



CITY OF OROVILLE
OROVILLE POLICE DEPARTMENT
2055 LINCOLN STREET
OROVILLE, CA 95966
RECORDS DIVISION
 Police@oropd.org (530)538-2456



REQUEST FOR RECORDS

REQUESTOR'S CONTACT INFORMATION:		TYPE OF RECORD (CHECK ONE):
NAME	DATE OF BIRTH MM/DD/YEAR	<input type="checkbox"/> REPORT <input type="checkbox"/> INCIDENT LOG OTHER: _____
ADDRESS	CITY STATE ZIP CODE	
PHONE NUMBER	EMAIL	

RECORD REQUESTED	
CASE OR INCIDENT NUMBER (IF KNOWN) DATE OF INCIDENT MM/DD/YEAR TIME OF INCIDENT AM/PM LOCATION (ADDRESS/STREET) REQUESTORS INVOLVEMENT: <input type="checkbox"/> VICTIM <input type="checkbox"/> REPORTING PARTY <input type="checkbox"/> LEGAL COUNSEL <input type="checkbox"/> PRIVATE INVESTIGATOR <input type="checkbox"/> INSURANCE COMPANY REPRESENTATIVE <input type="checkbox"/> PARENT OR GUARDIAN OF INVOLVED JUVENILE <input type="checkbox"/> OTHER	ADDITIONAL INFORMATION: REASON FOR REQUEST:

Please note that police reports may take at minimum 10 business days for completion, and an additional wait period for supervisor and records review

DEPARTMENT USE ONLY			
PAYMENT INFORMATION:			
AMOUNT RECEIVED \$ _____ * FEES FOR VICTIMS ARE WAIVED	TRAKIT #: _____	REQUEST RECEIVED	REQUEST PROCESSED
__ CHECK # _____ CASH __ CREDIT/DEBIT CARD __	SCANNED & ATTACHED _____	_____	_____

RECORD RELEASE DISPOSITION (Per California Public Records Act Government Code 7923.600 et seq.)	
RECORD RELEASE APPROVED <input type="checkbox"/> Requested Record Enclosed <input type="checkbox"/> The record was not redacted. <input type="checkbox"/> The record has been redacted due to: <input type="checkbox"/> Privacy right of the involved individual(s) <input type="checkbox"/> Confidentiality right of the involved individual(s) <input type="checkbox"/> To preserve the integrity of the case	RECORD RELEASE DENIED OR PROHIBITED BY LAW Reason for Denial <input type="checkbox"/> No Record of Report/Incident <input type="checkbox"/> Criminal Investigation (7923.600.625 Government Code) <input type="checkbox"/> Other: _____ ID#: _____ Initials: _____ Date: _____
ID #: _____ Initials: _____ Date Ready: _____	Released: _____

Additional Notes: _____

