

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



OCTOBER 4, 2017 – REGULAR QUARTERLY MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518. There was not a broadcast remotely via audio and/or video conference to Cota Cole, LLP, 2261 Lava Ridge Ct. Roseville, CA 95661 (916) 780-9009.

The agenda for the October 4, 2017, Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Wednesday, September 28, 2017 at 4:43 P.M.

The October 4, 2017, Supplemental Benefits Fund Steering Committee Meeting was called to order by Chairperson Don Noble at 5:32 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Master's Isaac and Ben Thomson.

ROLL CALL

Present: Voting Committee Members: Chairperson Don Noble, FRRPD; Committee Members Victoria Smith, FRRPD; Linda Dahlmeier, City of Oroville, Scott Thomson and Linda Draper, City of Oroville.

Absent Voting Committee Members: None

Advisory Committee Members (non-voting): Kevin Dossey replaced by Eric See, Department Water Resources;; Kevin Zeitler replaced by Sandy Linville, Oroville Area Chamber of Commerce; Dave Steindorf (Alternate) American Rivers

Absent Advisory Committee Members (non-voting): Steve Rotherth – American Rivers; Dave Steindorf (Alternate) American Rivers; Tim Haines, State Water Contractors

Others Present:

Don Rust, Acting SBF Fund Administrator
Bob Marciniak, SBF Program Specialist
Jamie Hayes, Recording Clerk
Dave Ritchie, Legal Counsel (Cota, Cole & Huber LLP)

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

- Tony Catalano & Richard Silvera, #4
- Sandy Linville, #4
- Chris Tellis, #4
- Barry Nelson, #4

CONSENT CALENDAR –

1. **APPROVAL OF THE MINUTES OF THE JULY 5, 2017 REGULAR QUARTERLY MEETING** – minutes attached

Committee Action Requested: **APPROVE THE MINUTES**

2. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES** – staff report, Bob Marciniak SBF Program Specialist

The Committee may consider a request for reimbursement to the City of Oroville, in the amount of \$2,488.38 for the June 16, 2017 to June 30, 2017 to close out the fiscal year, for SBF Administrative expenses.

Committee Action Requested: **AUTHORIZE THE SBF FUND ADMINISTRATOR TO SIGN INVOICE TRANSMITTAL NO. AE2017-4 FOR SBF REIMBURSEMENT IN THE AMOUNT OF \$2,488.38 RELATING TO SBF ADMINISTRATIVE EXPENSES.**

3. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES** – staff report, Bob Marciniak SBF Program Specialist

The Committee may consider a request for reimbursement to the City of Oroville, in the amount of \$9,480.16 for July and August 2017, for SBF Administrative expenses.

Committee Action Requested: **AUTHORIZE THE SBF FUND ADMINISTRATOR TO SIGN INVOICE TRANSMITTAL NO. AE2017-5 FOR SBF**

REIMBURSEMENT IN THE AMOUNT OF \$9,480.16 RELATING TO SBF ADMINISTRATIVE EXPENSES.

Hearing no discussion, a motion to approve items 1, 2 and 3 of the Consent Calendar was made by Committee Member Smith and seconded by Committee Member Dahlmeier.

The motion was passed by the following vote:

Ayes:	Committee Members, Smith, Draper, Dahlmeier, Vice Chairperson Thomson and Chairperson Noble.
Noes:	None
Abstain:	None
Absent:	None

UPDATES

The SBF Program Specialist provided the following updates.

- **UPDATE:** The **Feather River Consolidated Master Plan (FRCMP)** ad Hoc Committee met with Greg Melton representing the ESA consultant group on Wednesday, September 6, 2017 to review, discuss and provide direction regarding comments made for the final draft. The allocation to ESA in the amount of \$68,950.00 with \$2,748.53 available/expired on September 15, 2017. ESA will be presenting the final draft report at tonight's meeting.
- **UPDATE:** **FRRPD** grant for **environmental study for portions of the Brad Freeman Trail** \$20,000/matures April 6, 2018. (\$3,035.64 remains available. (Chairperson Noble asked for a clarification on what was needed to be completed; Greg Melton, MDG advised that in essence the report has been completed.
- **UPDATE:** **Veterans Memorial Park for all of Butte County** grant for \$112,000 remains outstanding. Work is completed and the grant and we are expecting the final report and a request for reimbursement by October 16, 2017.
- **UPDATE:** The Event Coordinator, Upstate Community Enhancement Foundation, completed one event, the 23rd Annual Salmon Festival which was held on Saturday, September 23, 2017. A complete report for all events will be presented at the January 17, 2018 SBF Steering Committee Meeting.

REGULAR BUSINESS

PRESENTATION OF THE FEATHER RIVER CONSOLIDATED MASTER PLAN (FRCMP) BY THE CONSULTANT, ENVIRONMENTAL SCIENCE ASSOCIATES (ESA) – staff report, Bob Marciniak SBF Program Specialist

The Committee will receive a presentation of the final draft of the FRCMP.

Committee Action Requested: **(1) ACCEPT THE FINAL DRAFT AS PRESENTED; OR (2) PROVIDE DIRECTION**

Eric Ginney (ESA) and Greg Melton (MDG) presented information about the FRCMP and used “reach 2” as an example of how the plan could be read. Mr. Melton discussed each of the aspects of reach 2, access to the river, constraints priorities and opportunities. Mr. Melton also presented a high-level view of the how all the reaches connect. Mr. Ginney stated that the plan still needs to be operationalized to allow for future updates and changes. Members of the committee were complimentary about the esthetics of the plan and the final draft.

Public comment:

1. Tony Catalano and Richard Silvera, provided information about various potential partnerships for the Feather River Center and the Oroville Community Sailing Center for new programs and facilities at the North Forebay Recreation Area. They asked that the concepts be included in the FRCMP. (copies of information provided is attached to these minutes)
2. Sandy Linville, Oroville Area Chamber of Commerce provided a “white paper” titled “Feather River Floodwater Attenuation Site at the Oroville Wildlife Area” and how improvements could be made by utilizing the tailing materials that had been left behind during the gold rush era in the reconstruction of the spillway. She encouraged the committee to be proactive in future improvements at the Oroville Wildlife Area. (copies of information provided is attached to these minutes)
3. Barry Nelson (Golden Gate Salmon Association), provided information about “the New Voice of Salmon” and how retrofitting the Thermalito Afterbay on the Feather River is a key to restoring California’s Salmon Fishery. He also provided copies of correspondence to DWR’s William Croyle and Grant Davis. (copies of information provided attached is attached to these minutes)
4. Chris Tellis, major property owner of property on and along the Feather River below the Feather River Fish Hatchery and across from the Historic Downtown complimented the Steering Committees commitment to pursuing the FRCMP and the importance of the plan in the formation and protection of the Feather River. Councilmember Dahlmeier

After discussion, a motion to accept the Final Draft, with pending edits and an addition to the sub-title was made by Committee Member Draper and seconded by Committee Member Dahlmeier.

The motion was passed by the following vote:

Ayes: Committee Members, Smith, Draper, Dahlmeier, Vice Chairperson Thomson and Chairperson Noble.
Noes: None
Abstain: None
Absent: None

5. REQUEST FROM ENVIRONMENTAL SCIENCE ASSOCIATES (ESA) FOR \$34,000.00 REPRESENTING CONTRACT OVER-RUNS RELATED TO THE PREPARATION OF THE FEATHER RIVER CONSOLIDATED MASTER PLAN – staff report, Bob Marciniak SBF Program Specialist

Committee Action Requested: **(1) CONSIDER THE REQUEST AS PRESENTED; (2) DENY THE REQUEST; OR (3) PROVIDE DIRECTION.**

After discussion, a motion to direct staff to meet with ESA to discuss the invoice and work out a reasonable solution was made by Committee Member Draper and seconded by Committee Member Dahlmeier

The motion was passed by the following vote:

Ayes: Committee Members, Smith, Draper, Dahlmeier, Vice Chairperson Thomson and Chairperson Noble.
Noes: None
Abstain: None
Absent: None

Staff was directed to meet with ESA to discuss and further document the contract overrides and to bring the item back to the Steering Committee at a special meeting (date to be determined).

6. DISCUSSION REGARDING SBF AVAILABLE FUNDS – Staff Report, Bob Marciniak, SBF Program Specialist

Committee Action Requested: **(1) RECEIVE THE INFORMATION AND PROVIDE DIRECTION**

Bob Marciniak, Program Specialist, provided information from the Regional Fund Strategic Plan which recommends the following six categories for annual funding:

- Chamber of Commerce/Marketing the Oroville Region
- Administration
- Marketing/Community Benefit Fund
- Projects Fund
- Revolving Loan Fund
- Reserve Fund

After discussion, the committee requested additional time to review the various categories and options and directed staff to bring the item back to the Steering Committee at a special meeting (date to be determined) for further discussion and possible action.

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS

7. **DWR ADVISOR REPORT** (Eric See)
Mr. See announced that for the foreseeable future he would be the DWR advisor as Kevin Dossey had been temporarily reassigned to the Spillway Recovery Group. Mr. See provided information about the progress of the spillway restoration and the FERC approval to extend the boat ramp at Foreman Creek which when completed will provide an alternative area for boaters.
8. **SWC ADVISOR REPORT** (Tim Haines)
Mr. Haines did not attend the meeting.
9. **SBF PROGRAM SPECIALIST REPORT** (Bob Marciniak)

Written report attached. Mr. Marciniak also provided the committee with a copy of his retirement notification letter to the City of Oroville to be effective, Thursday, December 28, 2017. Chairperson Noble recommended that the City provide ample time for training a replacement. Don Rust indicated that he is working on that and that there would be an orderly transition.

CORRESPONDENCE

- None

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. Presentations are limited to three minutes. Under Government Code section 54954.2, the SBF Steering Committee is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.

- PJ Shepherd spoke briefly about the completion of the current phase of the Veterans' Memorial Park and the need to complete the missing portion of the Brad Freeman Trail that is directly below the park.

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the January 17, 2018, Regular Quarterly Meeting of the SBF. There were no requests.

ADJOURNMENT

The meeting was adjourned at 8:15 P.M.

The next regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, January 17, 2018 starting at 5:30 P.M. in the Council Chambers of the City of Oroville.

Don Noble, SBF Chairperson