

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



NOVEMBER 30, 2017 – SPECIAL MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518. There was a broadcast remotely via audio and/or video conference to Cota Cole, LLP, 2261 Lava Ridge Ct. Roseville, CA 95661 (916) 780-9009.

The agenda for the November 30, 2017, Special Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Wednesday, November 22, 2017 at 11:21 A.M.

The November 30, 2017, Supplemental Benefits Fund Steering Committee Special Meeting was called to order by Chairperson Don Noble at 4:03 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Don Noble.

ROLL CALL

Present: Voting Committee Members: Chairperson Don Noble, FRRPD; Committee Members Victoria Smith, FRRPD; Linda Dahlmeier, City of Oroville, Scott Thomson and Linda Draper, City of Oroville.

Absent Voting Committee Members: None

Advisory Committee Members (non-voting): Kevin Dossey replaced by Eric See, Department Water Resources; Kevin Zeitler, Oroville Area Chamber of Commerce; Dave Steindorf (Alternate) American Rivers; Tim Haines, State Water Contractors

Absent Advisory Committee Members (non-voting): Steve Rotherth – American Rivers;

Others Present:

Don Rust, Acting SBF Fund Administrator

Bob Marciniak, SBF Program Specialist

Dawn Nevers, Recording Clerk

By speaker phone: Scott Huber, Legal Counsel (Cota, Cole & Huber LLP)

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

None

CONSENT CALENDAR –

1. APPROVAL OF THE MINUTES OF THE October 4, 2017 REGULAR QUARTERLY MEETING – minutes attached

Committee Action Requested: **APPROVE THE MINUTES**

Hearing no discussion, a motion to approve item 1 of the Consent Calendar was made by Committee Member Smith and seconded by Committee Member Dahlmeier.

The motion was passed by the following vote:

Ayes:	Committee Members, Smith, Draper, Dahlmeier, Vice Chairperson Thomson and Chairperson Noble.
Noes:	None
Abstain:	None
Absent:	None

REGULAR BUSINESS

Chairperson Noble requested that item #3 be presented before item #2 as Eric Ginney ESA Consultant was delayed in traffic.

3. THE COMMITTEE MAY CONSIDER DISCUSSING THE TITLE AND A NEW SUBTITLE FOR THE RECENTLY ACCEPTED FEATHER RIVER CONSOLIDATED MASTER PLAN. – Staff Report, Bob Marciniak, SBF Program Specialist

Committee Action Requested: **(1) CONSIDER SELECTING A REVISED TITLE/SUBTITLE; (OR) PROVIDE DIRECTION**

After discussion a motion was made by Vice Chairperson Thomson and seconded by Committee Member Draper to rename the Feather River Consolidated Master Plan to the **Feather River Conceptual Plan with a subtitle of “A Vision for the Future of the Low Flow Channel”**

The motion was passed by the following vote:

Ayes: Committee Members, Smith, Draper, Dahlmeier, Vice Chairperson Thomson and Chairperson Noble.
Noes: None
Abstain: None
Absent: None

2. REQUEST FROM ENVIRONMENTAL SCIENCE ASSOCIATES (ESA) FOR \$34,000.00 REPRESENTING CONTRACT OVER-RUNS RELATED TO THE PREPERATION OF THE FEATHER RIVER CONSOLIDATED MASTER PLAN (CONTINUED FROM THE OCTOBER 4, 2017 MEETING) – staff report, Dawn Nevers, Assistant Planner

At the direction of the SBF Steering Committee, Don Rust, Acting SBF Fund Administrator and Dawn Nevers, Assistant Planner met with Eric Ginney (ESA) and Greg Melton (MDG) on November 16, 2017 to further discuss the original over-runs request. After discussion, ESA was advised to submit a new invoice and details regarding the claim for over-runs by ESA. An invoice and letter was received on November 20, 2017 requesting consideration of a revised amount of \$19,982.43.

Committee Action Requested: (1) APPROVE THE REQUEST AS PRESENTED; OR (2) APPROVE THE DIFFERENCE BETWEEN THE ORIGINAL CONTRACT AND THE MAXIMUM AMOUNT OFFERED IN THE RFP FOR THE FRCMP; OR (3) DENY THE REQUEST; OR (4) PROVIDE DIRECTION

After discussion regarding the over-runs claim and the original and extended agreement No. 3145, a motion was made by Committee Member Smith and seconded by Committee Member Draper to deny the request.

The motion to deny the request was passed by the following vote:

Ayes: Committee Members, Smith and Draper, Vice Chairperson Thomson and Chairperson Noble.
Noes: Dahlmeier
Abstain: None
Absent: None

4. DISCUSSION REGARDING SBF AVAILABLE FUNDS – Staff Report, Bob Marciniak, SBF Program Specialist

Committee Action Requested: (1) RECEIVE THE INFORMATION AND PROVIDE DIRECTION

Bob Marciniak, Program Specialist, provided information from the Regional Fund Strategic Plan which recommends the following six categories for annual funding:

- Chamber of Commerce/Marketing the Oroville Region
- Administration
- Marketing/Community Benefit Fund
- Projects Fund
- Revolving Loan Fund
- Reserve Fund

After discussion, the committee requested additional time to review the various categories and options and directed staff to bring the item back to the Steering Committee at the next regular meeting on January 17, 2018 for further discussion and possible action.

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS

5. **DWR ADVISOR REPORT** (Eric See) No comments
6. **SWC ADVISOR REPORT** (Tim Haines) No comments

CORRESPONDENCE

- Oroville Area of Chamber of Commerce (request for consideration of \$60,000 for tourism marketing in 2018)

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. Presentations are limited to three minutes. Under Government Code section 54954.2, the SBF Steering Committee is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.

- Sandy Linville, President & CEO of the Oroville Area Chamber of Commerce spoke about the letter requesting SBF financial support of \$60,000 for tourism marketing in 2018.

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the January 17, 2018, Regular Quarterly Meeting of the SBF.

1. Discussion/action regarding SBF available funds
2. Discussion/action regarding the Oroville Chamber of Commerce for financial support of \$60,000 to fund tourism marketing in 2018

3. Update on the progress of the five-year review of the Regional Fund Strategic Plan.

ADJOURNMENT

The meeting was adjourned at 5:06 P.M.

The next regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, January 17, 2018 starting at 5:30 P.M. in the Council Chambers of the City of Oroville.

Don Noble, SBF Chairperson