



**OROVILLE PARK COMMISSION MEETING MINUTES  
APRIL 10, 2017 – 5:00 P.M.**

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The Agenda for the April 10, 2017 meeting of the Oroville Park Commission was posted on the bulletin board at City Hall and on the City of Oroville's website located at [www.cityoforoville.org](http://www.cityoforoville.org) on Friday, April 7 2017, at 10:10 a.m.

The April 10, 2017 Oroville Park Commission regular meeting was called to order by Chairperson Lawrence at 4:59 p.m.

**ROLL CALL**

Present: Commissioners Prouty, Sehorn, Vice Chairperson Conn, Chairperson Lawrence  
Absent: Commissioner Campbell (excused)

**Staff Present:**

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Dawn Nevers, Administrative Assistant

Gary Layman, Building Official/Fire Marshall

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**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Lawrence.

**SPECIAL BUSINESS**

**1. NOMINATION AND SELECTION OF CHAIRPERSON – staff report**

The Commission will nominate and select a Chairperson for the fiscal year 2017/2018.  
**(Dawn Nevers, Assistant Planner)**

Following discussion, the commission unanimously agreed, to:

**Postpone the nomination of Park Commission Chairperson until the July 10, 2017 regular meeting.**

**RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS** - None

**HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

- Freda Flint, Oroville Docents Association, provided information regarding the museums and parks.

**PROCLAMATIONS/PRESENTATIONS**

- Arbor Day 2017, presented by Dawn Nevers

## CONSENT CALENDAR

A motion was made by Vice Chairperson Conn, seconded by Commissioner Sehorn, to approve the following Consent Calendar:

### **2. APPROVAL OF THE MINUTES OF THE JANUARY 9, 2017 REGULAR MEETING OF THE OROVILLE PARK COMMISSION – attached**

The motion was passed by the following vote:

Ayes: Commissioners Prouty, Sehorn, Vice Chairperson Conn, Chairperson  
Lawrence  
Noes: None  
Abstain: None  
Absent: Commissioner Campbell

## REGULAR BUSINESS

### **3. PARTICIPATION IN THE BLUE STAR MUSEUM PROGRAM – staff report**

The Commission considered re-registering to participate in the Blue Star Museum Program. **(Dawn Nevers, Assistant Planner)**

Following discussion, a motion was made by Commissioner Sehorn, seconded by Commissioner Prouty, to:

**Approve the City's participation in the Blue Star Museum Program as a public benefit to honor military personnel and their families and send recommendation to City Council for approval.**

The motion was passed by the following vote:

Ayes: Commissioners Prouty, Sehorn, Vice Chairperson Conn, Chairperson  
Lawrence  
Noes: None  
Abstain: None  
Absent: Commissioner Campbell

### **4. DONATION OF VARIOUS ITEMS TO THE PIONEER MUSEUM – staff report**

The Commission considered acknowledging the receipt of various items donated to the Pioneer Museum as a part of the official collection and the remaining items to be accepted as part of interpretive education collection. **(Dawn Nevers, Assistant Planner)**

Following discussion, a motion was made by Commissioner Sehorn, seconded by Vice Chairperson Conn, to:

**Acknowledge receipt of various items donated to the Pioneer Museum as a part of the official collection and the remaining items to be accepted as part of interpretive education collection and recommend that the City Council accept the donations.**

The motion was passed by the following vote:

Ayes: Commissioners Prouty, Sehorn, Vice Chairperson Conn, Chairperson  
Lawrence  
Noes: None  
Abstain: None  
Absent: Commissioner Campbell

**DISCUSSION ITEMS** - None

**CORRESPONDENCE**

- Request from Docents Association to add three items to next regular agenda. – Chairperson Lawrence directed staff to forward the request to City Council for consideration.
- Docents' January/February, and March 2017 Newsletters
- Bolt Antique Tool Museum Visitors Log, Marketing Data, & Cash Control
- Bolt Antique Tool Museum (3) promotional proposals for consideration

**ITEMS FOR FOLLOW-UP**

- Back Log Report - discussion of each item

**DIRECTOR'S REPORT**

Donald Nevers, Assistant Planner of Community Development, reported on the 2017/2018 Fiscal Year budget request to hire two part-time employees to staff the Pioneer Museum and the C. F. Lott Home.

**COMMISSIONERS' ANNOUNCEMENTS/REPORTS**

Vice Chairperson Conn reported on the vandalism of the fence at the C.F. Lott Home along Montgomery Street, and discussed the potential of a press release of the apron display and sale at the C.F. Lott home.

Commissioner Prouty requested information on the closure of the Nature Center.

**SUB-COMMITTEES, AD-HOC COMMITTEES, COMMISSIONER REPORTS**

- MEMO – Park Commission Related City Council Activity Report
- MEMO – Oroville Downtown Business Association activities

**FISCAL YEAR REPORTS** - None

## ITEMS FOR NEXT AGENDA

- Selection of Park Commission Chairperson
- Presentation from the Municipal Law Enforcement
- Chairperson Lawrence directed staff to forward the request to City Council for consideration and receive a report as to the City Council decision.
- Update of Backlog Report items
- Report on Housing Related Parks funding for Municipal Auditorium

## ADJOURNMENT

The meeting was adjourned at 6:41 p.m. The next regular meeting of the City of Oroville Park Commission will be held on Monday, July 10, 2017, at 5:00 p.m.



Donald Rust,  
Director of Community Development



Scott Lawrence, Chairperson