



TEEN DOCENT APPLICATION

Thank you for your interest in becoming a teen docent. The Teen Docent Program works to increase docent support within city museums while providing mentoring and skill-building opportunities to teens.

YOU WILL LEARN:

- State & Local History
- Pathways to Civic Engagement
- Public Speaking
- Responsibility/ Accountability
- Activity Planning, Preparation, & Facilitation
- Inventory & Procedures

REQUIREMENTS

- Serve at least 8 hours per month
- Be in High School & Maintain 2.0+ GPA
- Not miss 2 scheduled days per semester
- Have good communication with lead docents
- Prepare 1 engagement activity per semester
- Complete application packet (attached)

Please return your completed application to
City Hall 1735 Montgomery Street, Oroville, CA 95965
If you have questions, please call 530-538-2508 or visit
<http://www.cityoforoville.org/visitor/museums>

CITY OF OROVILLE – APPLICATION FOR DOCENT / VOLUNTEER PROGRAM
AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
SUBMIT THIS APPLICATION TO: Parks & Trees Department, 1735 Montgomery St., Oroville CA 95965

SECTION I – READ INSTRUCTIONS CAREFULLY	SECTION II – POSITION APPLIED FOR
1. Type or print clearly, 2. Answer each question truthfully and completely. False statements may be cause for rejection of your application or dismissal from the program. 3. Sign and date the Application. Unsigned applications will be rejected. 4. <u>You will be notified when your application has been accepted.</u>	DOCENT / VOLUNTEER PROGRAM APPLICATION

SECTION III – PERSONAL HISTORY		
1. Name (Last, First, Middle Initial)	2. Social Security # (Optional)	3. Res. Phone #
4. Current Street Address (Street, City, State, Zip Code)		5. Bus. Phone #
6. Current Mailing Address (If different from above)		

SECTION IV. – GENERAL INFORMATION		
Please answer the following questions.		
	YES	NO
1. Do you hold a valid Driver's License? () California () Other () None Number _____ Class _____	<input type="checkbox"/>	<input type="checkbox"/>
2. Have you ever been discharged or requested to resign from any employment, in lieu of termination, due to misconduct or unsatisfactory service? If "Yes", explain on back or attach a separate sheet	<input type="checkbox"/>	<input type="checkbox"/>
3. Have you ever been convicted, imprisoned and/or placed on probation for a felony or misdemeanor or required to pay a fine in excess of \$50, by any civil, criminal or military authorities, under your present name or another name? If "Yes", explain on back or attach a separate sheet	<input type="checkbox"/>	<input type="checkbox"/>
4. Do you currently have any relatives working for the City of Oroville? If yes, list name(s) below: _____	<input type="checkbox"/>	<input type="checkbox"/>

SECTION V. – SKILLS, ABILITIES, TALENTS, ETC.	
Please list any skills, abilities, talents, or prior experience that you feel would be useful being a docent for the City.	
1.	4.
2.	5.
3.	6.

SECTION VI. – REFERENCES – PLEASE LIST TWO	
1. Name:	Phone:
2. Name:	Phone:

SECTION VII. – EMERGENCY CONTACTS – PLEASE LIST TWO	
1. Name:	Phone:
2. Name:	Phone:

SECTION VIII. – SIGNATURE AND CERTIFICATION
I declare under penalty of perjury, under the laws of the State of California, that all statements contained in this application and any accompanying documents is true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial of application or dismissal from the docent/volunteer program. In addition, signing this document authorizes the City of Oroville to verify the information you provide, which also may include a credit history check. <u>This application will be rejected if it is not signed and dated by the applicant prior to submission.</u>
DATE: _____ SIGNATURE: _____

**CITY OF OROVILLE – DEPARTMENT OF PARKS & TREES
 DOCENT / VOLUNTEER PROGRAM APPLICATION PAGE 2
 SECTION IX**

Tour Guide For:

- Chinese Temple
- Lott Home
- Pioneer Museum
- Nature Center
- Bolt's Antique Museum

Miscellaneous:

- Research
- Mending
- Knitting
- Crocheting
- Hand Laundry
- Public Speaking
- Writing (Columns, Newsletters, etc.)
- Computer Input
- Park Clean-Up
- Landscape Maintenance
- Gardening

Annual Cleaning:

- Chinese Temple
- Lott Home
- Pioneer Museum
- Nature Center
- Bolt's Antique Museum

Special Events:

- Food Preparation
- Baking Cookies
- Serving
- Kitchen Work

Annual Crafts Faire:

- Set Up
- Kitchen Crew
- General Help

Please check (✓) all days and times you would be available to work:

Monday:

- Morning
- Afternoon

Tuesday:

- Morning
- Afternoon

Wednesday:

- Morning
- Afternoon

Thursday:

- Morning
- Afternoon

Friday:

- Morning
- Afternoon

Saturday:

- Morning
- Afternoon

Sunday:

- Morning
- Afternoon

Your Birthday (Optional)

Month: _____

Day: _____

Email Address (optional): _____

Please provide any additional information or comments you feel would be helpful: (Optional)

**Please complete and return this application the Department of Parks and Trees 1735
 Montgomery Street, Oroville, CA 95965.
 If you have any questions please contact the Parks & Tress Department at (530) 538-2401.**



RELEASE AND WAIVER OF LIABILITY

I agree to waive and release the City of Oroville and its officers, agents, employees, and volunteers from and against any and all claims, costs, liabilities, expenses or judgments, including attorney's fees and court costs arising from my child's volunteer internship with the City of Oroville, or any illness or injury including death resulting there from, and hereby agree to indemnify and hold harmless the City of Oroville and its officers, agents, employees, and volunteers from and against any and all such claims, whether caused by negligence or otherwise, except for illness and injury resulting directly from gross negligence or willful misconduct on the part of the City or its employees.

I further consent to the unrestricted use by the City of Oroville, or any person authorized by them of any photographs, recordings, interviews, videotapes, motion pictures or similar visual or auditory recording of my child, in connection with volunteering. I understand that my child's, image may be edited, copied, exhibited, published or distributed by the City of Oroville, and I waive the right to inspect or approve the finished product wherein my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of my, or my child's, image or recording. I also understand that this material may be electronically displayed via the Internet or in a public educational setting. There is no time limit on the validity of this release nor is there any geographic limitations of where these materials may be distributed.

I UNDERSTAND AND AGREE THAT BY SIGNING THIS WAIVER I AM FREEING THE CITY OF OROVILLE, ITS EMPLOYEES, OFFICERS, AGENTS, OR VOLUNTEERS FROM ANY LIABILITY RESULTING FROM MY CHILD'S VOLUNTEER INTERNSHIP WITH THE CITY OF OROVILLE. I RECOGNIZE AND UNDERSTAND THE DANGERS ASSOCIATED WITH MY CHILDS PARTICIPATION IN THIS EXPERIENCE. I UNDERSTAND THAT IF MY CHILD IS INJURED, THIS WAIVER WILL BE USED AGAINST ANYONE CLAIMING DAMAGES OR LEGAL ACTION. I ALSO UNDERSTAND THAT NO EMPLOYEE OR AGENT IS AUTHORIZED TO MODIFY THIS WAIVER. I CERTIFY THAT I HAVE PERSONALLY READ AND UNDERSTAND THIS WAIVER AND RELEASE.

Participant Name _____ Participants Birthday _____

Address _____ Participants Phone: _____

City, State, Zip _____ Email _____

Emergency Contact _____ Phone _____

Parent or Guardian Name _____ Phone _____

Work Name _____ Work Phone _____

Parent Signature _____ Date _____



TEEN DOCENT APPLICATION

GPA Agreement

I _____ verify that at all times during my service as a teen docent for the City of Oroville that I will maintain at least a 2.0 grade point average. I understand that if I fail to maintain this GPA standard, I am required to notify the lead docent. Failure to meet the minimum GPA requirement may result in my being removed from service as a docent until I meet the GPA requirements.

Name: _____

Graduation Year: _____ Current GPA: _____