

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



January 16 & 23, 2019 – SPECIAL NOFA & REGULAR MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518. This meeting was recorded live on the City of Oroville website cityoforoville.org and on YouTube. This meeting was not broadcast remotely via audio and/or video conference to Cole & Huber, LLP, 200 Fred Kane Dr. #200, Monterey, CA 93940, (916) 223-3434

The agenda for the January 16, 2019, Special NOFA and Regular Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Thursday, January 3, 2019 at 11:30 P.M. An amended agenda was posted January 9, 2019 at 12:03 P.M.

The January 16, 2019, Supplemental Benefits Fund Steering Committee Regular Meeting was called to order by Chairperson Scott Thomson at 1:04 P.M.

The adjourned meeting on January 23, 2019 was called to order by Chairperson, Thomson at 2:00 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson, Scott Thomson.

ROLL CALL

Present: Voting Committee Members: Committee Members: (Amended) Gary Emberland, FRRPD; Chuck Reynolds, City of Oroville; David Pittman, City of Oroville; Marcia Carter (Current Vice Chair) FRRPD; Scott Thomson (Current Chairperson), City of Oroville

Absent Voting Committee Members: none

Present Advisory Committee Members (non-voting): Committee Members: DWR – Eric See; American Rivers – Dave Steindorf (alternate); Chamber of Commerce – Kevin Zeitler (left at 3:00 P.M. & alternate, Claudia Knauss took his place); SWC – Tim Haines

Absent Advisory Committee Members (non-voting): Steve Rothert, American Rivers;

Others Present:

Tom Lando, Interim SBF Fund Administrator
Jordan Daley, SBF Program Specialist
Jackie Glover, SBF Recording Clerk
Bob Marciniak, Marciniak Consulting Services

CONSENT CALENDAR

1. **APPROVAL OF THE MINUTES OF THE October 24, 2018, REGULAR MEETING** – minutes attached
2. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINSTRATIVE EXPENSES** – staff report

The Committee may consider a request for reimbursement to the City of Oroville, in the amount of \$12,988.78 covering October 1, 2018 through December 31, 2018 for SBF Administrative expenses. Staff Report (Jordan Daley, SBF Program Specialist)

3. **REQUEST FROM THE OROVILLE AREA OF COMMERCE TO EXTEND AGREEMENT NO. 3243 THAT TERMINATES ON JANUARY 31, 2019 TO APRIL 30, 2019** – staff report (This item was pulled at the request of Sunny Brant, member of the general public)

NOFA RELATED ITEMS

THE SBF STEERING COMMITTEE APPROVED AND RELEASED ON SEPTEMBER 6, 2018 A NOTICE OF FUNDS AVAILABLE (NOFA) IN THE AMOUNT OF \$230,000 FOR THE MARKETING/COMMUNITY BENEFIT FUND, \$2,070,000 FOR THE PROJECT FUND AND \$230,000 IN THE REVOLVING LOAN FUND

4. **THE FOLLOWING FOUR (4) APPLICATIONS WERE RECEIVED ON THE CLOSING DATE OF OCTOBER 25, 2018 AND MET ALL PUBLISHED CRITERIA.** -staff report, Jordan Daley, SBF Program Specialist
 - a. **APPROVAL OF BIRDCAGE THEATRE IN THE AMOUNT OF \$25,000 FROM MARKETING/COMMUNITY BENEFIT FUND**
 - b. **APPROVAL OF UPSTATE COMMUNITY ENHANCEMENT FOUNDATION IN THE AMOUNT OF \$25,000 FROM MARKETING/COMMUNITY BENEFIT FUND**
 - c. **APPROVAL OF OROVILLE DOWNTOWN BUSINESS ASSOCIATION IN THE AMOUNT OF \$41,500 FROM MARKETING/COMMUNITY BENEFIT FUND**
 - d. **APPROVAL OF FEATHER RIVER RECREATION AND PARKS DISTRICT FOR THE COMPLETION OF THE BRAD FREEMAN TRAIL IN THE AMOUNT OF \$260,760 FROM THE PROJECT FUND.**

Committee Action Requested: **(1) RECEIVE CONSENT CALENDAR AND APPROVE (2) OR PROVIDE DIRECTION.**

After discussion of the Consent Calendar, at January 16, 2019 Meeting, a motion to approve all items except for #3 of the Consent Calendar was made by Committee Member Emberland and seconded by Committee Member Reynolds. The motion passed by the following vote:

Ayes: Committee Members, Emberland, Reynolds, Pittman, Alternate Vice Chairperson Carter and Chairperson Thompson
Noes: None
Abstain: None
Absent: None

After discussion and presentation of the requested staff report, at January 16, 2019 Meeting a motion to approve #3 of the Consent Calendar was made by Committee Member Pittman and seconded by Committee Member Emberland. The motion passed by the following vote:

Ayes: Committee Members, Emberland, Reynolds, Pittman, Alternate Vice Chairperson Carter and Chairperson Thompson
Noes: None
Abstain: None
Absent: None

UPDATES *(no questions or comments)*

5. Oroville Area Chamber of Commerce Quarterly Report (informational only)

The SBF Steering Committee on January 17, 2018 approved a request from the Oroville Area Chamber of Commerce for funding in the amount of \$50,000 to assist in marketing for the Oroville Region for a 12-month period. The Chamber of Commerce quarterly report is attached.

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter that is on the agenda. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name for the record, and make your presentation, or ask questions, regarding the agenda item. Following your remarks, the SBF Steering Committee and/or staff may respond to your comments or questions. Under Government Code section 59454.3 the time allotted for comments may be limited. Comments for this meeting are limited to ONE minute per person. (Amended)

Sonny Brandt 3 & 6b (January 16, 2019)
Loren Gill 6d (January 16, 2019)
Tasha Levinson 6a, 6i (January 16, 2019)
Richard Forhan 6a (January 16, 2019)
Tony Catalano 6b (January 23, 2019)
Randy Murphy 6d (January 23, 2019)

REGULAR BUSINESS

SUMMARY

THE SBF STEERING COMMITTEE APPROVED AND RELEASED ON SEPTEMBER 6, 2018 A NOTICE OF FUNDS AVAILABLE (NOFA) IN THE AMOUNT OF \$2,070,000 FOR THE PROJECT FUND.

- 6. **THE FOLLOWING NINE APPLICATIONS, TOTALING \$5,550,098, WERE RECEIVED ON THE CLOSING DATE OF OCTOBER 25, 2018. THE APPLICATIONS ARE PRESENTED IN THE ORDER RECEIVED – staff report, Jordan Daley, SBF Program Specialist**
 - a. **FEATHER RIVER RECREATION AND PARKS DISTRICT, \$750,000 FOR CONSTRUCTION ELEMENTS AT THE “THERMALITO FAMILY CENTER AT NELSON POOL”. THE APPLICANT WILL BE PROVIDED UP TO TEN MINUTES TO PRESENT THEIR REQUEST AND ANSWER QUESTIONS THAT THE COMMITTEE MAY HAVE. -Verbal and PowerPoint presentation was given by Feather River Recreation and Park District General manager, Randy Murphy.**

Committee Action Requested:

- 1. Approve request as submitted (or)**
- 2. Approve request with modifications (or)**
- 3. Deny request**

After discussion, at the January 16, 2019 Meeting, a motion to approve the construction elements at the “Thermalito Family Center at Nelson Pool” in the amount of \$750,000 with conditions on looking into naming rights, low income discounts and potential solar, was made by Committee Member Emberland and seconded by Committee Member Pittman. (applicant was short 3.3% of the 50% match requirement)

The motion passed by the following vote:

Ayes: Committee Members, Emberland, Reynolds, Pittman, Alternate Vice Chairperson Carter and Chairperson Thompson
Noes: None
Abstain: None
Absent: None

Chairperson Thomson called for a short recess at the January 16, 2019 Meeting. After calling the meeting back to order, Thomson made an announcement that all remaining Project Proposals will receive a 10-minute time limit, with time for discussion provided. All presentations will be informational only, action to be made at the next scheduled meeting.

- b. **FEATHER RIVER CENTER, \$1,228,000 (FORMALLY THE NORTH FOREBAY AQUATIC CENTER) FOR CONSTRUCTION ELEMENTS AND EXPANSION. THE APPLICANT WILL BE PROVIDED UP TO TEN MINUTES TO PRESENT THEIR REQUEST AND ANSWER QUESTIONS THAT THE COMMITTEE MAY HAVE. -**

Verbal and PowerPoint presentation was given by Feather River Center General manager, Tony Catalano.

After discussion, at the January 23, 2019 Meeting, a motion to reconsider funding limited with conditions of coming back to the April 23, 2019 SBF Regular Meeting within additional information and complete cost breakdown on environmental aspects of their project, was made by Committee Member Pittman and seconded by Committee Member Emberland.

The motion passed by the following vote:

Ayes: Committee Members, Emberland, Reynolds, Pittman, Alternate Vice
Chairperson Carter and Chairperson Thompson
Noes: None
Abstain: None
Absent: None

- c. S.T.A.G.E., \$1,500,000 FOR COMPLETE MAJOR CAPITAL PROJECTS DURING THE ONGOING RENOVATION AND RESTORATION PROCESS OF THE HISTORIC OROVILLE STATE THEATRE. THE APPLICANT WILL BE PROVIDED UP TO TEN MINUTES TO PRESENT THEIR REQUEST AND ANSWER QUESTIONS THAT THE COMMITTEE MAY HAVE. **-Verbal presentation was given by Jim Moll, President of STAGE on January 16, 2019.**

After discussion, at the January 23, 2019 Meeting, a motion to use \$138,500 from the Marketing/Community Benefit Fund and \$500,000 from the Project Fund. For the total of \$638,500 with directions to the applicant to provide a revised budget, which will be included in the Agreement/Contract, was made by Chairperson Thomson and seconded by Committee Member Emberland.

The motion passed by the following vote:

Ayes: Committee Members, Emberland, Reynolds, Pittman, Alternate Vice
Chairperson Carter and Chairperson Thompson
Noes: None
Abstain: None
Absent: None

- d. FEATHER RIVER RECREATION AND PARKS DISTRICT, \$970,000 FOR PURCHASE OF PROPERTY ADJACENT TO THE EXISTING FRRDP ACTIVITY CENTER. THE APPLICANT WILL BE PROVIDED UP TO TEN MINUTES TO PRESENT THEIR REQUEST AND ANSWER QUESTIONS THAT THE COMMITTEE MAY HAVE. **-Verbal and PowerPoint presentation was given by Feather River Center General manager, Randy Murphy on January 16, 2019.**

After discussion, at the January 23, 2019 Meeting, a motion to deny the request, was made by Committee Member Reynolds and seconded by Committee Member Pittman.

The motion passed by the following vote:

Ayes: Reynolds, Pittman, and Chairperson Thompson
Noes: Committee Members, Emberland, Alternate Vice Chairperson Carter
Abstain: None
Absent: None

- e. TABLE MOUNTAIN GOLF CLUB INC., \$125,000 FOR DRAINAGE, SOLAR, SPRINKLER REPAIRS AND IMPROVEMENTS. THIS APPLICANT WILL BE PROVIDED UP TO TEN MINUTES TO PRESENT THEIR REQUEST AND ANSWER QUESTIONS THAT THE COMMITTEE MAY HAVE. **-Verbal Presentation by Roberto Esparza on January 16, 2019.**

(After discussion, voting members did not commit funds to this application.)

- f. CITY OF OROVILLE, \$175,000 FOR CONSTRUCTION OF A PAVILION AT BEDROCK PARK. THIS APPLICANT WILL BE PROVIDED UP TO TEN MINUTES TO PRESENT THEIR REQUEST AND ANSWER QUESTIONS THE COMMITTEE MAY HAVE. **-Verbal Presentation by Tom Lando, City of Oroville, Interim Administrator on January 16, 2019.**

(After discussion, voting members did not commit funds to this application.)

- g. HAVEN OF HOPE, \$560,000 FOR OPERATIONS AND EXPENSES FOR A TWO-YEAR PERIOD RELATED TO THE MOBILE UNIT DEDICATED TO THE OROVILLE REGION. THIS APPLICANT WILL BE PROVIDED UP TO TEN MINUTES TO PRESENT THEIR REQUEST AND ANSWER QUESTIONS THE COMMITTEE MAY HAVE. **-A presentation was not made**

(After discussion, voting members did not commit funds to this application.)

- h. VETERANS' MEMORIAL PARK COMMITTEE, \$92,098 FOR PHASED IMPROVEMENTS AT THE OROVILLE VETERANS' MEMORIAL PARK FOR ALL OF BUTTE COUNTY. THIS APPLICANT WILL BE PROVIDED UP TO TEN MINUTES TO PRESENT THEIR REQUEST AND ANSWER QUESTIONS THE COMMITTEE MAY HAVE. **-Verbal and PowerPoint presentation made by PJ Shepard on January 16, 2019.**

After discussion, at the January 23, 2019 Meeting, a motion to approve the request of the full amount of \$92,098, was made by Committee Member Reynolds and seconded by Committee Member Pittman.

The motion passed by the following vote:

Ayes: Committee Members, Emberland, Reynolds, Pittman, Alternate Vice Chairperson Carter and Chairperson Thompson
Noes: None
Abstain: None
Absent: None

- I. CITY OF OROVILLE, \$150,000 FOR IMPROVEMENTS OF THE SAFETY FENCING ALONG TABLE MOUNTAIN BLVD ABOVE THE FEATHER RIVER FISH HATCHERY. THIS APPLICANT WILL BE PROVIDED UP TO TEN MINUTES TO PRESENT THEIR REQUEST AND ANSWER QUESTIONS THE COMMITTEE MAY HAVE. **-Verbal Presentation by Tom Lando, City of Oroville, Interim Administrator on January 16, 2019.**

(After discussion, voting members did not commit funds to this application. It was recommended that funding might be more appropriate from the City of Oroville RDA, remaining funds.)

7. **THE STEERING COMMITTEE MAY CONSIDER CHANGING THE TIME FOR ALLREGULAR QUARTERLY MEETING TO EARLIER IN THE DAY. (Jordan Daley, SBF Program Specialist)**

Committee Action Requested:

1. Approve request as submitted (or)
2. Approve request with modifications (or)
3. Deny request

After discussion at the January 16, 2019 Meeting, a motion was made by Reynolds and seconded by Carter to change the Regular SBF Meeting time to 2:00 P.M.

The motion passed by the following vote:

Ayes: Committee Members, Emberland, Reynolds, Pittman, Alternate Vice Chairperson Carter and Chairperson Thompson
Noes: None
Abstain: None
Absent: None

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS

10. **DEPARTMENT OF WATER RESOURCES ADVISOR REPORT (Eric See)**
Verbal report. Mr. See provided an update on Lake Levels and answered questions regarding DWR's commitment under the Settlement Agreement to provide a feasibility study for a fresh water swim feature at Loafer Creek or an alternate location on January 16, 2019. Mr. See provided clarification of future SBF funding on January 23, 2019. Liza Whitmore, PIO of DWR gave an update of the HWY99 Oroville billboards.
11. **STATE WATER CONTRACTORS ADVISOR REPORT (Michael Melanson, alternate)**
Absent on January 16, 2019. Tim Haines had no comments on January 23, 2019.
12. **SUPPLEMENTAL BENEFITS FUND PROGRAM SPECIALIST REPORT (Jordan Daley, SBF Program Specialist)** Written report, Mrs. Daley also provided an updated spreadsheet detailing SBF funds and expenditures through October – December 2018 on January 16, 2019.

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON NON-AGENDA ITEMS

January 16, 2019:

Tasha Levingston: clarification on DWR trail improvement comments

Claudia Knauss: Lake Oroville directional signs on Hwy 70 and Ophir Road

January 23, 2019:

None

CORRESPONDENCE (no questions or comments)

Notice from Federal Energy Regulatory Commission regarding an Amendment of Recreation Plan to realign a recreation trail, comments due by November 29, 2018

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the April 24, 2019, Regular Quarterly Meeting of the SBF.

ADJOURNMENT

The January 16, 2019 Meeting was adjourned at 4:26 P.M. to a Adjourned Special Meeting of the Supplemental Benefits Fund Steering Committee to be held on Wednesday, January 23, 2019 AT 2:00 P.M. in the Council Chambers of the City of Oroville.

The January 23, 2019 Meeting was adjourned at 4:01 P.M.

The next regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, April 24, 2019 starting at 2:00 P.M. in the Council Chambers of the City of Oroville.

Scott Thomson, SBF Chairperson