

## SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



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### APRIL 25, 2018 – REGULAR MEETING

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**Note:** the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518. There was a broadcast remotely via audio and/or video conference to Cota Cole, LLP, 2261 Lava Ridge Ct. Roseville, CA 95661 (916) 780-9009.

The agenda for the April 25, 2018, Regular Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, [www.cityoforoville.org](http://www.cityoforoville.org) on Thursday, April 12, 2018 at 12:23 P.M.

The April 25, 2018, Supplemental Benefits Fund Steering Committee Regular Meeting was called to order by Chairperson Victoria Smith at 5:30 P.M.

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Victoria Smith.

#### **ROLL CALL**

Present: Voting Committee Members: Victoria Smith, FRRPD; Gary Emberland, FRRPD; Linda Dahlmeier, City of Oroville; Linda Draper, City of Oroville; Scott Thomson, City of Oroville

Absent Voting Committee Members: none

Advisory Committee Members (non-voting): Eric See (alternate); SWC – Michael Melanson (alternate); American Rivers – Dave Steindorf, (alternate); Chamber of Commerce – Kevin Zeitler;

Absent Advisory Committee Members (non-voting): Steve Rothert, American Rivers; Tim Haines (excused), State Water Contractors (excused)

#### **Others Present:**

Tom Lando, Acting SBF Fund Administrator

Dawn Nevers, SBF Program Specialist/Recording Clerk  
By speaker phone: Scott Huber, Legal Counsel (Cota, Cole & Huber LLP)

SELECTION OF THE 2018 CHAIRPERSON AND VICE CHAIRPERSON

**1. SELECTION OF A CHAIRPERSON AND VICE CHAIRPERSON FOR THE SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE – staff report**

Following discussion, Committee Member Dahlmeier made a motion, seconded by Chairperson Victoria Smith, to:

**Nominate Committee Member Scott Thomson to serve as SBF Steering Committee Chairperson until the January 2019 SBF quarterly Steering Committee Meeting.**

The motion passed by the following vote:

Ayes: Committee Members Dahlmeier, Draper, Emberland, Thomson,  
Vice Chairperson Thomson and Chairperson Smith.  
Noes: None  
Abstain: None  
Absent: None

Following discussion regarding the position of the Vice Chairperson, a motion was made by Committee Member Draper, seconded by Committee member Dahlmeier, to:

**Nominate Committee Member Smith to serve as the Vice Chairperson of the SBF Steering Committee until the January 2019 SBF quarterly Steering Committee Meeting.**

The motion passed by the following vote:

Ayes: Committee Members Dahlmeier, Draper, Emberland, Thomson,  
Vice Chairperson Thomson and Chairperson Smith.  
Noes: None  
Abstain: None  
Absent: None

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

Chris Tellis – Item No.4 & 9

Don Noble – Item No. 9

CONSENT CALENDAR –

A motion was made by Committee Member Dahlmeier, seconded by Committee Member Smith, to:

2. **APPROVAL OF THE MINUTES OF THE JANUARY 17, 2018, REGULAR MEETING** – minutes attached
3. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES** – staff report

The Committee considered a request for reimbursement to the City of Oroville, in the amount of \$9,087.01 for the months January 2018 through March 15, 2018 for SBF Administrative expenses. **(Dawn Nevers, SBF Program Specialist)**

**AUTHORIZE THE SBF FUND ADMINISTRATOR TO SIGN INVOICE TRANSMITTAL NO. AE2018-2 FOR SBF REIMBURSEMENT IN THE AMOUNT OF \$9,087.01 RELATING TO SBF ADMINISTRATIVE EXPENSES.**

A motion to approve the consent calendar was passed by the following vote:

Ayes:	Committee Members Dahlmeier, Smith, Vice Chairperson Thomson and Chairperson Noble.
Noes:	None
Abstain:	None
Absent:	Committee Member Draper

#### **UPDATES**

4. **Feather River Conceptual Plan “A Vision for the Future of the Low Flow Channel”** (Dawn Nevers, SBF Program Specialist)

ESA provided electronic PDF versions of the FRCP which previously was known as The Feather River Consolidated Master Plan to allow the SBF Program Specialist to enter revisions and clarifications to the FRCP. An updated version of adobe/pdf was acquired by the City of Oroville to facilitate this process, however due to the SBF Program Specialist being utilized as the Assistant City Clerk for the City of Oroville the process has been delayed. Staff is recommending that the FRCP Ad hoc Committee meet to review the document for changes including the title, sub-title, pictures, references to SWC potential funding, potential project identification listing and possible re-stacking of the chapters.

Chris Tellis provided comments to the Steering Committee regarding the Feather River Conceptual Plan.

5. **Oroville Area Chamber of Commerce**

The SBF Steering Committee on January 17, 2018 approved a request from the Oroville Area Chamber of Commerce for funding in the amount of \$50,000 to assist in marketing for the Oroville Region for a 12-month period. A copy of the contract and the plan for utilization of the approved funding is provided for informational purposes. A copy of the first invoice is also included for informational purposes.

**REGULAR BUSINESS**

**6. Regional Fund Strategic Plan (Dawn Nevers, SBF Program Specialist)**

The committee considered approving the updated Regional Fund Strategic Plan and the Grant Applicant Information Packet. **(Dawn Nevers, SBF Program Specialist)**

Following discussion, a motion was made by Committee Member Smith, seconded by Committee Member Dahlmeier, to:

**Approve the edits and recommendations of the Ad hoc Regional Fund Strategic Plan Committee.**

The motion to approve the request was passed by the following vote:

Ayes: Committee Members Dahlmeier, Draper, Emberland, Vice Chairperson Smith and Chairperson Thomson.  
Noes: None  
Abstain: None  
Absent: None

**7. The committee may consider establishing the fourth Wednesday of January, April, July and October as the official quarterly SBF Steering Committee meeting dates - staff report (Dawn Nevers, SBF Program Specialist)**

Following discussion, a motion was made by Committee Member Dahlemier, seconded by Committee Member Smith, to:

**APPROVE THE MEETING DATES TO BE THE FOURTH WEDNESDAY OF JANUARY, APRIL, JULY AND OCTOBER AS REGULAR SBF QUARTERLY STEERING COMMITTEE DATES, AMENDING RESOLUTION NO. 01-2011.**

The motion to was passed by the following vote:

Ayes: Committee Members Dahlmeier, Draper, Emberland, Vice Chairperson Smith and Chairperson Thomson.  
Noes: None  
Abstain: None  
Absent: None

8. **Establish the July 1, 2018 – June 30, 2019 annual SBF administration budget**  
– staff report (Dawn Nevers, SBF Program Specialist)

Following discussion, a motion was made by Committee Member Dahlmeier, seconded by Committee Member Draper, to:

**APPROVE THE JULY 1, 2018 – JUNE 30, 2019 BUDGET AS PRESENTED.**

The motion to was passed by the following vote:

Ayes: Committee Members Dahlmeier, Draper, Emberland, Vice  
Chairperson Smith and Chairperson Thomson.  
Noes: None  
Abstain: None  
Absent: None

Committee member draper excused herself from the meeting.

9. **The committee will receive information about the potential allocation of existing SBF funds in the amount of \$ 3,072,879.79 --** staff report (Dawn Nevers, SBF Program Specialist)

Chris Tellis and Don Noble provided comments to the Steering Committee regarding the budget.

Following discussion by the Steering Committee, a motion was made by Committee Member Dahlmeier, seconded by Vice Chairperson Smith, to:

**Direct staff to schedule and conduct a Budget Workshop to discuss the potential allocation of available funds and present the proposed budget at the July quarterly meeting of the Steering Committee.**

The motion to was passed by the following vote:

Ayes: Committee Members Dahlmeier, Emberland, Vice Chairperson  
Smith and Chairperson Thomson.  
Noes: None  
Abstain: None  
Absent: Committee Member Draper

### **STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS**

7. **DEPARTMENT OF WATER RESOURCES ADVISOR REPORT** (Eric See)  
Verbal report
- Mr. See answered questions regarding billboards along Hwy. 99 for Chairperson Thomson.
  - Provided an update of river flows, lake levels, and current recreation projects (proposed and in progress) to offset the loss of recreation following the

spillway incident.

8. **STATE WATER CONTRACTORS ADVISOR REPORT** (Michael Melanson)  
Verbal report –
  - Updated the Steering Committee regarding a recent conversation with the State Water Contractors of a part-time (.5) grant writing contractor for the SBF.
9. **SUPPLEMENTAL BENEFITS FUND PROGRAM SPECIALIST REPORT** (Dawn Nevers)
  - Provided financial summary
  - Summary of Activities
  - Ad Hoc Committee Updates

### **CORRESPONDENCE**

- February 7, 2018: Notification from FERC re Comments of Friends of the River, Sierra Club, South Yuba river Citizens League, California Sportfishing Protective Alliance and American Whitewater re Project No. 2100 (Oroville Facilities)
- March 9, 2018: Motion to Intervene by Friends of the River, Sierra Club, South Yuba River Citizens League, California Sportfishing Protection Alliance, and American Whitewater re Project No. 2100-183 (License Amendment)

### **HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

None

### **SBF CHAIRPERSON CALL FOR AGENDA ITEMS**

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the January 17, 2018, Regular Quarterly Meeting of the SBF.

1. Proposed Budget for the 2018/2019 Fiscal Year
2. SBF Available Funds Workshop to be scheduled.

### **ADJOURNMENT**

The meeting was adjourned at 7:07 P.M.

The next regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, July 25, 2018 starting at 5:30 P.M. in the Council Chambers of the City of Oroville.

Scott Thomson, SBF Chairperson