



**CITY OF OROVILLE
PLANNING COMMISSION SPECIAL MEETING MINUTES
MARCH 29, 2018 – 7:00 PM**

These minutes detail the action which was taken related to each agenda item and do not reflect any discussion that may have occurred. For information regarding what was discussed related to a particular item, if anything, you can obtain a copy of the audio recording for this meeting by sending an email to cityclerk@cityoforoville.org or by calling the Clerk's office at 530-538-2535.

The agenda for the March 29, 2018 meeting of the Oroville Planning Commission was posted on the bulletin board at the front of City Hall and in the City Council Chambers, and on the City of Oroville's website located at www.cityoforoville.org, on Tuesday, March 14, 2018, at 10:22 a.m.

1. CALL TO ORDER

The March 29, 2018 meeting of the Oroville Planning Commission was called to order by Chairperson Robison, at 7:00 p.m.

2. ROLL CALL

Present: Commissioners Brand, Britton, Chapman, Jenkins, McDavitt, Vice Chairperson Durling, Chairperson Robison

Absent: None

Staff Present:

Bill LaGrone, Interim City Administrator

Gary Layman, Building Official

Dawn Nevers, SBF Program Specialist/Clerk Recorder

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Robison.

4. RECOGNITION OF INDIVIDUALS WISHING TO SPEAK ON AGENDA ITEMS

John Stephen - Item No. 8.1

Mark Mendez – Item No. 8.2

5. PUBLIC COMMENT - None

6. CORRESPONDENCE - None

7. **APPROVAL OF MINUTES**

APPROVAL OF THE MINUTES OF THE FEBRUARY 22, 2018 REGULAR PLANNING COMMISSION MEETING.

A motion was made by Commissioner Chapman, seconded by Vice Chairperson Durling, to:

Approve the minutes of the February 22, 2018 special Planning Commission meeting.

The motion was passed by the following vote:

Ayes: Commissioners Brand, Britton Chapman, Jenkins, McDavitt, Vice Chairperson Durling, Chairperson Robison
Noes: None
Abstain: None
Absent: None

REGULAR AGENDA

8. **PUBLIC HEARINGS**

8.1 **UP 18-01: Feather River Crossing Sign Program** - The Oroville Planning Commission reviewed and considered approving a proposed sign program for the Feather River Crossing shopping center at 355 Oro Dam Boulevard E (APN: 035-030-080). (Gary Layman, Chief Building Official)

Chairperson Robison opened the public hearing.

John Stephen, applicant, answered questions for the Commission.

Hearing no further comments, the public hearing was closed.

Following discussion, a motion was made by Commissioner Chapman, seconded by Commissioner Jenkins, to:

1. **Adopt Resolution No. P2018-03: A RESOLUTION OF THE OROVILLE CITY PLANNING COMMISSION MAKING FINDINGS AND CONDITIONALLY APPROVING USE PERMIT NO. 18-01 APPROVING A SIGN PROGRAM FOR THE FEATHER RIVER CROSSING SHOPPING CENTER AT 355 ORO DAM BOULEVARD E (APN: 035-030-080)**
2. **Removed the illuminated city seal from the signage.**

The motion was passed by the following vote:

Ayes: Commissioners Brand, Britton Chapman, Jenkins, McDavitt, Vice Chairperson Durling, Chairperson Robison
Noes: None
Abstain: None

Absent: None

- 8.2 UP 18-02: Quick-Service Drive Thru Restaurant** - The Oroville Planning Commission reviewed and considered approving Use Permit No. 18-02 for the operation of a quick-service drive thru restaurant at 1355 Washington Avenue (APN: 013-030-010). The subject property has a zoning designation of Corridor Mixed Use (MXC) and a General Plan land use designation of Mixed Use. Per the City of Oroville Municipal Code, the proposed restaurant is a use permitted by right, subject to a zoning clearance. However, all drive thru establishments require approval of a conditional use permit in an MXC zone. **(Gary Layman, Chief Building Official)**

Chairperson Robison opened the public hearing.

Mark Mendez, applicant, answered questions for the Commission.

Hearing no further comments, the public hearing was closed.

Following discussion, a motion was made by Commissioner Brand, seconded by Commissioner Chapman, to:

Adopt Resolution No. P2018-04: A RESOLUTION OF THE OROVILLE CITY PLANNING COMMISSION MAKING FINDINGS AND CONDITIONALLY APPROVING USE PERMIT NO. 18-02 PERMITTING A QUICK-SERVICE DRIVE THRU RESTAURANT AT 1355 WASHINGTON AVENUE (APN: 013-030-010)

The motion was passed by the following vote:

Ayes: Commissioners Brand, Britton Chapman, Jenkins, McDavitt, Vice Chairperson Durling, Chairperson Robison
Noes: None
Abstain: None
Absent: None

9. REGULAR BUSINESS

- 9.1 Finding of Public Convenience or Necessity (Type 21)** – The Oroville Planning Commission reviewed and considered adopting a Finding of Public Convenience or Necessity for a Type-21 “Off Sale General – Package Store” alcoholic beverage license for the property identified as 3464 Myers Street (APN: 035-103-011), the existing location of a neighborhood market. **(Gary Layman, Chief Building Official)**

Bill LaGrone, Director of Public Safety, answered questions for the Commission.

Following discussion, a motion was made by Commissioner Jenkins, seconded by Commissioner Britton, to:

Adopt Resolution No. P2017-17: A RESOLUTION OF THE OROVILLE CITY PLANNING COMMISSION FINDING AND DETERMINING THAT THE PUBLIC CONVENIENCE OR NECESSITY WOULD BE SERVED BY THE ISSUANCE OF AN OFF-SALE GENERAL – PACKAGE STORE (TYPE-21) ALCOHOLIC BEVERAGE

LICENSE FOR THE PROPERTY IDENTIFIED AS 3464 MYERS STREET, OROVILLE,
CA 95966 (APN: 035-103-011).

The motion was passed by the following vote:

Ayes: Commissioners Brand, Chapman, Jenkins, McDavitt, Vice Chairperson
Durling, Chairperson Robison
Noes: Commissioners Britton
Abstain: None
Absent: None

10. DISCUSSION ITEMS - None

11. DIRECTOR'S REPORT

Gary Layman, Chief Building Official, reported on the following:

- Garden Ranch Estates
- Acacia Estates has a new owner
- Butte Woods Subdivision

12. CHAIRPERSON/COMMISSIONERS REPORTS - None

13. ADJOURNMENT

The meeting was adjourned at 7:56 p.m. A special meeting of the Oroville Planning Commission will be held on Thursday, May 31, 2018, at 7:00 p.m.


Joanna Gutierrez, Interim City Clerk


Carl Durling, Vice Chairperson