENT

### Activity

General Government is where the City's General Revenues are recorded that are not related to a particular department function. Sales Tax , Property Tax and Utility Users Tax are the City's main revenue resource. City expenditures that are not specifically related to a City Department are also recorded here.

### Budget Summary:

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Revenues</b>				
Sales and Use Tax	3,356,969	4,000,000	4,349,027	4,372,700
Sales and Use Tax in Lieu	1,897,058	1,152,800	1,220,992	1,225,012
Property Tax	1,037,556	1,492,200	1,781,931	1,787,000
Utility User Tax	1,769,229	1,857,841	1,469,631	1,484,327
Transient Occupancy	523,926	454,057	543,238	548,670
Other Taxes	67,166	40,157	32,000	32,500
Franchise Fees	646,327	675,859	805,786	727,199
Intergovernmental Revenues	58,335	96,045	38,899	40,139
Interest	23,353	10,109	6,000	6,105
Rents and Concessions	4,800	3,300	-	-
Other Revenues	198,705	36,845	246,683	285,800
Interfund Transfers In	845,362	356,242	356,242	356,242
<b>Total Revenues</b>	<b>\$ 10,428,786</b>	<b>\$ 10,175,455</b>	<b>\$ 10,850,429</b>	<b>\$ 10,865,694</b>
<b>Expenses</b>				
<b>General Government</b>				
Services & Supplies	86,753	134,824	152,701	75,000
Capital Outlay	45,000	-		
Interfund Transfers Out	200,183	56,390	91,390	285,800
<b>Total Expenses</b>	<b>\$ 331,936</b>	<b>\$ 191,214</b>	<b>\$ 244,091</b>	<b>\$ 360,800</b>

## ASSET SEIZURE FUND

### Activity

This fund accounts for revenues and expenses related to seized property. This fund can only be used to supplement the enforcement efforts of the Police Department.

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 173,746	\$ 154,828	\$ 154,828	\$ 121,700
<b>Revenues</b>				
Revenues	3,082	300	51,642	300
<b>Total Revenues</b>	<u>3,082</u>	<u>300</u>	<u>51,642</u>	<u>300</u>
<b>Expenses</b>				
Capital Outlay	22,000		42,453	
Transfer Out to other agency			42,317	
<b>Total Expenses</b>	<u>22,000</u>	<u>-</u>	<u>84,770</u>	<u>-</u>
<b>Ending Fund Balance</b>	\$ 154,828	\$ 155,128	\$ 121,700	\$ 122,000

## LOCAL TRANSPORTATION FUND

### Activity

This Fund is to account for Article 8 of the State of California Local Transportation revenues. The Butte County Association of Governments (BCAG) provides oversight of this Fund.

#### FUND: 107

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 138,327	\$ 347,991	\$ 347,991	\$ 348,066
<b>Revenues</b>				
Revenues	69	350	75	350
Transfers In	209,595	-	-	-
<b>Total Revenues</b>	<u>209,664</u>	<u>350</u>	<u>75</u>	<u>350</u>
<b>Expenses</b>				
Services & Supplies				
Capital Outlay				348,416
Transfer Out to other agency				
<b>Total Expenses</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>348,416</u>
<b>Ending Fund Balance</b>	\$ 347,991	\$ 348,341	\$ 348,066	\$ -

## LOCAL TRANSIT FUND

### Activity

This Fund is to account for Article 4 of the State of California Local Transportation revenues. The Butte County Association of Governments (BCAG) provides oversight of this Fund.

#### FUND: 108

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 323,638	\$ 93,012	\$ 93,012	\$ 140,349
<b>Revenues</b>				
Revenues	<u>496,549</u>	<u>548,878</u>	<u>687,155</u>	<u>604,433</u>
<b>Total Revenues</b>	<u><u>496,549</u></u>	<u><u>548,878</u></u>	<u><u>687,155</u></u>	<u><u>604,433</u></u>
<b>Expenses</b>				
Services & Supplies	324	-		
Transfer Out	<u>726,851</u>	<u>569,415</u>	<u>639,818</u>	<u>661,579</u>
<b>Total Expenses</b>	<u><u>727,175</u></u>	<u><u>569,415</u></u>	<u><u>639,818</u></u>	<u><u>661,579</u></u>
<b>Ending Fund Balance</b>	\$ 93,012	\$ 72,475	\$ 140,349	\$ 83,203

## PEG FEE FUND

### Activity

PEG stands for Public, Educational, or Governmental use. This fee is mandated by the State to enable the City to grant members of the public access to Council meetings.

#### FUND: 110

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 94,697	\$ 100,822	\$ 100,822	\$ 114,585
<b>Revenues</b>				
Revenues	<u>14,781</u>	<u>7,800</u>	<u>37,663</u>	<u>23,000</u>
<b>Total Revenues</b>	<u><u>14,781</u></u>	<u><u>7,800</u></u>	<u><u>37,663</u></u>	<u><u>23,000</u></u>
<b>Expenses</b>				
Services & Supplies	<u>8,656</u>	<u>23,900</u>	<u>23,900</u>	<u>25,000</u>
<b>Total Expenses</b>	<u><u>8,656</u></u>	<u><u>23,900</u></u>	<u><u>23,900</u></u>	<u><u>25,000</u></u>
<b>Ending Fund Balance</b>	\$ 100,822	\$ 84,722	\$ 114,585	\$ 112,585



## SB1186 FUND

### Activity

The SB1186 Fund accounts for fees collected under SB1186. The State portion is remitted to the State on a quarterly basis.

#### FUND: 111

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 2,465	\$ 3,047	\$ 3,047	\$ 4,240
<b>Revenues</b>				
Revenues	590	1,203	1,203	1,203
<b>Total Revenues</b>	<u>590</u>	<u>1,203</u>	<u>1,203</u>	<u>1,203</u>
<b>Expenses</b>				
Services & Supplies	8	40	10	10
Transfer out to other agency				
<b>Total Expenses</b>	<u>8</u>	<u>40</u>	<u>10</u>	<u>10</u>
<b>Ending Fund Balance</b>	\$ 3,047	\$ 4,210	\$ 4,240	\$ 5,433

## RECYCLING FUND

### Activity

The Recycling Fund accounts for the City's waste management activities as required by State Law.

#### FUND: 113

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 56,781	\$ (8,473)	\$ (8,473)	\$ 27,665
<b>Revenues</b>				
Revenues	19,263	63,080	28,046	22,400
Transfers In			35,897	
<b>Total Revenues</b>	<u>19,263</u>	<u>63,080</u>	<u>63,943</u>	<u>22,400</u>
<b>Expenses</b>				
Salaries & Benefits	24,037	43,000	26,805	26,000
Services & Supplies	60,480	3,200	1,000	1,000
Capital Outlay		15,000		
Transfer out to other agency			-	
<b>Total Expenses</b>	<u>84,517</u>	<u>61,200</u>	<u>27,805</u>	<u>27,000</u>
<b>Ending Fund Balance</b>	\$ (8,473)	\$ (6,593)	\$ 27,665	\$ 23,065

## GAS TAX REGIONAL SURFACE TRANSPORTATION PROGRAM FUND

### Activity

The RSTP program was established by the State of California to provide for projects to preserve and improve the conditions of highway, bridge, road, pedestrian and bicycle infrastructure.

#### FUND: 115

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 325,216	\$ 495,912	\$ 495,912	\$ 682,219
<b>Revenues</b>				
Revenues	170,696	1,250	186,307	186,307
<b>Total Revenues</b>	<u>170,696</u>	<u>1,250</u>	<u>186,307</u>	<u>186,307</u>
<b>Expenses</b>				
Services & Supplies				
Capital Outlay	-	300,000	-	682,219
Transfer out to other agency	-	-	-	
<b>Total Expenses</b>	<u>-</u>	<u>300,000</u>	<u>-</u>	<u>682,219</u>
<b>Ending Fund Balance</b>	\$ 495,912	\$ 197,162	\$ 682,219	\$ 186,307

## SPECIAL GAS TAX

### Activity

This Fund is used to account for the revenues of gas sales tax received from the State of California pursuant to Sections 2013, 2015, 2016, 2017, 2017.5 of the Streets and Highway code.

#### FUND: 117

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenues</b>				
Revenues	366,517	339,098	339,098	508,116
<b>Total Revenues</b>	<u>366,517</u>	<u>339,098</u>	<u>339,098</u>	<u>508,116</u>
<b>Expenses</b>				
Services & Supplies				
Capital Outlay				
Transfer Out	366,517	339,098	339,098	508,116
<b>Total Expenses</b>	<u>366,517</u>	<u>339,098</u>	<u>339,098</u>	<u>508,116</u>
<b>Ending Fund Balance</b>	\$ -	\$ -	\$ -	\$ -

## SUPPLEMENTAL BENEFITS FUND

### Activity

The City acts as Fund Administrator of the revenues received from the Settlement Agreement with the DWR for FERC project 2100 the Oroville facilities. An Oversight Board oversees this Fund.

#### FUND: 120

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 461,098	\$ 299,244	\$ 299,244	\$ 3,052,850
<b>Revenues</b>				
Revenues	101,372	135,871	3,101,500	101,500
<b>Total Revenues</b>	<u>101,372</u>	<u>135,871</u>	<u>3,101,500</u>	<u>101,500</u>
<b>Expenses</b>				
Salaries & Benefits	52,070	54,271	55,394	60,719
Supplies	2,251	217	2,500	2,500
Consultants	35,502	11,000	40,000	30,000
Grant payments	173,403	125,000	250,000	2,500,000
<b>Total Expenses</b>	<u>263,226</u>	<u>190,488</u>	<u>347,894</u>	<u>2,593,219</u>
<b>Ending Fund Balance</b>	\$ 299,244	\$ 244,627	\$ 3,052,850	\$ 561,131

## DRAINAGE IMPACT FEE FUND CITY WIDE

### Activity

The Fund accounts for Drainage Impact Fees received and expended in the Oroville area.

**FUND: 130**

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 583,397	\$ 707,171	\$ 707,171	\$ 734,807
<b>Revenues</b>				
Revenues	126,490	75,350	27,636	35,350
<b>Total Revenues</b>	<u>126,490</u>	<u>75,350</u>	<u>27,636</u>	<u>35,350</u>
<b>Expenses</b>				
Services & Supplies	2,716	6,000	-	-
Capital Outlay	-	150,000	-	-
<b>Total Expenses</b>	<u>2,716</u>	<u>156,000</u>	<u>-</u>	<u>-</u>
<b>Ending Fund Balance</b>	\$ 707,171	\$ 626,521	\$ 734,807	\$ 770,157

## FIRE SUPPRESSION IMPACT FEE FUND

### Activity

The purpose of this Fund is to provide funds for additional equipment needed for the City's Fire Department.

#### FUND: 131

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 12,233	\$ 18,185	\$ 18,185	\$ 32,786
<b>Revenues</b>				
Revenues	14,318	2,550	14,601	14,460
<b>Total Revenues</b>	<u>14,318</u>	<u>2,550</u>	<u>14,601</u>	<u>14,460</u>
<b>Expenses</b>				
Services & Supplies	8,366	2,500	-	-
Capital Outlay	-	-	-	-
<b>Total Expenses</b>	<u>8,366</u>	<u>2,500</u>	<u>-</u>	<u>-</u>
<b>Ending Fund Balance</b>	\$ 18,185	\$ 18,235	\$ 32,786	\$ 47,246

# GENERAL GOVERNMENT DEVELOPMENT IMPACT FEE FUND

## Activity

This Fund accounts for revenues from General Government Development Impact Fees and provides funding for the increasing operation costs and improvements to facilities.

**FUND: 132**

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 6,408	\$ 31,593	\$ 31,593	\$ 46,849
<b>Revenues</b>				
Revenues	27,900	26,230	15,256	15,744
<b>Total Revenues</b>	<u>27,900</u>	<u>26,230</u>	<u>15,256</u>	<u>15,744</u>
<b>Expenses</b>				
Services & Supplies	2,715	2,750	-	-
Capital Outlay	-	-	-	-
<b>Total Expenses</b>	<u>2,715</u>	<u>2,750</u>	<u>-</u>	<u>-</u>
<b>Ending Fund Balance</b>	\$ 31,593	\$ 55,073	\$ 46,849	\$ 62,593



## LAW ENFORCEMENT IMPACT FEE FUND

### Activity

The Fund accounts for the revenue generated from impact fees to provide law enforcement personnel and equipment which could not otherwise be funded.

**FUND: 133**

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 16,225	\$ 31,659	\$ 31,659	\$ 36,959
<b>Revenues</b>				
Revenues	18,150	5,350	5,300	5,350
<b>Total Revenues</b>	<u>18,150</u>	<u>5,350</u>	<u>5,300</u>	<u>5,350</u>
<b>Expenses</b>				
Services & Supplies	2,716	2,750	-	-
Capital Outlay	-	-	-	-
<b>Total Expenses</b>	<u>2,716</u>	<u>2,750</u>	<u>-</u>	<u>-</u>
<b>Ending Fund Balance</b>	\$ 31,659	\$ 34,259	\$ 36,959	\$ 42,309

## PARKS DEVELOPMENT IMPACT FEE FUND

### Activity

The Parks Development Fees Fund accounts for the fees collected on new development for the acquisition and construction of new City parks.

#### FUND: 134

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 127,004	\$ 160,968	\$ 160,968	\$ 140,286
<b>Revenues</b>				
Revenues	<u>58,038</u>	<u>50,310</u>	<u>10,150</u>	<u>10,150</u>
<b>Total Revenues</b>	<u><u>58,038</u></u>	<u><u>50,310</u></u>	<u><u>10,150</u></u>	<u><u>10,150</u></u>
<b>Expenses</b>				
Services & Supplies	24,074	2,500	-	-
Capital Outlay	<u>-</u>	<u>134,000</u>	<u>30,832</u>	<u>-</u>
<b>Total Expenses</b>	<u><u>24,074</u></u>	<u><u>136,500</u></u>	<u><u>30,832</u></u>	<u><u>-</u></u>
<b>Ending Fund Balance</b>	\$ 160,968	\$ 74,778	\$ 140,286	\$ 150,436

## TECHNOLOGY IMPACT FEE FUND

### Activity

The Technology Fee Fund accounts for the fees collected to maintain and acquire technology used to aid in efficient operations of the City.

#### FUND: 135

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 27,493	\$ 96,557	\$ 96,557	\$ 126,940
<b>Revenues</b>				
Revenues	122,453	120,130	47,679	48,155
<b>Total Revenues</b>	<u>122,453</u>	<u>120,130</u>	<u>47,679</u>	<u>48,155</u>
<b>Expenses</b>				
Services & Supplies	13,429	15,000	17,296	57,500
Capital Outlay	39,960	40,000	-	
<b>Total Expenses</b>	<u>53,389</u>	<u>55,000</u>	<u>17,296</u>	<u>57,500</u>
<b>Ending Fund Balance</b>	\$ 96,557	\$ 161,687	\$ 126,940	\$ 117,595

## THERMALITO DRAINAGE IMPACT FEE FUND

### Activity

This Fund is to account for fees collected for drainage development and improvements in the Thermalito area of the City.

**FUND: 136**

	<b>2015-16 Actual</b>	<b>2016-17 Budget</b>	<b>2016-17 Projected</b>	<b>2017-18 Adopted</b>
<b>Beginning Fund Balance</b>	\$ 491,448	\$ 495,935	\$ 495,935	\$ 496,785
<b>Revenues</b>				
Revenues	7,203	4,350	850	850
<b>Total Revenues</b>	<u>7,203</u>	<u>4,350</u>	<u>850</u>	<u>850</u>
<b>Expenses</b>				
Services & Supplies	2,716	4,000	-	-
Capital Outlay	-	-	-	-
<b>Total Expenses</b>	<u>2,716</u>	<u>4,000</u>	<u>-</u>	<u>-</u>
<b>Ending Fund Balance</b>	\$ 495,935	\$ 496,285	\$ 496,785	\$ 497,635

## TRAFFIC IMPACT FEE FUND

### Activity

This Fund accounts for the Traffic Impact Fees collected and expended in the City to address the traffic issues created by growth.

#### FUND: 137

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 990,621	\$ 1,557,707	\$ 1,557,707	\$ 1,575,462
<b>Revenues</b>				
Revenues	1,014,611	73,200	176,130	175,200
<b>Total Revenues</b>	<u>1,014,611</u>	<u>73,200</u>	<u>176,130</u>	<u>175,200</u>
<b>Expenses</b>				
Services & Supplies	46,254	10,000		
Capital Outlay	401,271		158,375	150,000
<b>Total Expenses</b>	<u>447,525</u>	<u>10,000</u>	<u>158,375</u>	<u>150,000</u>
<b>Ending Fund Balance</b>	\$ 1,557,707	\$ 1,620,907	\$ 1,575,462	\$ 1,600,662

## FIRE GRANTS

### Activity

This Fund accounts for revenues generated from various fire grants. The SAFR grant expired in September 2016.

#### FUND: 150

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ (132,062)	\$ 15,839	\$ 15,839	\$ (0)
<b>Revenues</b>				
Revenues	483,641	75,000	59,809	-
<b>Total Revenues</b>	<u>483,641</u>	<u>75,000</u>	<u>59,809</u>	<u>-</u>
<b>Expenses</b>				
Services & Supplies	335,740	75,000	75,648	
Capital Outlay	-		-	
<b>Total Expenses</b>	<u>335,740</u>	<u>75,000</u>	<u>75,648</u>	<u>-</u>
<b>Ending Fund Balance</b>	\$ 15,839	\$ 15,839	\$ (0)	\$ (0)

## LAW ENFORCEMENT GRANTS

### Activity

This Fund accounts for the revenue generated from Grant programs to provide law enforcement support services.

#### FUND: 151

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 41,556	\$ (566)	\$ (566)	\$ -
<b>Revenues</b>				
Revenues	43,383	30,000	566	-
<b>Total Revenues</b>	<u>43,383</u>	<u>30,000</u>	<u>566</u>	<u>-</u>
<b>Expenses</b>				
Services & Supplies	75,505	30,000		
Capital Outlay	-		-	
Transfer out to other agency	10,000		-	
<b>Total Expenses</b>	<u>85,505</u>	<u>30,000</u>	<u>-</u>	<u>-</u>
<b>Ending Fund Balance</b>	\$ (566)	\$ (566)	\$ -	\$ -

## PLANNING GRANTS

### Activity

The Fund is used for various Planning Grant programs.

#### FUND: 152

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 13,262	\$ 44,939	\$ 44,939	\$ 35,049
<b>Revenues</b>				
Revenues	169,260	100,000	265,735	240,576
<b>Total Revenues</b>	<u>169,260</u>	<u>100,000</u>	<u>265,735</u>	<u>240,576</u>
<b>Expenses</b>				
Services & Supplies	137,583	100,000	275,625	235,625
Capital Outlay	-	-	-	-
<b>Total Expenses</b>	<u>137,583</u>	<u>100,000</u>	<u>275,625</u>	<u>235,625</u>
<b>Ending Fund Balance</b>	\$ 44,939	\$ 44,939	\$ 35,049	\$ 40,000



## POLICE SUPPLEMENTAL LAW ENFORCEMENT FUND

### Activity

This Fund accounts for the revenue generated from the State COPS program and distributed by the County.

#### FUND: 153

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 11,693	\$ 37,610	\$ 37,610	\$ 69,593
<b>Revenues</b>				
Revenues	130,917	105,675	136,983	138,353
<b>Total Revenues</b>	<u>130,917</u>	<u>105,675</u>	<u>136,983</u>	<u>138,353</u>
<b>Expenses</b>				
Services & Supplies				
Capital Outlay				
Transfer Out	105,000	105,000	105,000	105,000
<b>Total Expenses</b>	<u>105,000</u>	<u>105,000</u>	<u>105,000</u>	<u>105,000</u>
<b>Ending Fund Balance</b>	\$ 37,610	\$ 38,285	\$ 69,593	\$ 102,946

## PUBLIC SAFETY AUGMENTATION

### Activity

This Fund accounts for the revenue generated for Public Safety by a State special sales tax distributed by the County.

**FUND: 154**

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 15,255	\$ 21,433	\$ 21,433	\$ 22,273
<b>Revenues</b>				
Revenues	111,178	100,000	105,840	105,840
<b>Total Revenues</b>	<u>111,178</u>	<u>100,000</u>	<u>105,840</u>	<u>105,840</u>
<b>Expenses</b>				
Services & Supplies	-			
Capital Outlay	-		-	
Transfer Out	105,000	105,000	105,000	105,000
<b>Total Expenses</b>	<u>105,000</u>	<u>105,000</u>	<u>105,000</u>	<u>105,000</u>
<b>Ending Fund Balance</b>	\$ 21,433	\$ 16,433	\$ 22,273	\$ 23,113

## LIGHTING AND LANDSCAPING MAINTENANCE DISTRICTS

### Activity

This Fund accounts for the revenues and expenditures of the Lighting and Landscaping Maintenance Districts.

#### FUND: 170

		2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>BUDGET</b>					
<b>Beginning Fund Balance</b>	<b>UNIT</b>	\$ 36,525	\$ 24,316	\$ 24,316	\$ 17,593
<b>Revenues</b>					
Grandview Estates	6001	1,785	2,167	2,167	2,210
The Buttes	6011	833	1,230	1,230	1,255
Deer Creek	6021	1,902	-	-	-
Calle Vista II	6031	249	2,541	2,541	2,592
Cherokee Estates II	6041	949	949	949	968
Sherwood Estates	6051	467	127	127	130
Grayhawk	6061	124	2,835	2,835	2,892
Cherokee Estates II	6071	677	-	-	-
Linkside I	6081	2,327	-	-	-
Foothill Landscape	6091	2,676	1,490	1,490	1,520
Calle Vista II	6101	285	1,590	1,590	1,622
Vista Del Oro	6111	-	3,416	3,416	3,484
Mission Olive	6121	3,093	1,106	1,106	1,128
J Richter Subdivision	6131	153	489	489	499
<b>Total Revenues</b>		<b>15,520</b>	<b>17,940</b>	<b>17,940</b>	<b>18,300</b>
<b>Expenses</b>					
Grandview Estates	6001	2,014	2,715	1,816	1,834
The Buttes	6011	2,746	2,548	3,181	3,213
Deer Creek	6021	1,005	1,591	2,554	2,580
Calle Vista II	6031	3,328	3,454	2,264	2,287
Cherokee Estates II	6041	594	743	1,346	1,359
Sherwood Estates	6051	1,143	1,300	2,253	2,276
Grayhawk	6061	2,431	2,562	1,496	1,511
Cherokee Estates II	6071	574	1,621	1,134	1,145
Linkside I	6081	2,473	2,847	2,078	2,099
Foothill Landscape	6091	1,513	2,110	578	584
Calle Vista II	6101	2,530	2,788	1,730	1,747
Vista Del Oro	6111	4,142	5,157	1,102	1,113
Mission Olive	6121	2,936	3,118	2,549	2,574
J Richter Subdivision	6131	300	596	582	588
<b>Total Expenses</b>		<b>27,729</b>	<b>33,150</b>	<b>24,663</b>	<b>24,910</b>
<b>Ending Fund Balance</b>		<b>\$ 24,316</b>	<b>\$ 9,106</b>	<b>\$ 17,593</b>	<b>\$ 10,983</b>

## BENEFIT ASSESSMENT DISTRICTS

### Activity

This Fund accounts for the revenues and expenditures of the Benefit Assessment Districts.

#### FUND: 190

	BUDGET UNIT	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>		\$ 57,333	\$ 52,528	\$ 52,528	\$ 47,382
<b>Revenues</b>					
Linkside I	6201	-	-	-	-
Foothill Estates	6211	-	-	-	-
Calle Vista II	6221	-	-	-	-
Vista Del Oro	6231	-	-	-	-
Mission Olive	6241	-	-	-	-
Martin Ranch	6251	-	-	-	-
J Richter Subdivision	6261	-	-	-	-
<b>Total Revenues</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenses</b>					
Linkside I	6201	1,476	4,505	1,504	1,549
Foothill Estates	6211	276	1,964	1,118	1,152
Calle Vista II	6221	612	3,550	375	386
Vista Del Oro	6231	1,638	4,758	1,294	1,333
Mission Olive	6241	578	2,983	539	555
Martin Ranch	6251	-	-	-	-
J Richter Subdivision	6261	225	1,691	316	325
<b>Total Expenses</b>		<u>4,805</u>	<u>19,451</u>	<u>5,146</u>	<u>5,300</u>
<b>Ending Fund Balance</b>		\$ 52,528	\$ 33,077	\$ 47,382	\$ 42,082

## WESTSIDE PUBLIC SAFETY FACILITY 2006-1

### Activity

This Fund accounts for revenues and expenditures for the Westside Public Safety Facility 2006-1 Property tax assessments.

#### FUND: 200

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 315,952	\$ 390,297	\$ 390,297	\$ 323,466
<b>Revenues</b>				
Revenues	74,547	63,080	62,700	62,700
<b>Total Revenues</b>	<u>74,547</u>	<u>63,080</u>	<u>62,700</u>	<u>62,700</u>
<b>Expenses</b>				
Services & Supplies	202	220	1,541	1,541
Capital Outlay	-	300,000	127,990	168,928
Transfer out to other agency	-	-	-	-
<b>Total Expenses</b>	<u>202</u>	<u>300,220</u>	<u>129,531</u>	<u>170,469</u>
<b>Ending Fund Balance</b>	\$ 390,297	\$ 153,157	\$ 323,466	\$ 215,697

## PUBLIC SAFETY SERVICE 2006-2

### Activity

This Fund accounts for revenues and expenditures for the Public Safety Services 2006-2 property tax assessments.

#### FUND: 201

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 315,952	\$ 390,297	\$ 390,297	\$ 452,997
<b>Revenues</b>				
Revenues	74,547	63,080	62,700	62,700
<b>Total Revenues</b>	<u>74,547</u>	<u>63,080</u>	<u>62,700</u>	<u>62,700</u>
<b>Expenses</b>				
Services & Supplies	202	220	-	-
Capital Outlay	-	-	-	-
Transfer out to other agency	-	-	-	-
<b>Total Expenses</b>	<u>202</u>	<u>220</u>	<u>-</u>	<u>-</u>
<b>Ending Fund Balance</b>	\$ 390,297	\$ 453,157	\$ 452,997	\$ 515,697

## BUSINESS ASSISTANCE & HOUSING DEVELOPMENT SUMMARY OF EXPENDITURE BUDGETS

### Activity

The Business Assistance & Housing Development Department is responsible for the management of eight to twelve grants per fiscal year, ranging from First Time Home Buyers, Housing Rehab.

		2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Housing Expense Budgets</b>		<b>FUND</b>			
Housing Administration	220	\$ 725,523	\$ 404,785	\$ 2,000	\$ 2,000
Housing Program Fund	221	305,942	505,000	755,089	706,345
Home-First Time Home Buyers	222	396,641	1,283,375	1,048,549	1,162,033
CDBG Community Development	223	3,463,401	1,400,000	403,662	421,274
CDBG Economic Development	224	302,273	300,000	255,000	300,000
CalHome Grant Fund	225	-	-	716,748	749,136
USDA	226	-	-	22,118	43,178
Housing Revolving Loan Fund	227	51,612	60,000	24,525	25,000
EDBG Revolving Loan Fund	228	-	-	7,500	10,000
CDBG Program Income Fund	229	1,235,682	757,610	1,395,870	976,598
CalHome Revolving Loan Fund	230	438	52,000	-	-
Home Revolving Loan Fund	231	250,311	107,100	337,296	111,780
USDA RBEG Revolving Loan Fund	232	-	-	-	-
City Revolving Loan Fund	233	7,093	-	10,000	10,000
<b>Total Housing</b>		<b>\$ 6,738,916</b>	<b>\$ 4,869,870</b>	<b>\$ 4,978,357</b>	<b>\$ 4,517,344</b>

## HOUSING ADMINISTRATION FUND

### Activity

The Housing Administration Fund accounts for housing expenditures for administrative overhead. These expenditures are recovered from various grants.

#### FUND: 220

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 9,354	\$ 56,409	\$ 56,409	\$ 211,384
<b>Revenues</b>				
Revenues	316,701		156,975	250,000
Transfers In	455,877	380,000	-	-
<b>Total Revenues</b>	<u>772,578</u>	<u>380,000</u>	<u>156,975</u>	<u>250,000</u>
<b>Expenses</b>				
Salaries & Benefits	479,138	384,785	-	-
Services & Supplies	246,385	20,000	2,000	2,000
Transfers Out			-	
<b>Total Expenses</b>	<u>725,523</u>	<u>404,785</u>	<u>2,000</u>	<u>2,000</u>
<b>Ending Fund Balance</b>	\$ 56,409	\$ 31,624	\$ 211,384	\$ 459,384



# HOUSING PROGRAM FUND

## Activity

The Housing Program Fund accounts for loans and repayments of various grants.

### FUND: 221

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 828,218	\$ 1,054,777	\$ 1,054,777	\$ 516,683
<b>Revenues</b>				
Revenues	532,501	39,000	216,995	246,807
<b>Total Revenues</b>	<u>532,501</u>	<u>39,000</u>	<u>216,995</u>	<u>246,807</u>
<b>Expenses</b>				
Salaries & Benefits		20,000	15,684	19,195
Services & Supplies	99,430	10,000	79,405	37,150
Loans Made		100,000	660,000	650,000
Capital Outlay	181,735	300,000	-	-
Transfers Out	24,777	75,000	-	
<b>Total Expenses</b>	<u>305,942</u>	<u>505,000</u>	<u>755,089</u>	<u>706,345</u>
<b>Ending Fund Balance</b>	\$ 1,054,777	\$ 588,777	\$ 516,683	\$ 57,145

# HOME GRANT FUND

## Activity

This Fund accounts for the First Time Home Buyer Grants awarded by the City.

### FUND: 222

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 665,262	\$ 596,978	\$ 596,978	\$ 299,983
<b>Revenues</b>				
Revenues	<u>328,357</u>	<u>1,155,000</u>	<u>751,554</u>	<u>1,071,000</u>
<b>Total Revenues</b>	<u><u>328,357</u></u>	<u><u>1,155,000</u></u>	<u><u>751,554</u></u>	<u><u>1,071,000</u></u>
<b>Expenses</b>				
Salaries & Benefits			45,023	71,783
Services & Supplies	178,166	163,375	90,217	90,250
Loans Made	-	1,000,000	913,309	1,000,000
Transfers Out	<u>218,475</u>	<u>120,000</u>	<u>-</u>	<u>-</u>
<b>Total Expenses</b>	<u><u>396,641</u></u>	<u><u>1,283,375</u></u>	<u><u>1,048,549</u></u>	<u><u>1,162,033</u></u>
<b>Ending Fund Balance</b>	\$ 596,978	\$ 468,603	\$ 299,983	\$ 208,950

## COMMUNITY DEVELOPMENT BLOCK GRANT FUND

### Activity

This Fund accounts for various CDBG funds. Each individual grant is approved by the City Council at the time of acceptance.

#### FUND: 223

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 1,820,933	\$ 644,397	\$ 644,397	\$ 487,166
<b>Revenues</b>				
Revenues	1,672,781	890,000	246,431	290,000
Transfers In	614,084	-	-	-
<b>Total Revenues</b>	<u>2,286,865</u>	<u>890,000</u>	<u>246,431</u>	<u>290,000</u>
<b>Expenses</b>				
Salaries & Benefits			2,662	2,674
Services & Supplies	1,449,235	200,000	211,000	228,600
Grants / Loans Made	-	700,000	-	
Transfers Out	2,014,166	500,000	190,000	190,000
<b>Total Expenses</b>	<u>3,463,401</u>	<u>1,400,000</u>	<u>403,662</u>	<u>421,274</u>
<b>Ending Fund Balance</b>	\$ 644,397	\$ 134,397	\$ 487,166	\$ 355,892

## CDBG ECONOMIC DEVELOPMENT LOAN FUND

### Activity

This Fund accounts for the Economic Development Block Grant.

#### FUND: 224

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 286,428	\$ 244,560	\$ 244,560	\$ 290,874
<b>Revenues</b>				
Revenues	260,405	310,000	301,314	313,000
<b>Total Revenues</b>	<u>260,405</u>	<u>310,000</u>	<u>301,314</u>	<u>313,000</u>
<b>Expenses</b>				
Services & Supplies	-	-	-	-
Capital Outlay	-	-	-	-
Transfers Out	302,273	300,000	255,000	300,000
<b>Total Expenses</b>	<u>302,273</u>	<u>300,000</u>	<u>255,000</u>	<u>300,000</u>
<b>Ending Fund Balance</b>	\$ 244,560	\$ 254,560	\$ 290,874	\$ 303,874

# CALHOME GRANT FUND

**Activity**

This Fund accounts for the CalHome Grant.

**FUND: 225**

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ 33,252
<b>Revenues</b>				
Revenues	-	-	750,000	750,000
<b>Total Revenues</b>	<u>-</u>	<u>-</u>	<u>750,000</u>	<u>750,000</u>
<b>Expenses</b>				
Salaries & Benefits	-	-	137,993	158,806
Services & Supplies	-	-	17,630	17,982
Loans Made	-	-	561,125	572,348
<b>Total Expenses</b>	<u>-</u>	<u>-</u>	<u>716,748</u>	<u>749,136</u>
<b>Ending Fund Balance</b>	\$ -	\$ -	\$ 33,252	\$ 34,116

# USDA

## Activity

This Fund accounts for the USDA Grant.

### FUND: 226

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ 22,118
<b>Revenues</b>				
Revenues	-	-	700	1,000
Transfers In			100,000	100,000
<b>Total Revenues</b>	<u>-</u>	<u>-</u>	<u>100,700</u>	<u>101,000</u>
<b>Expenses</b>				
Services & Supplies	-	-	77,882	78,940
Capital Outlay	-	-	-	-
Transfers Out	-	-	700	1,000
<b>Total Expenses</b>	<u>-</u>	<u>-</u>	<u>78,582</u>	<u>79,940</u>
<b>Ending Fund Balance</b>	\$ -	\$ -	\$ 22,118	\$ 43,178

## CITY HOUSING REHAB REVOLVING LOAN FUND

### Activity

This Fund accounts for repayment of loans to low and moderate income families. The revenues received for payment are available to fund a variety of activities which benefit the City.

#### FUND: 227

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 758,982	\$ 830,906	\$ 830,906	\$ 825,001
<b>Revenues</b>				
Revenues	123,536	51,500	18,620	21,200
<b>Total Revenues</b>	<u>123,536</u>	<u>51,500</u>	<u>18,620</u>	<u>21,200</u>
<b>Expenses</b>				
Services & Supplies	51,500	10,000	24,525	25,000
Capital Outlay	-		-	
Transfers Out	112	50,000	-	-
<b>Total Expenses</b>	<u>51,612</u>	<u>60,000</u>	<u>24,525</u>	<u>25,000</u>
<b>Ending Fund Balance</b>	\$ 830,906	\$ 822,406	\$ 825,001	\$ 821,201

# ECONOMIC DEVELOPMENT REVOLVING LOAN FUND

## Activity

This Fund accounts for the Economic Development Block Grant revolving loan fund.

**FUND: 228**

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ 18,500
<b>Revenues</b>				
Revenues	-	10,000	26,000	28,000
<b>Total Revenues</b>	<u>-</u>	<u>10,000</u>	<u>26,000</u>	<u>28,000</u>
<b>Expenses</b>				
Services & Supplies				
Capital Outlay	-		-	
Transfers Out			7,500	10,000
<b>Total Expenses</b>	<u>-</u>	<u>-</u>	<u>7,500</u>	<u>10,000</u>
<b>Ending Fund Balance</b>	\$ -	\$ 10,000	\$ 18,500	\$ 36,500



## CDBG PROGRAM INCOME

### Activity

This Fund accounts for Program Income from the Community Development Block Grant.

FUND: 229

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 700,858	\$ 1,416,461	\$ 1,416,461	\$ 598,391
<b>Revenues</b>				
Revenues	68,091	2,500	122,800	123,800
Transfers In	1,883,194	580,000	455,000	580,500
<b>Total Revenues</b>	<u>1,951,285</u>	<u>582,500</u>	<u>577,800</u>	<u>704,300</u>
<b>Expenses</b>				
Salaries & Benefits	161,494	154,610	171,973	155,568
Services & Supplies	11,602	98,000	8,701	11,030
Grants Made	228,295	500,000	600,000	600,000
Loans Made	428,931	-	608,196	200,000
Transfers Out	405,360	5,000	7,000	10,000
<b>Total Expenses</b>	<u>1,235,682</u>	<u>757,610</u>	<u>1,395,870</u>	<u>976,598</u>
<b>Ending Fund Balance</b>	\$ 1,416,461	\$ 1,241,351	\$ 598,391	\$ 326,093

## CAL HOME REVOLVING LOAN FUND

### Activity

This Fund accounts for Program Income from the Cal Home Revolving Loan Fund.

#### FUND: 230

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 91,963	\$ 220,791	\$ 220,791	\$ 220,791
<b>Revenues</b>				
Transfers In	129,266	86,500	-	-
<b>Total Revenues</b>	<u>129,266</u>	<u>86,500</u>	<u>-</u>	<u>-</u>
<b>Expenses</b>				
Services & Supplies	438	2,000	-	-
Loans Made	-	50,000	-	-
<b>Total Expenses</b>	<u>438</u>	<u>52,000</u>	<u>-</u>	<u>-</u>
<b>Ending Fund Balance</b>	\$ 220,791	\$ 255,291	\$ 220,791	\$ 220,791

## HOME REVOLVING LOAN FUND

### Activity

This Fund accounts for Program Income from Home Loans.

#### FUND: 231

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 108,056	\$ 179,963	\$ 179,963	\$ 3,717
<b>Revenues</b>				
Revenues	178,895	400	111,050	111,300
Transfers In	143,323	55,000	50,000	50,000
<b>Total Revenues</b>	<u>322,218</u>	<u>55,400</u>	<u>161,050</u>	<u>161,300</u>
<b>Expenses</b>				
Services & Supplies	94,241	6,600	10,736	11,780
Loans Made	-	100,000	326,560	100,000
Transfers Out	156,070	500	-	-
<b>Total Expenses</b>	<u>250,311</u>	<u>107,100</u>	<u>337,296</u>	<u>111,780</u>
<b>Ending Fund Balance</b>	\$ 179,963	\$ 128,263	\$ 3,717	\$ 53,237

## USDA RURAL BUSINESS ENTERPRISE REVOLVING FUND

### Activity

The Rural Business Enterprises Grants program provides grants for projects that facilitate development of small and emerging rural business and a broad array of related activities.

**FUND: 232**

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ 700
<b>Revenues</b>				
Revenues	-	-	700	700
<b>Total Revenues</b>	<u>-</u>	<u>-</u>	<u>700</u>	<u>700</u>
<b>Expenses</b>				
Services & Supplies				
Capital Outlay	-		-	
Transfers Out			-	
<b>Total Expenses</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Ending Fund Balance</b>	\$ -	\$ -	\$ 700	\$ 1,400

## CITY REVOLVING LOAN FUND

### Activity

This Fund accounts for the City Revolving Loan Fund, including payments of principal and interest. These are City housing funds, not grant funds.

#### FUND: 233

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 155,308	\$ 250,832	\$ 250,832	\$ 240,912
<b>Revenues</b>				
Revenues	4,092	80	80	80
Transfers In	98,525	-	-	-
<b>Total Revenues</b>	<u>102,617</u>	<u>80</u>	<u>80</u>	<u>80</u>
<b>Expenses</b>				
Services & Supplies	7,093	-	10,000	10,000
Capital Outlay	-	-	-	-
Transfers Out	-	-	-	-
<b>Total Expenses</b>	<u>7,093</u>	<u>-</u>	<u>10,000</u>	<u>10,000</u>
<b>Ending Fund Balance</b>	\$ 250,832	\$ 250,912	\$ 240,912	\$ 230,992

## DEBT SERVICE FUND

### Activity

This Fund accounts for activities related to paying the Debt Service on several City loans and the PERS Pension Bond.

**FUND: 250**

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ (297,929)	\$ 506	\$ 506	\$ -
<b>Revenues</b>				
Revenues	853,958	792,700	753,611	750,909
Transfers In	189,183	50,000	102,000	285,800
<b>Total Revenues</b>	<u>1,043,141</u>	<u>842,700</u>	<u>855,611</u>	<u>1,036,709</u>
<b>Expenses</b>				
Principal retirement	430,900	524,397	524,397	708,200
Interest and fiscal charges	313,806	333,007	331,720	328,509
<b>Total Expenses</b>	<u>744,706</u>	<u>857,404</u>	<u>856,117</u>	<u>1,036,709</u>
<b>Ending Fund Balance</b>	\$ 506	\$ (14,198)	\$ -	\$ -

## CAPITAL ASSET REPLACEMENT FUND

### Activity

This Fund was established to account for major purchases and replacement of equipment and vehicles for various Departments within the City.

#### FUND: 300

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 197,519	\$ 188,608	\$ 188,608	\$ 188,908
<b>Revenues</b>				
Revenues	-	300	300	300
<b>Total Revenues</b>	<u>-</u>	<u>300</u>	<u>300</u>	<u>300</u>
<b>Expenses</b>				
Services & Supplies	8,911			
Capital Outlay	-		-	
Transfer out to other agency			-	
<b>Total Expenses</b>	<u>8,911</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Ending Fund Balance</b>	\$ 188,608	\$ 188,908	\$ 188,908	\$ 189,208

## CAPITAL IMPROVEMENTS FUND

### Activity

This Funds purpose is to account for major renovations and repairs to City infrastructure.

**FUND: 302**

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 28,384	\$ 28,384	\$ 28,384	\$ 28,384
<b>Revenues</b>				
Revenues				
Transfers In	-	-	-	-
<b>Total Revenues</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenses</b>				
Services & Supplies				
Capital Outlay	-		-	
Transfer out to other agency			-	
<b>Total Expenses</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Ending Fund Balance</b>	\$ 28,384	\$ 28,384	\$ 28,384	\$ 28,384



## CAPITAL PROJECTS FUND

### Activity

The Capital Projects Fund was established to provide for new City infrastructure requirements.

#### FUND: 303

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 425,544	\$ 322,635	\$ 322,635	\$ 75,631
<b>Revenues</b>				
Revenues	501,760		1,204,897	
Transfers In	-	-	131,099	-
<b>Total Revenues</b>	<u>501,760</u>	<u>-</u>	<u>1,335,996</u>	<u>-</u>
<b>Expenses</b>				
Services & Supplies				
Capital Outlay	604,669		1,583,000	
Transfer out to other agency			-	
<b>Total Expenses</b>	<u>604,669</u>	<u>-</u>	<u>1,583,000</u>	<u>-</u>
<b>Ending Fund Balance</b>	\$ 322,635	\$ 322,635	\$ 75,631	\$ 75,631

## CAPITAL PROJECTS FUND (RDA BOND PROCEEDS)

### Activity

This Fund was established to account for capital improvements with the excess RDA bond proceeds. Projects must be consistent with the original purpose of the bond proceeds.

#### FUND: 304

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ -	\$ 3,403,149	\$ 3,403,149	\$ 3,334,649
<b>Revenues</b>				
Revenues	7,715	1,400	1,500	1,500
Transfers In	3,395,434	-	-	-
<b>Total Revenues</b>	<u>3,403,149</u>	<u>1,400</u>	<u>1,500</u>	<u>1,500</u>
<b>Expenses</b>				
Services & Supplies				
Capital Outlay	-	2,900,000	70,000	2,000,000
Transfer out to other agency			-	
<b>Total Expenses</b>	<u>-</u>	<u>2,900,000</u>	<u>70,000</u>	<u>2,000,000</u>
<b>Ending Fund Balance</b>	\$ 3,403,149	\$ 504,549	\$ 3,334,649	\$ 1,336,149

# PIONEER MUSEUM FUND

## Activity

This Fund was created in 1999 from the Butte County Pioneer Memorial Association and was intended to cover costs related to operating the Pioneer Museum.

**FUND: 380**

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 101,047	\$ 101,047	\$ 101,047	\$ 101,047
<b>Revenues</b>				
Revenues	-			
Transfers In	-	-	-	-
<b>Total Revenues</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenses</b>				
Services & Supplies				
Capital Outlay	-		-	
Transfers Out			-	101,047
<b>Total Expenses</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>101,047</u>
<b>Ending Fund Balance</b>	\$ 101,047	\$ 101,047	\$ 101,047	\$ -

## SEWER FUND

### Activity

The Public Works Department oversees the Sewer Fund. This Fund accounts for the activities related to the operation and maintenance of the Sewer Collection System.

#### FUND: 400

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 3,906,441	\$ 6,889,320	\$ 6,889,320	\$ 7,559,387
<b>Revenues</b>				
Revenues	3,451,799	3,474,309	3,369,167	3,473,314
Transfers In	2,295,886	-	-	-
<b>Total Revenues</b>	<u>5,747,685</u>	<u>3,474,309</u>	<u>3,369,167</u>	<u>3,473,314</u>
<b>Expenses</b>				
Salaries & Benefits			395,354	627,211
Services & Supplies	2,419,070	3,814,716	1,261,294	1,607,171
Capital Outlay	-		726,000	1,000,000
Transfer out to other agency	345,736	316,452	316,452	316,452
<b>Total Expenses</b>	<u>2,764,806</u>	<u>4,131,168</u>	<u>2,699,100</u>	<u>3,550,834</u>
<b>Ending Fund Balance</b>	\$ 6,889,320	\$ 6,232,461	\$ 7,559,387	\$ 7,481,867

## AIPORT FUND

### Activity

The Public Works Department operates, develops and maintains the City's Municipal Airport. The golf course lease and ATC building are included in this Fund.

#### FUND: 420

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 286,434	\$ 368,139	\$ 368,139	\$ 219,890
<b>Revenues</b>				
Revenues	623,673	821,993	525,340	856,965
<b>Total Revenues</b>	<u>623,673</u>	<u>821,993</u>	<u>525,340</u>	<u>856,965</u>
<b>Expenses</b>				
Salaries & Benefits	-	100,594	59,552	120,356
Services & Supplies	444,968	358,684	344,667	380,484
Capital Outlay	-	330,000	169,370	169,370
Transfers Out	97,000	100,000	100,000	100,000
<b>Total Expenses</b>	<u>541,968</u>	<u>889,278</u>	<u>673,589</u>	<u>770,210</u>
<b>Ending Fund Balance</b>	\$ 368,139	\$ 300,854	\$ 219,890	\$ 306,645

## STORES REVOLVING FUND

### Activity

This Fund accounts for the cost of office and computer supplies, postage and copies machine operation, which are shared by a number of City Departments.

#### FUND: 510

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 52,776	\$ 35,481	\$ 35,481	\$ 23,221
<b>Revenues</b>				
Office Supplies	2,325	3,000	1,542	1,550
Postage	12,033	12,000	7,183	7,200
Copy Machine	14,023	14,000	10,050	10,100
<b>Total Revenues</b>	<u>28,381</u>	<u>29,000</u>	<u>18,775</u>	<u>18,850</u>
<b>Expenses</b>				
Office Supplies	25,676	38,183	31,035	32,000
Transfers Out	20,000	-	-	-
<b>Total Expenses</b>	<u>45,676</u>	<u>38,183</u>	<u>31,035</u>	<u>32,000</u>
<b>Ending Fund Balance</b>	\$ 35,481	\$ 26,298	\$ 23,221	\$ 10,071

## VEHICLE MAINTENANCE FUND

### Activity

The Public Works Department provides maintenance services to the City's fleet of vehicles and miscellaneous small equipment.

**FUND: 520**

	<b>2015-16</b>	<b>2016-17</b>	<b>2016-17</b>	<b>2017-18</b>
	<b>Actual</b>	<b>Budget</b>	<b>Projected</b>	<b>Adopted</b>
<b>Beginning Fund Balance</b>	\$ (217,628)	\$ (168,292)	\$ (168,292)	\$ (202,722)
<b>Revenues</b>				
Revenues	3,314	3,687	-	-
Transfers In	485,338	488,626	463,870	473,147
<b>Total Revenues</b>	<u>488,652</u>	<u>492,313</u>	<u>463,870</u>	<u>473,147</u>
<b>Expenses</b>				
Salaries & Benefits	439,316	245,306	222,379	234,355
Services & Supplies	-	247,007	275,921	300,777
<b>Total Expenses</b>	<u>439,316</u>	<u>492,313</u>	<u>498,300</u>	<u>535,132</u>
<b>Ending Fund Balance</b>	\$ (168,292)	\$ (168,292)	\$ (202,722)	\$ (264,707)

## WORKERS COMPENSATION SELF INSURANCE FUND

### Activity

This Fund accounts for the City's self insured Workers' Compensation program to pay for on the job injury claims by City's employees.

#### FUND: 530

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 210,653	\$ 198,061	\$ 198,061	\$ 157,864
<b>Revenues</b>				
Revenues	342,379	306,000	287,313	287,500
<b>Total Revenues</b>	<u>342,379</u>	<u>306,000</u>	<u>287,313</u>	<u>287,500</u>
<b>Expenses</b>				
Services & Supplies	1,510	5,000	-	5,000
Claims	253,461	333,769	327,510	328,700
Transfers Out	100,000	-	-	-
<b>Total Expenses</b>	<u>354,971</u>	<u>338,769</u>	<u>327,510</u>	<u>333,700</u>
<b>Ending Fund Balance</b>	\$ 198,061	\$ 165,292	\$ 157,864	\$ 111,664



## UNEMPLOYMENT SELF INSURANCE FUND

### Activity

This Fund accounts for Unemployment Insurance claims. Target Fund Balance is no less than twice the prior years claims expense.

**FUND: 540**

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 72,530	\$ 101,303	\$ 101,303	\$ 50,328
<b>Revenues</b>				
Revenues	68,765	40,250	29,025	30,100
<b>Total Revenues</b>	<u>68,765</u>	<u>40,250</u>	<u>29,025</u>	<u>30,100</u>
<b>Expenses</b>				
Services & Supplies	160	500	-	
Claims	9,832	25,000	40,000	40,000
Transfers Out	30,000	40,000	40,000	-
<b>Total Expenses</b>	<u>39,992</u>	<u>65,500</u>	<u>80,000</u>	<u>40,000</u>
<b>Ending Fund Balance</b>	\$ 101,303	\$ 76,053	\$ 50,328	\$ 40,428

## VISION SELF INSURANCE FUND

### Activity

This Fund accounts for the City's self insured Vision Service Plan.

**FUND: 550**

	2015-16 Actual	2016-17 Budget	2016-17 Projected	2017-18 Adopted
<b>Beginning Fund Balance</b>	\$ 101,279	\$ 106,898	\$ 106,898	\$ 91,890
<b>Revenues</b>				
Revenues	44,498	40,250	25,567	250
<b>Total Revenues</b>	44,498	40,250	25,567	250
<b>Expenses</b>				
Services & Supplies	160	500	-	500
Capital Outlay	23,719	25,000	20,575	25,000
Transfers Out	15,000	20,000	20,000	-
<b>Total Expenses</b>	38,879	45,500	40,575	25,500
<b>Ending Fund Balance</b>	\$ 106,898	\$ 101,648	\$ 91,890	\$ 66,640

## SUCCESSOR AGENCY

### Activity

Formerly the Redevelopment Agency Tax Increment Fund. Activities are funded by tax increments as approved by the Oversight Board and the State Department of Finance.

**FUND: 560**

	<b>2015-16 Actual</b>	<b>2016-17 Budget</b>	<b>2016-17 Projected</b>	<b>2017-18 Adopted</b>
<b>Beginning Cash Balance</b>	\$ 2,754,060	\$ 1,975,928	\$ 1,975,928	\$ 2,100,076
<b>Revenues</b>				
Revenues	<u>1,291,432</u>	<u>1,856,031</u>	<u>1,854,758</u>	<u>1,873,353</u>
<b>Total Revenues</b>	<u><u>1,291,432</u></u>	<u><u>1,856,031</u></u>	<u><u>1,854,758</u></u>	<u><u>1,873,353</u></u>
<b>Expenses</b>				
Salaries & Benefits	201,822	-	58,584	62,730
Services & Supplies	47,818	100,000	55,720	100,700
Principal retirement	1,120,000	1,160,000	875,000	1,160,000
Interest & fiscal agent fees	699,924	706,760	691,306	706,760
Transfers Out		<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
<b>Total Expenses</b>	<u><u>2,069,564</u></u>	<u><u>2,016,760</u></u>	<u><u>1,730,610</u></u>	<u><u>2,080,190</u></u>
<b>Ending Cash Balance</b>	\$ 1,975,928	\$ 1,815,199	\$ 2,100,076	\$ 1,893,239

## SUMMARY OF TRANSFERS

FISCAL YEAR 2017- 2018

<b>Fund</b>	<b>Account #</b>	<b>Transfer-In</b>	<b>Transfer-Out</b>
General Government	100-4745-3501	50,000	
Successor Agency	560-9000-8001		50,000
General Fund - Cost Allocation	100-4745-3501	100,000	
Special Aviation Fund	420-9000-4201		100,000
General Fund - Police Support	100-4745-2401	105,000	
Public Safety Augmentation	154-9000-5241		105,000
General Fund - Police Support	100-4745-2401	105,000	
Supplemental Law Enforcement Services	153-9000-5231		105,000
General Fund - Cost Allocation	100-4745-3501	216,242	
General Fund - Planning and Dev Svc	100-4745-2201	110,000	
General Fund - Public Works	100-4745-2901	105,000	
Sewer Fund	400-9000-4101		431,242
Streets	100-4745-3001	508,116	
Gas Tax	117-9000-5071		508,116
City Debt Service Fund	250-4745-7201	285,800	
General Fund	100-9000-3501		285,800
General Fund	100-4750-3111	101,047	
Pioneer Museum Fund	380-9000-7400		101,047
Subtotal Transfers		<u>1,686,205</u>	<u>1,686,205</u>

**OROVILLE CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: RUTH WRIGHT, FINANCE DIRECTOR  
FINANCE DEPARTMENT**

**RE: PLACEMENT OF DELINQUENT GARBAGE BILLS ON THE  
2017-2018 PROPERTY TAX ROLL**

**DATE: JULY 11, 2017**

**SUMMARY**

The Council may consider the placement of delinquent garbage bills to Recology on the 2017-2018 property tax roll.

**DISCUSSION**

The City's Franchise Agreement with Recology and City Ordinance No. 1562 provide that the City must place delinquent garbage bills on the tax roll of property owners.

Recology is required to send two notices prior to turning their delinquent garbage bills over to the City to be placed on the tax roll. The first notice is to the service recipient who may or may not be the property owner as well as the property owner of record. The second notice states that if the payment is not received in fifteen days, a delinquency fee will be added to the bill when the City places the lien on the property.

Occasionally, the former property owner is notified in error because the list which Recology receives from the County has not been updated. In those cases, the charge is immediately deleted and the correct property owner is notified. These procedures are all in accordance with Ordinance No. 1562 and Resolution No. 4486 and 4929. In turning these delinquent tax bills over to the City to be placed on the tax roll of the property owner, Recology has certified that it has complied with all required procedures.

In order to ensure the proper funding for the refuse removal and disposal service, the City, like many other cities, has a provision for delinquent bills to be placed on the owner's property tax bill.

The City receives a small fee for each lien placed.

## **FISCAL IMPACT**

None.

## **RECOMMENDATION**

Adopt Resolution No. 8622 – A RESOLUTION OF THE OROVILLE CITY COUNCIL ADOPTING DIRECT ASSESSMENT FOR DELINQUENT GARBAGE BILLS FOR FISCAL YEAR 2016-2017 ON THE 2017-2018 PROPERTY TAX ROLL AND AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSITION 218 CERTIFICATION OF TAX BILL LEVY.

## **ATTACHMENTS**

- A - Resolution No. 8622
- B - List of Assessments
- C - Proposition 218 Certification

**CITY OF OROVILLE  
RESOLUTION NO. 8622**

**A RESOLUTION OF THE OROVILLE CITY COUNCIL ADOPTING DIRECT ASSESSMENT FOR DELINQUENT GARBAGE BILLS FOR FISCAL YEAR 2016-2017 ON THE 2017-2018 PROPERTY TAX ROLL AND AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSITION 218 CERTIFICATION OF TAX BILL LEVY.**

**WHEREAS**, the notices and election for special assessment fees for the purpose of the collection of delinquent garbage bills to Recology to be included on the regular County property tax bill for property owners of the City of Oroville was completed on June 24, 2016; and

**WHEREAS**, the City of Oroville (City) is placing the special assessments on the Butte County secured property tax roll for collection; and

**WHEREAS**, the City has complied with all laws pertaining to the levy of the special assessments, including Proposition 218, to be collected per Health and Safety Code section 5470, et seq; and

**WHEREAS**, the assessment is being levied without regard to property valuation of the properties involved; and

**WHEREAS**, the City agrees that it shall be solely liable and responsible, and will defend and hold the County of Butte harmless from any liability as a result of claims or claims for refunds and related interest due filed by taxpayers against any assessments, fees, charges or taxes placed on the roll for the City by the County; and

**NOW THEREFORE BE IT RESOLVED** by the Oroville City Council that the list submitted with parcel numbers and amounts are certified as being correct, the Vice Mayor is hereby authorized to sign any documents required and directed to give the list to the Butte County Auditor on behalf of the City for placement on the secured tax roll for collection:

1. Prop 218 or Compliance Certification and Hold Harmless Statement
2. Property Tax Data Bill Form
3. Authority to Approve Direct Assessment Charges
4. Parcel Listing

**PASSED AND ADOPTED** by the Oroville City Council at a regular meeting held on July 11, 2017, by the following vote:

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AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Scott E. Huber, City Attorney

\_\_\_\_\_  
Donald Rust, Acting City Clerk



Owner Name	Service Address	Assessor Parcel #	Lien + Fees
BOYD,DOUGLAS L LIVING TRUST	2155 PARK AVE	005-480-069-000	410.86
ZARATE,JOSE & VANESSA	1166 2ND AVE	012-010-016-000	317.84
SCHULMAN,SCOTT L	1340 SAFFORD ST	012-022-004-000	1,484.56
SAWYER,MICHAEL JAY JR & MARGAR	1500 SAFFORD ST	012-023-008-000	410.86
STIEMSMA,JEFFREY C & LISA M ET	1225 LEAH CT.	012-026-013-000	318.42
MAHLUM,VERA REVOC TRUST	1236 PINE ST.	012-026-015-000	318.42
MAHLUM,VERA REVOC TRUST	1225 PINE ST.	012-027-001-000	318.42
GOODHUE FAMILY MARITAL TRUST	790 MONTGOMERY ST	012-028-010-000	139.48
THREEBOOKS LLC	1944 BIRD ST	012-034-015-000	67.14
OROVILLE RESCUE MISSION	2130 BIRD ST	012-036-015-000	5,274.28
2585 ORO DAM LLC	2433 MONTGOMERY ST.	012-042-014-000	163.24
BORENE,CODY	878 MONTGOMERY ST.	012-061-004-000	370.08
HUNTER,MINA L	1233 5TH AVE.	012-062-009-000	410.86
SEGURA-CAMARENA,BRENDA M	758 BIRD ST	012-064-004-000	230.74
HOLLAND,JEFFREY D	815 MONTGOMERY ST	012-065-001-000	299.36
HOLLAND,JEFFREY D	1345 6TH AVE	012-065-013-000	127.80
ALVES,DAVID A REVOC TRUST	940 BIRD ST	012-066-010-000	659.98
WEST,LARRY	1035 SAFFORD ST	012-071-002-000	288.26
GIRDLER,ROBB C	1211 3RD AVE	012-072-001-000	410.86
CIESLA,ANNA L	1126 MONTGOMERY ST	012-072-011-000	104.70
HARRIS,BRENDA L OT & CHANDLER	1245 SAFFORD ST	012-073-015-000	356.04
MACLEOD	1350 2ND AVE	012-075-005-000	137.42
MURPHREE,ALLAN H & MARIE A	1240 BIRD ST	012-076-006-000	110.86
JOHNSON,RICHARD W SR	1060 ROBINSON ST	012-077-008-000	768.76
TRACY,LAWRENCE R & DANIELLE N	1265 BIRD ST	012-079-004-000	155.54
KAUR,NARINDER	1512 ROBINSON ST.	012-084-010-000	388.26
GRIFFITHS-VEGA,KRISTY ANNA	1724 ROBINSON ST	012-086-007-000	121.42
JOHNSON,RICHARD W SR	645-49-55-59 BIRD ST	012-111-004-000	677.50
LITTLE,TIMOTHY & RACHEL	771 BIRD ST	012-121-005-000	209.52
WALKER,DAVID R	1454 6TH AVE	012-121-007-000	71.24
ALVES,DAVID A REVOC TRUST	929 BIRD ST	012-123-001-000	388.26
MASSENGILL,MICHELLE B	1450 4TH AVE.	012-123-005-000	105.34
NORRIS FAMILY TRUST	920 POMONA AVE.	012-129-007-000	410.84
RODGERS,PAULA F REV TRUST	1553 4TH AVE	012-131-010-000	83.56
BAXTER,OKYAN BUCHANAN MACMILLA	1320 HIGH ST.	012-133-020-000	218.42
HOLLAND,JEFFREY D	1637 3RD AVE	012-135-034-000	233.26
HOLLAND,JEFFREY D	1635 3RD AVE	012-135-034-000	269.42
UPTHEGROVE,LYNDA	1553 VEATCH ST	012-141-010-000	399.84
BERGE,CARL & CHERYL LIVING TRU	1684 HIGH ST.	012-142-007-000	115.10
MCCLUSKEY-WISE,MELINDA	1650 HIGH ST.	012-142-008-000	78.50
DAYOAN,PACIFICO & FELISA	1681 PINE ST	012-145-006-000	410.86
VALLEY FINANCIAL INC	1681 OAK ST	012-146-013-000	1,176.40
GOLDSTEIN,JOHN P & TUSELINE FA	1749 MYERS ST	012-160-032-000	117.12
POTTS,DEBORAH L & MICHAEL	520 POMONA AVE.	012-172-009-000	410.86
CURRENT,RICHARD & TERESA MARIE	734 GARDELLA AVE. #A	012-181-007-000	768.76
HAMBECK,THOMAS J	860 GARDELLA AVE	012-182-011-000	388.26
HEAPE,ROY & NANCY TRUST	855 POMONA AVE	012-182-012-000	147.82
STERLING MATHEW J & CYNTHIA A	831-835 GARDELLA AVE	012-184-001-000	963.36
WOJCIK,DARLA J FAMILY TRUST	1860 VEATCH ST	012-190-004-000	116.00
ORIHUELA,DANILO HUAYNATE ETAL	1984 GRAY ST	012-201-009-000	210.60
SMITH,LINDA J	1752 GRAY ST	012-201-020-000	410.86
HARDEN,BARBARA L	1836 PINE ST.	012-202-007-000	154.70
PROVIDENTIAL PROPERTY INVESTME	1976 GRANT AVE	012-203-006-000	157.60
RUTHERFORD,CYNTHIA LEE	1999 PINE ST	012-203-009-000	605.32
WRIGHT,COREY L	1725 PINE ST	012-203-017-000	410.86
FEDERAL NATIONAL MORTGAGE ASSO	1845 HUNTOON ST #B	012-212-056-000	388.26
BROWN,CATHERINE	2155 VEATCH ST	012-221-015-000	310.86
DEVELTER,MARY LOU	2290 TUCKER LANE	012-240-026-000	194.76
KEMP,ORWIN LEE	2128 HEWITT AVE	012-251-011-000	388.26
DELONG,STANLEY & RITA	2185 MYERS ST.	012-251-024-000	314.30
HIRONIMUS,JOHN CHRISTIAN CB	2156 SPENCER AVE	012-252-008-000	338.26
CASIMIR,TONY	2280 WILCOX AVE #B	012-252-010-000	64.94
ANDERSON,KENNETH & ANNETTE	2274 HEWITT AVE	012-253-017-000	416.82
JATKO,KEVIN W & DEBRA A	1170 LINDEN AVE	013-010-024-000	398.68

GABRIELSON,TROY RAY ETAL	1160 LAUREL AVE	013-023-004-000	293.24
SOSSAMAN,JESSE & BARBARA	1225 FLORAL AVE	013-024-001-000	410.86
JENSEN,REGINA T	1365 LINDEN AVE	013-026-004-000	133.56
BASHERINI,CHERI	3080 ORANGE AVE.	013-028-008-000	370.86
SNYDER,GEORGIA LEE ETAL	1448 NORTON ST	013-031-006-000	410.86
RAMPENTHAL,GREGG & KAREN	2828 CENTER ST	013-032-009-000	126.00
SLACK,GLADYS	1356 LINDEN AVE	013-032-020-000	410.86
IRVIN,ROBERT EUGENE	2715 CENTER ST	013-033-001-000	410.86
IRVIN,ROBERT EUGENE	1377 NORTON ST	013-033-001-000	350.86
IELATI,EUGENE C	1465 NORTON ST	013-033-015-000	403.06
SMALL,LEWIS E JR	1644 BRIDGE ST.	013-042-008-000	388.26
MITCHELL,MARCEL M	2762 YARD ST.	013-042-011-000	410.86
HARDEN,CHRISTY	1555 WASHINGTON AVE.	013-042-029-000	410.86
HANSON,TIFFANY ANN	2956 CLEMO AVE	013-051-012-000	388.26
CLARK,DENARD & LESLIE C ETAL	2955 CLEMO AVE	013-052-004-000	388.26
BILLINGS,SUSAN ELIZABETH	1640 HAMMON AVE	013-053-005-000	380.86
HALVORSON,TAMMY GAINES	1639 LINDEN AVE	013-053-012-000	302.08
CAREY,DEANNA	3066 CLEMO AVE.	013-061-019-000	318.42
LOVGREN,BRANDON ETAL	3054 GRANDVIEW AVE	013-063-017-000	106.06
CLARK FAMILY TRUST	1539 BOYNTON AVE.	013-064-007-000	236.74
WINTON,TRACEY ALLEN & CHRISTOP	3085 GRANDVIEW AVE.	013-065-005-000	298.68
RESSO,LINDSAY & KIM	3227 GRANDVIEW AVE.	013-066-005-000	266.86
UNDERWOOD,EUGENE H REVOC TRUST	2531 YARD ST.	013-071-006-000	289.90
JELLISON,CHAD D	2630 MC CLELLAN AVE	013-071-014-000	265.28
JELLISON,CHAD DAMEIN & JENNIFE	2660 MC CLELLAN AVE	013-071-034-000	388.26
JOHNSTON,GARY P	2391 MC CLELLAN AVE.	013-072-004-000	410.86
SLINKARD,JENNIFER ETAL	2590 ORO AVE	013-073-016-000	121.94
MORTON,ASHLEY M	2827 YARD ST.	013-081-002-000	388.26
ANDERSON,ANNETTE & KEN	1845 BRIDGE ST	013-084-001-000	394.44
GALVIN,ANNEMARIE	2943 GAWTHORNE AVE.	013-084-010-000	410.86
CHAPDELAINE,JUSTIN & ALISSA	2323 ORO AVE.	013-121-001-000	410.86
WILCOX,THIL Y	2060 PERKINS AVE.	013-121-003-000	302.08
SITTMAN,THOMAS	2595 ORO AVE.	013-122-005-000	410.86
IDE,CHRISTINE D	2240 PLACER AVE -ORO	013-122-011-000	153.94
GARCIA,GONZALO & GONZALO Q	2250 QUARTZ AVE	013-123-010-000	106.06
BILSKIE,AUDRA	2264 WASHINGTON AVE	013-124-007-000	88.26
SAWTELLE,ERIC & KAREN M	2782 MITCHELL AVE	013-130-012-000	410.86
BEARD,ROBERTA MAYO ETAL	2780 MITCHELL AVE.	013-130-014-000	348.48
SVOBODA,PAUL	2762 MITCHELL AVE.	013-130-039-000	214.44
BYERLY,DEBORAH	2034 BRIDGE ST.	013-130-042-000	120.78
LOPEZ,TIMOTHY J	2309 LINCOLN BLVD.	013-160-011-000	335.74
PARSONS,DAVID D & JENNIFER A	2313 LINCOLN BLVD.	013-160-013-000	298.82
THAMMAVONG,ORN	2704 FAY WAY	013-190-010-000	318.42
HOLLAND,JEFFREY DON	2575 OLIVE HWY	013-190-011-000	78.44
KELLY,DOROTHEA D	2790 FAY WAY	013-190-025-000	289.90
JIMENEZ,RAUL A	2750 FAY WAY	013-190-037-000	410.86
NORRIS FAMILY TRUST	2574 BROWN AVE	013-201-005-000	388.26
NORRIS FAMILY TRUST	2610 BROWN AVE	013-201-007-000	410.84
NORRIS,WILLIAM A & LUETTA	2630 BROWN AVE.	013-201-008-000	410.84
PEEBLES,TROY & CINDY L	2662 BROWN AVE	013-201-009-000	388.26
NORRIS,WILLIAM A & LUETTA L	2665 BROWN AVE	013-202-014-000	70.80
SIMS,CLAUDETTE J	2573 BROWN AVE.	013-202-019-000	163.26
SCHNEIDER,NELLIE B & KARL JON	2568 SPENCER AVE	013-202-023-000	410.86
NORRIS FAMILY TRUST	2733 MYERS ST.	013-211-005-000	380.04
NORRIS FAMILY TRUST	2719 MYERS ST.	013-211-006-000	410.84
NORRIS FAMILY TRUST	2772 BROWN AVE	013-211-011-000	388.26
NORRIS FAMILY TRUST	2745 MYERS ST.	013-211-015-000	380.04
DOSHI,ATHENA	2732 SPENCER AVE.	013-212-020-000	255.66
MASON,STELLA SIMPSON	2687 SPENCER AVE.	013-213-011-000	410.86
MASON,STELLA SIMPSON	2823 SPENCER AVE	013-214-019-000	388.26
WEST,ROBERT N & MISTELL L	2751 SPENCER AVE.	013-214-021-000	410.86
THOMPSON-TAYLOR,LAWANDA CHERIS	2866 FLORENCE AVE	013-214-023-000	410.86
DYSART,SANDRA J	2766 EL NOBLE AVE.	013-215-005-000	410.86
TAYLOR,DEMONT GERMAINE	2863 FLORENCE AVE	013-215-015-000	410.86
EQUITY TRUST CO FBO SCRUBY,DAV	2795 FLORENCE AVE	013-215-019-000	56.98

HARRISON,TIMOTHY EDWIN	2789 EL NOBLE AVE.	013-216-005-000	398.68
WRIGHT,YVONNE	2901 EL NOBLE AVE.	013-216-010-000	398.68
VASQUEZ,SALVADOR	2995 MYERS ST	013-222-005-000	289.90
HILLS,REGINA	2966 FLORENCE AVE	013-224-004-000	388.26
MAY,MERTON B & MARY ANN FAMILY	2240 WYANDOTTE AVE	013-224-011-000	101.70
MARGOLATI,DAVID BENNETT & MICH	3068 FLORENCE AVE.	013-224-020-000	338.26
HILLS,MONIQUE AKA RIVERS,KIRST	2995 SPENCER AVE.	013-224-026-000	110.86
ASTON,DEBRA A	3069 FLORENCE AVE	013-225-012-000	410.86
ARELLANO,JOSEPH & CECELIA	3027 FLORENCE AVE.	013-225-013-000	752.00
STILLWELL,WILLIAM E	2925 FLORENCE AVE.	013-225-017-000	410.86
CLIFFORD,ALBERT & CHRISTINA	3085 FLORENCE AVE	013-225-023-000	410.86
KIMBLE,IRENE L	2997 EL NOBLE AVE	013-226-008-000	388.26
HILLS,ADRIAN K & TAMMIE R	2446 WYANDOTTE AVE.	013-226-013-000	410.86
WALTON,JOHNNY	2294 ORO QUINCY HWY	013-270-008-000	290.86
ANDRADE,MANUEL	2274 ORO QUINCY HWY #B	013-280-053-000	72.86
ANDRADE,MANUEL	1635 ELGIN ST	013-280-053-000	388.26
DESANTO,CHARISE	3053 LWR. WYANDOTTE	013-310-004-000	226.00
SAECHAO,KAOCHOY	3071 LWR WYANDOTTE	013-310-014-000	167.80
RASH,MATTHEW & NICOLE	3065 LWR WYANDOTTE	013-310-019-000	133.56
NEAL,JOHN M	899 ORO DAM BLVD	030-170-038-000	68.26
HUTTON,ERIC E	1921 FEATHER AVE	030-490-001-000	217.02
HICKS,EMILIA	1901 FEATHER AVE	030-490-010-000	133.56
RYION,JAMES & CHRISTY	12 AVERY CT	030-490-022-000	133.56
CLARK,KAYLA LYNN	3 AVERY CT	030-490-038-000	156.52
NAREDO,ANTONIO J III	12 VAQUERO DR	030-490-044-000	356.28
ELLIS,NATHAN J	10 QUICK SILVER CT	030-490-060-000	226.44
LABONTE,KORISA & DAVIE	20 VAQUERO DR	030-490-091-000	250.16
LOPEZ,FERNANDO A	1914 FEATHER AVE	030-550-004-000	410.86
MARLOW,NICHOLAS J ETAL	1806 FEATHER AVE	030-550-014-000	288.26
KRAMPITZ,JARED A & SASHEENA J	11 PATRICK CT	030-550-020-000	160.86
DOWNER,JENNIFER	17 NIKKI CT	030-550-033-000	106.06
RYAN PROPERTIES LLC	110 MONO AVE	031-051-013-000	317.28
WALDEN,ROBERT E & ROSEMARY B	56 MONO AVE	031-051-051-000	248.68
YANG,KOUA NENG	108 NELSON AVE	031-053-044-000	410.86
JORDAN CROSSING MINISTRIES	141 MONO AVE	031-053-055-000	97.44
HUMES,DAVID & JANELLE	50-52 NELSON AVE	031-053-078-000	293.48
BOESEN,SARAH A & CHEYENNE	105 CASEY CT	031-053-097-000	410.86
GUNDERSON,CHAD LEE	134 NELSON AVE.	031-053-099-000	188.26
ULREY,WILLIAM HUGH	16 CHEROKEE RD.	031-081-002-000	410.86
BURRIS,DEBRA A ETAL	32 CHEROKEE RD.	031-081-007-000	410.86
NOOR,STACIE A	40 CHEROKEE RD.	031-081-010-000	410.86
NORTON,MARY LOUISE	42 CHEROKEE RD.	031-081-011-000	410.86
YASUHARA,CARY	46 CHEROKEE RD	031-081-012-000	186.34
RAMOS,HUGO I	50 CHEROKEE RD.	031-081-013-000	106.06
PENNYMAC HOLDINGS LLC	27 LA CRESENTA DR	031-081-024-000	410.86
LACKEY,JOHN W & KATHLEEN E	48 LA COLINA DR.	031-082-004-000	165.22
LITTLETON,MARK A	36 LA CRESENTA DR	031-084-007-000	410.86
CUMBERLAND,DANIEL L & MARY F	163 MORNINGSTAR AVE.	031-084-010-000	410.86
PLO,GREGORY PAUL	157 MORNINGSTAR AVE	031-085-007-000	302.08
HEDRICK,MIKEL IV	59 LA CRESENTA DR	031-086-017-000	414.90
MURRAY,BENJAMIN O & RUTH C LIV	75 RIVERVIEW TERRACE #	031-090-003-000	712.94
GOLD CITY PROPERTIES	55 RIVERVIEW TERRACE	031-090-007-000	210.60
FRASIER,WILLIAM E ETAL	17 RIVERVIEW TERRACE	031-090-014-000	376.02
TRACY,LARRY R	63 GRAND AVE	031-120-003-000	133.56
SAELEE,FAYE	173 GRAND AVE.	031-130-002-000	106.06
GARCIA,DEMETRIO GALLARDO	137 GRAND AVE.	031-130-007-000	410.86
URQUHART,WILLIAM LEE & JUDITH	2000 FOGG AVE	031-140-053-000	410.86
SAETERN,KAO C	2032 FOGG AVE.	031-140-064-000	133.56
ODOR,VICKI	64 GRAND AVE.	031-140-079-000	768.76
BATTIATO,RENAE L & STEVE J	76 PAULA CT	031-140-091-000	94.28
JACOBSEN,JEFFREY A & JUSTINE	68 GAYLOR AVE	031-140-094-000	388.26
SANDOVAL,VIRGINIA V	58 GAYLOR AVE	031-140-099-000	127.24
YANG,GAO JOUA KRISTINA ETAL	65 GAYLOR AVE	031-140-105-000	260.86
SIERRA VILLAGE PROJECT PARTNER	25 NELSON AVE	031-140-124-000	2,050.50
HA,DEN CONG	2110 FOGG AVE #B	031-140-131-000	410.86

ZULKOSKI,DANIEL	2019 FOGG AVE.	031-150-018-000	344.26
VALENCIA,ROBERT E	114 GRAND AVE	031-150-113-000	376.02
ABELL,BRENDA J	112 GRAND AVE	031-150-114-000	405.52
REYNOLDS,CHARLES F & SANDRA M	405 GRAND AVE #.	031-226-014-000	801.36
WULBERN,RICHARD H IV	63 JASMINE CT.	031-300-006-000	310.72
COZZI,WILLIAM R	119 FLYING CLOUD DR.	031-310-014-000	223.30
PHILLIPS,CURTIS N	103 FLYING CLOUD DR.	031-310-018-000	410.86
WEBB,BRIAN	51 FLYING CLOUD DR	031-310-031-000	388.26
LIGHTLE,ERROL R & EDNA M	35 FLYING CLOUD DR	031-310-035-000	65.24
SIMON,KEVIN C & JULIEANNA F	31 FLYING CLOUD DR	031-310-036-000	214.62
JIRON,TODD	148 FLYING CLOUD DR.	031-310-046-000	410.86
JAIN,NEELAM	128 FLYING CLOUD DR	031-310-050-000	95.94
JONES,PATRICIA A REVOC TRUST	226 WINDWARD WAY	031-310-052-000	410.86
SWEENEY,KELSEY	206 WINDWARD WAY	031-310-058-000	191.62
WYMAN,ALBERT T III & JENNIFER	44 FLYING CLOUD DR.	031-310-061-000	410.86
WEST,LARRY D & DOROTHY M	18 ORANGWOOD WAY	031-320-009-000	133.56
GRAVES,PATRICE	121 CASEY CT	031-330-003-000	736.54
STEEDMAN,SHARON LOUISE	126 WORTHY AVE.	031-340-007-000	410.86
LYKES,ROBERT N JR & MELISSA M	138 WORTHY AVE	031-340-010-000	410.86
WARD,JACQUIE J	142 WORTHY AVE	031-340-011-000	302.08
HOLLAND,JAMES & PEGGY J	151 WORTHY AVE.	031-340-015-000	104.20
MCDONALD,KYLE	139 WORTHY AVE	031-340-020-000	133.56
WILSON,ROBERT	131 WORTHY AVE.	031-340-022-000	410.86
WILSON,TRENA M	134 MORNINGSTAR AVE	031-340-038-000	410.86
WILKES,WARREN M	131 MORNINGSTAR AVE.	031-340-044-000	388.26
BOOTH,SHIRLEY M	119 MORNINGSTAR AVE	031-340-047-000	96.74
KELLEY,MARK	107 MORNINGSTAR AVE.	031-340-050-000	188.26
TAGGART,BRADLEY D & BARBARA J	116 TABLE MTN BLVD	031-340-062-000	2,554.72
HOLLAND,JAMES E & PEGGY J	33 EVANSWOOD CIRCLE	031-350-011-000	87.20
TIFFANY,SUSAN L	16 COARSE GOLD RD	031-370-003-000	398.68
MACLEOD	15 MOURNING DOVE LANE	031-370-011-000	410.86
SIMPSON,MITCHELL D & NICOLE R	3 SUTTERS MILL RD	031-370-050-000	410.86
HOGSEYE FAMILY TRUST	47 COARSE GOLD RD	031-370-060-000	218.30
QUIHUIZ,RUBEN	103 GRAND AVE	031-390-002-000	318.42
FRYAR,MIA	117 GRAND AVE	031-390-009-000	260.86
THOMAS FAMILY TRUST	107 BUCK RUN RD	031-390-028-000	133.56
ALFONSO,ANTHONY P	112 ANTLER DR	031-390-035-000	410.86
LOBO,ROBERT W & KAMBRIA	2 BERRY CT	031-400-025-000	388.26
MEISINGER,SCOTT A & SHERRI M	21 MANILA WAY	033-110-052-000	210.86
SORIA,JESUS	3350 ORANGE AVE	033-110-063-000	410.86
GREENE,CHESTER L & KAY A	137 ACACIA AVE	033-120-001-000	388.26
ENTERPRISE RANCHERIA OF MAIDU	361 CANYON HIGHLANDS I	033-122-016-000	63.30
WOOD,SHERYL LEE	368 CANYON HIGHLANDS	033-130-024-000	130.38
ANDERSEN,ROBERT H & RUTH M	286 CANYON HIGHLANDS	033-150-027-000	410.86
DALEY,DOUGLASS ROGER OT & SALA	260 CANYON HIGHLANDS	033-160-004-000	410.86
KUMLE,JASON E & JAMIE M	263 CANYON HIGHLANDS	033-160-013-000	318.42
GILMORE,JESSE	136 VALLEY VIEW DR	033-170-007-000	410.86
DESHAN,SHELLY	206 CANYON HIGHLANDS I	033-200-014-000	127.80
SILVEIRA,SUSAN	64 HIGHLANDS BLVD.	033-210-012-000	318.14
BROWN,VINCE DEAN	94 HIGHLANDS BLVD	033-210-016-000	289.90
TRAN,TIENDAT CAO	46 HIGHLANDS BLVD.	033-222-003-000	388.26
HAYES,KEITH & MARY	35 VALLEY VIEW DR	033-222-010-000	133.56
SNODGRASS,KASEY J	51 VALLEY VIEW DR.	033-222-015-000	410.86
SAWYER,GERALD C & PATRICIA J	2 SERVICE CIRCLE	033-222-035-000	410.86
HOWARD,SHAWN ETAL	3 MIDWAY DR	033-232-011-000	410.86
LAGRONE,STACI	10 MIDWAY DR.	033-233-005-000	171.40
MANWILL,AARON & ANN	34 MIDWAY DR.	033-233-015-000	573.48
SCHULTZ,SHEILA M	23 OAK PARK WAY	033-233-023-000	309.24
MCCOOL,JOANNE	28 MIDWAY DR.	033-233-032-000	410.86
SHIPMAN,RYAN B	38 ACACIA AVE	033-234-001-000	132.42
CAPLES,GREGORY A REVOC TRUST	14 OAK PARK WAY	033-234-010-000	133.56
VALLEJO,DEANNA M	22 VALLEY VIEW DR.	033-243-010-000	301.44
WOOD,TERRI L CB	24 VALLEY VIEW DR.	033-243-013-000	410.86
BANNON,JANA TRUST	11 DORR LANE	033-260-011-000	85.22
SAWYER,GERALD C & PATRICIA J	3706 ASHLEY AVE	033-260-030-000	410.86

MACLEOD MARITAL APPOINTMENT TR	123 CANYON HIGHLANDS	033-272-044-000	388.26
CURRENT,RICHARD & TERESA M	2379 ORO QUINCY HWY #B	033-293-001-000	127.10
KUMLE,WILLIAM H	2361 ORO QUINCY HWY	033-293-007-000	289.90
MILLS,DAVID ANDERSON	2357 ORO QUINCY HWY	033-293-009-000	690.34
LAVOYE,LINDA J	2437 ORO QUINCY HWY	033-310-004-000	388.26
HAVENS,JESSE O	2469 ORO QUINCY HWY	033-310-018-000	127.80
MCGRATH,JAMES EVERETT JR	2470 ORO QUINCY HWY	033-320-011-000	60.64
FEVURLY,WILLIAM J	2480 ORO QUINCY HWY	033-320-027-000	362.52
BOLING,KRISTEN & LOGAN ETAL	54 MYRTLE DR.	033-332-007-000	385.80
RANFT,RENATE	2519 ORO QUINCY HWY #B	033-332-018-000	302.08
OROVILLE INVESTMENTS LLC	2507 ORO QUINCY HWY	033-332-019-000	388.26
HARDING,FRANCES P	6 PARKWOOD DR.	033-340-015-000	410.86
HOFFMAN,MARIA	22 ROCKRIDGE RD	033-340-021-000	88.26
COMBS,ANTHONY	5 COVENTRY CT	033-350-015-000	410.86
FEDERAL NATL MTG ASSN	28 ROCKRIDGE RD	033-350-023-000	133.56
ALBRECHT FAMILY TRUST	4 COVENTRY DR	033-350-032-000	60.94
DECKER,JESSE M	349 CANYON HIGHLANDS	033-360-018-000	398.68
ENGLE,RAINE L REVOC LIVING TRU	16 COVENTRY DR	033-360-047-000	171.40
GOODWIN,KENNETH & DONNA	22 COVENTRY DR	033-360-054-000	105.86
NOBLE,DONALD O & JEAN A LIVING	120 ACACIA AVE	033-360-071-000	133.56
MCCLURE,ALISON & JASON T	36 ZEPHER WAY	033-380-002-000	410.86
WITCHER,SHIRLEY G REVOC TRUST	3305 CHARLENE AVE	033-390-084-000	81.44
SORIA,MYRNA & JESUS	90 CANYON HIGHLANDS DR	033-400-002-000	410.86
LIN,LI Q	65 MYRTLE DR.	033-410-014-000	127.80
MILLER,JASON A & ROSEANN L	14 LESLIE LANE	033-430-012-000	373.62
PIPPIN,ROBERT	7 LINDA DR.	033-430-021-000	410.86
BORBA,MARIANNE M TRUST	35 LINDA DR.	033-430-034-000	165.22
HUD-HOUSING OF URBAN DEV	3475 CHARLENE AVE	033-440-008-000	410.86
DIOSZEGHY,MARILYN Y & JOHN	3467 CHARLENE AVE.	033-440-009-000	410.86
BOLING,CARL D & APRIL	3459 CHARLENE AVE	033-440-010-000	297.10
DOREO,ANTHONY M	3444 CHARLENE AVE.	033-440-013-000	418.56
FRANCISCO,JANE P REVOC LIVING	1688 STANFORD AVE.	033-440-019-000	153.82
BREWER,TANYA	33 PAMELA JANE CT	033-440-031-000	768.76
APODACA,DONNA LEE	3477 ASHLEY AVE	033-451-004-000	302.08
HUDSON,LORI	3527 ASHLEY AVE	033-452-002-000	318.42
HALTERMAN,GERALD W	3605 ASHLEY AVE	033-452-007-000	461.08
SMITH,DANIEL E SS	3611 ASHLEY AVE	033-452-008-000	410.86
DOUGLASS FAMILY REV TRUST	3617 ASHLEY AVE	033-452-009-000	388.26
PEARCE,JOE	3647 ASHLEY AVE	033-452-014-000	410.86
PEARCE,JOE L	3711 ASHLEY AVE	033-452-015-000	61.78
PEARCE,JOE L	3705 ASHLEY AVE	033-452-015-000	388.26
HINDMAN,DARRELL L II & DANA	3618 STAUSS AVE.	033-452-027-000	260.86
BUSS,CLAUDE	3546 STAUSS AVE.	033-452-030-000	410.86
GUILLEN,LUIS II	3533 STAUSS AVE.	033-453-003-000	302.08
WAYBRIGHT,WANDA J SS	3485 STAUSS AVE	033-461-006-000	460.86
MEAKIN,RICHARD DAVID & MISSY D	69 CANYON HIGHLANDS	033-462-055-000	410.86
WOODSON,KARLA MARIE	3443 ARGONAUT AVE	033-462-060-000	410.86
FEDERAL HM LN MTG CORP	1743 BOYNTON AVE	033-470-035-000	410.86
FEDERAL HM LN MTG CORP	1741 BOYNTON AVE	033-470-035-000	410.86
BINDER,STEVEN JOHN	2989 ORO DAM BLVD.	033-480-016-000	410.86
HEMSTALK,TODD & MICHELLE DBA L	3460 ORANGE AVE #C	033-490-033-000	410.86
ORO DAM 450 LLC	450 ORO DAM BLVD	035-030-087-000	3,328.20
MORRIS,BARNEY R DBA B	3106 LINCON BLVD.	035-050-044-000	666.52
CALDWELL,LORETTA A	1751 ORO DAM BLVD #12	035-050-051-000	93.00
SEIDENGLANZ,STEVEN & CAROL FAM	2805 RICHTER AVE	035-050-060-000	94.28
EWING,JAY	1683 PARKER AVE.	035-050-066-000	308.94
RUSSELL,DOROTHY E REVOC TRUST	2950 A&B MYERS ST.	035-065-004-000	1,291.88
DAVIS,PAUL E	1927 WYANDOTTE AVE.	035-071-004-000	112.38
CERVANTES,PEDRO & LETICIA	3107 LINCOLN BLVD #A	035-071-027-000	410.86
LAFONTAINE,KIRK ETAL	2129 A ST #.	035-074-014-000	375.12
MAHONEY,LAURIE L REVOC TRUST	2165 A ST	035-074-020-000	208.26
BUENROSTRO,SELINA	2273 WYANDOTTE AVE	035-081-004-000	127.36
BECKER,STEVE G & DEANNA	2339 WYANDOTTE AVE	035-081-007-000	138.74
SCRUBY,HANNAH J	3140 ROSEBEN AVE	035-081-008-000	323.16
HENRY,CARA M	2364 A ST	035-081-010-000	741.46

ROUSSEVE, JOSHUA & ELIZABETH	2340 B ST	035-083-012-000	184.12
SCRUBY, HANNAH J	2525 A ST	035-084-005-000	124.84
RANFT, RENATE	3145 COLUMBIA AVE	035-092-008-000	410.86
PATTERSON, TAMMY ETAL	3260 BURLINGTON AVE	035-095-009-000	410.86
ANGHELUTA, COSTEL & LUDMILLA	1960 C ST	035-101-014-000	280.30
WELTY, LATONYA D	1938 C ST.	035-101-016-000	310.86
RASHER, CHARLES	3355 MYERS ST.	035-102-012-000	176.00
KEYS, RICHARD M	3343 MYERS ST	035-102-013-000	160.52
GUADIANA, CUPERTINO	1957 C ST	035-103-006-000	188.94
BERNARDEZ, PHILLIP SR	2180 D ST	035-104-007-000	175.76
ROGERS, JESSE & TIA	2085 C ST	035-104-018-000	446.04
HUSTON, GERALD D & DEBRA L	2330 C ST	035-111-010-000	410.86
PETERSON, JESSICA	2375 B ST	035-111-016-000	549.66
EDWARDS FAMILY TRUST	2475 B ST	035-112-004-000	119.32
MAYERI, RONALD JAY	2255 C ST	035-113-004-000	381.54
SANDERS	2344 D ST	035-113-012-000	310.86
OVERSTREET, NANCY C TRUST	3475 ROSEBEN	035-114-022-000	410.86
MARTINEZ, MYRIAM	2527 C ST	035-114-024-000	127.80
GRIGSBY, HOXIE W & SANDRA L LIV	2478 D ST	035-114-025-000	195.60
GARWOOD, JEREANN L	2273 D ST	035-115-003-000	232.66
ABC 123 INC	2309 D ST	035-115-007-000	410.86
HILL, RALPH G & ROSE M	2511 D ST	035-116-004-000	256.86
GRIGSBY, HOXIE W & SANDRA L LIV	2435 D ST	035-116-009-000	113.84
WILSON, SHAWN P & J LIVING TRUS	3480 BURLINGTON AVE	035-122-006-000	428.26
JONES, EDDIE E	3472 POMOLA AVE	035-123-014-000	73.00
DUNLAP, BILLIE JO	2685 D ST	035-125-006-000	388.26
STRAUBEL, SCOTT	1830 ELGIN ST	035-141-004-000	408.96
ASBURY, ROBERT J & DANIELLE A	1835 ELGIN ST	035-143-010-000	133.56
LOPEZ, NESTOR M & LETICIA	1863 ELGIN ST	035-143-012-000	410.86
HOLT, DAVID A REVOC TRUST ETAL	1860 FT WAYNE	035-143-018-000	101.02
STEVENSON, SUZANNE	1745 ELGIN ST	035-143-037-000	260.86
HUNT, MARIE A	1855 FT WAYNE	035-145-010-000	388.26
SCRUBY, HANNAH J	1865 FT WAYNE	035-145-011-000	388.26
SORIA, JESUS & MYRNA	1922 GREENVILLE ST.	035-146-014-000	380.86
HART, GAIL ANN	2050 ELGIN ST.	035-151-002-000	127.80
SBW PROPERTY LLC	2290 ELGIN ST.	035-152-004-000	192.70
ANDRADE, RUBID VALDEZ	2345 ELGIN ST.	035-154-005-000	170.24
STIEMSMA, JEFFREY C & LISA M	2385 ELGIN ST	035-154-007-000	214.62
BANUELOS, DAVID DIAZ ETAL	2162 GREENVILLE ST	035-155-006-000	127.80
CRUZ VENTURES LLC	2142 GREENVILLE ST	035-155-008-000	220.86
JONES, KEVIN & AARON ETAL	3755 MYERS ST	035-155-011-000	410.86
SORIA, FELIMON	2105 GREENVILLE ST	035-157-001-000	208.48
MCELYEA, ANGELA ETAL	3880 SPENCER AVE	035-157-015-000	132.22
RUSSELL, K HEATH	3838 SPENCER AVE	035-157-019-000	310.86
HAHN, TAMMY LIVING TRUST ETAL	2770 ELGIN ST	035-162-006-000	243.56
WILSON, SHAWN P & J LIVING TRUS	3575 BURLINGTON AVE.	035-163-001-000	134.06
WULBERN, RICHARD IV	2964 ELGIN ST	035-163-015-000	300.58
PADILLA, JORGE F & LINDA S	2585 ELGIN ST.	035-164-008-000	362.52
MURRAY, RHONDA JENKINS	2619 ELGIN ST.	035-165-001-000	318.42
US BK NA SERIES 2007-15N TR	2771 ELGIN ST	035-165-009-000	133.56
COLLINS, D C JR	1905 GREENVILLE ST.	035-172-013-000	128.26
HEGEMIER, GREGORY W	3825 ROSEBEN AVE	035-191-013-000	159.20
ZEPEDA, LUIS & IRMA	3855 ROSEBEN AVE	035-191-015-000	156.74
BARCENAS, UFRACIO ETAL	2637 GREENVILLE ST	035-192-002-000	110.86
BURNS, JOSEPH W & MARLA	2645 GREENVILLE ST	035-192-003-000	172.58
VILCHEZ, ZENON	3860 BURLINGTON AVE	035-192-008-000	158.20
PATTERSON, TAMMY ETAL	2935 GREENVILLE ST.	035-193-006-000	236.74
BROWNELL, TODD & PAMELA J	2955 GREENVILLE ST.	035-193-008-000	172.12
THIRTY NINE THIRTY TWO BURLING	3932 BURLINGTON AVE	035-195-026-000	164.92
2585 ORO DAM LLC	2161 FEATHER RIVER BLVD	035-240-029-000	108.62
FEATHER RIVER B LLC	1930 FEATHER RIVER	035-240-101-000	1,303.06
NICOLAS, CHARLES	2280 VEATCH ST	035-250-069-000	362.52
JOHNSON, JEROME M & MARY JOYCE	2890 FEATHER RIVER BLVD	035-340-021-000	804.92
GROUNDS, SUMMER SMART	2915 FEATHER RIVER BLVD	035-350-006-000	362.52
JOHNSON, CURTIS ETAL	4826 ORO DAM BLVD	068-040-057-000	227.14

KUSSEROW-FRAZIER,ANNETTE	215 VALLEY VIEW DR	068-050-010-000	120.48
BURKE,JAMES J	210 VALLEY VIEW DR	068-050-023-000	410.86
PARADIS,MICHAEL J ETAL	10 ZEPHER WAY	068-060-005-000	388.26
PICCOLO FAMILY TRUST	50 OAK AVE.	068-080-008-000	410.86
HILDEBRANDT	91 PINE OAKS RD	068-090-014-000	226.00
WING,KENNETH W	6 GLEN CIR	068-100-012-000	89.62
EMERY,ROBIN	310 GLEN DR	068-110-009-000	410.86
JARCHOW,MICHAEL	180 GLEN CIR	068-110-010-000	410.86
FERNANDEZ,FRANK LIVING TRUST	360 GLEN DR	068-110-015-000	254.74
OSBORN,TROY	160 GLEN CIR	068-110-027-000	410.86
COFFMAN,RONALD J	16 SUNFLOWER LANE	068-160-099-000	133.84
PANIAGUA,CONCEPCION	37 WESTWOOD PLACE	068-170-010-000	171.40
BERT,RONALD L & TERRY M	11 MEADOWVIEW DR.	068-170-030-000	301.44
BANK OF NEW YORK MELLON	22 WESTWOOD WAY	068-170-033-000	133.56
JOHNSTON,JAMES & KIMBERLEE	3 MEADOWVIEW DR.	068-170-040-000	410.86
DOW,PATRICK & NICOL	4 SOUTHVIEW DR	068-170-041-000	410.86
NIEMELA,EDWARD & CHRISTINA	10 NORTHVIEW DR.	068-190-013-000	410.86
WEBER,ROY A & KYLE C	6 MEADOWVIEW DR	068-190-024-000	410.86
PAGE,SARAH B	14 WESTWOOD WAY	068-190-026-000	288.26
GOODMAN,ROBERT M	20 NORTHVIEW DR	068-190-074-000	410.86
PERRUCCI,MARY JANE	32 MEADOWVIEW DR	068-190-079-000	398.68
SYSTEMA MEDICAL CORP 401K PROF	15 NORTHVIEW DR.	068-190-085-000	218.42
ELEAZER,MATHEW B & DAYNA	17 NORTHVIEW DR	068-190-086-000	310.86
MACLEODS,SPOUSES	2518 ORO QUINCY HWY	068-221-008-000	127.80
MCNULTY FAMILY TRUST	2534 ORO QUINCY HWY	068-222-011-000	133.56
COPELAND,JILL	19 CASA LOMA WAY	068-223-002-000	253.26
FOLEY,LOGAN	23 LINDA LOMA DR	068-223-009-000	236.74
GRANDINETTI,ANTHONY J SR & MIC	2434 ORO QUINCY HWY	068-240-012-000	245.50
BOULANT,FRANK	2420 ORO QUINCY HWY	068-240-018-000	410.86
HABE,JAMES R & DIANE	3284 HILDALE AVE	068-300-002-000	361.08
MARTIN,DANIEL E JR	3430 GLEN AVE.	068-300-011-000	102.38
HILL,CRAIG A & KIMBERLEY	2447 FOOTHILL BLVD	068-300-031-000	583.08
HOLLADAY,DONALD ELLIS & SUZANN	3491 MORNINGSIDE CT	068-300-087-000	398.68
PREVETTE,BUCK L	3352 MORNINGSIDE DR.	068-310-008-000	133.56
HONAN,JOHN W	3334 MORNINGSIDE DR	068-310-009-000	292.20
HENNEKER FAMILY TRUST ETAL	3416 MORNINGSIDE DR	068-310-017-000	133.56
MOORE,DAVID W SS	22 GRAVEL GERTY RD	068-330-015-000	593.64
ROWE,JOHN	5523 BAGGETT MARYSVILLE	078-100-039-000	240.00
GAGE,NAOMI M ETAL	2975 ORO BANGOR HWY	078-290-055-000	501.92
WALLIN,NICOLE ETAL	3115 CLAREMONT DR	079-010-012-000	353.68
MARTIN,DANIEL E JR ETAL	3131 CLAREMONT DR.	079-010-039-000	154.92
STEELE,TYRONE C	127 BROOKDALE CT	079-020-021-000	318.42
CANTU,JOHN S OT & LIZ F ETAL	114 BROOKDALE CT.	079-020-032-000	398.68
PICKARD,SHAWN S & CHELSEA C	50 BROOKDALE CT	079-020-037-000	345.32
HOWARD,GWENDOLYN A ETAL	4321 LWR WYANDOTTE	079-030-041-000	411.20
HYDER,THOMAS P & CHRISTOPHER J	104 BROOKDALE DR	079-030-046-000	289.90
FARRIS,ZEPHYR IAN	3197 CLAREMONT DR.	079-030-054-000	236.74
FARRIS,COLESHA L	3199 CLAREMONT DR	079-030-055-000	102.36
STRACHAN,WILLIAM H	43 BUTTE WOODS DR	079-040-026-000	133.56
BROWNING,RUSSELL D	5389 BAGGETT RD	910-000-184-000	398.68

**PROPOSITION 218 OR COMPLIANCE CERTIFICATION AND HOLD HARMLESS STATEMENT**

The Oroville City Council certifies the following:

I have read and am familiar with the requirements of Article XIIC and XIID of the State Constitution as revised by Proposition 218, including the articles cited below, and believe that all of the taxes, assessments, levies and fees accompanying the 2016-2017 submission to the County-Auditor for inclusion on the Secured Property Tax roll are in compliance with the law.

Article XIII C. Sec. 2 (c) *“Any general tax imposed, extended, or increased, without voter approval, by any local government on or after January 1, 1995, and prior to the effective date of this article, shall continue to be imposed only if approved by a majority vote of the voters voting in an election on the issue of the imposition, which election shall be held within two years of the effective date of this article and in compliance with subdivision (b).”*

Article XIII D. Sec. 5 *“...this article shall become effective the day after the election unless otherwise provided. Beginning July 1, 1997, all existing, new, or increased assessments shall comply with this article.”*

Article XIII E. Sec. 6 (d) *“Beginning July 1, 1997, all fees or charges shall comply with this section.”*

The City of Oroville (“City”) agrees that it shall be solely liable and responsible, and will defend and hold harmless the County of Butte, the Board of Supervisors, the Auditor-Controller, the Tax Collector, its officers and employees, from litigation over whether the requirements of Proposition 218 were met with respect to such levy (levies).

If any judgment is entered against any indemnified party as a result of not meeting the requirements of Proposition 218 for such special tax(es), fee(s) or assessment(s), the City agrees that County may offset the amount of any judgment paid by an indemnified party from any moneys collected by County on the City’s behalf, including property taxes, special taxes, fees, or assessments. In addition, the City shall be solely liable and responsible and will defend and hold the County and the County Auditor harmless from any and all legal fees or other costs incurred related to such a claim.

By: \_\_\_\_\_  
Linda L. Dahlmeier, Mayor

PLEASE ONLY CHECK ONE:

Is This a Compliance Certification \_\_\_\_\_  
OR  
A Proposition 218 Certification \_\_\_\_\_



**OROVILLE CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND CITY COUNCIL MEMBERS**  
**FROM: RUTH WRIGHT, FINANCE DIRECTOR**  
**RE: ANNUAL SANITARY SEWER SERVICE RATES**  
**DATE: JULY 11, 2017**

**SUMMARY**

The Council may consider a Resolution certifying that the Sewer Service charges to be levied on the 2017-18 tax roll are in compliance with Proposition 218.

**DISCUSSION**

For the 2017-18 fiscal year (FY), there is no planned City sewer service rate increases as adequate revenue has been generated over the last seven years to fund all of the necessary maintenance and capital improvement projects required for the sanitary sewer collection system.

In the prior year on June 26, 2015 the Sewerage Commission – Oroville Region (SCOR) Board of Commissioners authorized an increase in the monthly wastewater treatment charges for FY 2015–16, 2016–17 and 2017–18. The SCOR rate increases were publically noticed by the City, the Thermalito Water and Sewer District and the Lake Oroville Public Utility District. The Prop 218 notice for the SCOR rate increases sent to City customers last year is attached to this staff report.

The City and SCOR monthly sewer service rates proposed for FY 2017–18 are summarized below.

<b>SUMMARY OF MONTHLY SEWER COLLECTION AND TREATMENT RATES FOR FY 2017-18</b>				
Sewer Collection (City)	City Increase from FY 2016–17	Sewer Treatment (SC-OR)	SC-OR Increase from FY 2016-17	Total Rates Combined (per EDU)
\$23.56	\$0	\$11.85	\$.50	\$35.41

Both the City’s and SCOR’s sewer charges are collected through placement on the Butte County property tax bills by the City.

**FISCAL IMPACT**

Revenue obtained from the sewer collection and treatment charges will fund both the

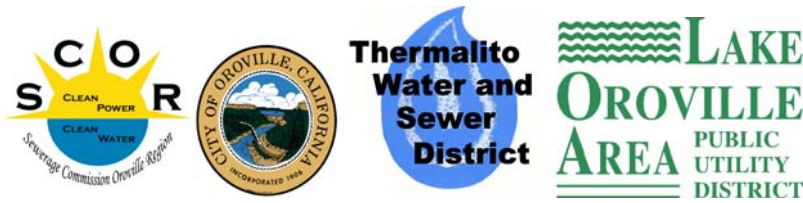
City's and SCOR's planned maintenance and capital improvement projects.

**RECOMMENDATION(S)**

Adopt Resolution No. 8623 - A RESOLUTION OF THE OROVILLE CITY COUNCIL CERTIFYING TO THE COUNTY OF BUTTE THE VALIDITY OF THE LEGAL PROCESS USED TO PLACE DIRECT CHARGES (SPECIAL ASSESSMENTS) ON THE SECURED TAX ROLL AND AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSITION 218 CERTIFICATION OF TAX BILL LEVY FOR FISCAL YEAR 2017-18 SEWER SERVICE CHARGES

**ATTACHMENT(S)**

- A - Prop 218 Notice – SCOR Sewer Service Charges
- B - Resolution No. 8623
- C - Prop 218 or Compliance Certification and Hold Harmless Statement



## NOTICE OF SEWER TREATMENT RATE INCREASES

April 15, 2015

To our valued customers:

**BACKGROUND:** The Sewerage Commission – Oroville Region (SC-OR) operates and maintains the Oroville area wastewater treatment plant under the authority of a Joint Powers Agreement between the City of Oroville (City), Lake Oroville Area Public Utility District and the Thermalito Water and Sewer District. The City bills wastewater customers for the sewer collection and treatment services provided by the City and SC-OR through sewer service billings placed on property tax bills.

SC-OR has been experiencing increasing wastewater treatment costs. Regulatory changes have created new discharge requirements that are more restrictive for wastewater discharges to freshwater. Currently the SC-OR wastewater treatment plant is not capable of meeting the more stringent effluent limits, requiring improvements to the plant. Compliance with the new standards is mandatory, with significant penalties for noncompliance.

**PUBLIC HEARING:** Notice is hereby given that the City of Oroville will hold a public hearing on June 16, 2015, at 6:00 p.m. at 1735 Montgomery Street, Oroville, CA 95966 to consider proposed increases to the monthly sewer rates for fiscal years 2015 – 2016, 2016 – 2017 and 2017 – 2018.

**REASON FOR INCREASE:** The proposed increase is necessary to fund operations and capital improvements for the SC-OR wastewater treatment plant.

**CURRENT AND PROPOSED 2015 CHARGES:** The current monthly charge for sewer treatment service is \$8.60 per Equivalent Dwelling Unit (EDU). SC-OR proposes to increase the monthly charge to \$10.35 per EDU starting on July 1, 2015.

**SUBSEQUENT YEARLY INCREASES:** SC-OR proposes to increase the monthly charge to \$11.35 per EDU starting July 1, 2016 and an increase to \$11.85 per EDU starting July 1, 2017.

**BASIS FOR THE CHARGES.** The charges are based on estimated revenues necessary to fund operating expenses and some of the projected capital costs, engineering, environmental, administrative and legal costs necessary for improvements to the plant to meet proposed permit requirements issued by the Central Valley Regional Water Quality Control Board. The reasons for the proposed increases in SC-OR related charges are more fully set forth in a Monthly EDU Charge Analysis dated January 22, 2015, prepared for SC-OR by NorthStar Engineering. Copies of the Analysis are available at Oroville City Hall located at 1735 Montgomery Street, Oroville, California.

**PROPOSITION 218 - WRITTEN PROTEST.** Proposition 218 permits one written protest per parcel to be considered by the City at the public hearing. Consistent with Proposition 218, notice of the public hearing has been sent to all record owners of parcels served by the City of Oroville whose names and addresses appear on the last equalized secured Butte County property tax assessment roll. To be valid, written protests must be received prior to the close of the public hearing on June 16, 2015.

By Mail or In Person:  
City Clerk  
City of Oroville  
1735 Montgomery Street  
Oroville, CA 95966

A valid protest must include:

1. The name of the record owner; and
2. Identification of the property by either assessor's parcel number or street address; and
3. A statement of protest (" I/we protest" will suffice); and
4. The original signature of the protesting owner or tenant.



SC-OR's wastewater treatment rates are in addition to the City's sewer service rates which are used to maintain the City's 60 miles of sewer collection pipes. A summary of SC-OR's proposed treatment rate increases, combined with the City's collection rates (total charges) are shown below.

QUESTIONS & MORE INFORMATION. If you have questions or want more information, please call the City of Oroville at (530) 538-2420.

### SUMMARY OF MONTHLY WASTEWATER TREATMENT AND COLLECTION RATES

Fiscal Year	Wastewater Treatment (SC-OR)	Wastewater Collection (City)	Total Rates Combined
2014 – 2015 (Current)	\$8.60	\$20.99	\$29.59
2015 - 2016	\$10.35	\$23.56	\$33.91
2016 – 2017	\$11.35	\$25.12	\$36.47
2017 - 2018	\$11.85	\$25.12	\$36.97

#### Notes

1. The above monthly rates are per Equivalent Dwelling Unit (EDU).
2. The City's monthly wastewater collection rate for FY 2015 – 2016 was previously approved by the City Council on August 26, 2013.
3. The City's proposed monthly wastewater collection rate for FY 2016 – 2017 has not been approved at this time. The City's rate for FY 2016 – 2017 will be considered during the FY 2016 – 2017 budget process.

**CITY OF OROVILLE  
RESOLUTION NO. 8623**

**A RESOLUTION OF THE OROVILLE CITY COUNCIL CERTIFYING TO THE COUNTY OF BUTTE THE VALIDITY OF THE LEGAL PROCESS USED TO PLACE DIRECT CHARGES (SPECIAL ASSESSMENTS) ON THE SECURED TAX ROLL AND AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSITION 218 CERTIFICATION OF TAX BILL LEVY**

**WHEREAS**, the notices and election for special assessment fees for the purpose of the collection of sewer service charges to be included on the regular County property tax bill for property owners of the City of Oroville was completed on June 16, 2015; and

**WHEREAS**, the City of Oroville (City) is placing the special assessments on the Butte County secured property tax roll for collection; and

**WHEREAS**, the City has complied with all laws pertaining to the levy of the special assessments, including Proposition 218, to be collected per Health and Safety Code section 5470, et seq; and

**WHEREAS**, the assessment is being levied without regard to property valuation of the properties involved; and

**WHEREAS**, the City agrees that it shall be solely liable and responsible, and will defend and hold the County of Butte harmless from any liability as a result of claims or claims for refunds and related interest due filed by taxpayers against any assessments, fees, charges or taxes placed on the roll for the City by the County; and

**NOW THEREFORE BE IT RESOLVED** by the Oroville City Council that the list submitted with parcel numbers and amounts are certified as being correct, the Mayor is hereby authorized to sign any documents required and directed to give the list to the Butte County Auditor on behalf of the City for placement on the secured tax roll for collection:

1. Prop 218 or Compliance Certification and Hold Harmless Statement
2. Property Tax Data Bill Form
3. Authority to Approve Direct Assessment Charges
4. Parcel Listing

**PASSED AND ADOPTED** by the Oroville City Council at a regular meeting held on July 11, 2017, by the following vote:

/

/

/

/

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Scott E. Huber, City Attorney

\_\_\_\_\_  
Donald Rust, Acting City Clerk

**PROPOSITION 218 OR COMPLIANCE CERTIFICATION AND HOLD HARMLESS STATEMENT**

The Oroville City Council certifies the following:

I have read and am familiar with the requirements of Article XIIC and XIID of the State Constitution as revised by Proposition 218, including the articles cited below, and believe that all of the taxes, assessments, levies and fees accompanying the 2016-2017 submission to the County-Auditor for inclusion on the Secured Property Tax roll are in compliance with the law.

Article XIII C. Sec. 2 (c) *“Any general tax imposed, extended, or increased, without voter approval, by any local government on or after January 1, 1995, and prior to the effective date of this article, shall continue to be imposed only if approved by a majority vote of the voters voting in an election on the issue of the imposition, which election shall be held within two years of the effective date of this article and in compliance with subdivision (b).”*

Article XIII D. Sec. 5 *“...this article shall become effective the day after the election unless otherwise provided. Beginning July 1, 1997, all existing, new, or increased assessments shall comply with this article.”*

Article XIII E. Sec. 6 (d) *“Beginning July 1, 1997, all fees or charges shall comply with this section.”*

The City of Oroville (“City”) agrees that it shall be solely liable and responsible, and will defend and hold harmless the County of Butte, the Board of Supervisors, the Auditor-Controller, the Tax Collector, its officers and employees, from litigation over whether the requirements of Proposition 218 were met with respect to such levy (levies).

If any judgment is entered against any indemnified party as a result of not meeting the requirements of Proposition 218 for such special tax(es), fee(s) or assessment(s), the City agrees that County may offset the amount of any judgment paid by an indemnified party from any moneys collected by County on the City’s behalf, including property taxes, special taxes, fees, or assessments. In addition, the City shall be solely liable and responsible and will defend and hold the County and the County Auditor harmless from any and all legal fees or other costs incurred related to such a claim.

By: \_\_\_\_\_  
Linda L. Dahlmeier, Mayor

PLEASE ONLY CHECK ONE:

Is This a Compliance Certification \_\_\_\_\_

OR

A Proposition 218 Certification \_\_\_\_\_

**OROVILLE CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: DONALD RUST, DIRECTOR (530) 538-2433  
COMMUNITY DEVELOPMENT DEPARTMENT  
ASSISTANT CITY ADMINISTRATOR**

**RE: PROFESSIONAL SERVICES AGREEMENT WITH GHIRARDELLI  
ASSOCIATES, INC. – FINAL PAYMENT**

**DATE: JULY 11, 2017**

**SUMMARY**

The Council may consider an Amendment to the Professional Services Agreement with Ghirardelli Associates, Inc. (Consultant), in the amount of \$58,920 final payment, for providing qualified professional civil engineering services for the City's Table Mountain Boulevard and Nelson Avenue Round-a-bout project.

**DISCUSSION**

The City's Engineering Division experienced a reduction in personnel at the beginning of the 2016/2017 Fiscal Year (FY). Ghirardelli and Associates were hired to provide qualified professional civil engineering and inspection services for the City's Table Mountain Boulevard and Nelson Avenue Round-a-bout project, as well as construction administration, inspection and management of public works improvement projects and professional civil engineer services until a permanent solution was implemented. City staff is requesting the Council amend Agreement No. 3191 to provide final payment to Ghirardelli.

The following is a breakdown of the costs and funding sources associated with the Table Mountain Boulevard and Nelson Avenue Round-a-bout project:

<b>Funding Sources</b>	
Senior Civil Engineer Salary & Benefits (vacant as of 09-17-16)	101,258
Associate Civil Engineer Salary & Benefits (vacant as of 08-16-16)	111,780
Grant Funding – Engineering Consulting Services	114,898
<b>TOTAL</b>	<b>\$327,936</b>



<b>Expenditures</b>	
Holdrege & Kull – Soils testing Consultant	27,853
Ghirardelli Original Contract	60,000
Ghirardelli Contract amendment no. 1	75,000
Ghirardelli Contract amendment no. 2	100,000
Ghirardelli Contract amendment no. 3 – Final Payment	58,920
<b>TOTAL</b>	<b>\$321,773</b>

With regards to the overall Table Mountain Boulevard and Nelson Avenue Round-a-bout project, the City has received \$1,359,647 in reimbursement from Caltrans, the final cost of the Round-a-bout project has not yet been determined due to some outstanding issues with the contract and the contractor. To date, the City has paid the contractor \$1,265,707, the Council approved a contract amount of \$1,636,129 with \$252,198 funded by Thermalito Water and Sewer District and the City Sewer Fund for the replacement of a portion of a water line and sewer line, respectfully.

### **FISCAL IMPACT**

The vacant Engineering Division positions (Senior Civil Engineer and Associate Civil Engineer) was allocated in the current budget among the following Funds:

Streets, General Fund	3001-5xxx
Public Works, General Fund	2901-5xxx
Sewer Fund	4101-5xxx
Airport	4201-5xxx
Recycling	5051-5xxx

The total fiscal impact will be an additional \$58,920 and charged to the appropriate funds where the service is provided, utilizing appropriations from the budgeted positions that are currently vacant. All the \$235,000 of the approved funding has been utilized to pay the Consultant. This will be the final payment to Ghirardelli and Associates regarding Agreement No. 3191.

### **RECOMMENDATION**

Adopt Resolution No. 8624 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AMENDMENT NO.3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH GHIRARDELLI ASSOCIATES, INC., IN THE AMOUNT OF \$58,920 FOR FINAL PAYMENT, TO PROVIDE PROFESSIONAL CIVIL ENGINEERING AND INSPECTION SERVICES FOR THE CITY'S ENGINEERING DIVISION – (Agreement No. 3191-3).

### **ATTACHMENTS**

- A - Resolution No. 8624
- B - Agreement No. 3191-3

**CITY OF OROVILLE  
RESOLUTION NO. 8624**

**A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH GHIRARDELLI ASSOCIATES, INC., FOR FINAL PAYMENT IN THE AMOUNT OF \$59,920.00, FOR PROVIDING QUALIFIED PROFESSIONAL CIVIL ENGINEERING SERVICES FOR THE CITY'S ENGINEERING DIVISION**

**(Agreement No. 3191-3)**

**NOW THEREFORE, BE IT HEREBY RESOLVED** by the Oroville City Council as follows:

1. The Mayor is hereby authorized and directed to execute an Amendment to the Professional Services Agreement with Ghirardelli Associates, Inc., and shall pay a final payment in the amount of **\$59,920.00**. for providing qualified professional civil engineering services for the City's Engineering Division.
2. The City Clerk shall attest to the adoption of this Resolution.

**PASSED AND ADOPTED** by the Oroville City Council at a regular meeting on July 11, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Scott E. Huber, City Attorney

\_\_\_\_\_  
Donald Rust, Acting City Clerk

**THIRD AMENDMENT TO AGREEMENT NO. 3191 BETWEEN GHIRARDELLI ASSOCIATES, INC. AND THE CITY OF OROVILLE FOR QUALIFIED PROFESSIONAL CIVIL ENGINEER SERVICES**

**(Agreement No. 3191-3)**

This Third Amendment (Amendment) dated, July 11, 2017, is to Agreement No. 3191 between the City of Oroville ("City") and Ghirardelli Associates, Inc. ("Contractor").

In consideration of the terms and conditions herein, the City and the Consultant agree that Agreement No. 3191 shall be amended as follows:

1. The City shall pay a final payment in the amount of **\$58,920.00** for providing qualified professional civil engineering services for the City's Engineering Division.
2. Conflicts between the Agreement and this Third Amendment shall be controlled by this Amendment. All other provisions within Agreement No. 3191 shall remain in full force and effect.

**CITY OF OROVILLE**

**GHIRARDELLI ASSOCIATES, INC.**

By: \_\_\_\_\_  
Linda L. Dahlmeier, Mayor

By: \_\_\_\_\_

**APPROVED AS TO FORM:**

**ATTEST:**

By: \_\_\_\_\_  
Scott E. Huber, City Attorney

By: \_\_\_\_\_  
Donald Rust, Acting City Clerk

**OROVILLE CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: DONALD RUST, ASSISTANT CITY ADMINISTRATOR  
ADMINISTRATION DEPARTMENT**

**RE: LETTER TO THE FEDERAL ENERGY REGULATORY COMMISSION  
REGARDING THE OROVILLE DAM SPILLWAY INCIDENT**

**DATE: JULY 11, 2017**

**SUMMARY**

The Council may consider sending a letter to the Federal Energy Regulatory Commission (FERC) regarding the recent Oroville Dam spillway incident (***Continued from the June 20, 2017 meeting***).

**DISCUSSION**

At the June 6, 2017 Council meeting staff received direction to draft a letter to be sent to FERC regarding the recent Oroville Dam spillway incident. The letter calls attention to the many lives within and around Oroville who have been affected by the Oroville Dam Spillway crisis and the many within California who would be affected by the failure of the Oroville water project in addition to other concerns and questions. The letter makes a request for explanation of the event and an oversight hearing on FERC's Division of Dam Safety to determine how this regulatory failure occurred and an analysis of the impacts on the Feather River habitat and recreation. Additionally, the letter requests for a process to discuss impact mitigation with FERC, DWR, and the water beneficiaries of this project.

**FISCAL IMPACT**

No impact to the General Fund.

**RECOMMENDATIONS**

Provide direction, as necessary.

**ATTACHMENTS**

A – Letter to FERC



# City of Oroville

## OFFICE OF THE CITY COUNCIL

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1735 Montgomery Street  
Oroville, CA 95965-4897  
(530) 538-2433 FAX (530) 538-2468  
[www.cityoforoville.org](http://www.cityoforoville.org)

July 11, 2017

Ms. Kimberly Bose, Secretary  
Federal Energy Regulatory Commission  
888 First Street NE  
Washington, DC 20426

### **RE: FERC PROJECT NO. 2100 – OROVILLE DAM SPILLWAY INCIDENT**

Dear Secretary Bose:

As elected representatives of the City of Oroville, we felt it necessary to write this letter to express the concerns of our constituents in light of the recent Oroville Dam spillway incident and the ongoing effects on our community. Oroville Dam itself plays a critical role in metering flood flow on the Feather River. However, while we recognize and appreciate the many flood control benefits of the Oroville Dam, we are greatly concerned by the physical constraints and operational decisions that have negatively impacted the downstream communities. The communities downstream are composed of low-income, minority and economically depressed constituencies. In the City of Oroville, for example, 24% of the population lives in poverty. Just downstream in Marysville, the poverty rate is nearly 29%. The benefits of the Oroville Dam project are significant throughout the state, providing water to 24 million people in California. But the extreme danger and burden of flood water is shouldered by our disadvantaged communities alone. We view this as a social, economic and environmental justice issue that must be addressed.

In the last fifty years, atmospheric rivers occurring when there is a large snowpack have fueled large inflows into the dam requiring large discharges from the spillway. Climate change has made this worse. Levee failures, emergency evacuations and loss of life and property during high water events in 1986, 1997 and 2017 have all been borne by our residents who live and work immediately downstream of the Oroville Dam. This latest ongoing incident dramatically highlights the fact that those who suffer the greatest consequences from dam malfunction or potential failure have little or no say in the construction, operation or maintenance of the structure.

The collapse of the main spillway at the Oroville Dam and the near failure of the emergency spillway led to the evacuation of approximately 188,000 people, including virtually all the residents of the City of Oroville. People spent hours trying to flee just a few miles, not knowing if the spillway would fail, taking themselves and their loved ones away. Had the emergency spillway

failed, tens of thousands would have died, 24 million would be without a source of water and life as we know it in California would forever be changed. This disaster is one of the worst nightmares any elected official could imagine for their community.

While the dam did not fail, the ramifications of this event continue, going far beyond repairs to the dam: thousands of truck trips to bring repair materials and equipment have degraded many of our roads; real estate transactions have declined and escrows have been cancelled; and much of the recreation, which we depend on in our small community, has come to a standstill. River Bend Park, which was built as part of the Settlement Agreement with California Department of Water Resources (DWR) for the Federal Energy Regulatory Commission (FERC) license for the Oroville Dam, was inundated and sustained serious damage. 800 families will be displaced for soccer while the park remains closed and tournaments will be held in other cities. For the past several years we have been working on a river plan that would reconnect the City with the river, and many now wonder if the river is something to embrace or if it should be feared. Additionally, some biking and running trails are gone; a boat ramp is closed; some roads are closed; docks are closed; and most recreational access points along the Feather River adjacent to the City of Oroville are closed until further notice. The cost for just the road repair is in the millions and the cost to our community is overwhelming.

Accordingly, we have the following requests and comments:

- 1) The residents of Oroville and the surrounding areas deserve to know how this happened. Several public interest organizations brought up the inadequacy of the emergency spillway during the FERC relicensing process in 2005. FERC and DWR assured us that the dam was safe and could handle any foreseeable flood event. We believed this to be true. The emergency spillway was allegedly rated to 500,000 (+/-) cfs and yet it nearly failed with a flow of just 12,000 cfs. It is readily apparent that the dam safety regulators at FERC did not take the safety of the citizens of Oroville seriously. With this concern in mind, we request an oversight hearing by FERC's Division of Dam Safety to determine how this regulatory failure occurred.
- 2) The community deserves a full analysis of the impacts of this event to Oroville and the surrounding areas. This should include the direct and indirect impacts to services, infrastructure, and local economies. We also need to have a full analysis of the impacts to the Feather River and how that will impact current and future recreation and tourism.
- 3) There needs to be a process to discuss with FERC, DWR, the water beneficiaries, and other interested parties related to this project how these impacts will be mitigated and to discuss the potential for other impact-related compensation so the Oroville residents, who are most impacted by the presence of the dam, can feel some relief from the daily impacts of the presence of the dam in the community. The benefits from the Oroville Dam are immense. California would not exist in its current form without the water from this project. As a result of the crisis and evacuation, there were business and property losses, lost wages, and damages to public and private property. The people from this community who were in harm's way when parts of this project failed deserve to be made whole as part of the process.

- 4) This emergency has demonstrated that the Oroville Dam lacks the operational flexibility, reliability, and redundant operational systems to provide adequate flood protection to communities downstream. It is not clear how DWR is adapting both the dam itself and/or reservoir operations to accommodate these deficiencies. We believe options need to be explored to provide for large releases well in advance of high water events and well below the service spillway crest elevation. Or, overall flood protection could be improved by providing additional flood buffers when there is a large snowpack and the potential for warm storms.
- 5) DWR's outreach to the impacted communities downstream has been inadequate at best. Our best sources of information have been informal and indirect sources rather than through official FERC and DWR channels. FERC and DWR must immediately shift its thinking in how, when, and to whom it shares information. There is already a strong community distrust of DWR due to this event. A lack of communication and transparency only makes it worse. DWR could do much more to improve trust and credibility with the community by providing greater transparency and providing formal, consistent communication with the downstream communities.
- 6) Design and construction of the necessary repairs to the dam and related infrastructure must be paramount and other considerations must be secondary. The number one priority must be to protect the lives of the 200,000 people living immediately downstream. To be abundantly clear: fisheries protection, water supply issues, State Water Contractor priorities, FEMA reimbursement, politics and other issues must take a distant backseat to public safety.
- 7) The overall infrastructure of the dam is old and, in the case of the spillways, river valves and turbines, failing. There must be a longer term plan for ensuring that Oroville Dam and all appurtenant features are repaired and brought up to 21<sup>st</sup> century standards. This plan should include not only the gated spillway and the emergency spillway, but also ensuring the plant facilities and low level release valves are adequate and fully operational and include redundant operational systems. All construction plans should be reviewed by independent experts to ensure that this infrastructure is well planned, soundly built and supported.
- 8) There must be a full and thorough review of how DWR designs, constructs, operates and maintains the dam. This review should include not only the existing, independent consulting board review and regulatory review, but also legislative oversight hearings and reviews by the State Auditor. Full disclosure and transparency of these proceedings and documents is essential.
- 9) There must be a public discussion as to how Oroville Dam should be operated in the future and who should operate it. Without prejudging the conversation, some of the questions are as follows:

- a. Should DWR continue to be the operator of Oroville Dam? There are other alternatives and they should be analyzed and discussed.
- b. Should the Division of Dam Safety remain under DWR or should it become an independent body or moved to another agency to avoid perceived conflicts? Many of the most important technical regulators in the State serve under a publicly accountable board—DSOD should be no different.
- c. Are the current inspections, maintenance, repair, and replacement activities associated with the infrastructure at the dam sufficient to provide for public safety?
- d. How can we ensure more local input on Dam operations?
- e. Should there be a more robust public safety obligation on the part of DWR to provide for law enforcement and emergency response at the Oroville Dam and Reservoir, as well as to enable better protection for citizens? For example, there are some specific public safety measures that should be implemented immediately (e.g. an audible warning system to warn citizens of an imminent failure of the dam and/or spillway, infrastructure modifications to enable orderly and timely evacuation of residents, etc.) and others that .
- f. Should the operations at Oroville Dam be modified to provide for increased flood space during seasons in which there is a large snowpack?
- g. How has DWR’s coordinated reservoir operations and predictive forecasted reservoir operations benefitted our communities? How could these tools be better utilized? Forecasting during this crisis has been significantly inaccurate.

10) Improving Flood Protection Downstream:

- a. There are several constrictions of the Feather River downstream that could be improved to better contain flood flows from the spillway. A cost-benefit study should be conducted to analyze projects that might alleviate these constrictions.
- b. There are also several critical repair sites along the Feather River levee system that should be improved in order to better contain future flood flows from the spillway, including but not limited to sites in District 10, south of Yuba City, south of Nicolaus and the levees in the City of Oroville.
- c. We have also seen large-scale erosion of the river banks as a result of quick draw downs of the spillway in the aftermath of the crisis. This erosion could ultimately threaten levees and, combined with the debris from the spillway collapse, has contributed to significant debris in the river channel. The debris impact to the carrying capacity of downstream levees must be analyzed/measured and removal/mitigation measures must be taken to protect property, lives, and the ecology and fish habitat of the Feather River.



We request your assistance to shed more light on the regulatory failure that occurred at the Oroville Dam.

Respectfully,

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Linda L. Dahlmeier, Mayor

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Janet Goodson, Vice Mayor

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Scott Thomson, Council Member

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Art Hatley, Council Member

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Marlene Del Rosario, Council Member

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Linda Draper, Council Member

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Jack Berry, Council Member

City of Oroville  
JUN 20 2017  
Application

June 16, 2017

TO: STATE, CITY AND LOCAL OFFICIALS

**NOTIFICATION OF PACIFIC GAS AND ELECTRIC COMPANY'S APPLICATION REQUESTING TO CHANGE RATES FOR THE RECOVERY OF ENERGY PURCHASES AND THE RETURN OF REVENUES FROM THE SALE OF GREENHOUSE GAS ALLOWANCES (A.17-06-005)**

**Summary**

On June 1, 2017, Pacific Gas and Electric Company (PG&E) filed its 2018 Energy Resource Recovery Account (ERRA) Forecast Application with the California Public Utilities Commission (CPUC) requesting approval to change rates for the following:

- Recovery of \$3.6 billion in costs related to the fuel needed to produce electricity as well as costs of buying energy from third parties.
- Setting certain charges for departing load (DL) customers, including the Power Charge Indifference Adjustment (PCIA), Ongoing Competition Transition Charge (CTC), and Cost Allocation Mechanism (CAM).
- Return of \$428.4 million to eligible customers for the sale of GHG emission allowances (including the California Climate Credit for residential customers).

Exact amounts are subject to change and CPUC regulatory approval. PG&E will provide the CPUC with updated amounts later in the year to ensure the most current information is used to set customer rates.

**Background**

The ERRA is used to record fuel and purchased power costs which can be recovered in rates. While this may result in an increase in rates, PG&E recovers these costs with no markup for return or profit. The purpose of this Application is to forecast costs of obtaining energy for customers and also to approve the amount to be returned to customers from the sale of GHG emission allowances for the calendar year of 2018. If the CPUC approves this Application, PG&E will begin to recover its costs in electric rates effective January 1, 2018. At the end of 2018, PG&E will compare actual costs to the amounts forecasted in this Application and will incorporate any differences in next year's Application.

**How will PG&E's Application affect me?**

Most customers receive bundled electric service from PG&E, meaning they receive electric generation, transmission and distribution services. A summary of the rate impact for these customers was provided in a table in the bill insert announcing this filing that was sent directly to customers in June and July, including the effect of the California Climate Credit for residential customers and GHG allowance returns for eligible non-residential customers. Based on rates currently in effect, the bill for a typical residential Non-CARE customer using 500 kWh per month would decrease from \$110.77 to \$106.22 or 4.1 percent. Actual impacts will vary depending on energy usage. Twice a year, in April and October, eligible residential customers will also receive a California Climate Credit in the amount of approximately \$39.68.

**How will PG&E's Application affect non-bundled customers?**

Direct Access (DA) and Community Choice Aggregation (CCA) customers only receive electric transmission and distribution services from PG&E. PG&E does not purchase energy for these customers. However, this Application addresses the cost of transporting energy for these customers through PG&E's electrical system using the PCIA, CTC and CAM. Residential DA/CCA customers also receive the benefit of the California Climate Credit. In addition, eligible non-residential DA and CCA customers receive the benefit of the GHG allowance returns. The impact of PG&E's Application on DA and CCA customers is an average increase of \$0.04, or 0.3 percent.

Another category of non-bundled customers is DL customers who do not receive electric generation, transmission or distribution services from PG&E. However, these customers are required to pay certain charges by law or CPUC decision, including the PCIA, CTC and CAM. The impact of PG&E's Application on DL customers is a total decrease of \$163,019, or 0.4 percent.

**How do I find out more about PG&E's proposals?**

If you have questions about PG&E's filing, please contact PG&E at **1-800-743-5000**. For TDD/TTY (speech-hearing impaired), call **1-800-652-4712**. Para más detalles llame al **1-800-660-6789** • 詳情請致電 **1-800-893-9555**. If you would like a copy of PG&E's filing and exhibits, please write to PG&E at the address below:

Pacific Gas and Electric Company  
2018 ERRR Forecast Application (A.17-06-005)  
P.O. Box 7442  
San Francisco, CA 94120

A copy of PG&E's filing and exhibits is also available for review at the CPUC's Central Files Office by appointment only. For more information, contact **aljcentralfilesid@cpuc.ca.gov** or **1-415-703-2045**. PG&E's Application (without exhibits) is available on the CPUC's website at **www.cpuc.ca.gov**.

**CPUC process**

This Application will be assigned to an Administrative Law Judge (Judge) who will determine how to receive evidence and other related documents necessary for the CPUC to establish a record upon which to base its decision. Evidentiary hearings may be held where parties will present their testimony and may be subject to cross-examination by other parties. These evidentiary hearing are open to the public, but only those who are formal parties in the case can participate.

After considering all proposals and evidence presented during the hearings, the assigned Judge will issue a proposed decision which may adopt PG&E's proposal, modify it or deny it. Any of the five CPUC Commissioners may sponsor an alternate decision. The proposed decision, and any alternate decisions, will be discussed and voted upon at a scheduled CPUC Voting Meeting.

The Office of Ratepayer Advocates (ORA) may review this Application. ORA is the independent consumer advocate within the CPUC with a legislative mandate to represent investor-owned utility customers to obtain the lowest possible rate for service consistent with reliable and safe service levels. ORA has a multi-disciplinary staff with expertise in economics, finance, accounting and engineering. For more information about ORA, please call **1-415-703-1584**, email **ora@cpuc.ca.gov** or visit ORA's website at **www.ora.ca.gov**.

**Stay informed**

If you would like to follow this proceeding, or any other issue before the CPUC, you may use the CPUC's free subscription service. Sign up at: **http://subscribecpuc.cpuc.ca.gov/**. If you would like to learn how you can participate in the proceeding, have informal comments about the Application, or have questions about the CPUC processes, you may access the CPUC's Public Advisor Office (PAO) webpage at **http://consumers.cpuc.ca.gov/pao/**.

You may also contact the PAO as follows:

<b>Email:</b> <a href="mailto:public.advisor@cpuc.ca.gov">public.advisor@cpuc.ca.gov</a> <b>Mail:</b> CPUC Public Advisor's Office 505 Van Ness Avenue San Francisco, CA 94102	<b>Call:</b> 1-866-849-8390 (toll-free) or 1-415-703-2074 <b>TTY:</b> 1-866-836-7825 (toll-free) or 1-415-703-5282
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If you are writing or emailing the PAO, please include the proceeding number (2018 ERRR Forecast Application A.17-06-005). All comments will be circulated to the Commissioners, the assigned Judge and appropriate CPUC staff, and will become public record.