

SUPPLEMENTAL BENEFITS FUND

STEERING COMMITTEE

REGULAR QUARTERLY MEETING



Centennial Cultural Center
1931 Arlin Rhine Memorial Dr.
Oroville, California 95965

JULY 24, 2019

2:00 P.M.

AGENDA

*This meeting may be broadcast remotely via audio and/or video conference at the following addresses:
Cole & Huber, LLP, 2261 Lava Ridge Court, Roseville, CA 95661, (916) 223-3434*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Committee Members (voting): Kent Fowler, FRRPD, David Pittman (Vice Chairperson), City of Oroville; Chuck Reynolds, City of Oroville; Marcia Carter, FRRPD; Scott Thomson (Chairperson), City of Oroville

Advisory Members (non-voting): Committee Members Eric See, Kevin Dossey (alternate) - DWR; Tim Haines, Michael Melanson (alternate) - SWC, Steve Rothert, Dave Steindorf (alternate) - American Rivers; Kevin Zeitler, Claudia Knaus (alternate) - Chamber of Commerce

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

If you would like to address the Steering Committee at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the Assistant Meeting Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the Chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, please submit the form prior to the conclusion of the staff presentation for that item. Committee has established time limitations of two (2) minutes per speaker on all items and an overall time limit of thirty minutes for non-agenda items. If more than 10 speaker cards are submitted for non-agenda items, the time limitation would be reduced to one and a half (1.5) minutes per speaker. If more than 15 speaker cards are submitted for non-agenda items, the first 15 speakers will be randomly selected to speak at the beginning of the meeting, with the remaining speakers given an opportunity at the end. **(California Government Code §54954.3(b))**. Pursuant to Government Code Section 54954.2, the Committee is prohibited from taking action except for a brief response from the Committee or staff to statements or questions relating to a non-agenda item.

CONSENT CALENDAR

1. **APPROVAL OF THE MINUTES OF THE APRIL 24, 2019, REGULAR MEETING** – minutes attached

RECOMMENDATION

Approve the minutes from April 24, 2019

2. **REIMBURSEMENT TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES** – staff report

The Committee may consider a request for reimbursement to the City of Oroville, in the amount of \$24,185.57 covering April 1, 2019 through June 30, 2019 for SBF Administrative Expenses.

RECOMMENDATION

Approve the Administrative Expenses from April 2019 through June 2019

3. **THE COMMITTEE WILL RECEIVE INFORMATION REGARDING THE PURCHASE OF TEN (10) SPECIAL EVENT BARRICADES** -staff report

RECOMMENDATION

Approve the purchase of ten (10) barricades

PRESENTATIONS/UPDATES

- Department of Water Resources -Eric See
Oroville City Council directed staff to open the discussion with DWR to potentially release additional funds to the SBF while the FERC 2100 license is pending.
- 2018 NOFA Update -Jordan Daley
Birdcage
Upstate Community Enhancement
Oroville Downtown Business Association
Veterans Memorial Park
Feather River Center
State Theatre Arts Guild
Feather River Recreation & Park District

REGULAR BUSINESS

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS

4. **DEPARTMENT OF WATER RESOURCES ADVISOR REPORT** (Eric See)
5. **STATE WATER CONTRACTORS ADVISOR REPORT** (Tim Haines)
6. **SBF PROGRAM SPECIALIST WRITTEN REPORT** (Jordan Daley)

CORRESPONDENCE

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

The hearing is opened for public comment limited to three (3) minutes per speaker. In the event of more than ten (10) speakers, time will be limited to two (2) minutes. Under Government Code 54954.3, the time for each presentation may be limited. The Committee is prohibited from taking action except for a brief response from the Committee or staff to statements or questions relating to a non-agenda item.

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF Staff for the October 23, 2019 Regular Quarterly Meeting.

ADJOURNMENT

The meeting will be adjourned. The next regular quarterly meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, October 23, 2019 at 2:00 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

Recordings - All meetings are recorded and broadcast live on cityoforoville.org and YouTube.

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



April 24, 2019 – REGULAR MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518 or visiting www.CityofOroville.org (then select) GovernmentSBF Meetings and Agendas. There was not a broadcast remotely via audio and/or video conference to Cole & Huber, LLP, 200 Fred Kane Dr. #200, Monterey, CA 93940, (916) 223-3434

The agenda for the April 24, 2019, Regular Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Thursday, April 17, 2019 at 2:30 P.M.

The April 24, 2019, Supplemental Benefits Fund Steering Committee Regular Meeting was called to order by Chairperson Scott Thomson at 2:01 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson, Scott Thomson.
A moment of silence honoring Committee Member, Gary Emberland who recently passed away.

ROLL CALL

Present: Voting Committee Members: SBF Chairperson Scott Thomson, City of Oroville; Committee Members, Kent Fowler, FRRPD; David Pittman, City of Oroville; Vice Chairperson, Marcia Carter, FRRPD, Chuck Reynolds, City of Oroville

Absent Voting Committee Members: none

Present Advisory Committee Members (non-voting): DWR - Eric See; Oroville Area Chamber of Commerce - Kevin Zeitler, American Rivers – Dave Steindorf (alternate)

Absent Advisory Committee Members (non-voting): American Rivers – Steve Rothert; State Water Contractors – Tim Haines, Michael Melanson (alternate)

Others Present:

Tom Lando, Interim SBF Fund Administrator
Bill LaGrone Assistant SBF Fund Administrator
Jordan Daley, SBF Program Specialist
Jackie Glover, Recording Clerk
Bob Marciniak, Marciniak Consulting Services

SELECTION OF THE 2019-2020 CHAIRPERSON AND VICE CHAIRPERSON

1. SELECTION OF A CHAIRPERSON AND VICE CHAIRPERSON FOR THE SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE – staff report

The Committee will elect a Chairperson & Vice Chairperson for the 2019-2020 calendar year. After discussion, a motion to reelect Chairperson Thomson for another year was made by Committee member Pittman and seconded by Committee Member Carter.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, and Fowler, Vice Chairperson Pittman and Chairperson Thomson
Noes: None
Abstain: None
Absent: None

After discussion, a motion to elect Committee Member Pittman as Vice Chairperson was made by Committee Member Fowler and seconded by Committee Member Reynolds.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, and Fowler, Vice Chairperson Pittman and Chairperson Thomson
Noes: None
Abstain: None
Absent: None

CONSENT CALENDAR

2. APPROVAL OF THE MINUTES OF THE ADJOURNED JANUARY 16 SPECIAL MEETING AND JANUARY 23, 2019, REGULAR MEETING – minutes attached

RECOMMENDATION

Approve the minutes from the January 16 & 23, 2019 meetings.

3. REIMBURSEMENT TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES –staff report

The Committee may consider a request for reimbursement to the City of Oroville, in the amount of \$36,179.05 covering December 16, 2018 through March 31, 2019 for SBF Administrative expenses.

RECOMMENDATION

Approve the Administrative Expenses from December 2018 through March 2019

4. ESTABLISH SBF ADMINISTRATIVE BUDGET FOR 2019-2020 – staff report

The Committee may consider the approval of the SBF Administrative Budget for 2019-2020 in the amount of \$98,000.00

RECOMMENDATION

Approve the Administrative Budget for 2019-2020

After discussion of the Consent Calendar. A motion to approve the Consent Calendar was made by Vice Chairperson Pittman and seconded by Committee Member Reynolds.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, and Fowler, Vice Chairperson Pittman and Chairperson Thomson.
Noes: None
Abstain: None
Absent: None

PRESENTATIONS/UPDATES (PowerPoint attached)

- Ray Laager from Upstate Community Enhancement Foundation (UCEF) provided the 2018 Event Summary Report
 - Wildflower & Nature Festival
 - Feather Fiesta Days
 - 4th of July Fireworks
 - Salmon Festival
 - Parade of Lights

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Don Noble 5C

REGULAR BUSINESS

5. 2018 NOFA UPDATES AND ADDITIONAL PROPOSALS:

A. JIM MOLL, S.T.A.G.E.

Update on project manager and adjusted project budget.

COMMITTEE ACTION REQUESTED:

(1) Receive information and approve request (2) or provide direction

After discussion, a motion to award the amount of \$375,000 contingent on the transfer of ownership of the State Theatre was made by Vice Chairperson Pittman and seconded by Committee Member Reynolds.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, Fowler, Vice Chairperson Pittman and Chairperson Thomson.
Noes: None
Abstain: None
Absent: None

B. TONY CATALANO, FEATHER RIVER CENTER

Discussion of environmental cost breakdowns, program expenses and purchase of equipment cost.

COMMITTEE ACTION REQUESTED:

(1) Receive information and approve request (2) or provide direction

After discussion, a motion to award the amount of \$300,000 was made by Committee Member Reynolds and seconded by Committee Member Fowler.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, Fowler, Vice Chairperson Pittman and Chairperson Thomson.
Noes: None
Abstain: None
Absent: None

C. RANDY MURPHY, FEATHER RIVER RECREATION & PARK DISTRICT

Discussion of potential SBF funding for the purchase of two land parcels adjacent to the Feather River Recreation & Park District Activity Center.

COMMITTEE ACTION REQUESTED:

(1) Receive information and approve request (2) or provide direction

After discussion, a motion to approve the amount of \$150,000 for the purchase the three parcels next to FRRPD of was made by Committee Member Carter the motion failed for lack of a second.

Chairperson Thomson called for a 5-minute recess at 3:48pm

6. ALLOCATING OF AVAILABLE SBF FUNDS TO CATEGORIES ESTABLISHED BY THE RFSP – STAFF REPORT

RECOMMENDATION

Establish funding categories

After discussion, a motion to allocate \$60,000 to the Chamber of Commerce, \$200,000 to the Revolving Loan Fund and the remainder in Reserve was made by Chairperson Thomson and seconded by Committee Member Reynolds.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, Fowler, Vice Chairperson Pittman and Chairperson Thomson.
Noes: None
Abstain: None
Absent: None

7. ALLOCATION OF \$60,000 TO THE OROVILLE CHAMBER OF COMMERCE - staff report

RECOMMENDATION

Approve the Administrative Expenses from December 2018 through March 2019

No discussion was needed as the Chamber's request was allocated in the above Item 6.

8. ESTABLISHMENT OF AN AD-HOC COMMITTEE FOR FUTURE NOFA SCREENING - staff report

RECOMMENDATION:

Establish NOFA AD-HOC Committee

After discussion, a motion to appoint Chairperson Thomson, Committee Member Fowler and Advisory Member Zeitler was made by Committee Member Pittman and seconded by Committee Member Reynolds. SBF Program Specialist Jordan Daley will facilitate the meetings.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, Fowler, Vice Chairperson Pittman
Noes: None
Abstain: Chairperson Thomson
Absent: None

9. ADDITIONAL INFORMATION REGARDING THE FEATHER RIVER RECREATION & PARK DISTRICT AGREEMENT NO. 3270 – staff report

RECOMMENDATION

Extend Agreement No.3270

After discussion, a motion to extend the Feather River Recreation & Park District Agreement No. 3270 for an additional year was made by Committee Member Reynolds and seconded by Committee Member Fowler.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, Fowler, Vice Chairperson Pittman and Chairperson Thomson.
Noes: None
Abstain: None
Absent: None

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS

10. **DEPARTMENT OF WATER RESOURCES ADVISOR REPORT (Eric See)** a PowerPoint presentation was made and is attached to these minutes.
11. **STATE WATER CONTRACTORS ADVISOR REPORT (Tim Haines)** Mr. Haines was not present at the meeting.
12. **SBF PROGRAM SPECIALIST WRITTEN REPORT (Jordan Daley)**

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON NON-AGENDA ITEMS

Tasha Levingston: clarification on FRRPD board's decision on spending insurance funds.

CORRESPONDENCE

- Oroville Area Chamber of Commerce Quarterly Report
- Upstate Community Enhancement Foundation, The Holiday Parade of Lights Report

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the July 24, 2019, Regular Quarterly Meeting of the SBF.

ADJOURNMENT

The meeting was adjourned at 4:44 P.M.

The next regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, July 24, 2019 starting at 2:00 P.M. in the Council Chambers of the City of Oroville.

Scott Thomson, Chairperson

Attachments:

1. PowerPoint: presented by Ray Lager, Upstate Community Enhancement Foundation
2. PowerPoint presented by Eric See, DWR

DRAFT

**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE
STAFF REPORT**

TO: SBF CHAIRPERSON AND COMMITTEE MEMBERS

**FROM: JORDAN DALEY, SBF PROGRAM SPECIALIST
BILL LAGRONE, SBF FUND ADMINISTRATOR**

**RE: REIMBURSEMENT TO THE CITY OF OROVILLE FOR SBF
ADMINISTRATIVE EXPENSES**

DATE: JULY 24, 2019

SUMMARY

The City of Oroville, as SBF Fund Administrator, processed SBF administration expenses in the amount of \$24,185.57 for April, May and June 2019. These expenses are within the approved SBF 2018-2019 budget.

DISCUSSION

The expenses are within the guidelines of Contract # 460007302, Exhibit A, Attachment 1, Page 10 "...administrative duties include, but are not limited to, activities associated with management of the Fund." The amount of \$24,185.57 represents actual expenses verified against City of Oroville Sungard electronic financial system charges from April, May and June 2019.

FISCAL IMPACT

Reduces previously approved 2018-2019 Administrative Budget of \$110,000 by \$24,185.57 with \$22,612.83 (check balance) remaining until June 30, 2019. The remaining balance of \$22,612.83 from the 2018-2019 budget will be transferred into the Reserve Fund.

RECOMMENDATION

This report is informational only.

ATTACHMENTS

Budget Reconciliation
Performa Budget/Actual Expenses

Analysis of SBF Administrative Expenses to be submitted for reimbursement

<u>Category</u>	<u>Apr-19</u>	<u>May-19</u>	<u>Jun-19</u>
Program Specialist Salary	4,385.90	4,385.90	4,385.90
Meeting Clerk			
Overtime			
Other Earnings/Educational Stipend	250.00	250.00	250.00
Medicare	62.17	62.17	62.17
Pers ER	341.35	341.35	341.35
Pers Bond	418.13	418.13	418.13
PersUnfunded Liability	678.66	678.66	678.66
Health Insurance	991.72	990.16	2,108.88
Group Insurance			
Pers Survivor Benefit			
Workmans Comp	37.72	37.72	37.72
Unemployment Ins	25.00	25.00	25.00
Postage Due/FedEX			
Office Supplies	144.21	1,348.15	
Postage/Xerox			
Meeting Expenses			
Transcription Services			
Travel			
Printing			
Legal			
Medical/Physical			
Advertising/Legal Notices (2018 NOFA related)			
Training Expense			
Use of City vehicle			
Telecommunication expense		5.66	
Credit: Fees collected for records search			
<u>Total</u>	\$7,334.86	\$8,542.90	\$ 8,307.81
<u>Total/GL</u>	\$7,334.86	\$8,542.90	\$ 8,307.81
<u>Difference</u>	\$0.00	\$0.00	\$0.00

Supplemental Benefits Fund (SBF)

Performa Budget/Actual Expenses/Variance

Administrative Expenses* 1 Year Budget: \$110,000.00

Fiscal Year: 07/01/2018 to 06/30/2019

<u>Month</u>	<u>Year</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget Variance</u>	<u>DWR Billed</u>
July	2018	\$9,166.66	(\$7,513.56)	\$1,653.10	no*
August	2018	\$9,166.66	(\$1,672.27)	\$7,494.39	no*
September	2018	\$9,166.66	(\$4,847.94)	\$4,318.72	no*
October	2018	\$9,166.66	(\$6,509.50)	\$2,657.16	no*
November	2018	\$9,166.66	(\$4,519.35)	\$4,647.31	no*
December	2018	\$4,583.33	(\$1,959.93)	\$2,623.40	no* 12/1/18-12/15/18
December	2018	\$4,583.33	(\$2,742.97)	\$1,840.36	no* 12/16/18-12/31/18
January	2019	\$9,166.66	(\$5,266.64)	\$3,900.02	no*
February	2019	\$9,166.66	(\$6,245.11)	\$2,921.55	no*
March	2019	\$9,166.66	(\$21,924.33)	(\$12,757.67)	no*
April	2019	\$9,166.66	(\$7,334.86)	\$1,831.80	no*
May	2019	\$9,166.66	(\$8,542.90)	\$623.76	no*
June	2019	\$9,166.74	(\$8,307.81)	\$858.93	no*
<u>Totals:</u>		<u>\$110,000.00</u>	<u>(\$87,387.17)</u>	<u>\$22,612.83</u>	

*funds are on deposit with City of Oroville

*** Administrative Expenses include the following:**

SBF Prog Specialist/ Salary & Benefits	100%
01/2018 to end of year SBF Prg/Sp actual time	
Office expenses related to SBF	100%
Legal Expenses related to SBF	100%
Miscellaneous expenses related to SBF	100%

Actual details of line expenses are provided on the analysis of SBF Administrative expenses submitted with the City of Oroville reimbursement request.
(SBF Program Specialist works 40hrs per week)

**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE
STAFF REPORT**

TO: SBF CHAIRPERSON AND COMMITTEE MEMBERS

**FROM: JORDAN DALEY, SBF PROGRAM SPECIALIST
BILL LAGRONE, SBF FUND ADMINISTRATOR**

RE: PURCHASE OF TEN (10) SPECIAL EVENT BARRICADES

DATE: JULY 24, 2019

SUMMARY

The Committee may consider the purchase of ten (10) Special Event Barricades in the amount of \$3,799.44 for the use of city-wide events partially funded by the SBF.

DISCUSSION

Community events would greatly benefit from the purchase of water filled barricades. This will allow better protection for pedestrians in the event of road closers. The barricades will be kept at City Corporation Yard. The process of checking out the barricades will be coordinated by the Parks and Trees, Roads Supervisor. Applicants will be responsible for the pickup and return of the barricades, as well as filling with the water needed.

FISCAL IMPACT

Reduces SBF unallocated funds by approximately \$3,799.44. The unallocated fund balance currently is \$153,396.91.

RECOMMENDATION

(1) Approve request as submitted, or (2) provide direction to staff.

ATTACHMENTS

Quote from T and S DVBE, Inc.



T AND S DVBE, INC.
 4965 S Barney Rd.
 Anderson CA 96007
 General Contractors #983087
 (530) 639-9987

Estimate

Date	Estimate #
6/18/2019	692

Name / Address
CITY OF OROVILLE PUBLIC WORKS DEPARTMENT 1735 MONTGOMERY STREET OROVILLE, CA 95965

Project

Item	Description	Qty	U/M	Rate	Total
WATERWALL FREIGHT	6' WATER FILLED K-RAIL, WATER-WALL FREIGHT FROM MFGR SEE ATTACHMENTS FOR MORE INFORMATION ! Sales Tax	10	ea	307.64	3,076.40T
		1		500.00	500.00
				7.25%	223.04
Total					\$3,799.44

**TraFFix
Devices Inc.**



**Water-Wall™
Water-Filled Barrier**

**FHWA NCHRP-350,
TL-1 Tested and Passed**



- Tested and passed, NCHRP-350 TL-1 Barrier Wall, TL-2 Longitudinal Channelizing Device and TL-3 Barricade
- 32" tall x 72" long. Low profile allows motorists in all vehicle types to view oncoming traffic at intersections.
- Durable linear low density polyethylene plastic minimizes cracking and breaking.
- Double wall knuckle design minimizes breakage and creates a strong connection at hinge points.
- Hinge design allows for a 30-degree pivot between sections.
- Large 8" fill hole speeds filling process, includes twist-lock plastic cap.
- Tamper resistant, offset drain plug with coarse buttress thread - screws in or out in only 2.5 turns.
- Includes one steel connection pin and keeper pin per wall to allow sections to be locked together.
- Forklift and pallet jack slots are molded in for easy movement.
- Standard colors are orange/red or white - additional colors available upon request.
- Accepts the Water-Wall chain link fence for additional job site security.



Water-Wall™

Water-Filled Barrier



30-degree pivoting hinge design allows the TraFFix Water-Wall to handle curved roads

Water-Wall®

Specification

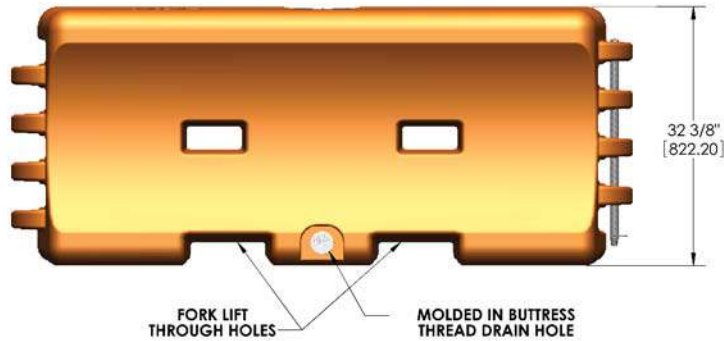
Water-Wall barrier to be 72" long x 32" tall x 18" wide and molded from linear low density polyethylene. Water-Wall to be NCHRP-350 TL-1 tested and passed as a barrier. Individual wall shall weigh 80 lbs. empty and 1,110 lbs. filled. Standard colors are white or orange. Water-Wall sections are connected together with galvanized steel T-pins passing through a double wall knuckle which minimizes breakage at hinge points. Wall shall pivot up to 30 degrees when connected. Water-Wall to have one 8" diameter fill hole for quick fill and a twist lock cap for closure. Water-Wall will have molded thru holes to provide easy movement. Drain plug to be offset to protect against cracking or breaking and have coarse buttress threads for quick removal and attachment. Water-Walls shall stack for easy movement and storage.



Water-Wall stacks for storage and transportation



Water-Wall Fence can be easily attached to Water-Wall for additional job-site security.



Water-Wall can be easily lifted and placed using a forklift or pallet jack



Large 8" fill hole speeds filling process, includes twist-lock plastic cap



Water-Wall can pivot 30-degrees and be locked together with steel connection pins



New tamper resistant, offset drain plug with coarse buttress thread

NCHRP 350 Approved As:

TL-1 Longitudinal Barrier - HSA-10/B-130

TL-2 Longitudinal Channelizing Device - HSA-10/WZ-224

TL-3 Barricade - HSA-10/WZ-224

Specifications

Length	72"
Height	32"
Width	18"
Weight (Empty)	80 lbs.
Weight (Filled with water)	1,110 lbs.
Material	Linear Low Density Polyethylene
Color	Orange/Red or White



160 Avenida La Pata, San Clemente, CA 92673
 (949) 361-5663 FAX (949) 361-9205
 www.traffixdevices.com

Distributed by:

**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE
STAFF REPORT**

TO: SBF CHAIRPERSON & COMMITTEE MEMBERS

FROM: JORDAN DALEY, SBF PROGRAM SPECIALIST

RE: SBF UPDATE (APRIL, MAY, JUNE 2019)

DATE: JULY 24, 2019

1. SBF FINANCIAL SUMMARY

The SBF currently has \$2,669,649.83 on deposit with the City of Oroville and \$235,000.00 with DWR. Commitments of \$2,516,252.92 leaving \$153,396.91 as a reserve. A spreadsheet detailing NOFA's, Administrative Grants, Matching Funds, and Administrative Expenses is attached.

2. SBF PROGRAM SPECIALIST SUMMARY OF ACTIVITIES:

- **April 2019:** Presented the eleventh (11th) Amendment to the SBF Implementation Agreement to City Counsel on April 16th, it was approved after discussion. Regular Meeting was held April 24th, 2019-2020 Admin Budget was established, and available funds were allocated. Marciniak Consulting Services has changed to one day a week training to the SBF Program Specialist position.
- **May 2019:** Followed up with all 2018 NOFA applicants on project progress. legal research; attending meetings; process of payment reimbursements; filing; correspondence & email. Marciniak Consulting was changed to an "as needed" basis by the Interim City Administrator
- **June 2019:** Steering Committee Meeting preparation; legal research; attending meetings; process of payment reimbursements; filing; correspondence & email. Update of SBF page on the City of Oroville website. Marciniak Consulting was changed to an "as needed" basis by the Interim City Administrator.

Congratulations

3. AD HOC COMMITTEE UPDATES:

- **Update:** ad Hoc Feather River Conceptual Plan: No recent committee meeting.
- **Update:** ad Hoc Aquatic Committee: No recent committee meeting.
- **Update:** ad Hoc Safety Patrol Committee: No recent committee meeting.