

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



April 24, 2019 – REGULAR MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518 or visiting www.CityofOroville.org (then select) GovernmentSBF Meetings and Agendas. There was not a broadcast remotely via audio and/or video conference to Cole & Huber, LLP, 200 Fred Kane Dr. #200, Monterey, CA 93940, (916) 223-3434

The agenda for the April 24, 2019, Regular Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Thursday, April 17, 2019 at 2:30 P.M.

The April 24, 2019, Supplemental Benefits Fund Steering Committee Regular Meeting was called to order by Chairperson Scott Thomson at 2:01 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson, Scott Thomson.
A moment of silence honoring Committee Member, Gary Emberland who recently passed away.

ROLL CALL

Present: Voting Committee Members: SBF Chairperson Scott Thomson, City of Oroville; Committee Members, Kent Fowler, FRRPD; David Pittman, City of Oroville; Vice Chairperson, Marcia Carter, FRRPD, Chuck Reynolds, City of Oroville

Absent Voting Committee Members: none

Present Advisory Committee Members (non-voting): DWR - Eric See; Oroville Area Chamber of Commerce - Kevin Zeitler, American Rivers – Dave Steindorf (alternate)

Absent Advisory Committee Members (non-voting): American Rivers – Steve Rothert; State Water Contractors – Tim Haines, Michael Melanson (alternate)

Others Present:

Tom Lando, Interim SBF Fund Administrator
Bill LaGrone Assistant SBF Fund Administrator
Jordan Daley, SBF Program Specialist
Jackie Glover, Recording Clerk
Bob Marciniak, Marciniak Consulting Services

SELECTION OF THE 2019-2020 CHAIRPERSON AND VICE CHAIRPERSON

1. SELECTION OF A CHAIRPERSON AND VICE CHAIRPERSON FOR THE SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE – staff report

The Committee will elect a Chairperson & Vice Chairperson for the 2019-2020 calendar year. After discussion, a motion to reelect Chairperson Thomson for another year was made by Committee member Pittman and seconded by Committee Member Carter.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, and Fowler, Vice Chairperson Pittman and Chairperson Thomson
Noes: None
Abstain: None
Absent: None

After discussion, a motion to elect Committee Member Pittman as Vice Chairperson was made by Committee Member Fowler and seconded by Committee Member Reynolds.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, and Fowler, Vice Chairperson Pittman and Chairperson Thomson
Noes: None
Abstain: None
Absent: None

CONSENT CALENDAR

2. APPROVAL OF THE MINUTES OF THE ADJOURNED JANUARY 16 SPECIAL MEETING AND JANUARY 23, 2019, REGULAR MEETING – minutes attached

RECOMMENDATION

Approve the minutes from the January 16 & 23, 2019 meetings.

3. REIMBURSEMENT TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES –staff report

The Committee may consider a request for reimbursement to the City of Oroville, in the amount of \$36,179.05 covering December 16, 2018 through March 31, 2019 for SBF Administrative expenses.

RECOMMENDATION

Approve the Administrative Expenses from December 2018 through March 2019

4. ESTABLISH SBF ADMINISTRATIVE BUDGET FOR 2019-2020 – staff report

The Committee may consider the approval of the SBF Administrative Budget for 2019-2020 in the amount of \$98,000.00

RECOMMENDATION

Approve the Administrative Budget for 2019-2020

After discussion of the Consent Calendar. A motion to approve the Consent Calendar was made by Vice Chairperson Pittman and seconded by Committee Member Reynolds.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, and Fowler, Vice Chairperson Pittman and Chairperson Thomson.
Noes: None
Abstain: None
Absent: None

PRESENTATIONS/UPDATES (PowerPoint attached)

- Ray Laager from Upstate Community Enhancement Foundation (UCEF) provided the 2018 Event Summary Report
 - Wildflower & Nature Festival
 - Feather Fiesta Days
 - 4th of July Fireworks
 - Salmon Festival
 - Parade of Lights

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Don Noble 5C

REGULAR BUSINESS

5. 2018 NOFA UPDATES AND ADDITIONAL PROPOSALS:

A. JIM MOLL, S.T.A.G.E.

Update on project manager and adjusted project budget.

COMMITTEE ACTION REQUESTED:

(1) Receive information and approve request (2) or provide direction

After discussion, a motion to award the amount of \$375,000 contingent on the transfer of ownership of the State Theatre was made by Vice Chairperson Pittman and seconded by Committee Member Reynolds.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, Fowler, Vice Chairperson Pittman and Chairperson Thomson.
Noes: None
Abstain: None
Absent: None

B. TONY CATALANO, FEATHER RIVER CENTER

Discussion of environmental cost breakdowns, program expenses and purchase of equipment cost.

COMMITTEE ACTION REQUESTED:

(1) Receive information and approve request (2) or provide direction

After discussion, a motion to award the amount of \$300,000 was made by Committee Member Reynolds and seconded by Committee Member Fowler.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, Fowler, Vice Chairperson Pittman and Chairperson Thomson.
Noes: None
Abstain: None
Absent: None

C. RANDY MURPHY, FEATHER RIVER RECREATION & PARK DISTRICT

Discussion of potential SBF funding for the purchase of two land parcels adjacent to the Feather River Recreation & Park District Activity Center.

COMMITTEE ACTION REQUESTED:

(1) Receive information and approve request (2) or provide direction

After discussion, a motion to approve the amount of \$150,000 for the purchase the three parcels next to FRRPD of was made by Committee Member Carter the motion failed for lack of a second.

Chairperson Thomson called for a 5-minute recess at 3:48pm

6. ALLOCATING OF AVAILABLE SBF FUNDS TO CATEGORIES ESTABLISHED BY THE RFSP – STAFF REPORT

RECOMMENDATION

Establish funding categories

After discussion, a motion to allocate \$60,000 to the Chamber of Commerce, \$200,000 to the Revolving Loan Fund and the remainder in Reserve was made by Chairperson Thomson and seconded by Committee Member Reynolds.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, Fowler, Vice Chairperson Pittman and Chairperson Thomson.
Noes: None
Abstain: None
Absent: None

7. ALLOCATION OF \$60,000 TO THE OROVILLE CHAMBER OF COMMERCE - staff report

RECOMMENDATION

Approve the Administrative Expenses from December 2018 through March 2019

No discussion was needed as the Chamber's request was allocated in the above Item 6.

8. ESTABLISHMENT OF AN AD-HOC COMMITTEE FOR FUTURE NOFA SCREENING - staff report

RECOMMENDATION:

Establish NOFA AD-HOC Committee

After discussion, a motion to appoint Chairperson Thomson, Committee Member Fowler and Advisory Member Zeitler was made by Committee Member Pittman and seconded by Committee Member Reynolds. SBF Program Specialist Jordan Daley will facilitate the meetings.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, Fowler, Vice Chairperson Pittman
Noes: None
Abstain: Chairperson Thomson
Absent: None

9. ADDITIONAL INFORMATION REGARDING THE FEATHER RIVER RECREATION & PARK DISTRICT AGREEMENT NO. 3270 – staff report

RECOMMENDATION

Extend Agreement No.3270

After discussion, a motion to extend the Feather River Recreation & Park District Agreement No. 3270 for an additional year was made by Committee Member Reynolds and seconded by Committee Member Fowler.

The motion passed by the following vote:

Ayes: Committee Members, Reynolds, Carter, Fowler, Vice Chairperson Pittman and Chairperson Thomson.
Noes: None
Abstain: None
Absent: None

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS

10. **DEPARTMENT OF WATER RESOURCES ADVISOR REPORT (Eric See)** a PowerPoint presentation was made and is attached to these minutes.
11. **STATE WATER CONTRACTORS ADVISOR REPORT (Tim Haines)** Mr. Haines was not present at the meeting.
12. **SBF PROGRAM SPECIALIST WRITTEN REPORT (Jordan Daley)**

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON NON-AGENDA ITEMS

Tasha Levingston: clarification on FRRPD board's decision on spending insurance funds.

CORRESPONDENCE

- Oroville Area Chamber of Commerce Quarterly Report
- Upstate Community Enhancement Foundation, The Holiday Parade of Lights Report

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the July 24, 2019, Regular Quarterly Meeting of the SBF.

ADJOURNMENT

The meeting was adjourned at 4:44 P.M.

The next regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, July 24, 2019 starting at 2:00 P.M. in the Council Chambers of the City of Oroville.

Scott Thomson, Chairperson

Attachments:

1. PowerPoint: presented by Ray Lager, Upstate Community Enhancement Foundation
2. PowerPoint presented by Eric See, DWR

DRAFT