



# SUPPLEMENTAL BENEFITS FUND

## STEERING COMMITTEE

### REGULAR QUARTERLY MEETING

Oroville City Hall – Council Chambers  
1735 Montgomery Street  
Oroville, California 95965

**APRIL 24, 2019**

**2:00 P.M.**

**AGENDA**

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*This meeting may be broadcast remotely via audio and/or video conference at the following addresses:  
Cole & Huber, LLP, 200 Fred Kane Dr. #200, Monterey, CA 93940, (916) 223-3434*

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

**Committee Members (voting):** FRRPD; Kent Fowler, David Pittman, City of Oroville; Chuck Reynolds, City of Oroville; Marcia Carter FRRPD (Vice Chairperson); Scott Thomson (Chairperson), City of Oroville

**Advisory Members (non-voting):** Committee Members DWR – Eric See; SWC – Tim Haines, Michael Melanson (alternate); American Rivers – Steve Rotherth, Dave Steindorf (alternate); Chamber of Commerce – Kevin Zeitler

#### **SELECTION OF THE 2019 CHAIRPERSON AND VICE CHAIRPERSON**

1. **SELECTION OF A CHAIRPERSON AND VICE CHAIRPERSON FOR THE SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE** – staff report

The Committee may elect a Chairperson & Vice Chairperson for the 2019 calendar year.

**NOTE: RESOLUTION NO. 06-01 from the Rules of Governing states in (1-5) ...”no voting member agency of the Steering Committee shall serve as Chairperson for more than two consecutive years” (excerpt attached).**

## **RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS**

If you would like to address the Steering Committee at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the Meeting Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the Chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, please submit the form prior to the conclusion of the staff presentation for that item. Committee has established time limitations of two (2) minutes per speaker on all items and an overall time limit of thirty minutes for non-agenda items. If more than 10 speaker cards are submitted for non-agenda items, the time limitation would be reduced to one and a half (1.5) minutes per speaker. If more than 15 speaker cards are submitted for non-agenda items, the first 15 speakers will be randomly selected to speak at the beginning of the meeting, with the remaining speakers given an opportunity at the end. **(California Government Code §54954.3(b))**. Pursuant to Government Code Section 54954.2, the Committee is prohibited from taking action except for a brief response from the Council or staff to statements or questions relating to a non-agenda item.

## **CONSENT CALENDAR**

- 2. APPROVAL OF THE MINUTES OF THE ADJOURNED JANUARY 16 & 23, 2019, SPECIAL & REGULAR MEETING** – minutes attached

### **RECOMMENDATION**

Approve the minutes from January 16 & 23, 2019

- 3. REIMBURSEMENT TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES** – staff report

The Committee may consider a request for reimbursement to the City of Oroville, in the amount of \$36,179.05 covering December 16, 2018 through March 31, 2019 for SBF Administrative expenses.

### **RECOMMENDATION**

Approve the Administrative Expenses from December 2018 through March 2019

- 4. ESTABLISH SBF ADMINISTRATIVE BUDGET FOR 2019-2020** – staff report

The Committee may consider the approval of the SBF Administrative Budget for 2019-2020 in the amount of \$98,000.00

### **RECOMMENDATION**

Approve the Administrative Budget for 2019-2020

## **PRESENTATIONS/UPDATES**

- Ray Laager and Debra Lucero from Upstate Community Enhancement Foundation (UCEF) Event Summary Report
  - Wildflower & Nature Festival
  - Feather Fiesta Days
  - 4<sup>th</sup> of July Fireworks
  - Salmon Festival
  - Parade of Lights

## **REGULAR BUSINESS**

### **5. 2018 NOFA UPDATES AND ADDITIONAL PROPOSALS:**

#### **A. Jim Moll, S.T.A.G.E.**

Update on project manager and adjusted project budget.

**Committee Action Requested:** (1) RECEIVE INFORMATION AND APPROVE REQUEST (2) OR PROVIDE DIRECTION.

#### **B. Tony Catalano, Feather River Center**

Discussion of environmental cost breakdowns, program expenses and purchase of equipment cost.

**Committee Action Requested:** (1) RECEIVE INFORMATION AND APPROVE REQUEST (2) OR PROVIDE DIRECTION.

#### **C. Randy Murphy, Feather River Recreation & Park District**

Discussion of the potential SBF funding for the purchase of two land parcels

**Committee Action Requested:** (1) RECEIVE INFORMATION AND APPROVE REQUEST (2) OR PROVIDE DIRECTION.

### **6. ALLOCATING OF AVAILABLE SBF FUNDS TO CATEGORIES ESTABLISHED BY THE RFSP – staff report**

#### **RECOMMENDATION**

Establish funding categories

### **7. ALLOCATION OF \$60,000 TO THE OROVILLE CHAMBER OF COMMERCE - staff report**

#### **RECOMMENDATION**

Approve the Administrative Expenses from December 2018 through March 2019

### **8. ESTABLISHMENT OF AN AD-HOC COMMITTEE FOR FUTURE NOFA SCREENING - staff report**

#### **RECOMMENDATION**

Establish NOFA AD-HOC Committee

9. **ADDITIONAL INFORMATION REGARDING THE FEATHER RIVER RECREATION & PARK DISTRICT AGREEMENT NO. 3270 – staff report**

**RECOMMENDATION**

Extend Agreement No.3270

**STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS**

10. **DEPARTMENT OF WATER RESOURCES ADVISOR REPORT (Eric See)**

11. **STATE WATER CONTRACTORS ADVISOR REPORT (Tim Haines)**

12. **SBF PROGRAM SPECIALIST WRITTEN REPORT (Jordan Daley)**

**CORRESPONDENCE –**

- Oroville Area Chamber of Commerce Quarterly Report
- Upstate Community Enhancement Foundation, The Holiday Parade of Lights Report

**HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

The hearing is opened for public comment limited to three (3) minutes per speaker. In the event of more than ten (10) speakers, time will be limited to two (2) minutes. Under Government Code 54954.3, the time for each presentation may be limited. The Committee is prohibited from taking action except for a brief response from the Committee or staff to statements or questions relating to a non-agenda item.

**SBF CHAIRPERSON CALL FOR AGENDA ITEMS**

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF Staff for the July 24, 2019 Regular Quarterly Meeting.

**ADJOURNMENT**

The meeting will be adjourned. The next regular quarterly meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, July 24, 2019 at 2:00 p.m.

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***Accommodating Those Individuals with Special Needs*** – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

Recordings - All meetings are recorded and broadcast live on [cityoforoville.org](http://cityoforoville.org) and YouTube.